



Grafton Affordable Housing Trust

Grafton Memorial Municipal Center
30 Providence Road
Grafton, MA 01519

Meeting Minutes

GRAFTON AFFORDABLE HOUSING TRUST

Finance Committee Room (Conference Room F), Municipal Center
Monday, October 14, 2015

Present: Chairman John Carlson, Vice Chairwoman Deborah Kochevar, Treasurer Dan Crossin, Clerk Charles Pratt, Member Bruce Spinney. Also present was Assistant Town Planner Ann Morgan.

Guest: Mary Campbell

Chairman Carlson called the meeting to order at 7:07 p.m.

1. Action Items

Recommendation to the Board of Selectmen re: resale of the following affordable units:

- 39 Buttercup Lane – Hilltop Farms
- 29 Daffodil Court – Hilltop Farms
- 4 Flint Pond Drive – Flint Pond Estates

Motion to recommend to the Board of Selectmen that the Town exercise it's right of first refusal to purchase the units or assist the homeowners in finding qualified affordable buyers thereby requiring CHAPA to do so; and to direct staff to submit a memorandum to the Selectmen stating such made by Mr. Crossin, seconded by Ms. Kochevar. Motion passed unanimously.

2. Old Business

A. Affordable Housing Action Plan /Jennifer Goldson

1. Windshield survey Update – Mr. Carlson provided an update on the tour around town taken with Ms. Goldson, himself, Town Planner Joseph Laydon and Ms. Morgan. The group toured Prentice Street as well as other sites such as Hilltop Farms in order to see the existing Affordable Units
2. Community Forum Meeting dates were discussed. The original December 9th date was proving difficult to coordinate. Ms. Morgan will work with Ms. Goldson and the Trust to identify a date in early 2016.
3. Stakeholders for Ms. Goldson to contact and schedule Interviews with Trust needs to come up with these Name for our next Meeting.

B. Town Meeting / Finance Committee Meeting - Chairman Carlson updated the Trust on his meeting with the Finance Committee regarding the proposed By law

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Change for Octobers Town Meeting. The Finance Committee asked the Chair for an Update on the Trust activities, The Finance Committee noted that they will support the Bylaw Change to seven member's instead of six.

C. Open Meeting Minutes- Outstanding – Clerk Charles Pratt said meeting minutes will be available at the next meeting. Item tabled.

B. New Business

The Trust reviewed the meeting schedule for November and determined that the next meeting should be held on November 4th to avoid conflicts with the upcoming holiday.

The Trust reviewed some potential sites for affordable housing, several site which have been discussed in the past including 25 Worcester Street. Mr. Spinney asked that the Town-owned Ferrault property be included.

Staff updated us on some potential Projects that could have some affordable Units

C. Adjournment

Motion to adjourn the meeting was made by Mr. Spinney, seconded by Ms. Kochevar. Motion passed unanimously. The meeting was adjourned at 7:50 p.m.

Respectfully submitted:



Charles Pratt, Clerk