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**MILL VILLAGES
ADVISORY COMMITTEE**

MINUTES

MILL VILLAGES ADVISORY COMMITTEE

May 28, 2015

South Grafton Community House, 27 Main Street, South Grafton

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A meeting of the Mill Villages Advisory Committee was held May 28, 2016 at the South Grafton Community House.

Present from the Committee: Philip Gauthier, Chairman; Andrew Kjellberg, Clerk; and Members Ruth Anderson, Ann Morgan, Bob Nault.

Chairman Gauthier called the meeting to order at 6:30 p.m.

1. **ACTION ITEMS**

A. Election of Officers -

Motion to nominate Phil Gauthier as Chairman made by Mr. Nault, seconded by Ms. Anderson. Mr. Gauthier accepted the nomination. Motion passed unanimously 4-1 with Mr. Gauthier not voting.

Motion to nominate Andy Kjellberg as Clerk made by Mr. Gauthier, seconded by Ms. Morgan. Mr. Kjellberg accepted the nomination. Motion passed unanimously 4-1 with Mr. Kjellberg not voting.

Motion to nominate Ruth Anderson as Vice Chairwoman made by Ms. Morgan, seconded by Mr. Nault. Ms. Anderson accepted the nomination. Motion passed unanimously 4-1 with Ms. Anderson not voting.

2. **NEW BUSINESS** – None.

3. **OLD BUSINESS**

A. Brick Program – The proofs for the ordered bricks were reviewed and bricks are on their way. They should arrive in plenty of time for installation in advance of the Flag Day celebration. Mr. Nault asked if the program will resume in the fall. Ms. Morgan noted that there are still a number of bricks to sell and that the program will reopen after Labor Day.

B. Main Street Bridge Lights – All agreed that the newly installed and activated lights on the bridge look great. Mr. Gauthier stated that there has been some discussion on naming the bridge after either a local World War I or II veteran. He said that he would contact Representative David Muradian to inquire about the process. He suggested that if a plaque is produced then maybe the Committee could hire Nick Bernat to install it.

C. Park Lights – Mr. Gauthier noted that there was a need to get an electrician to the Park to assess the lighting requirements. Replacing the current bulbs is expensive and the lighting costs are high.

There might be a better solution such as LED bulbs which don't use as much energy and are less expensive to replace. It was further noted that someone had vandalized some of the electrical outlet covers by damaging the covers and removing the locks. These items need attending.

- D. Entrance Sign – This continues to be a problem as the vendor does not honor the work promised on a number of occasions. Mr. Gauthier stated that he would continue to manage the situation.
- E. Landscaping – The Committee asked that Mr. Benat be present at the next meeting to discuss ongoing landscaping issues including replacement of dead plant material due to poor installation and beaver damage.
- F. Parking Lot – It was noted that cars are continuing to “creep” in onto the park lawn area from the parking lot partially due to the lack of adequate delineation between the two. Mr. Gauthier noted that there will be some surplus granite curbing once the Main Street / Route 122A improvement project begins. If that's the case, he suggested that the surplus material could be used to line the edge between the lawn and the parking lot to keep people from driving up onto the grass.
- G. Events / Flag Day Concert – Ms. Morgan reviewed the event details. Mr. Gauthier noted that he would be on site to assist with parking. The portable handicap accessible toilet had been ordered and will be located in the same spot as last year. A flyer is being circulated via social media and various news outlets. The Buggy Whip was not available for the event and a number of other local vendors were suggested. Ms. Morgan noted that she would contact these vendors to see if they're available.
- H. Flag Replacement – The Committee discussed the need to have some replacement flags available when the current flags need to be retired due to damage from high winds. Mr. Gauthier noted that Phil Johnson has a source for American and State flags and that he can assist the Committee in future when the time comes. The Town flag is a specialty order and was designed by Ann Morgan as part of the construction of the Park. The graphic was given to then general contractor Jason Tetreault who ordered the flag which did not hold up to the elements. Mr. Gauthier will work with Mr. Johnson to identify a vendor who can create a custom flag.

Motion to replace the Town flag and to authorize the Chairman to expend the necessary funds to do so made by Ms. Anderson, seconded by Mr. Kjellberg. Motion passed unanimously.

4 ADJOURNMENT

Motion to adjourn made by Mr. Gauthier, seconded by Ms. Anderson. Motion passed unanimously. The meeting was adjourned at 7:30 p.m.

EXHIBITS

None.