



Town of Grafton
Office of the Board of Assessors
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**MINUTES
BOARD OF ASSESSORS
January 28, 2016**

A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Thursday, January 28, 2016. Chairman Drew Manlove, Member Ken Grew and Tammy Kalinowski were present at the meeting.

1. CALL TO ORDER

Chairman, Drew Manlove called the meeting to order at 1:18 P.M.

2. ACTION ITEMS

A. Approval of Minutes: A motion to approve the minutes from January 19, 2016 was made by Ken Grew and seconded by Drew Manlove. Motion passed.

B. Bills – January: The following FY 2016 bills were approved:

Alex Sendzik	\$ <u>100.00</u>
	\$ 100.00

C. Real Estate Exemptions: A motion to approve FY 2016 real estate exemptions, as presented, was made by Drew Manlove and seconded by Ken Grew. Motion passed. See attached list.

A motion to deny a FY 2016 real estate exemption for Doris Ryan, 6 Waterville Circle, Assessors Map 19, Lot 78 was made by Ken Grew and seconded by Drew Manlove. Motion passed.

D. Real Estate Abatements: A motion to approve FY 2016 real estate abatements, as presented, was made by Drew Manlove and seconded by Ken Grew. Motion passed. See attached list.

Drew informed the Board that he has received an abatement application from Wyman Gordon. Drew spoke with a representative from Wyman Gordon and will be setting up a meeting in February with him and Jerry Natale of Real Estate Research Consultants.

E. Personal Property Abatements: A motion to approve FY 2016 personal property abatements, as presented, was made by Ken Grew and seconded by Drew Manlove. Motion passed. See attached list.

A motion to deny a FY 2016 personal property abatement for James Dodd, J D Millworks, account #107660, was made by Ken Grew and seconded by Drew Manlove. Motion passed.

3. DISCUSSION ITEMS

A. Income and Expense Lien: Drew informed the Board that Income and Expense forms were sent out on January 14, 2016, per state law, to property owners who have apartments, commercial, industrial or mixed use properties. A cover letter was included explaining why the information is being requested and that failure to file may result in assessed fines in the amount of \$50.00 or \$250.00 depending on class. The liens get put on the actual bill of each fiscal year and are split between the third and fourth quarters. Drew explained that there were new owners who were penalized with the assessed fines for property that they did not own when the Income and Expense forms were issued last January.

A motion to abate the \$250.00 Income and Expense Lien for subsequent owner, Joseph Dahlquist, 22 Shrewsbury Street Map 19, Lot 14 was made by Ken Grew and seconded by Drew Manlove. Motion passed.

A motion to abate \$500.00 of Income and Expense Liens for subsequent owner, 10-12 Bridge Street LLC, 10 Bridge Street, Map 27, Lot 20 and 12 Bridge Street, Map 27, Lot 19 was made by Drew Manlove and seconded by Ken Grew. Motion passed.

B. Hardship Policy: Discussion continued regarding criteria for the Clause 18 Hardship. Drew will gather additional information from other municipalities and will continue discussion at the next Board Meeting.

4. CORRESPONDENCE

None.

5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

None.

6. MEETING DATES

Tuesday, February 16, 2016 at 9:30 AM

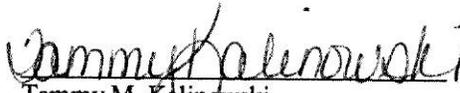
7. EXECUTIVE SESSION

None.

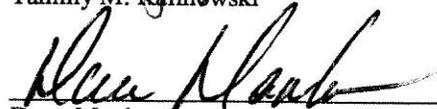
8. ADJOURNMENT

A motion to adjourn the meeting at 1:39 P.M. was made by Ken Grew and seconded by Drew Manlove. The motion passed.

Minutes typed and recorded by:


Tammy M. Kalinowski

Approved:


Drew Manlove

EXHIBITS:

- Draft minutes January 19, 2016 6 pages.
- FY 2016 Schedule of Bills Payable, January 28, 2016.
- Real estate exemptions, 24 applications.
- Real estate abatements, 3 applications.
- Personal property abatements, 5 applications.
- Memo from Drew Manlove to Jessica Gomez, Treasurer/Collector, and Yajaila Taft Account Specialist regarding Income & Expense abatement, dated January 28, 2016, 1 page.

