

ARTICLE 32

TOWN ADMINISTRATOR

Appointment of the Town Administrator

SECTION 1. The Board of Selectmen shall appoint the Town Administrator as set forth in Article 4 of the Town Charter as modified by this article.

SECTION 2. The minimum qualifications of applicants for the position of town administrator shall, in addition to the qualifications stated in Section 4-1 of the Charter, have the specific qualifications as follows: (a) an earned bachelor's level degree from a recognized, accredited college or university, (b) served full-time as the chief administrative officer of a city or town for not less than one year, or has served full-time as an assistant chief administrative officer of a city or town for not less than three years, or has served full-time as an agent of the Board of Selectmen pursuant to G.L.Chapter 41, Section 23A for not less than three years, or any combination of the above for a period for not less than three years.

Search Process

SECTION 3. There shall be a screening committee responsible for reviewing all applications for the position of town administrator consisting of nine persons who shall be chosen as follows: Board of Selectmen, School Committee, Planning Board and Board of Library Trustees shall designate one person, the Finance Committee shall designate two persons and three persons shall be chosen by the Town Moderator.

The Board of Selectmen shall, prior to the start of the search process, adopt a charge for the Screening Committee setting forth the particulars of the search process involving a time schedule, number of candidates to be selected as semi-finalists to be interviewed by the Board of Selectmen and any other directives the Board of Selectmen deems appropriate.