

Town of Grafton
Office of the Board of Assessors
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MINUTES
BOARD OF ASSESSORS
February 16, 2016

A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Tuesday, February 16, 2016. Chairman Drew Manlove, Clerk Marsha Platt, Member Ken Grew and Tammy Kalinowski were present at the meeting.

1. CALL TO ORDER

Chairman, Drew Manlove called the meeting to order at 9:30 AM.

2. ACTION ITEMS

A. Approval of Minutes: A motion to approve the minutes from January 28, 2016 was made by Marsha Platt and seconded by Ken Grew. Motion passed.

B. Bills – February: The following FY 2016 bills were approved:

Worcester Registry of Deeds	\$ 2.00
Office Depot	\$ 8.91
Office Depot	\$ 13.46
Office Depot	\$ 24.23
Office Depot	<u>\$ 59.63</u>
	\$ 108.23

C. Real Estate Exemptions: A motion to approve FY 2016 real estate exemptions, as presented, was made by Ken Grew and seconded by Marsha Platt. Motion passed. See attached list.

D. Real Estate Abatements: A motion to approve FY 2016 real estate abatements, as presented, was made by Ken Grew and seconded by Marsha Platt. Motion passed. See attached list.

A motion to deny FY 2016 real estate abatements, as presented, was made by Ken Grew and seconded by Marsha Platt. Motion passed. See attached list.

E. Personal Property Abatements: A motion to approve a FY 2016 personal property abatement for Lakeview Pizza, account number 107760, in the amount of \$762.29 was made by Ken Grew and seconded by Marsha Platt. Motion passed.

3. DISCUSSION ITEMS

A. Motor Vehicle Excise Commitments 2015-07, 2015-08 and 2016-1: The Board was informed that motor vehicle commitments 2015-07 in the amount of \$8,426.67, 2015-08 in the amount of \$4,013.00 and 2016-01 in the amount of \$2,113,997.50 were turned over to the Treasurer/Collector on February 12, 2016. Bills will be issued on February 22, 2016 and will be due on March 23, 2016.

B. Update on Meeting with Department of Revenue Representative, Bruce Morgan: Drew met with Grafton's Department of Revenue (DOR) Representative, Bruce Morgan, on February 3, 2016 to discuss the FY 2017 recertification. Bruce has scheduled a certification date of August 10, 2016. It will take the DOR 4-6 weeks to approve then we can do public disclosure and set a tax rate hearing.

C. Update on CAMA Conversion: Drew informed the Board that he has spoken with Dan Brogie, Northborough Assessor, regarding doing a CAMA conversion during a recertification year. Drew also spoke with Jerry Natale of Real Estate Research Consultants and Bruce Morgan of DOR asking for input. Drew said that the recommendations of all were to wait and not do a CAMA conversion during a recertification year. Drew feels this makes sense. Drew informed the Board that he will contact both Vision and Patriot asking them to come in to give presentations for the Board. The Board asked that a warrant article to Fund the CAMA conversion be put forth for May town meeting.

D. Hardship Policy: The Board discussed setting criteria for Clause 18 Hardship applications. The Board made recommendations. Drew will draft the policy with the recommendations of the Board.

4. CORRESPONDENCE

Drew informed the Board that he received a memo from Tim McInerney, Town Administrator, regarding a training session for Open Meeting Law, Public Records Law and Ethics on April 14, 2016 for Boards and Committee members. Drew gave copies of the memo to the Board.

Drew informed the Board that he received a request in writing from John Cameron to change the street number of one of his properties. Mr. Cameron purchased 25 Pullard Road. The lot was split creating 27 Pullard Road. Mr. Cameron is asking to change the street number from 27 Pullard Road to 29 Pullard Road. The Board has no issue with the number change. Drew will let Mr. Cameron know that the street number will be changed to 29 Pullard Road.

5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

None.

6. MEETING DATES

Wednesday, March 9, 2016 at 9:30 AM

7. EXECUTIVE SESSION

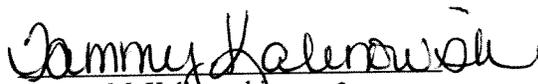
At 9:31 AM Drew Manlove made a motion to go into executive session under MGL 30A Sec 21 (7), for the purposes of meeting with Catherine Ryan to discuss specifics regarding a personal exemption and discussing a hardship application. Ken Grew seconded the motion. All were in favor by roll call. Drew Manlove aye, Marsha Platt aye and Ken Grew aye.

At 10:04 AM Ken Grew made a motion to close executive session and reconvene regular session. Drew Manlove seconded the motion. All were in favor by roll call. Ken Grew aye, Marsha Platt aye and Drew Manlove Aye.

