



**BOARD OF HEALTH**  
**GRAFTON MEMORIAL MUNICIPAL CENTER**  
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HEALTH DEPARTMENT

**MINUTES**  
**BOARD OF HEALTH**  
**JULY 22, 2015**  
**HEALTH DEPARTMENT**

A meeting of the Board of Health was held on July 22, 2015 in the Health Department, Municipal Center, 30 Providence Road, Grafton, MA.

**MEMBERS PRESENT:** Deborah A. Chouinard, Vice Chairman; Richard J. Kirejczyk, Clerk; Philip E. Dumas and Jay Gardiner, Members  
 Karen Gwozdowski Gauvin, Chairman, was not present.

**Also in attendance:** Phil Leger, CMRPHA; Nancy Connors, Recording Secretary

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A motion was made by Mr. Kirejczyk to open the meeting at 6:01 P.M., seconded by Mrs. Chouinard; unanimously passed.

**Biomedical Consultant**

The Board discussed whether or not they need to continue with biomedical consulting services because the current contract expires August 1, 2015. The Board was in agreement that the services are necessary because there are many buildings now and if an emergency situation should arise we would need the services.

The Board discussed whether to stay with the current contractor, Benjamin Fontes, or to go with Phil Leger of the CMRPHA.

Mr. Fontes holds several certifications and his knowledge base is very extensive in biological safety. In the past he has come into the Health Department to review all the records first before the actual inspection. He has taken one to two days for document review and then another one to two days for the actual inspection. He has two backup people should he not be available.

Mr. Leger handed out a checklist that the City of Worcester uses on their inspections for biomedical research. Mr. Leger would go on inspections with the inspectors to observe and learn from the inspections. He continued he is a Health Officer as well as a Registered Sanitarian. He stated this is not his specialty but gong forward he could be an option.

A motion was made by Mrs. Chouinard to continue Biological Consultation Services with Mr. Fontes with a two year contract, seconded by Mr. Kirejczyk; unanimously passed.

A motion was made by Mr. Gardiner at adjourn at 6:16 P.M., seconded by Mr. Kirejczyk; unanimously passed.

A TRUE COPY, ATTEST:

*Richard J. Kirejczyk*  
 Richard J. Kirejczyk, Clerk