



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD

GRAFTON, MASSACHUSETTS 01519
(508) 839-5335 ext 1100 • FAX (508) 839-4602
www.grafton-ma.gov

**BOARD OF SELECTMEN
MEETING**

November 17, 2015
Municipal Center, Conference Room A
7:00 p.m.

CALL TO ORDER

SCHEDULE

- a) [Tax Classification Hearing](#)
- b) [Traffic Safety Committee- Recommendations](#)
- c) [Milford Medicinals](#)
- d) [One Grafton Common - Update](#)
- e) [Pole Petition- National Grid-Sibley Street](#)

1. APPOINTMENTS

Board of Selectmen

- a) [Jonathan M. Burton – Tufts Representative for EDC](#)
- b) [William Cutler- Trustees of Soldiers and Memorial Committee](#)
- c) [William Drago – Trustees of Soldiers and Memorial Committee](#)
- d) [Andrew Kjellberg – Trustees of Soldiers and Memorial Committee](#)
- e) [Peter Shay - Trustees of Soldiers and Memorial Committee](#)
- f) [Kenneth B. Sherman- Trustees of Soldiers and Memorial Committee](#)

Town Administrator- None

2. RESIGNATIONS

- a) [Joanne Duncan – Community Preservation Committee](#)

3. NEW BUSINESS

- a) [Vote to Sign Pledge of License- Quatro Amigos, Inc. \(Cancuns\)](#)
- b) [EDC Tasks/Goals](#)
- c) [TA Goals/Evaluation](#)

4. SELECTMEN REPORTS / TA REPORTS

5. CORRESPONDENCE - None

6. DISCUSSION

- a) [Town Meetings and Procedures \(Ray Mead\)](#)
- b) [Land Use – Perrault Property](#)

7. MEETING MINUTES

[10/20](#)

[11/3](#)

EXECUTIVE SESSION

MGL Chapter 30A, Sec. 21(3)
Litigation Update
Litigation Strategy
Union Negotiations
Land Negotiation
Non Union Negotiations
Strategy for Negotiations
Minutes

ADJOURN

If the Board is in agreement, the vote to adopt a residential factor of one, a single tax rate with no additional residential, CIP or open space shirt. Additionally, give authorization to the Board of Assessors to digitally sign DOR forms.

Sample motion: I move to adopt a residential factor of one, a single tax rate with no additional residential, CIP or open space shirt. Additionally, give authorization to the Board of Assessors to digitally sign DOR forms.



**OFFICE OF THE
TOWN ADMINISTRATOR**

30 Providence Road
Grafton, MA 01519
(508) 839-5335

Town Administrator: *Timothy P. McInerney*
mcinerneyt@grafton-ma.gov
www.grafton-ma.gov

RECEIVED TOWN CLERK
GRAFTON, MA
2015 OCT 26 AM 11 21

LEGAL NOTICE

**TAX CLASSIFICATION HEARING
TOWN OF GRAFTON
BOARD OF SELECTMEN**

The Board of Selectmen will hold a public hearing on Tuesday, November 17, 2015 at 7:00 PM at the Grafton Municipal Center, Conference Room A, 30 Providence Road, on the question of the adoption of the percentages of the local tax levy to be borne by each class of real property and personal property for the next fiscal year in accordance with Chapter 40 Section 56 of the General Laws.

At such hearing, the Board of Assessors will provide all the information and data relevant to making such determination and the fiscal effect of the available alternatives. The Commissioner of Revenue will not approve the tax rate of a Town until the Selectmen have held such a public hearing and until the Town has adopted the percentages of the local tax levy to be borne by each class of real and personal property.

You may attend this hearing if you wish and your comments will be received.

