



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
www.grafton-ma.gov

Grafton Town House Oversight Committee

MINUTES
REGULAR MEETING
Conference Room B, Municipal Center
July 13, 2015
7:00 pm

RECEIVED TOWN CLERK
GRAFTON, MA
2015 AUG 24 AM 9 25
RC

Attendees: John Marro, Brook Padgett, Paul Scarlett and Bill Yeomans

1. **Call to Order** – Mr. Padgett called the meeting to order at 7:06 PM
2. **Committee Business**
 - ◆ Acceptance of the minutes from the following meeting:
 - June 8, 2015 – Mr. Yeomans motioned to accept the minutes as submitted. Mr. Marro seconded and the vote passed unanimously.
3. **Old Business**
 - Town House Preservation Project
 - Comprehensive Accessibility and Assembly Project - Construction Update
 - Construction is proceeding smoothly with work beginning on elevator shaft. Sprinkler installation is ongoing above Great Hall and will then move to third floor and work its way down. Some concern was raised by Mr. Marro regarding FIOS coordination associated with recent power shutdown but that is now completed and power will not need to be shut down again until new electrical room is done and power is switched over to it. Note that National Grid will need to move wires in the rear of the building to allow sufficient room for the lifts that are required to construct the elevator shaft, but they have advised this will not require a power shutdown.
 - MAAB Status
 - The MAAB has officially granted an extension to June 30, 2016 for completion of the accessibility renovations.
 - Fundraising Update
 - Mr. Scarlett advised that Apple Tree Arts has announced the appointment of Brian Barlow and Joanne Dufresne as co-chairs of the Capital Campaign for the Town House preservation effort. Both

**The Grafton Town House Oversight Committee reserves the right to take agenda items out of order.*

Mr. Barlow and Ms. Dufresne have long-term relationships with ATA and pertinent experience to ensure the success of the campaign. Over the last few months, \$200,000 in private donations and grants have been generated for the Completion Phase of the project.

- Completion Phase -Architectural Contracts – With the influx of Apple Tree Arts' (ATA) capital campaign funding, Dixon Salo Architects has been requested to provide proposals for the balance of architectural costs associated with the Completion Phase of the Town House Preservation Project. As with the existing DSA contracts for this phase, the interior component will be a contract between DSA and ATA with the exterior piece between DSA and the Town. It is hoped that these proposals will be available for review at the August meeting of this committee.

4. New Business

- None.

5. Adjournment

- Mr. Yeomans motioned to adjourn at 7:50, Mr. Marro seconded and the vote passed unanimously.