

**FINANCE COMMITTEE****Town of Grafton**

30 Providence Road  
Grafton, MA 01519  
(508) 839-5335 x 1167

[www.grafton-ma.gov](http://www.grafton-ma.gov)

RECEIVED TOWN CLERK  
GRAFTON, MA  
16 MAR 17 AM 9 09

R

---

Minutes  
Monday, September 25, 2006  
Public Hearing of the Finance Committee  
7:30 PM  
Conference Room B

The public hearing and the continued public meeting of the Finance Committee was called to order at 7:34 PM.

**Finance Committee members present:**

Fred Churchill, Bob Foley, Bill Hanley, Doris Metivier, Gary Murray, Sue Robbins, Dave Ross, Dharmesh Shah

**Finance Committee member absent:**

Don Davison

The Town Administrator is present to discuss the warrant of October 16, 2006.

- Reserve Fund Insurance compensation \$5,088
  - Medicare \$20,820
  - Stabilization?
  - School—wait and see regarding pothole fund
- Negotiations
- Article 14

Will need an additional article for the warrant in the amount of \$10,000.00

September 25, 2006 Approved Minutes of the Finance Committee

**Assigned Articles to prepare recommendations:**

**Article 1 – Needs vote**

**9/20/06 Reviewed with Town Administrator**

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 1 in the amount of \$100.00.**

**This bill was incurred in a prior fiscal year and was not submitted in time for payment.**

**Article 2 - Needs vote**

**9/20/06 Reviewed with Town Administrator**

Motion:

Seconded:

Blurb: Fred Churchill

**Finance Committee recommends passage of Article 2.**

**This article allows the Town to administer the scholarship fund in the name of Kristen Corey as the Town administers other scholarship funds.**

**Article 3 - Needs vote**

**9/20/06 Reviewed with Town Administrator**

Good faith effort. Agreement will be after Town Meeting.

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee opposes passage of Article 3.**

**Negotiations have yet to reach a settlement.**

**Article 4 - 9/25/06**

**The Finance Committee understands that Article 4 will be withdrawn.**

**This article requires 2/3 vote.**

**Article 5 - Needs vote**

**9/21/06 Reviewed with Keith Regan and Bob Hassinger of the Planning Board. Vote of the Planning Board may be taken on 9/25/06.**

Motion:

Seconded:

Blurb: Sue Robbins

**Finance Committee opposes passage of Article 5.**

**The Planning Board opposes passage of this article and Zoning Board has not reacted to this article prior to Town Meeting.**

September 25, 2006 Approved Minutes of the Finance Committee

**Article 6 - Needs vote**

9/20/06 Reviewed with Town Administrator. A budget has not been set up to pay for the bills of the Old Police Station for FY07.

Motion:

Seconded:

Blurb: Don Davison

**Finance Committee recommends passage of Article 6 in the amount of \$17,000.**

**This article allows the Town to pay electrical and heating bills for the Old Police Station building. This item was not budgeted for FY07.**

**Article 7 - Needs vote**

9/20/06 Reviewed with Town Administrator

9/21/06 Reviewed with Phil Gauthier

Motion:

Seconded:

Discussion. Three quotes within \$400 of each other.

Units will not be on the roof. The quote has come in at \$25,000. The additional \$10,000 will be used to remove the old units on the roof and repair the roof. The roof does not need to be replaced.

Blurb: Bob

**Finance Committee recommends passage of Article 7 in the amount of \$35,000.**

**This article allows the Town to replace the HVAC system at the South Grafton Community House in the amount of \$25,000. Removal of the units and resulting roof repair will cost an additional \$10,000.00.**

**Article 8 - Needs vote**

9/20/06 Reviewed and discussed. Unanswered questions

Motion:

Seconded:

Blurb: Doris Metivier

**Finance Committee recommends passage of Article 8.**

**This article is a necessary in accordance with Massachusetts General Law.**

**Article 9 - Needs vote**

9/21/06 Reviewed with Dave Therrien

Motion:

Seconded:

September 25, 2006 Approved Minutes of the Finance Committee

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 9.**

**This article allows the Sewer Department to establish an account for the purpose of emergency funding of unanticipated increases from transportation or fuel increases.**

