TOWN OF GRAFTON

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Grafton Community Preservation Committee

MINUTES
REGULAR MEETING
Grafton Municipal Center, Conference Room A
September 24, 2015
7:30 pm

Member Attendees: Joann Duncan, Jim Gallagher, Sargon Hanna, Ken Holberger, Paul Scarlett, John Stephens and Jen Thomas

1. **Call to Order**
   - Mr. Stephens called the meeting to order at 7:55 PM.
2. **Commission Business**
   - Warrant Article 14 – CPC Weights and Measures Cabinet Restoration – Mr. Holberger motioned that the commission officially vote to pass over this warrant article at town meeting. Mr. Scarlett seconded and the vote passed unanimously.
3. **Clerk's Report**
   - Minutes from the prior fiscal year were discussed and Ms. Duncan motioned to accept the following located minutes as submitted:
     - 9/25/14
     - 11/6/14
     - 1/22/15
     - 7/23/15

     Ms. Thomas seconded and the vote passed unanimously. Ms. Duncan indicated she would gather associated exhibits and file these completed minutes with the Town Clerk.
   - The commission reviewed the remaining dates for which we were scheduled to meet and no minutes have been located:
     - 11/19/14 – This was a FinCom education session. Joann will speak with the Town Clerk to determine what, if anything needs to be filed.
     - 12/2/14 – Commission did not meet.

**The Grafton Town House Oversight Committee reserves the right to take agenda items out of order.*

- 2/26/15 – Mr. Hanna was not present for this meeting. Ms., Duncan and Ms. Thomas to check to see if they have the minutes for this meeting.
- 5/11/15 filed agenda for purposes of Town Meeting. Ms. Duncan to check with Town Clerk as to what, if anything needs to be filed.
- 6/25/15 – Mr. Hanna was unable to locate minutes from this meeting. Ms. Duncan and Ms. Thomas to check to determine if they have minutes them.

4. Treasurer's Report

- Mr. Holberger reviewed his report with the Commission advising that the figures factor in the anticipated state match and will be impacted if the actual match received comes back higher or lower than expected. Ms. Duncan voted to accept the minutes as submitted, Mr. Gallagher seconded and the vote passed unanimously.

5. Project Updates

- Town House – Mr. Scarlett advised the project is progressing ahead of schedule with no significant contingency funds needing to be utilized to date. Apple Tree Arts will be holding a fundraising event on October 7th from 5-7 pm and tours of the construction site will be available.
- Historical Society – Textile and Shoe Conservation – Ms. Duncan advised that a new cleaning company has been secured for this work. The project is ongoing.
- Town Clerk – Historic Records Preservation Project – Ms. Duncan advised there was nothing new to report although the project is ongoing.
- Farnumsville Fire House Garage Door – Mr. Stephens advised the work is scheduled to be done in November.
- Purchase of Churchill Meadow Property – There has been no close yet on this sale. Mr. Holberger indicated the Land Trust is working with Mr. Churchill
- Super Park – Ms. Thomas updated the committee on the progress made toward addressing concerns raised at last spring's town meeting when a portion of the overall funding request was turned down by voters. The landscape engineer has created a revised plan that situates the park further into the Perrault property. This will leave ample room for potential future expansion of the library and also for additional use of the remaining useable acreage at the back to the property. Drainage and access concerns have been addressed, and a sewer and water hookup has been included along with a retaining wall and fence. The town meeting warrant article with call for $290,000 to be allocated from the tax overlay surplus. These

funds will not increase taxes and require a simple majority vote for approval. The Super Park Committee is doing public outreach with a site walk being offered on 10/3, a booth at the Farmers Market and informational meetings in addition to meetings with the Historic District Commission, Planning Board, Conservation Committee and Board of Selectmen. Ms. Duncan recommended this Commission read a statement of support at Town Meeting. No opposition to this was raised by the Commission members in attendance.

Adjournment

- Mr. Gallagher motioned to adjourn the public hearing at 8:56, Mr. Scarlett seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, Clerk