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MINUTES
GRAFTON PUBLIC WORKS ADVISORY COMMITTEE
Wednesday, January 20, 2016
Grafton Municipal Center – Conference Room B

A meeting of the Grafton Public Works Advisory Committee was held on January 20, 2016 at 6:00PM in Conference Room B of the Grafton Municipal Center.

Attendees: Committee Members: Dan Pogorzelski, John Bechard and Mark Durfee
Guest(s): Brian Szczerko and Chris Caron

The meeting was called to order by Chairman Pogorzelski at 6:08PM. The following represents the results of the meeting:

New Business:

- **Accept Meeting Minutes** – Dan Pogorzelski moved that the October 14, 2015 minutes be accepted as amended. Mark Durfee seconded. The motion passed unanimously.
- **Discussion of 2016 Paving Contract** – The Committee discussed items they believe should be included in the contract. They were:
 1. Adding signage as a requirement to the contract and
 2. The ride-ability specifications as it applies to structuresThe Committee also felt that their input would be beneficial to the Town regarding the selection of a contractor.
- **Discussion Of Material For Annual Town Report** – The Committee suggested adding to the Town Report a list of the total mileage of roads that were resurfaced and/or repaired under the Town's current road program.

Old Business:

- **Discussion of 2016 Road List** – Brian suggested to the Committee that a prioritized list of roads be set up. This list will start at major thoroughfares and work down to the Town's less traveled roads. In addition, the list will show what roads have been completed, which roads are next and an estimated timeline for their completion. Lastly, it was understood that due to any unforeseen future financial conditions, the list could be subject to change.
- **DPW Facility Committee Update** – John Bechard informed the Committee that the DPW Facility Committee is producing a series of three videos that will air on GCTV. These videos will place an emphasis on furthering public knowledge and interest in a new DPW facility.

Adjournment: Having no further business, John Bechard moved that the meeting be adjourned at 7:12PM. Dan Pogorzelski seconded. All were in favor.

Respectfully submitted,

Chris Caron
Recording Secretary