**Article 10 - Needs vote**

9/21/06 Reviewed with Dave Therrien

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 10.**

**This article allows the Sewer Department to establish an account for the purpose of upgrading and/or expanding the Wastewater Treatment Facility.**

**Article 11 - Needs vote**

9/21/06 Reviewed with Dave Therrien

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 11.**

**This article allows the Sewer Department to establish an account for the purpose of authorizing the Board of Sewer Commissioners to expend funds as needed for maintaining proper treatments and/or pumping of wastewater for the Town.**

**Article 12 - Needs vote**

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 12.**

**This article allows the Town to receive Chapter 90 funds as a reimbursement for projects accepted by the provisions of the Transportation Bond Bill.**

**Article 13 - Needs vote**

Motion:

Seconded:

September 25, 2006 Approved Minutes of the Finance Committee

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 13.**

**This article allows the Town to receive Supplemental Chapter 90 funds as a reimbursement for projects accepted by the provisions of the Transportation Bond Bill.**

**Article 14 -Needs vote**

9/20/06 Reviewed with the Town Administrator

DEP requirement. Dollar amount needed.

Motion:

Seconded:

Blurb: Dharmesh Shah

**Finance Committee recommends passage of Article 14.**

**This article allows the transfer of funds for necessary dam repairs as mandated by the Department of Environmental Protection.**

**Article 14A?**

**Finance Committee recommends passage of Article ..... in the amount of \$10,000.00**

**This article is required to allow additional funds needed for necessary dam repairs mandated by the Department of Environmental Protection.**

**Article 15 - Needs vote**

9/20/06 Reviewed with Town Administrator

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 15 in the amount of \$200.00**

**This article allows the Town to accept two additional hydrants from the South Grafton Water District.**

**Article 16 - Needs vote**

Representation 9/25/06? No attendance.

Motion:

Seconded:

Blurb: Bill Hanley

**Finance Committee recommends passage of Article 16.**

**The Finance Committee believes that funding a study for developing guidelines, plans and data for affordable house on Town-owned property is in the best interest of the Town.**

September 25, 2006 Approved Minutes of the Finance Committee

**Article 17 - Needs vote**

Representation 9/25/06? No attendance.

Motion:

Seconded:

Blurb: Dave Ross

**Finance Committee recommends passage of Article 17.**

**Finance Committee believes that this is good use of the Community Preservation funds to develop written procedures for Affordable Housing Town initiative.**

**Article 18 - Needs vote**

Representation 9/25/06? No attendance.

Motion:

Seconded:

Blurb: Gary Murray

**Finance Committee recommends passage of Article 18.**

**Finance Committee believes that the hiring of a consultant in the amount of \$2,000.00 for these purposes would be an appropriate use of these funds.**

**Article 19 - Needs vote**

9/20/06 Reviewed with Town Administrator

9/21/06 Questions regarding need for new roof

Motion:

Seconded:

Blurb: Bob Foley

**Finance Committee recommends passage of Article 19.**

**Finance Committee believes that this is good use of the Community Preservation funds for the design and restoration needed for the South Grafton Community House.**

**Article 20 - Needs vote**

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 20.**

**This article is a routine procedural article necessary to set aside Community Preservation funds for future use.**

**Article 21 - Needs vote**

9/21/06 Reviewed with Keith Regan

Motion:

Seconded:

September 25, 2006 Approved Minutes of the Finance Committee

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 21.**

**This article satisfies the CPA requirement to reserve 10 percent of the funds for affordable housing.**

**Article 22 - Needs vote**

9/21/06 Reviewed with Keith Regan

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 22.**

**This article satisfies the CPA requirement to reserve 10 percent of the funds for open space.**

**Article 23 - Needs vote**

9/21/06 Reviewed with Keith Regan

Motion:

Seconded:

Blurb: Susan Fiacco

**Finance Committee recommends passage of Article 23.**

**This article satisfies the CPA requirement to reserve 10 percent of the funds for historical preservation.**

**Article 24 - Needs vote**

9/21/06 Reviewed with Bob Hassinger and Keith Regan

Motion:

Seconded:

Blurb: Dave Ross

**Finance Committee opposes passage of Article 24.**

**No determination of completeness has been submitted on this project.**

**Article 25 - Needs vote**

9/21/06 Reviewed with Bob Hassinger and Keith Regan

Motion:

Seconded:

Blurb: Gary Murray

**Finance Committee opposes passage of Article 25.**

**No determination of completeness has been submitted on this project.**

**Warrant reopened**

**Stabilization Fund**

Motion: Fred Churchill moved that, if the warrant is opened, \$150,000

should be put in or transferred into the Stabilization Fund.

