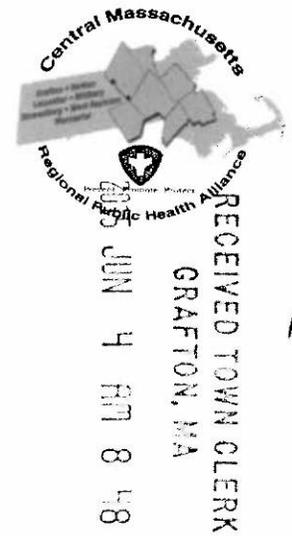




BOARD OF HEALTH
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HEALTH DEPARTMENT

MINUTES
BOARD OF HEALTH
APRIL 13, 2015
HEALTH DEPARTMENT

A meeting of the Board of Health was held on April 13, 2015 in the Health Department, Municipal Center, 30 Providence Road, Grafton, MA.

MEMBERS PRESENT: Karen Gwozdowski Gauvin, Chairman; Deborah A. Chouinard, Vice Chairman; Richard J. Kirejczyk, Clerk and Philip E. Dumas, Member
 Jay Gardiner, Member, was not present.

Also in attendance: Zach Dyer, Coordinator of Chronic Disease Prevention and Partnership at Worcester Department of Public Health/Central Mass Regional Public Health Alliance; Erin Cathcart, Public Health Consultant Worcester Department Public Health/Central Mass Regional Public Health Alliance; Francis & Tom Knapp of Best in Show Hot Dogs

A motion was made by Mrs. Chouinard to open the meeting at 6:00 p.m., seconded by Mr. Kirejczyk; unanimously passed.

Zach Dyer and Erin Cathcart RE: Grafton Community Health Assessment (CHA) and Grafton Youth Health Survey

Ms. Cathcart and Mr. Dyer presented the Board with the results of the “Grafton Community Health Assessment” and the Grafton Youth Health Survey. The CHA was conducted June through December of 2014 and serves as a basis for future health improvement efforts. It is intended to serve as a resource to help organizations improve the health of Grafton. The Grafton Youth Health Survey was conducted in the spring of 2014 to look at health behaviors among youths in grades 9-12. The data from this survey was used in the CHA to provide a comprehensive overview of health in Grafton. The summary of the surveys were reviewed and the details and recommendations will be shared with the appropriate town officials and organizations.

CMRPHA Update

Mr. Borowiec was not present at the meeting but spoke with Ms. Gwozdowski Gauvin and gave her an update to share with the Board.

- April food inspections are up to date at the present time.
- He has been speaking with Mrs. Knapp about Best in Show Hot Dog Trolley and she will be speaking with the Board later this evening.
- At the present time there are no candidates for the RPHS/ Chief of Environmental Health position. The City of Worcester hopes to have a new chief assume leadership in June.

Francis Knapp RE: Best in Show Hot Dog Trolley

Mrs. Knapp presented the Board with additional information about her Best in Show Hot Dog Trolley. She had a letter from the Congregational Church on Grafton Common that will allow her to use their kitchen for food

Board of Health

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preparation and storage. She also presented a letter from Koopmans allowing her use of their bathroom facilities. Chase Harris will handle her wastewater disposal and she has purchased a 32 gallon holding tank. Mrs. Knapp still needs to provide a written statement about the sanitization process for all food surfaces, equipment and utensils as well as a letter about the water source and how she plans to transport food each day back and forth from the trolley. Mr. Borowiec still needs to conduct an inspection after all of the above have been addressed.

Mrs. Gwozdowski Gauvin questioned Mrs. Knapp about moving the trolley daily. Mrs. Knapp asked the Board to re-consider this if she was planning to take everything out of the trolley every day. Mr. Kirejczyk made a motion that we consider a variance to the food code to allow Mrs. Knapp to keep the trolley on site if she meets all the other requirements as outlined in the letter from March 28, 2015 and passes the food inspection to be conducted by Mr. Borowiec, seconded by Mr. Dumas; unanimously passed.

Risk Based Food Inspections

Mr. Borowiec asked the Board to consider adopting a risk based food inspection based on the 1999 FDA Food Code Annex 4. Using the risk type category description, each establishment would be assigned a risk level which could result in additional inspections for some establishments. There would not be a decrease in inspections as the number of inspections still would meet those required in the Food Code. If adopted, the list of establishments would be sent to MDPH for the state's approval. Mrs. Chouinard made a motion to adopt the risk based food inspections, seconded by Mr. Dumas; unanimously passed.

Nominate John Carlson and Eugene Ploss Animal Inspectors

A motion was made by Mrs. Chouinard to nominate John Carlson as Animal Inspector, seconded by Mr. Dumas; unanimously passed.

A motion was made by Mrs. Chouinard to nominate Eugene Ploss as Assistant Animal Inspector, seconded by Mr. Dumas; unanimously passed.

June, July, August Meeting Schedule

After discussion of summer meeting dates and members vacation schedules, the Board set the following dates: June 8th, July 13th and August 17, 2015.

Minutes

A motion was made by Mrs. Chouinard to accept the Minutes of March 9, 2015 as written, seconded by Mr. Kirejczyk; unanimously passed.

A motion was made by Mrs. Chouinard to accept the Minutes of March 24, 2015 as written, seconded by Mr. Kirejczyk; unanimously passed.

TO BE SIGNED

A motion was made by Mrs. Chouinard to Pay Bills as listed, seconded by Mr. Kirejczyk; unanimously passed.

IBA Print Shop	\$ 171.26
Verizon Wireless	39.99
MHOA	20.00

(1) Septage Haulers License
Johns' Jons Inc.

(1) Portable Toilet Permit
Johns' Jons Inc.

(1) Solid Waste Haulers License
Pepin Granite Inc.

(2) Funeral Director Licenses
Christopher M. Roney
Stephen H. Roney

(1) Permit to Operate Food Establishment
Highfields Golf & Country Club d/b/a J & J Tavern

CORRESPONDENCE

The Board reviewed request for comments from the Planning Board on Zoning By-Law Warrant Article for May 2015 Town Meeting. The Board had no comments.

The Board reviewed request for comments from the Conservation Commission on a NOI/Application for Permit for Tufts University for Sewer Maintenance off Wildlife Drive. The Board had no comments

The Board reviewed request for comments from the Conservation Commission on Grafton Wetlands By-Law. The Board had no comments.

NEW / OLD BUSINESS

Mr. Kirejczyk commented that he assisted at the Rabies Clinic on Saturday April 4th and it went well.

Mrs. Chouinard asked about follow up at Dana Trucking from a complaint about smoking in the office. CMRPHA has not followed up at this time.

Mrs. Chouinard made a motion to allow Ms. Colleen Bolen to be the Grafton Community Representative (voting member) to Tufts Institutional Biosafety Committee, seconded by Mr. Kirejczyk; unanimously passed. The community representative position was recently vacated and Ms. Bolen had been the Ex-officio non-voting member alternate.

Mrs. Chouinard voiced her disappointment with the lack of events and support from CMRPHA during "National Public Health Week" (April 6-12). CMRPHA funding situation did not allow them to hold events like they did last year.

The next Board of Health meeting will be Monday May 4th at 6:00 p.m. to consider potential amendments to the Youth Access and Environmental Tobacco Smoke Regulations. Letters have been mailed to all licensed tobacco and nicotine delivery product retailers. This will be an informational meeting only.

A motion was made by Mrs. Chouinard to adjourn at 7:15 P.M., seconded by Mr. Kirejczyk; unanimously passed.

A TRUE COPY,
ATTEST:



Richard J. Kirejczyk, Clerk