



**Town of Grafton**  
Office of the Board of Assessors  
Drew Manlove – Principal Assessor  
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**MINUTES  
BOARD OF ASSESSORS  
April 26, 2016**

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A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Tuesday, April 26, 2016. Chairman Drew Manlove and Member Ken Grew were present at the meeting.

**1. CALL TO ORDER**

Chairman, Drew Manlove called the meeting to order at 3:11 PM.

**2. ACTION ITEMS**

**A. Approval of Minutes:** A motion to approve the minutes from April 5, 2016 was made by Drew Manlove and seconded by Ken Grew. Motion passed.

**B. Bills – April:** The following FY 2016 bills were approved:

Office Depot	\$ 54.40
Alex Sendzik	\$ 183.60
Community Software Consortium	\$ 2,300.00
Drew Manlove	\$ 108.00
	\$ 2,646.00

**C. Real Estate Exemptions:** A motion to approve a FY 2016 real estate exemption for Ralph E. Boartfield, 54 East Street, in the amount of \$1,239.65 and associated CPA in the amount of \$18.12 was made by Ken Grew and seconded by Drew Manlove. Motion passed.

**D. Real Estate Abatements:** A motion to approve FY 2016 real estate abatements, as presented, was made by Drew Manlove and seconded by Ken Grew. Motion passed. See attached list.

A motion to deny FY 2016 real estate abatements, as presented, was made by Ken Grew and seconded by Drew Manlove. Motion passed. See attached list.

**E. Uncollectible Personal Property Abatements:** Drew informed the Board he received a request from Jessica Gomez, Treasurer Collector, to abate outstanding personal property tax for Fiscal years 2011, 2012, 2015 and 2016 as uncollectible. A motion to approve the abatement of uncollectible personal property tax was made by Ken Grew and seconded by Drew Manlove. Motion passed. See attached list.

**F. 3ABCs:** The Board reviewed FY 2017 3ABC filings. A motion to accept FY 2017 3ABC filings for Massachusetts Chiefs of Police Association and Pakachoag Acres Day Care Center, Inc. was made by Drew Manlove and seconded by Ken Grew. Motion passed.

**3. DISCUSSION ITEMS**

**A. Discuss 37 Cortland Way, Ed & Michelle O'Toole:** Drew informed the Board that Mr. O'Toole contacted the office regarding his value increase. It was found that Mr. O'Toole was overtaxed due to a data entry error with the square footage of his home. Mr. O'Toole spoke with Drew to see if there was any relief from the tax due to the error. Drew informed Mr. O'Toole that the abatement deadline had passed; however, he would contact the Department of Revenue. Drew has written a letter to the Department of Revenue requesting authority to abate the taxes associated with the error. The Board signed the letter to be sent to the Department of Revenue.

**B. Motor vehicle excise commitments 2016-02 & 2015-20:** Continued to next meeting.

4. CORRESPONDENCE

None.

5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

None.

6. MEETING DATES

None.

7. EXECUTIVE SESSION

None.

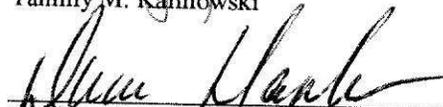
8. ADJOURNMENT

A motion to adjourn the meeting at 3:30 PM was made by Drew Manlove and seconded by Ken Grew. The motion passed.

Minutes typed by:

  
Tammy M. Kalinowski

Approved:

  
Drew Manlove

EXHIBITS:

- Draft minutes April 5, 2016, 8 pages.
- FY 2016 Schedule of Bills Payable, April 14, 2016 and April 19, 2016.
- Real estate exemptions, 1 application.
- Real estate abatements, 8 applications.
- Collector's Schedule of Uncollectible Personal Property Tax to the Board of Assessors, dated April 11, 2016, 1 page.
- 3ABCs, 2 applications.
- Letter from Drew Manlove to the Department of Revenue, Bureau of Municipal Finance Law, Division of Local Services, dated April 26, 2016, 2 pages.

**FY 2016 RE ABATEMENT REPORT****DATE VOTED 04/26/2016**

<b>PARCEL ID</b>	<b>OWNER</b>	<b>ABATED TAX</b>	<b>ABATED CPA</b>	<b>ABATE. CERT. #</b>
41-0-253	ADAMS ROAD COMPANY LLC	\$1,149.05	\$17.24	6892
54-0-2A	CRATER-FERRARO REALTY LLC	\$1,904.48	\$3.44	6893
54-0-16	CRATER-FERRARO REALTY LLC	\$1,899.45	\$3.37	6894
83-107-9A	ADAMS PETER J	<u>\$1,041.85</u>	<u>\$10.08</u>	6895
		<b>\$5,994.83</b>	<b>\$34.13</b>	

# **FY 2016 RE ABATEMENT DENIALS**

**DATE VOTED 04/26/2016**

<b>PARCEL ID</b>	<b>OWNER</b>	<b>APP/DEN</b>
124-0-48	WELLS FARGO BANK	DENIED
25-0-2	WYMAN GORDON CO	DENIED
35-0-1	WYMAN GORDON CO	DENIED
56-0-36	PERREAULT NORMAN J JR	DENIED

