

Grafton Recreation Commission

Meeting Minutes
December 7, 2009

CALL TO ORDER - The meeting was called to order at 7:05 p.m. by Chairman Bob Fitzpatrick. Members present were Heather Cargill, Stephen Crowley, Charles Villee, and Gina DaLan. Member Kristen Belanger was absent. Betty Wright, Recreation Coordinator, was also present.

APPROVAL OF MINUTES - The minutes of the November 2, 2009 meeting were approved. Motion by Heather Cargill, seconded by Stephen Crowley. Motion carried 5-0.

BILL REVIEW - The bills paid since the November 2, 2009 meeting were reviewed.

CORRESPONDENCE REVIEW - The correspondence was reviewed. There were several emails from people who attended the New York City trip complementing the bus drivers due to the weather. Betty was happy that everyone got home safely.

GRAFTON CELEBRATES THE HOLIDAYS - This year was another successful year. The Common was packed for the tree lighting. The craft fair was very successful, with 40 vendors participating this year.

FEES FOR USE OF FIELDS - This item was tabled to the next meeting (January 4, 2010). Motion by Heather Cargill, seconded by Stephen Crowley. Motion carried 5-0.

REFUND POLICY - The Grafton Recreation Commission adopted the following refund policy:

- *Refunds: Prior to the start of a program, a full refund will be given for verifiable medical emergencies only. In the case of programs, field trips, etc. that require purchases in advance, this amount will be deducted from all refunds. A 50% refund will be given for all other non-emergency situations. No refunds once a program begins. All refunds must be requested in writing. Classes are non-transferrable.*

Motion by Gina DaLan, seconded by Heather Cargill. Motion carried 5-0.

JOINT MEETING WITH SCHOOL COMMITTEE - This item is still on hold. The Commissioners would like a joint meeting within the next month. Their concern is that once the budget process begins, a meeting won't be able to be scheduled until after town meeting in May. They would like the issues resolved before then. They asked that Betty look into setting up a joint meeting with the School Committee as soon as possible.

BETTY'S REPORT

- The turkey hunt held on Saturday, November 21 was a huge success. Everyone who participated stated they enjoyed the turkey hunt.
- Grafton Celebrates the Holidays was a huge success. A wrap-up meeting will be held after the holidays.
- Betty is working on the budget. The capital budget will include safety fiber in the playgrounds, enlarging the parking lot at Silver Lake Beach, and adding new stones. Betty also mentioned a meeting she had with the Health Agent who stated the Board of Health will no longer pay for the weekly water sampling at Silver Lake Beach. This will have to be added to the Recreation budget at a cost of approximately \$1,500. The Commissioners requested this be added as a separate line item so the Finance Committee would know why the budget was increased.
- The Lake Ripple skating party is scheduled for Saturday, January 16, 2010 from 3:00 p.m. to 8:00 p.m. with a snow/rain date of Saturday, January 23, 2010. This is usually co-sponsored with Together We Can. The Commissioners asked Betty to talk to the Grafton Education Alliance and see if they want to co-sponsor this event with the Grafton Recreation Commission.
- Next year is the 275th anniversary of Grafton. It will be a big year for all events.

OLD BUSINESS

- Betty still doesn't know where the skis will be stored at the Grafton Middle School for the Mt. Wachusett ski program.

NEW BUSINESS

- Pop Warner has requested field usage next year in anticipation of not being able to use the high school fields. The Commissioners are reluctant to allow them to use the Airport Park field because they make a mess of the fields. The Commissioners directed Betty to tell them that it is too early to schedule the fields for next year. Bob mentioned that if necessary, the field at Estabrook Road could be made into a temporary field at a relatively low cost.
- Heather Cargill reported that the next CPA meeting is scheduled for next week.

Next meeting is scheduled for Monday, January 4, 2010 at 7:00 p.m.

Motion by Gina DaLan, seconded by Heather Cargill, to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Nancy M. Billings, Recording Secretary