



Grafton Affordable Housing Trust

Grafton Memorial Municipal Center
30 Providence Road
Grafton, MA 01519

Meeting Minutes

GRAFTON AFFORDABLE HOUSING TRUST

Grafton Cable Television Studio, 296 Providence Road
Monday, September 21, 2015

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Present: Chairman John Carlson, Vice Chairwoman Deborah Kochevar, Treasurer Dan Crossin, Clerk Charles Pratt, Member Bruce Spinney. Also present was Assistant Town Planner Ann Morgan.

Guest: Jennifer Goldson

Chairman Carlson called the meeting to order at 7:00 p.m.

1. New Business

Chairman Carlson introduced consultant Jennifer Goldson. Ms. Goldson distributed a draft work plan and discussed details for the Affordable Housing Action Plan Workshop- Kickoff Meeting. Review of draft work plan included the following items:

- September - Meet with Trust and Windshield Tour
- October - review relevant documents.
- November - Phone interviews with stakeholders, prepare outreach Materials for Community Workshop.
- December - First Week of month Community Workshop, summary of workshop results, meet with Trust to discuss.
- Review workshop results and identify priorities.
- January - Have draft action Plan in hand meet to review and revise if necessary.

The Trust reviewed some potential dates for the workshop and asked staff to coordinate with Trust members and Ms. Goldson to finalize a specific date. It was noted that the next meeting with Ms. Goldson would be held as part of the Workshop

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2. Old Business

- a. Town Meeting Warrant Article – John Carlson reported that Finance Committee has asked a member of the Trust be present at their next meeting to review the new proposal to revise the amount of members and the Declaration of Trust. It was noted that there was some interest in changing the Trust composition to require that the Town Administrator be an automatic standing member. Mr. Carlson noted that such a requirement would likely be in conflict with the Town Charter. Mr. Carlson noted that he would attend that meeting and reminded the Trust that Town Meeting would be held on October the 19th.
- b. Open Session Meeting Minutes – Clerk Charles Pratt noted that they would be available at the next meeting this item was tabled.

3. Adjournment

Motion to adjourn the meeting was made by Ms. Kochevar, seconded by Mr. Crossin. The meeting was adjourned at 7:53 p.m.

Respectfully submitted:



A handwritten signature in cursive script, appearing to read "Charles Pratt", is written over a horizontal line. The signature is fluid and extends to the right beyond the end of the line.

Charles Pratt, Clerk