

Grafton Recreation Commission

JUN 8 10 02 AM '10

Meeting Minutes
May 17, 2010
7:00 p.m.
Recreation Office

CALL TO ORDER - The meeting was called to order at 7:00 p.m. by Chairman Bob Fitzpatrick. Members present were Kristen Belanger, Heather Cargill, Stephen Crowley and Gina DaLan. Betty Wright, Recreation Coordinator, was also present.

RIVERVIEW PARK PLAYGROUND EQUIPMENT

At the April 5, 2010 meeting, the Commissioners voted to award the bid for the Riverview Park playground equipment to O'Brien & Sons. However, when Betty presented the purchase order to the Town Administrator for approval, he asked her to get one more quote, for a total of three. Betty then requested a quote from Miracle Recreation Equipment, which was lower than the quote from O'Brien & Sons.

After discussion, the Commissioners voted to award the bid to Miracle Recreation Equipment. Motion by Stephen Crowley, seconded by Heather Cargill. Motion carried 5-0.

GRAFTON RECREATION COMMISSION OFFICE PROCEDURES

Betty informed the Commissioners that she would be out on medical leave for approximately 4 to 6 weeks. Betty had a discussion with the Town Administrator, who then called Bob Fitzpatrick to discuss the issue. The Town Administrator informed Bob that because of the vote at the last town meeting, he was going to have Betty's job handled by the Assistant Town Administrator while Betty is out.

BETTY'S REPORT

- The water at Silver Lake Beach will be tested.
- Betty is in the process of getting three quotes for the beach upgrade (brush cut-back). DPW doesn't have time, so that is why she is getting the three quotes for brush removal (which will create more parking spaces), to spread mulch, and to plant flowers.
- For the full day program, Betty will be hiring two new people. For the parks program, Betty will be hiring 8 new people, and for the snack bar, Betty will be hiring two new people. She is going to hire Brenda Armstrong as the swim instructor. Brenda will be interviewed by Chris Howell, Assistant Town Administrator.

- Big Truck Day is Saturday, June 12 at the high school parking lot from 10:00 a.m. to 12 noon. Betty ordered 200 hats.
- Betty brought up an email she received from Steve Crowley regarding the fields at Riverside and Brookmeadow. As the Fields coordinator for the Grafton Soccer Club, he wanted to understand the field maintenance plan for the new Riverside field and Brookmeadow. He was informed that plans are to open the field for use in the Fall of 2010.

He wanted to let everyone know the current field condition at Riverside. The field looks good from a distance as grass does appear to be growing; however, the field has a significant number of rocks and the grass is very patchy upon close inspection. Without significant effort and maintenance, he doubts that the field can withstand any use this coming fall. This is concerning with the heavy demand expected over the next two years during the new school construction. He noted that Brookmeadow is also in poor shape.

The Grafton Soccer Club is interested in helping the town get these fields in playable shape.

It was Bob's recommendation to Steve that he forward his email to Don Chouinard and John LaPointe to put this item on the Fields Coalition meeting agenda.

Next meeting is scheduled for Monday, June 7, 2010 at 7:00 p.m.

Motion by Stephen Crowley, seconded by Heather Cargill, to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 8:42 p.m.

Respectfully Submitted,



Nancy M. Billings, Recording Secretary