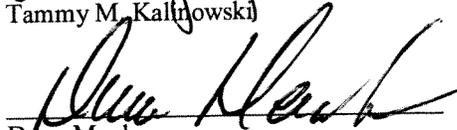
8. ADJOURNMENT

A motion to adjourn the meeting at 10:40 AM was made by Ken Grew and seconded by Marsha Platt. The motion passed.

Minutes typed and recorded by:


Tammy M. Kalkowski

Approved:


Drew Manlove

EXHIBITS:

- Draft minutes January 28, 2016, 5 pages.
- FY 2016 Schedule of Bills Payable, February 12, 2016.
- Real estate exemptions, 18 applications.
- Real estate abatements, 14 applications.
- Personal property abatements, 1 application.
- Email from Kelley & Ryan, dated February 10, 2016, 5 pages
- Memo from Tim McInerney, Town Administrator to All Departments, Town Boards & Committees, dated February 3, 2016, 1 page.
- Letter from Mr. Cameron, dated February 9, 2016, 1 page.

FY 2016 RE EXEMPTION REPORT

DATE VOTED 2/16/2016

PARCEL ID	APPLICANT	EXEMPT CL.	EXEMPT TAX	EXEMPT CPA	EXEMPT CERT. #
36-0-93	BOVENZI GRACE R	17D	\$365.83	\$5.49	6441
124-0-3	CADRIN ELIZABETH	17D	\$397.10	\$5.96	6442
80-0-6	POIRIER BERTRAND A	17D	\$405.60	\$6.08	6443
41-0-269	FLORES JOSE	22	\$705.60	\$10.58	6444
55-0-77	HARRINGTON GEORGE B	22	\$730.48	\$10.96	6445
65-0-139A	NICHOLSON JOYCE A	22	\$800.00	\$12.00	6446
26-308-101	GEMELLI VICTOR M	22C	\$1,984.54	\$29.77	6447
88-0-83	CUPIDO GARY T	37A	\$500.00	\$7.50	6448
123-0-16	AUGER CLAIRE G - LIFE ESTATE	41C	\$375.00	\$5.63	6449
86-0-6	BENOIT BERNICE R - LIFE ESTATE	41C	\$1,000.00	\$15.00	6450
45-0-24	BOUTHILLETTE JOSEPHINE A - LIFE E	41C	\$823.90	\$12.36	6451
28-0-37	DIN MOYSE ROSEMARY A	41C	\$1,000.00	\$15.00	6452
11-0-62	MURPHY DORIS M & JANET A TRUST	41C	\$750.00	\$11.25	6453
35-0-89	MURPHY ROSEMARY A	41C	\$1,000.00	\$15.00	6454
115-0-39	MURPHY STELLA MARY LIFE ESTATE	41C	\$1,000.00	\$15.00	6455
43-1906-15	MURPHY CONCETTA	41C	\$1,000.00	\$15.00	6456
26-0-70	SULLIVAN SHIRLEY P LIFE ESTATE	41C	\$1,000.00	\$15.00	6457
43-2904-20	COSTA CHEMIL L	CPA	<u>\$0.00</u>	<u>\$32.57</u>	6458
			\$13,838.05	\$240.15	

FY 2016 RE ABATEMENT REPORT**DATE VOTED 2/16/2016**

PARCEL ID	OWNER	ABATED TAX	ABATED CPA	ABATE. CERT. #
18-0-38	PAVOLIS WAYNE L	\$41.88	\$0.63	6460
19-0-78	RYAN DORIS	\$343.38	\$5.15	6461
34-0-26	RODIER MICHAEL J	\$125.63	\$1.89	6462
74-0-72B	GRAFTON TOWN OF	\$921.25	\$13.82	6463
80-0-229	LEBLANC JOHN	\$242.88	\$3.65	6464
123-0-61	SINHA VIJAY K	\$107.20	\$1.61	6465
123-0-76	BORIS MATTHEW G	\$242.88	\$3.65	6466
126-0-99	BARDE KISHOR S	\$328.30	\$4.93	6467
		<u>\$2,353.40</u>	<u>\$35.33</u>	

FY 2016 RE ABATEMENT DENIALS

DATE VOTED 2/16/2016

PARCEL ID	OWNER	APP/DEN
43-4303-2E	OLSHEVSKY ROZALIA	DENIED
97-0-32	FERRY FREDERICK C IV	DENIED
99-101-3	MCCORMACK MALCOLM F	DENIED
43-2902-2J	SOSNY RICHARD	DENIED
74-0-111	ABERG ROBERT O	DENIED
43-4302-2E	MARA ANDREW J	DENIED