

2016 MAR 17 AM 9 10

RECEIVED TOWN CLERK
GRAFTON, MA

Minutes of the Finance Committee

Saturday, March 17, 2007

Public Meeting

Finance Committee Conference Room

8:30 A.M.

Public Meeting

The public meeting of the Finance Committee opened at 9:40 A.M. due to inclement weather.

Finance Committee

Members present:

Doris Metivier, Bill Hanley, Dave Ross, Bob Foley, Don Davison(left at 2:00 P.M.)

Sue Robbins, Fred Churchill (left at 1:30 P.M.)

Members absent:

Dharmesh Shah, Gary Murray

Audience present:

Phil Gauthier, Town Administrator Natalie Lashmit

1:30 P.M. Scott Browne is present

Department

FinCom member

Highway

Sue Robbins

Salaries new figure \$759,033.00

Discussion RE: Expenses line item will have some latitude at the discretion of the dept.

Roger is the Director of Public Works

Assistant Superintendent

discussion re: this position is being added to the Personnel classification plan however if there is a grade change then it needs to be placed on as a separate warrant article.

757756

Total 1113871

Chapter 90 funds will be 2 years appropriations for the North St. account.

Cemetery and Parks

232014

Snow and Ice Removal

Currently close to 135- 140,000 for this year.

Sanitation Infommercial by DEP for the BOS in April 2007

January 01, 2008 Tipping fee

June 30, 2008 garbage pick up contract end new contract approx. 3%

Discussion pay as you throw: this will take care of the variable.

This will encourage recycling.

Schools are taking care of white paper recycling.

Discussion re: ability to fine and to reinforce the laws.

Streetlighting

Don Davison

40-45 dollars per light

possibly 3 new streets will be requesting that the town will be responsible for their streets

Farnumsville Fire House

FinCom

South Grafton Community House

Dharmesh Shah

Looking for a gift account and/or revolving account to place any rental funds

FinCom is leaning towards a revolving account.

Energy account

2600 has been spent to date. There should not be a need for additional funds for energy.

For funds: Grants for asbestos and lead paint removal, Tourism grant,

Infrastructure is sound according to Phil Gauthier. Locked boxes on thermostats.

Page 2 March 17, 2007 approved minutes of the Finance Committee

Municipal

Overtime concerns facilities used are reimbursed.

Energy use: okay to date

Copy machines: not seeing a complete cash savings

However, the projects being completed in house are showing

Capital Budget

Facilities Tier 1 #6, remove #8, #9,#10

Fire and Security alarms

Remove Cemetery and parks -9000 71,000

Engineer

Crosby Road fencing 12,000

South Grafton Street Scape 19,140

35,000

Discussion to be determined by Roger Hammond

1 Grafton Common

Open House April 12 Warrant article and meeting date with the BOS

Rental discussion. A committee should be formed to look at all of the issues

Repairs in excess of 200,000 and fire escapes.

Improvements will create the mandate to make the building handicap accessible

Municipal building and Land Use Summit

Lots of issues re: the number of buildings that are too expensive to maintain.

of these buildings prior to continuing with costly repairs.

1st review 10 A.M.

Engineer Sue Robbins

Steve Risotti and Roger Hammond are present to review.

Level funded budget

A budget based on salaries.

Did not receive addition inspector.

Reason for request: lots of state and federal mandates and no additional help

Concern over fines for not meeting environmental issues and government mandates

Break

Building Inspector No break si reviewed Doris Metivier

Gas Inspector reviewed

Wiring Inspector reviewed

1000

Plumbing Inspector reviewed

Sealer of Weights and Measures

*****Stipends payments vs. other forms of payment for all inspectors**

Future review of this method of payment

Animal Control

Animal Inspector

Zoning Board of Appeals

Town Moderator Dave Ross

Board of Selectmen Don Davison

Town Administrator

Reviewed with the Town Administrator Natalie Lashmit

Discussion re: Assistant Town Administrator

Page 3 March 17, 2007 approved minutes of the Finance Committee

The assistant will work on policies and negotiate conflicts to avoid legal issues, educate staff

Personnel reviews- H R is lacking in this Town

Purchasing - state wide contracts

EDC improving communications and archiving

New computer acclimation

Treasurer-Collector

General Computer system is currently in DO **Kaen Gauthier is present**

Largest part of the budget.

Quotes from 5 companies including the one that the town is currently using.

\$100,000.00 for the replacement is listed under the capital budget

Intern is a high school student who works 6-9 hours per week and has been helping out with the department.

Continued review of the following budgets:

Unclassified

Don Davison

Worcester County Retirement

Concerns

Backlog of 8 years of review

Town employees are currently working on this project.

This is an overtime situation

Suggesting that this bill becomes a Warrant article for May Town meeting.

Debt Principal

Debt Interest

Fred Churchill

Law Department

Lunch

Board of Assessors

Fred Churchill

Jennifer O' Neill is present to discuss the Board of Assessors budget.

Continued review of the following budgets:

Economic Development

Don Davison

Cable Oversight Committee

Bob Foley

Finance Committee

Fred Churchill

Reserve Fund

Motion: Sue Robbins moved that the Finance Committee to Discuss the letter that Sue Robbins has composed relative to Staff make up per building.

Seconded: Don Davison. All in favor. Motion carries.

Discussion

Finance Committee concurred that the letter should be sent on official Letterhead.

Adjournment:

Motion: Bob Foley moved that the public meeting of the Finance Committee close.

Seconded: Bill Hanley. All in favor. Motion carries.

The public meeting of the Finance Committee adjourned at 3:13 P.M.

Respectfully submitted,

Susan M. Fiacco