Seconded: Sue Robbins. All in favor. Motion carries.

September 25, 2006 Approved Minutes of the Finance Committee

### **Reserve Fund Reimbursement**

Motion: Fred Churchill moved that, if the warrant is opened, the Reserve Fund should be reimbursed for \$5,088.00. This represents funds transferred out from Insurance Account # 1-132-5780 that was underfunded for FY07.

Seconded: Sue Robbins. All in favor. Motion carries.

### **Insurance Fund Account**

Motion: Fred Churchill moved that, if the warrant is opened, \$11,000 should go to the Insurance Fund account.

Seconded: Sue Robbins. All in favor. Motion carries.

### **Medicare Account**

Motion: Fred Churchill moved that, if the warrant is opened, \$20,820 should be raised and appropriated for the Medicare account.

Seconded: Sue Robbins. All in favor. Motion carries.

### **Amend Article 7**

Motion: Fred Churchill moved that, if the warrant is opened, Article 7 should be amended to have funds raised and appropriated.

Seconded: Sue Robbins. All in favor. Motion carries.

### **Dam Repairs**

Motion: Fred Churchill moved that, if the warrant is opened, raise and appropriate 1-800-6420-5840 various dam repairs in the amount of \$10,000.

Seconded: Sue Robbins. All in favor. Motion carries.

### **Meeting Schedule**

Motion: Fred Churchill moved the Finance Committee cancel the meeting scheduled on Tuesday, September 26, 2006.

Seconded: Dave Ross. All in favor. Motion carries.

Discussion. Sue Robbins added that the public hearing of the Finance Committee will continue on Wednesday, September 27, 2006, at 7:30 PM.

### **Review of Articles 19 and 18**

Gary to recommend

#### **Article 2**

Town to administer scholarship fund in the name of Kristen Corey as the Town administers other scholarship funds.

#### **Article 7**

#### **Article 5**

Finance Committee opposes passage of Article 5.

Planning Board does not approve and Zoning Board has not responded to Finance Committee's memo to date.

To: Natalie Lashmit, Town Administrator  
 From: Finance Committee  
 RE: Warrant articles for the Fall Town Meeting  
 16-Oct-  
 06

At the public meeting and continuation of the public hearing of the Finance Committee of Monday, September 25, 2006, the Finance Committee voted on the following:

Article 7 amend the article to read raise and appropriate in the amount of \$35,000  
 Following Article 14 create a new article to read:  
 To raise and appropriate the sum of \$10,000 to be added to Account #1-800-6420-5840 various dam repairs

New Warrant articles to be added to the warrant:

- 1 to raise and appropriate the sum of \$150,000 to the Stabilization Fund
- 2 to raise and appropriate the sum of \$5088 to reimburse the Reserve Fund, for funds that were transferred to supplement the Insurance account that was underfunded for FY07
- 3 To raise and appropriate the sum of \$11000 to be added to the Town Insurance budget Account # 1-195-5740 that was underfunded for FY07
- 4 To raise and appropriate the sum of \$20820 to account # 1-195-5171 Medicare/FICA due to the shortfall in the FY07 budget

Should the Board of Selectmen open the warrant at their Tuesday night meeting of September 26, 2006, the Finance Committee respectfully requests that the listed Articles be added and/ or amended for the Semi-Annual Warrant scheduled for the Town Meeting of October 16, 2006,

The Finance Committee requests a signed warrant for the public hearing of the Finance Committee on Wednesday night, September 27, 2006.  
 If you have any questions, please contact the Finance Committee Chairman,  
 Doris Metivier.  
 Thank you for your continued cooperation regarding this matter.

September 25, 2006 Approved Minutes of the Finance Committee

**Adjournment**

Motion: Fred Churchill moved the public hearing and public meeting of the Finance Committee be continued to Wednesday, September 27, 2006 at 7:30 PM in Conference Room B.

Seconded: Sue Robbins. All in favor. Motion carries.

The public hearing and public meeting adjourned at 8:58 PM.

Respectfully submitted,

Susan M. Fiacco