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Grafton Affordable Housing Trust
30 Providence Road
Grafton, MA 01519

Meeting Minutes

September 9, 2015

A meeting of the Grafton Affordable Housing Trust was held on September 9, 2015 in Conference Room B of the Grafton Memorial Municipal Center.

Present: Vice Chairman Deborah Kochevar, Clerk Charles Pratt, and Members Dan Crossin and Bruce Spinney. Also present were Ann Morgan, Assistant Town Planner.

Vice Chairman Kochevar called the meeting to order at 7: 03 p.m.

1. Action Items

- a. Draft 2015-2016 Meeting Schedule – The Trust reviewed the draft schedule and made some minor changes. Motion to adopt the 2015-2016 Meeting Schedule as drafted and amended made by Mr. Spinney, seconded by Mr. Crossin. Motion passed unanimously.
- b. Outstanding Meeting Minutes – tabled to next meeting.

2. New Business

- a. Draft Language – Town meeting Warrant Article, Trust Composition – The language was reviewed and discussed. It was noted that the proposed change to include one member from the Board of Selectmen would bring the Trust into compliance with standard practices for Trusts across the State.
- b. Correspondence – Attorney Michael Vhay – The Trust determined that this discussion item did not meet the requirements of Executive Session. Attorney Vhay had submitted a letter to the Trust seeking payment for work associated with providing the Trust with a legal opinion regarding the Pulte settlement. Mr. Crossin noted that Attorney Vhay had reached out to him and reviewed the chronology of events that led to developing a memorandum for the Trust. It was noted that this work not authorized by the Trust and that the Trust was under the assumption that this work was conducted as a professional favor between him and the previous Chairman. It was noted that there was no scope of services and no vote of the Trust to authorize any time or expenses for Attorney Vhay. Ms. Morgan noted that she had reviewed the issue with Town Counsel who advised the Trust to not pay for any portion of the requested payment for reasons stated.

Motion to deny Attorney Vhay's request for payment for services and to authorize the Chairman to send a letter to Attorney Vhay conveying the Trust's position made by Mr. Crossin, seconded by Mr. Pratt. Motion passed 3 -1 with Mr. Spinney abstaining.

3. Old Business

- a. Financials – Report of the Treasurer

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- b. JM Goldson Contract
 - c. 23 Prentice Street – Site Visit Discussion

4. Adjournment

Motion to adjourn the meeting made by Mr. Spinney, seconded by Mr. Crossin. Motion passed unanimously, 4-0. The meeting was adjourned at 8:01 p.m.

EXHIBITS

- Draft Meeting Schedule 2015-2016, 1 page.
- Email correspondence from Doug Willardson re: Article 34. Amend Article 35: Affordable Housing Trust By-Law; September 9, 2015, 1 page.

Respectfully submitted,



Charles Pratt, Clerk