Minutes of Meeting
Grafton Planning Board
September 16, 2016

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A regular meeting of the Grafton Planning Board was held on September 16, 2016 in Conference Room B at the Grafton Municipal Center, 30 Providence Road, Grafton, MA. Present for the meeting were Chairman Michael Scully (via remote access), Vice-Chair Robert Hassinger, Members Linda Hassinger, Tracy Lovvorn and Associate Member Sharon Carroll-Tidman. Staff present was Town Planner Joseph Laydon and Assistant Planner Ann Morgan.

Chairman Scully participated via remote access and therefore was not eligible to moderate the meeting. Vice Chairman Hassinger called the meeting to order at 9:30 a.m.

ACTION ITEM 1A: DRAFT DECISION: SPECIAL PERMIT (SP 2015-13.2) & SITE PLAN APPROVAL MODIFICATION #2 – CLEAN ENERGY COLLECTIVE, LLC. (APPLICANT) / KAREN & ROBERT KELL (OWNERS) – 207 PROVIDENCE ROAD

Ms. Carroll-Tidman noted that she had viewed the video of the September 12, 2016 meeting and had signed a Mullin Certification in preparation for appointment to vote on the Decision. In viewing the video she noted that there was a break in the audio when the Chairman had to leave the room. She asked if any testimony was received during this time. Mr. Hassinger stated that no testimony had been received.

The Board discussed the protocol for appointing the Associate Member as a voting member on this Application. It was noted that Ms. Carroll-Tidman was not formally appointed during the public hearing process and that such an appointment needed to be documented in the meeting minutes. Vice Chairman appointed the Associate Member as a voting member of the Board for this Application in light of the fact that Mr. Robbins was not available.

The Board reviewed the draft decision and a number of edits were made to clarify some language and to correct some scrivener's errors.

MOTION to make favorable findings F1 through F10 as edited made by Mrs. Hassinger, **SECOND** by Mr. Scully. **MOTION** carried unanimously 5 to 0.

MOTION to approve the Decison with Conditions A.1 through C.2 as edited made by Mrs. Hassinger, **SECOND** by Mr. Scully. **MOTION** carried unanimously 5 to 0 by roll call vote (L. Hassinger, AYE; R. Hassinger – AYE; Lovvorn – AYE, Scully – AYE; Carroll-Tidman – AYE).

ITEM 2: ADJOURNMENT

MOTION by Ms. Lovvorn, **SECOND** by Mrs. Hassinger to adjourn the meeting. **MOTION** carried unanimously 5 to 0. The meeting was adjourned at 9:39 a.m.

EXHIBITS

- Draft Decision; Special Permit (SP 2016-11.2) & Site Plan Approval, Modification #2 – Relocate Access Driveway – 207 Providence Road – Clean Energy Collective LLC (Applicant), Robert & Karen Kell (Owner); 7 pages.

These minutes were approved by the Planning Board on: September 203, 2016