



BOARD OF HEALTH
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HEALTH DEPARTMENT

MINUTES
BOARD OF HEALTH
JULY 11, 2016
CONFERENCE ROOM F

A meeting of the Board of Health was held in Conference Room F, Municipal Center, 30 Providence Road, Grafton, MA.

MEMBERS PRESENT: Karen Gwozdowski Gauvin, Chairman; Deborah A. Chouinard, Vice Chairman; Jay Gardiner, Member

Richard J. Kirejczyk and Philip E. Dumas were not in attendance.

Also in attendance: Phil Leger, CMRPHA; Robert Berger, Inspector of Buildings; Mr. & Mrs. James Sullivan of 54 High Point Drive; Mr. & Mrs. Sean Brophy of 42 High Point Drive and Nancy Connors, Recording Secretary

A motion was made by Mrs. Chouinard to open the meeting at 6:06 P.M., seconded by Mr. Gardiner; unanimously passed.

Reorganization of Board

The Board tabled for the next meeting when all members would be present.

CMRPHA Update

Mr. Leger updated the Board:

- June food inspections are all completed
- July food inspections are half completed
- One beach, pool and camp inspection was performed
- Four nuisance complaints were investigated with follow-ups
- One housing inspection was investigated with follow-up
- Mrs. Chouinard questioned if Interns are attending the Farmers Market and National Night Out in August. Mr. Leger stated yes and that Megan DeNubila keeps track of that
- Mrs. Chouinard questioned if Pepperoni Express is being inspected once a month to which it is
- Mrs. Chouinard informed all that in the Grafton News was an opinion question on having mosquito control in Grafton with 48% stating yes and 52% stating no. She continued this needs to be worked on for Fall Town Meeting especially now that a mosquito tested in Worcester was positive for WNV
- Mrs. Chouinard questioned Mr. Leger if there are any Worcester marijuana regulations to which he stated they are with Legal Counsel
- Mr. Gardiner inquired on the weekly water testing at Silver Lake Beach. Mr. Leger stated the limits are all good (between 10 and 40) with the limit being 235

Administration (ADM)

- CHIP (Community Health Improvement Plan) banners are in Grafton this month

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GRAFTON, MA

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- Grafton will be piloting an 'end-user' survey with food establishments at the end of the summer. WDPH/CMRPHA interns have created the survey with Mr. McNerney's input and will be used to get feedback on what the establishment's experience was with the staff as a tool to connect with the community and also make any course corrections, if identified. It will be a quick telephone survey after the establishment has been inspected. Results will then be evaluated, shared with the Alliance and then implemented in the other communities within the Alliance.
- The Alliance satisfaction survey results were discussed at the last Quarterly Alliance Meeting on June 15th. Although the overall response was positive, some quality improvement projects were identified and will be shared for discussion the next meeting. The results will be shared with the Alliance with the June 15th meeting minutes.
- Mrs. Chouinard questioned if all towns responded and how the survey was broken down. Mr. Leger stated the survey was for all towns and was broken down by Town Administrators, Town Managers, Administrative Assistants

Environmental Health (EH)

- The EH team has three interns from Worcester State University working on several projects for the Alliance

Community Health (CH)

- Grafton updated Tobacco Regulations to include a minimum legal sales age of 21
- Compliance checks for tobacco was completed in June for all CMRHA towns
- WDPH and CMRPC completed a bicycle and pedestrian safety plan for Grafton. The plan identifies some of the needs and barriers to walking and biking in Grafton and lays out recommendations for infrastructure improvement. Funding was through a Mass in Motion Mini grant.
- Interns are attending Farmers Market to provide residents with information on the CMRPHA and health topics of interests

Emergency Preparedness (EP)

- All CMRPHA towns participated in the June Q4 MDPH WebEOC Drill with Grafton participating directly.
- Deb Chouinard and Dawn Farmer attended the June 9th Health and Medical Coordinating Coalition (HMCC) Surveillance and Medical Counter Measure (MCM) table top exercise.
- WDPH staff attended the June 22nd Tufts IBC meeting. Several protocols were reviewed and approved

Nursing (PHN)

- Final MDPH Influenza Vaccine Allocations for 2016-17 have been received. Only injectable vaccine will be available this influenza season. These doses are for vaccination of children through age 18 regardless of setting or insurance status and for uninsured adults at Health Department sponsored clinics.
- Grafton receiving 330

54 High Point Drive / Lisa & Jim Sullivan

Mr. & Mrs. Sullivan were present before the Board to request a Local Upgrade Approval for (1) Reduction in Setback for their proposed pool to be six (6) feet from the septic tank (ten required) and seventeen (17) feet from the SAS (twenty required). When the contractor began digging for the pool he found that the setback was not as was depicted on the plot plan; thus requiring the LUA. Mr. Gardiner asked where the water would drain to from the pool to which Mrs. Sullivan stated all down High Point Drive from the front. A motion was made by Mrs. Chouinard to grant the requested LUA, seconded by Mr. Gardiner; unanimously passed.

