



**BOARD OF HEALTH**  
**GRAFTON MEMORIAL MUNICIPAL CENTER**  
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**HEALTH DEPARTMENT**

**MINUTES**  
**BOARD OF HEALTH**  
**OCTOBER 5, 2015**  
**HEALTH DEPARTMENT**

2015 JAN 12 AM 10:23  
 RECEIVED TOWN CLERK  
 GRAFTON, MA

A meeting of the Board of Health was held on October 5, 2015 in the Health Department, Municipal Center, 30 Providence Road, Grafton, MA.

**MEMBERS PRESENT:** Deborah A. Chouinard, Vice Chairman; Richard J. Kirejczyk, Clerk; Philip E. Dumas and Jay Gardiner, Members  
 Karen Gwozdowski Gauvin, Chairman, was not in attendance.  
 Also in attendance: Patricia Bruchmann, R.N., CMRPHA; Koby Owusu-Ansah, CMRPHA; Dawn Farmer, GGMRC Director; Nancy Connors, Recording Secretary

A motion was made by Mr. Dumas to open the meeting at 6:00 P.M., seconded by Mrs. Chouinard; unanimously passed.

**CMRPHA Update**

Mr. Koby Owusu updated the Board on housing and food inspections. Mrs. Chouinard questioned why some August food establishments still had not been inspected. She requested an email be sent to Mr. Borowiec for his plan to close out August. Mr. Owusu continued that 16 food inspections were performed of which he did 7 schools due to Mr. Borowiec is still inspecting evenings and weekends.

Mr. Owusu requested the schools implement a pest control maintenance plan. When he spoke to Director of Buildings & Grounds, Mr. Anthony LeMay, he stated if there is a problem a pest control company is called in and traps are always on going. The Board felt that having a pest control company once a month would stop anything before it even starts.

Mr. Owusu reported on the South Grafton Elementary School not having a hand wash sink which is a requirement. A letter will be sent to Mr. LeMay stating such.

Mr. Owusu updated the Board on his open housing complaints:

- 194 Main Street – excessive noise from a generator
- 23 Carroll Road – neighbor claims mice in their basement from this parcel, roosters, old couch left on property
- 47 East Street – continued lead abatement, house is on the market and owner would like extension to March of 2016 for full compliance with lead. Mr. Owusu will check with Mr. Leger if the extension is allowed

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Mrs. Bruchmann updated the Board on the Case of the Suspect TB at the High School. MADPH staff were out to the school for an assessment. Letters will be sent to all who were in close contact to the Case, a Fact Sheet and consent forms have been sent for testing blood or they can go to their own physician. She will be attending an informal meeting on the 15<sup>th</sup> at the High School with the State TB Control for parents, students and any interested parties. Any calls to the Health Department should be directed to Mrs. Bruchmann.

Mrs. Bruchmann continued with updating the Board on:

Administration:

- Dr. Mattie Castiel was appointed the new Health & Human Services Commissioner
- Director of Public Health – second round interviews are scheduled
- Epidemiologist and Academic Health Department Coordinator positions need to be filled
- A Public Health Accreditation Board (PHAB) site visited was recently completed (2-days)

Environmental Health:

- The second round of interviews for two part-time Regional Public Health Specialists (RPHS) were performed
- Environmental Health Team continues to rotate weekly meetings within the Alliance communities

Community Health:

- Community Health assessment is almost complete
- 2016 Community Health Improvement Plan meetings will meet
- Substance Abuse Prevention Collaborative (SAPC) teams being assembled

Emergency Preparedness:

- PHEP planner for the Alliance is Jamie Terry (former Health Agent for Northboro)
- Attending BVREPC meeting October 8<sup>th</sup>
- Attended GEMA meeting September 24<sup>th</sup>

Nursing

- Tentative dates scheduled for four school flu clinics
- Town-wide flu clinic will be arranged once the vaccine has been received
- TB testing for close contacts to the Case scheduled for October 19<sup>th</sup>

**Jamil Sheikh RE: Smoke Shop**

The 6:30 appointment, Mr. Jamil Sheikh, was a no show.

**Dawn Farmer, GGMRC Director RE: PHEP & Farmers Market**

PHEP

- GGMRC participated in the Drug Take Back Day at the Police Station on September 26<sup>th</sup> by collecting Sharps
- She attended the PHEP Steering Committee meeting on October 1<sup>st</sup> explaining that this is new to her; however, she will catch up
- The Health Department can put in for money for reimbursement of conferences
- Jamie Terry is the Region II new Representative and her position is funded by the \$626,000.00 in PHEP funds
- Nurses want Narcan - \$4,000,000 grant from Atty. General – all looking for it

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## Farmers Market

Mrs. Farmer researched the fees associated with the Farmers Market. Currently for a vendor to obtain a Food Permit from the Health Department it is \$100.00 for the season or \$10.00 for each time they attend. The vendors also pay a \$240.00 fee to the Farmers Market for the season and receive a \$50.00 discount if they do not miss a week. Mrs. Chouinard questioned what the \$240.00 is going toward so they can decide their food permit fees. Mrs. Farmer will contact the person in charge of the Farmers Market and invite them to a Board meeting for further discussion.

## **“What IF” LPG Advisory Committee Alternate Member**

The “What IF” LPG Committee requires an alternate member of the Board should Mr. Leger not be able to attend. A motion was made by Mrs. Chouinard to nominate Mr. Gardiner as the alternate, seconded by Mr. Dumas; unanimously passed.

## **41 Countryside Road / Thomas Lipinski – Local Upgrade Approval**

The Board is in receipt of a letter from the Mr. Steve Sears of David E. Ross Associates Inc. on behalf of his clients, Mr. & Mrs. Lipinski, requesting a Local Upgrade Approval for: 15.405(1)(b) system component, (tank & pump chamber), maximum cover allowable from 36” to 72” below finish grade provided that there is adequate venting and reduction in setback between n soil absorption system and high groundwater from 4 feet to 3 feet. In a letter from Mr. Szczurko, Title 5 Agent/Town Engineer, it is his recommendation that the LUA be approved and continued that the installer had to shift the tank and pump chamber due to presence of large rocks and boulders. He also stated the system is in use and final grading is complete with a good stand of grass in place. A motion was made by Mr. Gardiner to grant he requested Local Upgrade Approval, seconded by Mr. Dumas; unanimously passed.

## **70 Creeper Hill Road**

In entering the septage pumping receipts into the data base it was noted that 70 Creeper Hill Road (Borggaard Construction Corp.) had their system pumped once in the following years: 2012, 2013, 2014 and 2015. The comments provided at time of pumping were either poor for fair. In further research it was noted that a Disposal System Construction Permit to repair this system was approved by the Board on January 27, 2014. A letter will be sent to the owners asking when they plan to repair their system and to include the pumping dates and comments.

## **Minutes**

The minutes of the September 14, 2015 meeting will be on the agenda for the next meeting.

## **To Be Signed**

A motion was made by Mrs. Chounard to Pay Bills as listed, seconded by Mr. Gardiner; unanimously passed.

Richard J. Kirejczyk	\$ 89.13
M A H B	230.00
W B Mason Co.	25.98

## Disposal System Construction Permit

77 Potter Hill Road / Geoffrey Searls

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A motion was made by Mr. Gardiner to adjourn at 7:15 P.M., seconded by Mrs. Chouinard; unanimously passed.

A TRUE COPY,  
ATTEST:



Karen Enzedowski Gawnin for

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Richard J. Kirejczyk, Clerk