



**TOWN OF GRAFTON**  
 GRAFTON MEMORIAL MUNICIPAL CENTER  
 30 PROVIDENCE ROAD  
 GRAFTON, MASSACHUSETTS 01519  
 (508) 839-5335 ext. 145 • FAX (508) 839-4602  
 www.town.grafton.ma.us

**PLANNING BOARD**

**SCHEDULE E**  
**MINIMUM PLANNING BOARD INSPECTION SCHEDULE**

- The responsible agency **and** the Planning Board shall be notified in writing at least two (2) business days before each required inspection as listed.
- No inspection may be waived except by joint approval of the Planning Board and responsible agency.

**Date:** \_\_\_\_\_

**Observations by:** \_\_\_\_\_

**Subdivision:** \_\_\_\_\_

**Road Name:** \_\_\_\_\_

**Location (by Station)** \_\_\_\_\_

\_\_\_\_\_ 1. **Right of Way Clearance**

\_\_\_\_\_ 2. **Excavation:** Material, Presence of Groundwater

\_\_\_\_\_ 3. **Utility installation:** (circle as appropriate)

Backfill/Compaction	Sewer/Water Mains/Laterals	Drainage
---------------------	-------------------------------	----------

\_\_\_\_\_ 4. **Subgrade:** All utility crossings

Material  
 Crown (1/4" per foot)  
 Compaction

\_\_\_\_\_ 5. **Drainage System** (in addition to #3 above):

Gravel/fabric connectivity of road base to any subdrain system

\_\_\_\_\_ 6. **Subbase/Gravel Road Base:** Material/Gradations/Sieve analysis

Crown (1/4" per foot)  
 Compaction Testing (especially along centerline and at structures)

\_\_\_\_\_ 7. **Binder Pavement**

**SCHEDULE E: MINIMUM PLANNING BOARD INSPECTION SCHEDULE**

**PAGE 2**

- \_\_\_\_\_ 8. **Curbing**, inlet stones: Installed, concrete, mortar
- \_\_\_\_\_ 9. **Sidewalks**
  - Subgrade -- material
  - Base – material, depth, compaction
  - Binder paving
  - Top course paving
- \_\_\_\_\_ 10. **Right of Way: Final grading**
  - Embankment
  - Side slopes
  - Compaction
  - 4” loam
  - Stabilization, seeding, mixture/fertilizer/maintenance
- \_\_\_\_\_ 11. **Final course pavement**
- \_\_\_\_\_ 12. **Trail, Walkway, etc: Construction**
- \_\_\_\_\_ 13. **Street Trees, Plantings, etc.**
- \_\_\_\_\_ 14. **Street lighting** – installed and operating
- \_\_\_\_\_ 15. **Monuments**
- \_\_\_\_\_ 16. **Street Signs**
- \_\_\_\_\_ 17. **Final Clean Up**
- \_\_\_\_\_ 18. **Maintenance**

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_