FY 2016 RE EXEMPTION REPORT

DATE VOTED 1/28/2016

PARCEL ID	APPLICANT	EXEMPT CL.	EXEMPT TAX	EXEMPT CPA	EXEMPT CERT. #
34-0-63	BAKER ELEANOR & JAMES LIFE ESTA	17D	\$383.78	\$5.76	6401
27-0-95	DUNPHY CATHERINE	17D	\$214.35	\$3.22	6402
19-0-51	MATSON ANNE M LIFE ESTATE	17D	\$470.48	\$7.06	6403
35-0-90	SHANNON BETTY ANN	17D	\$253.65	\$3.80	6404
133-2787-2	MCNAMARA ANNEMARIE	18	\$500.00	\$7.50	6405
83-369-9B	BAER- BOLANDRINA PENNISUE	22	\$800.00	\$12.00	6406
35-0-150	KNEELAND JAMES F JR & ELLEN V	22	\$429.93	\$6.45	6407
53-0-24	LEGER RAYMOND E	22	\$658.78	\$9.88	6408
26-618-101	MORRIS JOAN S	22	\$800.00	\$12.00	6409
74-0-113	NOZZOLILLO PASQUALE & JANE M-	22	\$800.00	\$12.00	6410
42-0-266	SHOBAYA BODUNRIN	22	\$400.00	\$6.00	6411
44-0-23	KILIK EDWARD LIFE ESTATE	22A	\$801.33	\$12.02	6412
86-0-8	BILODEAU MARGARET A	22E	\$2,000.00	\$30.00	6413
82-0-43	ISABELLE ROGER J & JANET I - LIFE E	22E	\$1,305.71	\$19.59	6414
114-0-87	JORDAN GREGORY R	22E	\$1,000.00	\$15.00	6415
98-0-110	MOOZA ROBERT J	22E	\$1,275.13	\$19.13	6416
113-0-107	ARCOUETTE GORDON J JR	37A	\$514.50	\$7.72	6417
23-0-6	CASEY DONALD J	37A	\$941.49	\$14.12	6418
35-0-150	KNEELAND JAMES F JR & ELLEN V	37A	\$529.93	\$7.95	6419
68-0-7	BONAVITA MARGARET	41C	\$1,000.00	\$15.00	6420
116-0-37	FISH ELSIE M	41C	\$900.08	\$13.50	6421
66-0-71	KENDER EDWARD F JR	41C	\$375.00	\$5.63	6422
45-0-23	POCIUS RITA C LIFE ESTATE	41C	<u>\$1,000.00</u>	<u>\$15.00</u>	6423
			\$17,354.14	\$260.33	

FY 2016 PP ABATEMENT REPORT

DATE VOTED 1/28/2016

ACCOUNT #	OWNER	ABATED TAX	ABATED CPA	ABATE. CERT. #
106520	INERGY PROPANE LLC	\$152.43	\$0.00	6427
108010	TORRES NATASHA	\$72.19	\$0.00	6429
108020	TROY JUSTIN	\$123.28	\$0.00	6430
108030	BOLACK CHARLES	<u>\$61.98</u>	<u>\$0.00</u>	6431
		\$409.88	\$0.00	

FY 2016 RE ABATEMENT REPORT**DATE VOTED 1/28/2016**

PARCEL ID	OWNER	ABATED TAX	ABATED CPA	ABATE. CERT. #
53-0-81	TOLL MA LAND LIMITED PARTNERS	\$223.21	\$0.00	6424
53-0-82	TOLL MA LAND LIMITED PARTNERS	\$148.02	\$0.00	6425
53-0-83	TOLL MA LAND LIMITED PARTNERS	<u>\$92.81</u>	<u>\$0.00</u>	6426
		\$464.04	\$0.00	