

CLIENT: TOWN OF GRAFTON  
GRAFTON SCHOOL BUILDING COMMITTEE

PROJECT: GRAFTON SENIOR MEMORIAL HIGH SCHOOL

### TASKS COMPLETED

- SBC vote to approve Feasibility Study 8.27.09
- Completed Feasibility Study for 9.2.09 submission to MSBA for 9.30.09 MSBA Board Vote

### BUDGET THRU 8.31.09

See Attached

### 1-MONTH LOOK AHEAD

- Design
  - TBD pending 9.30.09 MSBA Board vote to move to Schematic Design
- MSBA
  - Schedule District Pro Pay training w MSBA

### ATTACHMENTS

- Current Schedule
- Current Budget
- FSA Exhibit B status

| Description                               | Original Project Budget | Authorized Changes | Current Total Project Budget | Total Committed by Contract | % Cmtd to Date | Actual Spent to Date | % Spent to Date | Balance To Spend |
|-------------------------------------------|-------------------------|--------------------|------------------------------|-----------------------------|----------------|----------------------|-----------------|------------------|
| <b>Construction</b>                       |                         |                    |                              |                             |                |                      |                 |                  |
| Construction                              | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| Change Orders                             | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| <b>Subtotal</b>                           | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| <b>Design</b>                             |                         |                    |                              |                             |                |                      |                 |                  |
| Architect Fee - Feasibility Study         | \$ 122,000              | \$ -               | \$ 122,000                   | \$ 122,000                  | 100%           | \$ 78,080            | 64%             | \$ 43,920        |
| Architect Fee - Schematic Design          | \$ 218,000              | \$ -               | \$ 218,000                   | \$ 218,000                  | 100%           | \$ -                 | 0%              | \$ 218,000       |
| Architect - Reimbursable Expenses         | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| <b>Subtotal</b>                           | \$ 340,000              | \$ -               | \$ 340,000                   | \$ 340,000                  | 100%           | \$ 78,080            | 23%             | \$ 261,920       |
| <b>Other Costs</b>                        |                         |                    |                              |                             |                |                      |                 |                  |
| Owner's Project Manager - FS/SD           | \$ 140,000              |                    | \$ 140,000                   | \$ 140,000                  | 100%           | \$ 80,000            | 57%             | \$ 60,000        |
| Commissioning                             |                         |                    | MSBA                         |                             |                |                      |                 |                  |
| Printing, Postage and Advertising         | \$ 5,000                |                    | \$ 5,000                     | \$ 5,000                    | 100%           | \$ 18                | 0%              | \$ 4,982         |
| Environmental and Site Testing            | \$ 35,000               |                    | \$ 35,000                    | \$ -                        | 0%             | \$ -                 | 0%              | \$ 35,000        |
| Independent Structural Review             | \$ -                    |                    | \$ -                         |                             |                |                      |                 | \$ -             |
| Moving                                    | \$ -                    |                    | \$ -                         |                             |                |                      |                 | \$ -             |
| Utility Company Fees                      | \$ -                    |                    | \$ -                         |                             |                |                      |                 | \$ -             |
| Other Project Costs                       | \$ 30,000               |                    | \$ 30,000                    | \$ -                        | 0%             | \$ -                 | 0%              | \$ 30,000        |
| <b>Subtotal</b>                           | \$ 210,000              | \$ -               | \$ 210,000                   | \$ 145,000                  | 69%            | \$ 80,018            | 38%             | \$ 129,982       |
| <b>Furniture, Fixtures, and Equipment</b> |                         |                    |                              |                             |                |                      |                 |                  |
| FF&E Total                                | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 |                  |
| <b>Technology</b>                         |                         |                    |                              |                             |                |                      |                 |                  |
| Technology Total                          | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 |                  |
| <b>Contingencies</b>                      |                         |                    |                              |                             |                |                      |                 |                  |
| Construction Contingency                  | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| Project Contingency                       | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| Construction and Project Contingencies    | \$ -                    | \$ -               | \$ -                         | \$ -                        |                | \$ -                 |                 | \$ -             |
| <b>Project Totals</b>                     | \$ 550,000              | \$ -               | \$ 550,000                   | \$ 485,000                  | 88%            | \$ 158,098           | 29%             | \$ 391,902       |
| <b>Funding Sources</b>                    |                         |                    |                              |                             |                |                      |                 |                  |
| Approved Feasibility Study                | \$ 550,000              |                    |                              |                             |                |                      |                 |                  |
| <b>Total</b>                              | \$ 550,000              |                    |                              |                             |                |                      |                 |                  |
| <b>Construction Cost Estimates</b>        |                         |                    |                              |                             |                |                      |                 |                  |
|                                           | Date                    |                    | Amount                       | SF                          | Cost Per SF    |                      |                 |                  |
|                                           |                         |                    |                              |                             |                |                      |                 |                  |
|                                           |                         |                    |                              |                             |                |                      |                 |                  |

