



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
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Grafton Community Preservation Committee

MINUTES
REGULAR MEETING
Grafton Municipal Center, Conference Room A
January 28, 2016
7:00 pm

Member Attendees: Jim Gallagher, Sargon Hanna, Ann Morgan, Paul Scarlett, John Stephens and Jen Thomas

1. Call to Order

- ◆ Mr. Stephens called the meeting to order at 7:03.

2. Clerk's Report

- December 3rd and November 5th minutes were submitted for review and discussion. Ms. Thomas motioned to accept the minutes subject to removal of the footer on page one, which erroneously referenced another committee. Mr. Gallagher seconded and Ms. Morgan abstained based on not having been a committee member on the date covered within these minutes. The vote passed 5-0 amongst remaining committee members.

3. Treasurer's Report

- ◆ No report available.

4. Project Updates

- ◆ **Town House** – Mr. Scarlett advised construction is running on schedule and includes a focus on finishing work (wood trim installation, painting, tiling, etc.). Completion date is slated for 4/1/16. Apple Tree Arts held a fundraiser for the next phase of construction just prior to tonight's meeting. Building tours were provided as part of this event.
- ◆ **Historical Society - Textile and Shoe Conservation** – David Therrien, the Treasurer for the Grafton Historical Society came before the committee to request an extension on the use of the funds approved at the 2014 town meeting for the preservation of textiles and shoes within their collection. Mr. Therrien advised that of the original \$16K of funding approved, \$6,236 remains, which the Historical Society would like to use to complete

restoration of the historic samplers within their collection. Members present indicated they would support an extension of the sunset provision to allow for an additional two years to expend approved funds. Mr. Therrien was requested to provide verification of the grant monies the Historical Society received and expended prior to utilizing CPC funding. Mr. Therrien was also advised to be sure Historical Society members are present at Town Meeting to speak in support of this extension should the need arise.

- ◆ **Town Clerk - Historic Records Preservation** – Mr. Stephens advised a bill for \$1,975.16 was received leaving a remaining balance of \$4,944.
- ◆ **Restoration of Library Doors** – Door has been restored and ADA compliant door hardware installed. Now that door has been restored, it is evident work will be needed on the frame at a future date.
- ◆ **Farnumsville Garage Door** – Nothing new reported.
- ◆ **Purchase of Churchill Meadow** – Ms. Morgan indicated she believes the property has been purchased and the deed recorded with the Registry of deeds; she will confirm and advise.
- ◆ **Super Park** – Ms. Thomas advised the Committee is in the process of requesting a grant from the Christopher Reeves Foundation, which the handicap accessibility aspects of the project qualifies it for consideration. Also applying for a variety of other grants to assist in covering the cost of the project. All told, she indicates about 10 grants are being applied for. Will not be requesting any town funds at the spring town meeting.
- ◆ **Stone Arch (Depot Street) Bridge** – Nothing new to report.
- ◆ **Affordable Housing Trust** – The Town has hired a consultant, J.M. Goldson, to assist in gathering data on options for utilization of Affordable Housing Trust funds. A five-year trust action plan is intended to be developed from this work along with input obtained via a Community Workshop on March 3rd at 7:00 pm in the South Grafton Community House... Mr. Laydon (Town Planner) advised land along Worcester Street adjacent to the State Police Museum has been ruled out for any such development due to its topography.
- ◆ **Upcoming Town Funding Requests** - Assistant Town Administrator Doug Willardson reviewed a listing of potential projects for which the town may seek CPC funding. These include:
 - Development of Public Dog Park at site of Crosby Landfill.
 - Façade Improvement Project
 - Parks and Playgrounds Improvements
 - Still in planning stages
 - Trail Improvements

- To connect major open space areas
- Library Patio Expansion
 - Could perhaps fall under recreation. Requires HDC input.
- Silver Lake Beach
 - Expansion of beach, rollout mat to provide wheelchair accessibility, installation of charcoal grills, expansion of snack bar and shower upgrades.
- Feasibility study for Riverwalk Trail at site of former Fisherville Mill
 - Will be pursuing funding this spring (\$10K). Advised that an application is required in advance of 2/25 public hearing.
- Open Space Recreation Plan
 - Last done in 2007. Is needed to qualify for state grant funding. Will help prioritize future project. Ideal timing for funding would be this May. Cost estimated to be \$15-\$20K. Mr. Gallagher stressed the unlike the last plan, this version would need to be more than just a listing of property, it must include actionable items. Mr. Willardson agreed and advised the plan could be completed by CMRPC consultant currently working with the town.

5. New Business

- ◆ Ms. Morgan advised she is interested in improving our presence on the town website, particularly by adding more project photos. She will work on this and report back on her progress.
- ◆ Annual report is due by February 12th and is to be submitted to the Town Administrator's office by that deadline. Mr. Stephens is drafting this and will leverage the minutes from the past fiscal year in doing so.

6. Adjournment

- ◆ Mr. Gallagher motioned to adjourn at 9:05 pm, Ms. Thomas seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, Clerk

