



Town of Grafton
Office of the Board of Assessors
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**MINUTES
BOARD OF ASSESSORS
December 8, 2015**

A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Tuesday, December 8, 2015. Chairman Drew Manlove, Member Ken Grew, Clerk Marsha Platt and Tammy Kalinowski were present at the meeting.

1. CALL TO ORDER

Chairman, Drew Manlove called the meeting to order at 9:01 A.M.

2. ACTION ITEMS

A. Approval of Minutes: A motion to approve the minutes from October 14, 2015 and November 12, 2015 was made by Marsha Platt and seconded by Ken Grew. Motion passed.

B. Bills –November & December: The following FY 2016 bills were approved:

Worcester County Assessors Association	\$187.50
Worcester District Registry of Deeds	\$ 18.00
Office Depot	\$219.82
Office Depot	\$ 32.00
Office Depot	\$ 5.62
Drew Manlove	\$170.78
Alex Sendzik	\$ 85.68
Advanced Business Systems	<u>\$ 48.21</u>
	\$767.61

C. Sign LA4, LA13 & LA15: The Board reviewed and signed the LA4, LA13 and LA15.

D. Senior Work – Off Abatements: A motion to approve senior work – off abatements as submitted was made by Ken Grew and Seconded by Marsha Platt. Motion passed. See attached list.

Drew discussed the limits for the Senior Work – Off program. The law allows for a maximum of 125 hour or \$1,000.00. Drew explained that as the minimum wage goes up the number of hours a senior can work has gone down. Drew would like to change the local option from a dollar amount to a maximum of 125 hours at the next Town Meeting and is asking for the Board's support. A motion to put forth a warrant article for the next Town Meeting changing the local option from a maximum dollar amount of \$1,000.00 to a maximum of 125 hours was made by Drew Manlove and seconded by Ken Grew. Motion passed.

E. Vote on Uncollectable Motor Vehicle Excise Tax: Drew informed the Board that he received a request from Jessica Gomez to abate uncollectable motor vehicle excise tax for the calendar years 2007 through 2011. The Board reviewed the requests. A motion to abate uncollectable motor vehicle excise tax, as submitted, for calendar years 2007 through 2011 was make by Marsha Platt and seconded by Drew Manlove. The motion passed.

3. DISCUSSION ITEMS

A. Motor Vehicle Excise Commitment 2015-06: The Board was informed that motor vehicle commitment 2015-06 in the amount of \$55,053.31 has been processed and will be issued on December 11, 2015 and due on January 11, 2016.

B. Update on Bill File: Drew informed the Board that the real estate and personal property bill files were committed to the Treasurer/Collector on December 4, 2015. All the betterment/betterment interest, sewer use liens/interest and income and expense liens were included. Drew told the Board that he did contact Bindi from Softright for assistance and she was helpful. New owners and address changes have also been turned over to the Treasurer/Collector to be entered into Softright.

C. FY 2017 Budget Update: Drew informed the Board that he met with Tim McNerney, Town Administrator, to discuss the FY 2017 budget. There are two items that may impact the FY 2017 budget. The first is that FY 2017 is a recertification year and Drew will go through the RFP process for revaluation services on real estate and personal property. The second is that the Department of Revenue will cease support soon for the state CAMA system soon. Drew has received a proposal for software conversion from Patriot and is waiting for a proposal from Vision.

4. CORRESPONDENCE

Drew gave the Board copies of Governor Baker's Act to Modernize Municipal Finance and Government for review as there are items on the list that impact the Assessors' Office.

5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

The Board reviewed a FY 2016 personal property abatement for SunEdison, 43 Estabrook Road. Drew explained to the Board that due to the tax agreement he had to back into a value and was not able to get the exact tax amount of \$24,000.00 which was agreed upon. Therefore, Drew is asking the Board to abate the difference of \$363.71. A motion to abate \$363.71 was made by Ken Grew and seconded by Marsha Platt. The motion passed.

Drew informed the Board that he will be meeting with the new Department of Revenue representative, Bruce Morgan, next month.

6. MEETING DATES

Tuesday, January 19, 2016 at 9:00 AM

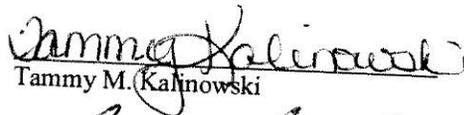
7. EXECUTIVE SESSION

None.

8. ADJOURNMENT

A motion to adjourn the meeting at 9:34 AM was made by Ken Grew and seconded by Marsha Platt. The motion passed.

Minutes typed and recorded by:


Tammy M. Kalinowski

Approved:


Drew Manlove

EXHIBITS:

- Draft minutes October 14, 2015, 4 pages and November 12, 2015, 2 pages.
- FY 2016 Schedule of Bills Payable, November 13, 2015, November 16, 2015, November 16, 2015 and December 3, 2015.
- LA4, 1 page; LA13, 2 pages & LA15, 1 page.
- Senior work – off abatements, 11 abatements.
- 2007 Petition to resolve Levy, dated November 19, 2015, 1 page, spread sheet of outstanding 2007 motor vehicle excise tax, 1 page;
- 2008 Petition to resolve Levy, dated November 19, 2015, 1 page, spread sheet of outstanding 2008 motor vehicle excise tax, 1 page;
- 2009 Petition to resolve Levy, dated November 19, 2015, 1 page, spread sheet of outstanding 2009 motor vehicle excise tax, 1 page;
- 2010 Petition to resolve Levy, dated November 19, 2015, 1 page, spread sheet of outstanding 2010 motor vehicle excise tax, 3 pages and 2011 Petition to resolve Levy, dated November 19, 2015, 1 page, spread sheet of outstanding 2011 motor vehicle excise tax, 3 pages.
- Email from Kelley & Ryan, dated November 27, 2015, 1 page.
- An Act to Modernize Municipal Finance and Government, 16 pages

FY 2016 RE SENIOR WORK-OFF ABATEMENT REPORT**DATE VOTED 12/08/2014**

PARCEL ID	OWNER	ABATED TAX	ABATE. CERT. #
82-948-49	ENOS JUNE Z	\$1,000.00	6245
37-0-4	GARABEDIAN WAYNE	\$729.00	6246
36-0-121	GLISPEN JENNIE M LIFE ESTATE	\$1,000.00	6247
90-0-21	JENSEN GINA	\$724.50	6248
37-0-34	KASABULA ROBERT E	\$1,000.00	6249
82-313-49	MCKENZIE JUDITH A	\$1,000.00	6250
65-0-56	PELLEGRINO CHARLOTTTE E	\$603.00	6251
38-0-55	RAYMOND DIANE L	\$985.50	6252
83-414-9A	REID WENDY	\$841.50	6253
19-0-4	SCOVIL JACKOLINE	\$54.00	6254
34-0-42	WAHLGREN ROBERT W	<u>\$1,000.00</u>	6255
		\$8,937.50	