Grafton HS  
Feasibility Study Schedule

|                                                                                                 |         |          |
|-------------------------------------------------------------------------------------------------|---------|----------|
| JLA/SMMA internal working meeting                                                               | 7/2/09  |          |
| SMMA to send JLA draft options incl model schools                                               | 7/10/09 |          |
| <b>Working Group presentation on development alternatives</b>                                   | 7/13/09 |          |
| SMMA to send draft materials to JLA (pdf's of options and draft matrix) for distribution to SBC | 7/16/09 |          |
| <b>SBC presentation on alternative evaluation, preliminary draft of the matrix</b>              | 7/23/09 |          |
| <b>Working Group mtg on further defined site alternative matrix</b>                             | 7/27/09 |          |
| SMMA to send draft materials to JLA (pdf's of options and final matrix) for distribution to SBC | 7/28/09 |          |
| Mtg with MSBA staff on development alternatives                                                 | 7/31/09 |          |
| SMMA to send JLA draft Feasibility Study for distribution to SBC                                | 8/24/09 |          |
| <b>SBC vote on Draft Feasibility Study</b>                                                      | 8/27/09 |          |
| Feasibility Study to MSBA for 9/30 MSBA Board approval                                          | 9/2/09  |          |
| MSBA Board Approval of preferred alternative (move to SD)                                       | 9/30/09 |          |
|                                                                                                 |         |          |
| Schematic Design                                                                                | 10/1/09 | 12/2/09  |
| Cost Estimate                                                                                   | 12/3/09 | 12/16/09 |
| MSBA Project Scope & Budget Conf.                                                               | 1/6/10  | 1/6/10   |
| MSBA Board Final Approval of Scope & Budget                                                     | 1/27/10 | 1/27/10  |
| Special Town Meeting - Project Approval                                                         | 2/2/10  | 2/2/10   |
| Execute MSBA Funding Agreement                                                                  | 2/2/10  | 2/15/10  |
| Approval of Debt Exclusion                                                                      | 2/15/10 | 2/15/10  |
| Design Development                                                                              | 2/16/10 |          |

**JOSLIN, LESSER + ASSOCIATES, INC.**

Grafton Senior Memorial HS  
 Grafton, MA  
 MSBA Feasibility Study Agreement  
 Exhibit B: Schedule of Deliverables

| No. | Item Description                                          | Status as of 8.31.09                               |
|-----|-----------------------------------------------------------|----------------------------------------------------|
| 001 | Initial Certificate of Compliance                         | Complete                                           |
| 002 | School Building Committee                                 | Complete                                           |
| 003 | Local Vote Authorization                                  | Complete                                           |
| 004 | Enrollment Questionnaire                                  | Complete                                           |
| 005 | Agreed Upon Enrollment Projection (900 Students)          | MSBA Letter 6.11.09 (District Certification TBD)   |
| 006 | OPM Selection                                             | District Complete (MSBA OPM Approval 6.11.09)      |
| 007 | Executed MSBA Standard OPM Contract                       | Complete - Executed 5.19.09                        |
| 008 | Designer Selection                                        | Complete - DSP 3.24.09 (SMMA Architects)           |
| 009 | Executed MSBA Standard Contract for Designer Services     | Complete - Executed 6.29.09                        |
| 010 | MSBA Educational Space Template                           | Complete - Submitted with Feasibility Study 9.2.09 |
| 011 | Preliminary Evaluation of Alternatives                    | Complete - Submitted with Feasibility Study 9.2.09 |
| 012 | Budget Statement for Preferred Schematic Design           | Complete - Submitted with Feasibility Study 9.2.09 |
| 013 | Recommendation for Preferred Schematic Design             | Complete - Submitted with Feasibility Study 9.2.09 |
| 014 | Final Design Program for Preferred Schematic Design       | Complete - Submitted with Feasibility Study 9.2.09 |
| 015 | Schematic Building Floor Plans                            |                                                    |
| 016 | District Letter Describing SPED Program for DESE Approval |                                                    |
| 017 | Mass DESE Special Education Space Approval Letter         |                                                    |
| 018 | Room Data Sheets                                          |                                                    |
| 019 | Schematic Exterior Building Elevations                    |                                                    |
| 020 | Narrative Building Systems Descriptions                   |                                                    |
| 021 | Preliminary Summary of Ineligible Spaces                  |                                                    |
| 022 | Construction Systems: Outline of Specifications           |                                                    |
| 023 | MA-CHPS Scorecard                                         |                                                    |
| 024 | FF&E Specification and Estimate                           |                                                    |
| 025 | Value Engineering Plan for Detailed Design                |                                                    |
| 026 | Total Project Budget                                      |                                                    |
| 027 | Constructon Estimate: UniFormat II, Level 3               |                                                    |
| 028 | Peliminary Summary of Ineligible Costs                    |                                                    |
| 029 | MSBA Form 3011                                            |                                                    |
| 030 | Project Cash Flow                                         |                                                    |
| 031 | Project Schedule                                          |                                                    |