



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
www.grafton-ma.gov

Grafton Town House Oversight Committee

MINUTES
REGULAR MEETING
Conference Room B, Municipal Center
January 12, 2015
7:00 pm

RECEIVED TOWN CLERK
GRAFTON, MA
2015 JUN 4 PM 3 42

Member Attendees: John Marro, Mary Ann Nolan, Bill Yeomans, Paul Scarlett

Non-Member Attendees: Tim Brady

Call to Order – Meeting was called to order by Mr. Scarlett at 7:07 pm

1. Committee Business

- ◆ Acceptance of the minutes from the following meeting:
 - December 8, 2014 – Mr. Marro motioned to accept the minutes as submitted, Ms. Nolan seconded and the vote passed unanimously.

2. Old Business

- ◆ Town House Preservation Project
 - Bid schedule – The bid schedule was reviewed and it was noted we will have the opportunity to review and discuss the results prior to meeting with the BOS.
 - Preparations for open forum and special town meeting – Forum will be scheduled for February 25th. Plan is to utilize the same presentation for the forum that will be used at the special town meeting. The presentation used in the spring of 2014 will be updated and leveraged. The updated presentation will be reviewed and discussed at next month's meeting.

3. New Business

- ◆ Conflict of interest statement and online ethics training – Mr. Scarlett reminded committee members of the need to complete this training and provide the certificate of its completion to the town clerk.

4. Adjournment

– Ms. Nolan Motioned to adjourn at 7:50, Mr. Yeomans seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, clerk.

**The Grafton Town House Oversight Committee reserves the right to take agenda items out of order.*