42 High Point Drive / Sean & Erica Brophy

Mr. & Mrs. Brophy were present before the Board requesting a Local Upgrade Approval for (1) Reduction in setback for offset to property line – 10 (ten) feet required and 7 (seven) feet being requested. The original system was designed and approved for a 3 (three) bedroom house in 2013. A 4 (four) bedroom house was constructed. This new design plan rectifies the situation by increasing the number of Cultec chambers to accommodate the 4 (four) bedroom design flow.

This situation came to light when the Brophy's applied for a building permit to remodel/finish their basement and when Mr. Szczurko went to sign the Zoning Application he noted the discrepancy. Going back to the engineer who designed the plan, the reviewer at that time (Shelley Hammond), the Health Agent at that time (Lois Luniewicz) the Board of Health that signed the Disposal System Construction Permit, the lending bank and the attorneys no one caught the discrepancy. Mr. Brophy informed the Board that Neil Rybicki and Barlow Builders will be repairing the system.

Mr. Berger suggested that going forward to have an 11 x 17 set of house plans submitted with the Disposal System Construction Permit as a check and balance.

A motion was made by Mrs. Chouinard to grant the requested Local Upgrade Approval, seconded by Mr. Gardiner; unanimously passed.

Emergency Signing of Permits/Licenses

Discussion took place as to signing of permits / licenses in between meetings or on an emergency situation. A Camp Permit Application was dropped off in the Health Department on a Friday afternoon with the camp scheduled to begin on Monday morning. The actual application is a binder that could be two to three inches thick including medical history and CORI checks. Julie VanArsdalen from the Alliance did come out and reviewed the application but no signatures could be obtained at this late notice. Mrs. Chouinard and Mr. Kirejczyk did sign the permit that Monday and Tuesday. The third signature was Jaime Rice with the Alliance. The Board agreed that a minimum of three signatures is necessary whether it be all Board members or two members and one Alliance.

Amend Supplemental Regulations – Mandatory Connection to Sewer System

Mr. Kirejczyk stated at a previous meeting to discuss amending the current regulations to state that you do not have to tie into the municipal sewer system as long as the septic system passes a Title 5 inspection; only if there is a failure would you be required to tie in. Because all members were not present discussion was deferred to a future meeting.

Adopt Amendments to Tobacco Regulations – Prohibiting Smoking in Public Places and Work Place

In reviewing the proposed amendments Mrs. Chouinard had a few concerns with Section 4, #4 – (a-s) not listing out the specific areas as was listed in the 2012 amended regulations. The proposed regulations also do not include all the definitions that were listed in Section 3 of the 2012 regulations. Lastly, Section 8 – Variances – is eliminated. Mr. Leger explained that the list in Section 4 was taken out because it is listed in the Massachusetts smoke free workplace law and that law is now referenced in the new regulations. In regards to Section 3 and 8 of the 2012 regulations they are also a part of the Massachusetts State law and do not need to be explicitly stated anymore. The Board felt that they would like all the above stated in the newly amended

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regulations. Mr. Leger will inform Megan DeNubila to change the regulations and the Board will discuss again at the next meeting.

September, October, November Meeting Schedule

The following dates were set: September 12, October 17 and November 14, 2016.

To Be Signed

(1) Camp License

26 Providence Road / Skyhawks Sports Academy Inc.

(1) Permit to Operate a Biomedical Research Facility

Cummings School of Veterinary Medicine at Tufts University / 200 Westboro Road

Minutes – May 16, 2016

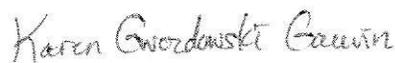
A motion was made by Mrs. Chouinard to accept the Minutes of May 16, 2016 as written, seconded by Mr. Gardiner; unanimously passed.

Correspondence / Mail

The Board reviewed miscellaneous correspondence and mail.

A motion was made by Mr. Gardiner to adjourn at 7:18 P.M., seconded by Mrs. Chouinard; unanimously passed.

A TRUE COPY,
ATTEST:

 
for

Richard J. Kirejczyk, Clerk