



TOWN OF GRAFTON

GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MA 01519

Community Preservation Committee

MINUTES
REGULAR MEETING
Grafton Municipal Center – Conference Room A
Thursday, July 23, 2015
7:00 p.m.

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PC

Attendees: Joann Duncan, Jim Gallagher, Ken Holberger, Paul Scarlett and Jen Thomas

I. Call to Order – Ms. Duncan called the meeting to order at 7:10 PM

II. Clerk's Report – None provided as prior clerk was absent.

III. Treasurer's Report – Mr. Holberger advised that revenue numbers outlined are estimates since the state match is not yet known. Mr. Gallagher motioned to accept the report as submitted, Ms. Thomas seconded and the motion passed unanimously.

IV. Project Updates

A. Town House – Project is on schedule with no need for any change orders to date. Steel will be delivered soon with framing of addition to immediately follow. Capital campaign is doing well with over \$200K in new donations received for the balance of the work needed to complete the preservation project.

B. Historical Society-Textile and Shoe Conservation – Nothing new to report. Work is ongoing.

C. Town Clerk-Historic Records Preservation Project – A new vendor has been found, otherwise nothing new to report.

D. Restoration of Library Doors – The Historic District Commission approved the application last month. An RFP has gone out to bid and a walkthrough for prospective bidders will be scheduled for later this month.

E. Farnumsville Fire Station Garage Door – A contractor has been secured and work will begin in earnest this fall. It was pointed out that no CPC funding for a cupola was included for this project.

F. Purchase of Churchill Meadow – Need an update from Michael Urban.

G. Super Park – Committee is working to determine their funding strategy relative to going before town meeting this fall or in the spring. Either way it is unlikely any work would commence until the spring.

V. New Business

- A. October Town Meeting Timeline** – A motion was made by Mr. Holberger to move our normal August meeting date to September 3rd since both Mr. Stephens and Ms. Duncan would be unavailable, and to hold a public hearing for funding requests to be brought forth to town meeting at the same time as our regular September meeting on 9/24/15. Mr. Gallagher seconded and the motion passed unanimously. Note: September 3rd will be the last day for funding submissions to be considered for the October town meeting. The only anticipated request at this juncture is for the Super Park.
- B. Committee Representation on AHT**- Request sent in by Ann Morgan for someone on CPC to take on a permanent seat on the Affordable Housing Trust (AHT) as a representative of CPC. It was noted that Mr. Gallagher serves in this capacity since he also sits on the Housing Trust. A reminder is to be sent to the AHT asking them to be sure to keep Mr. Gallagher in the loop.

VI. Executive Session – None held

- VII. Adjournment** – Mr. Gallagher motioned to adjourn at 8:05 PM, Mr. Scarlett seconded and the vote passed unanimously.

Minutes respectively submitted by Paul A. Scarlett, clerk.

