



TOWN OF GRAFTON

GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
(508) 839-5335 ext. 1195 • FAX (508) 839-4602
www.grafton-ma.gov

RECEIVED TOWN CLERK
GRAFTON, MA
2016 SEP 16 PM 1 09

MILL VILLAGES ADVISORY COMMITTEE

MINUTES

MILL VILLAGES ADVISORY COMMITTEE

July 21, 2016

South Grafton Community House, 27 Main Street, South Grafton

A meeting of the Mill Villages Advisory Committee was held on July 21, 2016 in the South Grafton Community House.

Present from the Committee: Philip Gauthier, Chairman; Ruth Anderson, Vice Chair; Ann Morgan, Clerk; and Member Andrew Kjellberg.

Chairman Gauthier called the meeting to order at 6:35 p.m.

1. BILLS

One bill was discussed by the Committee. An invoice for \$130.00 for the rental of a portal handicap accessible toilet from Chase/harris was submitted. The toilet was rented for the Flag Day Celebration held in the Park on June 14, 2016.

Motion to pay the invoice made by Ms. Anderson, seconded by Mr. Kjellberg. Motion passed unanimously.

2. OLD BUSINESS

A. **Summer Events in the Park: Movies in the Park** – The Committee noted that the movies shown in the Park have been a big success and that the Recreation Department had done an excellent job in coordinating and advertising the programs. One more will be shown in August. Mr. Gauthier recommended that the Committee work with the Recreation Department to seek out sponsors for this program for next year.

B. **Brick Program: Round 4** – Ms. Morgan noted that sales were slow and that the Committee will have to work to promote the program if the plan is to sell out the subscription service.

C. **Park Entrance Sign Replacement Update** – Mr. Gauthier has been told by the vendor that the new sign should be ready any day now and that it will be installed at the Park within the month. He continues to contact the vendor as the sign was promised many months ago.

D. **New Town Flag** – Ms. Morgan noted that there was a need to seek out multiple quotes as this is a custom flag and price vary significantly. She had contacted one vendor several time who never returned the calls. The Committee review the specs noting that the flag needs to be 6' x 10', needs to be printed on both sides and must be able to withstand high winds givent the site conditions. The first flag was contracted through Tetreault Construction who built the Park but it did not last given the material it was printed on and the high winds. Mr. Gauthier stated that he would look into it and see if he could get recommendations for other vendors.

E. Landscape Maintenance Update – Parking Lot Delineation

NOTE: The meeting was moved the Mill Villages Park for a site visit. Signs were posted on the doors of the South Grafton Community House indicating such. The Committee's intent to conduct the site visit was posted on the agenda on file with the Town Clerk. It is noted that no one joined the Committee during its site visit.

The Committee walked the site and made note of the following:

- The temporary electrical service connecting the greenhouse is mounted on a wooden structure that's starting to deteriorate. Ms. Morgan noted that the original game plan was for the Town to pay for the final installation. She would discuss this with the Town Planner, Joe Laydon.
- Some of the electrical outlet boxes have suffered vandalism. Mr. Gauthier noted that new covers were installed and new locks were placed on them. This was done by the office of the Building Inspector who initially did not give a key to Mr. Gauthier who is often called upon to unlock them for scheduled events. Mr. Gauthier has since obtained a key.
- The boulders placed by Nick Bernat at the request of the Committee were generally felt to be appropriately placed. It was noted that there were some large gaps which would still allow vehicles to pass through. It was noted that this was not a long term solution but and that it would hopefully deter ongoing vandals. Future changes to the Park such as the anticipated expansion of the greenhouse will require revisiting a number of design elements in the future.
- It has been brought to the attention of Mr. Gauthier that a complaint was filed with the Board of Selectmen regarding the placement of the boulders. The complaint was filed by Mr. Skip Michniewicz and that is the only complaint to the best of the Committee's knowledge. Ms. Morgan noted the that Park is Town managed property and that the Committee should have coordinated with the Selectmen in advance of authorizing the work. The Committee recognized that it would need to address the issue with the Selectmen.

Motion to have to have the Chairman send a letter to the Selectmen outlining its position on the placement of the boulders and to seek direction on further action made by Mr. Kjellberg, seconded by Ms. Anderson. Motion passed unanimously.

4 ADJOURNMENT

Motion to adjourn made by Ms. Morgan, seconded by Ms. Anderson. Motion passed unanimously. The meeting was adjourned at 7:26 p.m.

Respectfully submitted by
Ann Morgan, Clerk

EXHIBITS - None