



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
www.grafton-ma.gov

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GRAFTON, MA

2016 APR 7 AM 9 39

Grafton Historic District Commission

MINUTES
REGULAR MEETING
Conference Room B
October 15, 2015
7:00 p.m.

Member Attendees: John Morgan, Bill Nicholson, Bob Perla, Paul Scarlett, Brad Schlapak, John Stephens

Non-Member Attendees: Craig Dauphinais and Jen Thomas

- **Call to Order**
 - Mr. Morgan called the meeting to order at 7:03.
- **Approval of Minutes from August 26, 2015**
 - Mr. Stephens motioned to accept the minutes as submitted. Mr. Schlapak seconded the motion, there was no further discussion and the motion passed unanimously.
- **Bills**
 - None to discuss.
- **Old Business**
 - Design Guidelines and Property Owner Handbook
 - Distribution of the handbook was discussed and it was agreed it needs to happen soon. Assessor's office will need to be requested to assist us in updating our property owners listing. Mr. Scarlett is to forward the existing listing to Mr. Morgan.
 - Work is slated to be completed in the spring. The planters used this past summer are not likely to return.
- **New Business**
 - Country Store Exterior Lighting – Sconces located at front entrance are in need of replacement. Mr. Dauphinais advised he is looking to replace the lights with something similar but has not made a final determination on the precise fixture that will be used. Discussion centered on the type of lights to be used with recommendations made to look at coach or onion glass styles. Mr. Stephens motioned to approve the application with the caveat that one of the recommended lighting styles be utilized. Mr. Perla seconded and the vote passed unanimously.

- Super Park Plan Review – Ms. Thomas presented the Super Park Committee’s updated plans. It was noted that with the new location for the park being moved further away from the roadway, the only impact to the Historic District may be line of site issues from the roadway although this actually appears to be of minimal impact at most. Lighting and fencing as well as the sidewalk materials will be items this commission will need to review and sign off on.
- Grafton Town House Oversight Committee – Town House Gardens Donor Recognition Plaque – Application is for the installation of a small plaque to be located in the front entry foyer of the Town House. The only concern raised was the color of the frame, which was a brown stained wood. Mr. Nicholson motioned to accept the application as submitted with the caveat that the frame be finished in black paint. Mr. Scarlett seconded, there was no further discussion and the motion passed unanimously.
- **Executive Session**
 - None held.
- **Adjournment**
 - Mr. Scarlett motioned to adjourn at 8:20 PM, Mr. Stephens seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, clerk.



ACCESS STATUS: **OPEN**

RECORD INFO: **2016 016727** MARGINAL NOTES: **PARMAR**

OCCURRENCE INFO: **WORCESTER 161381**

RESIDENCE INFO: **GRAFTON 34**