



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
www.grafton-ma.gov

Grafton Historic District Commission

MINUTES
REGULAR MEETING
Finance Committee Meeting Room
January 15, 2015
7:00 p.m.

RECEIVED TOWN CLERK
GRAFTON, MA
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Member Attendees: John Morgan, Bill Nicholson, Paul Scarlett, Brad Schlapak and John Stephens

Non-Member Attendees: Doug Willardson and Jeff Walsh

- **Call to Order**
 - Mr. Morgan called the meeting to order at 7:05.
- **Approval of Minutes from November 20, 2014**
 - The minutes were not ready for review at the time of the meeting and review was thus tabled until our next meeting.
- **Old Business**
 - Traffic Island and Roadway Reconfiguration Project
 - Consensus viewpoint was that we need to move forward with what we can get done in the short term while continuing to pursue the bigger plan. Short-term goal is to develop a more permanent look and feel to the traffic islands, which includes removal of the remaining traffic dummy. The new islands would be constructed with granite curbing and cobblestone or brick. Work is also needed to extend the curbing out at the corner of 2 Grafton Common abutting Worcester Street. Mr. Willardson was optimistic that funding for these improvement could be allocated to complete this work in the spring.
 - Discussion was also held around the need to determine a timeline for the bigger project. If we could move forward with completion of 25% of the project engineering work, the town could apply for TIP funding from the state. If the funding is secured, the state would cover the construction costs and the town would pay for the engineering/designs.
 - Update on Common Landscape Plan – John Morgan will contact Nick Bernat for a status check.
 - Update on Property Owners Handbook and HDC Design Guidelines – Not discussed

- **New Business**
 - Applications Report
 - No new applications received.
- **Executive Session**
 - None held.
- **Adjournment**
 - Mr. Nicholson motioned to adjourn at 8:20, Mr. Schlapak seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, clerk.

