



PLANNING BOARD

TOWN OF GRAFTON  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 x1120 • FAX (508) 839-4602  
planningdept@grafton-ma.gov  
www.grafton-ma.gov



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APR 5 2016

PLANNING BOARD  
GRAFTON, MA

### DETERMINATION OF COMPLETENESS (DOC) WORKSHEET

(Subdivision Rules and Regulations, Section 3.3.11)

Project: Brookmeadow Village Residential Subdivision MRSP# 2005-2

Contact Name: Normand Gamache/Guerriere & Halnon, Inc. Phone: 508-234-6834

Date Submitted: April 1, 2016

#### Required Information

Required Information	SRR Section #	Example #	Applicant	Staff Review
<b>Written request for Determination of Completeness</b> <i>filed with Town Clerk (by registered mail) and Planning Board</i>	3.3.11.2	1	X	
<b>Newspaper announcement</b> (Grafton News: 508 839 2259) <i>within 14 days of submitting request for DOC</i>	3.3.11.2	2A 2B	X	
<b>Certificate of Compliance</b> <i>Call Grafton Planning Department or visit the web page: www.town.grafton.ma.us or by calling the office</i>	3.3.11.2.b.	3	X	
<b>Inspection Forms</b> <i>i.e. Graves Engineering Construction Completeness Review; Conservation Commission Certificate of Compliance</i>	3.3.11.2.b.	4A 4B	X COC Pending	
<b>Written Evidence of Compliance from Planning Board and Superintendent of Streets</b> <i>i.e. Graves Engineering Construction Completeness Review</i>	3.3.11.2.d.1	4A	X	
<b>Written Evidence of Compliance from appropriate Water District</b>	3.3.11.2.d.2	5A 5B	X	
<b>Written Evidence of Compliance from Board of Health or Board of Sewer Commissioners</b> <i>(if applicable)</i>	3.3.11.2.d.3	6A 6B 6C	X	
<b>Written Evidence of Compliance from Fire Department</b>	3.3.11.2.d.4	7	X	
<b>As-built plans</b> <i>Include: Graves Engineering Acceptance Plan and As-Built Plan Review</i>	3.3.11.2.e.	8	X GEI Review Pending	
<b>Written Request for final inspections by Planning Board</b>	3.3.11.2.f.		X	
<b>Citizen petition to Board of Selectmen for street acceptance</b> <i>(if applicable)</i>		9	X	



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## FOR PLANNING BOARD USE

Project: Brookmeadow Village Residential Subdivision

Major Residential Special Permit Number: 2005-2

<b>Date Submitted</b>	
<b>Staff Review Completed</b>	

**Review Notes**

<b>Planning Board Meeting Date(s) / Notes:</b>	<b>Vote:</b>
<b>Determination of Completeness</b> <i>(Section 3.3.11.3)</i> Notice to Town Clerk and Developer within 45 days (certified mail)	<b>Notice sent:</b>
<b>Determination of Incompleteness</b> <i>(Section 3.3.11.4)</i> Notice to Town Clerk and Developer within 45 days(registered mail)	<b>Notice sent:</b>
<b>Street Acceptance</b> Town Meeting Date	<b>Vote:</b>