GRAFTON BOARD OF SELECTMEN

Bulletin Board
Grafton News
October 29, 2015
November 5, 2015



TOWN OF GRAFTON

BOARD OF ASSESSORS

Fiscal Year 2016
Tax Classification

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Town of Grafton
Fiscal Year 2016 Tax Classification
Hearing held on Tuesday, November 17, 2015

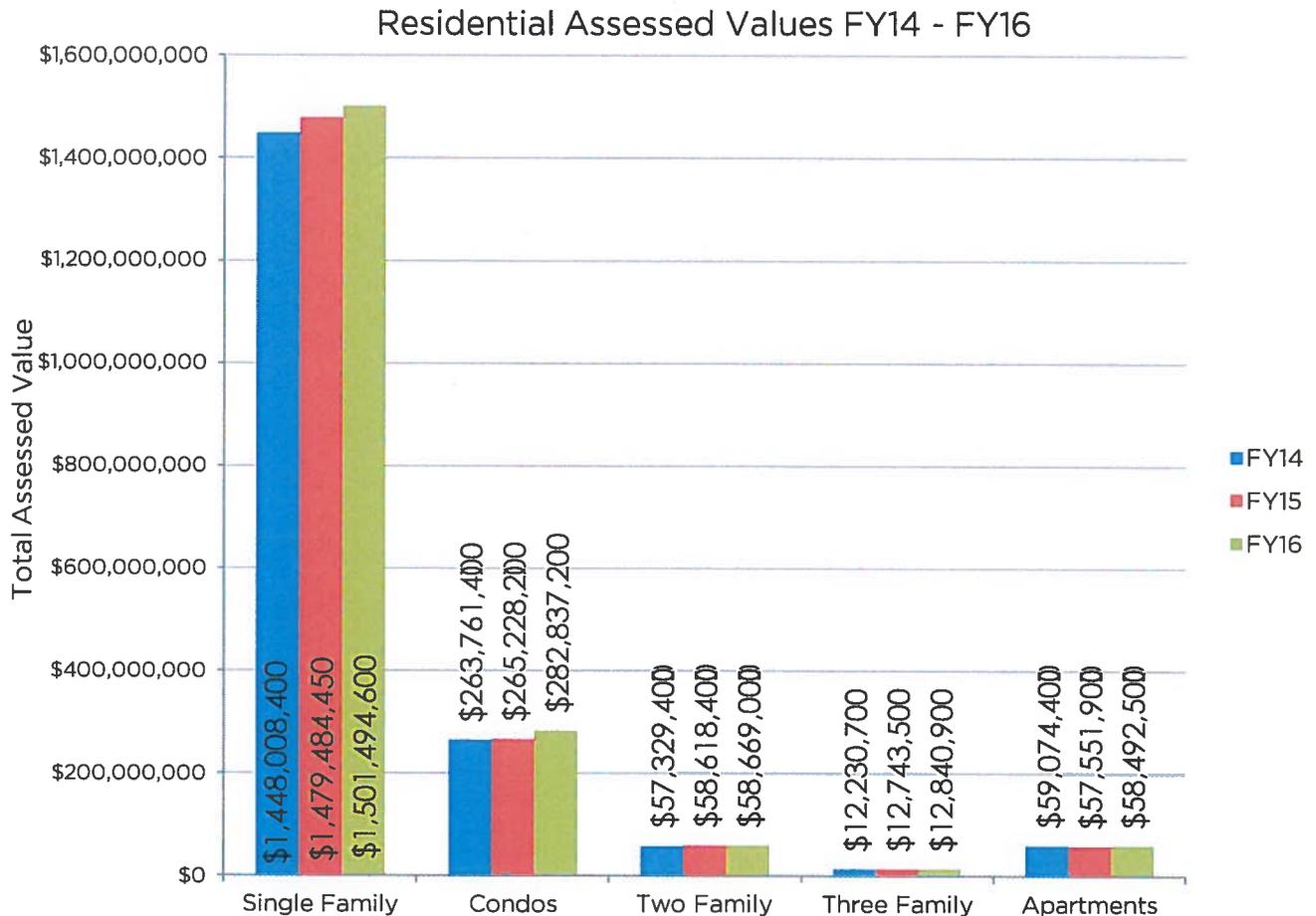
Assessed Values

Each fiscal year, the assessor must value all properties within the town as of the assessment date of January 1st of the prior year (Mass. Gen. Laws Ch. 59, Sect. 2A). The law also requires our office to assess properties at 100% of their actual market value (*Full and Fair Cash Value*). For FY 2016, the assessed values presented herein represent the real estate market as of January 1, 2015. This means that, by statute, the assessor must use sales that occurred in calendar year 2014 to form the basis of the FY 2016 assessed values. Thus, when the FY 2016 assessed valuations are released to the public with the third quarter (actual) tax bill in late December, they will reflect the market value as of January 1, 2015.

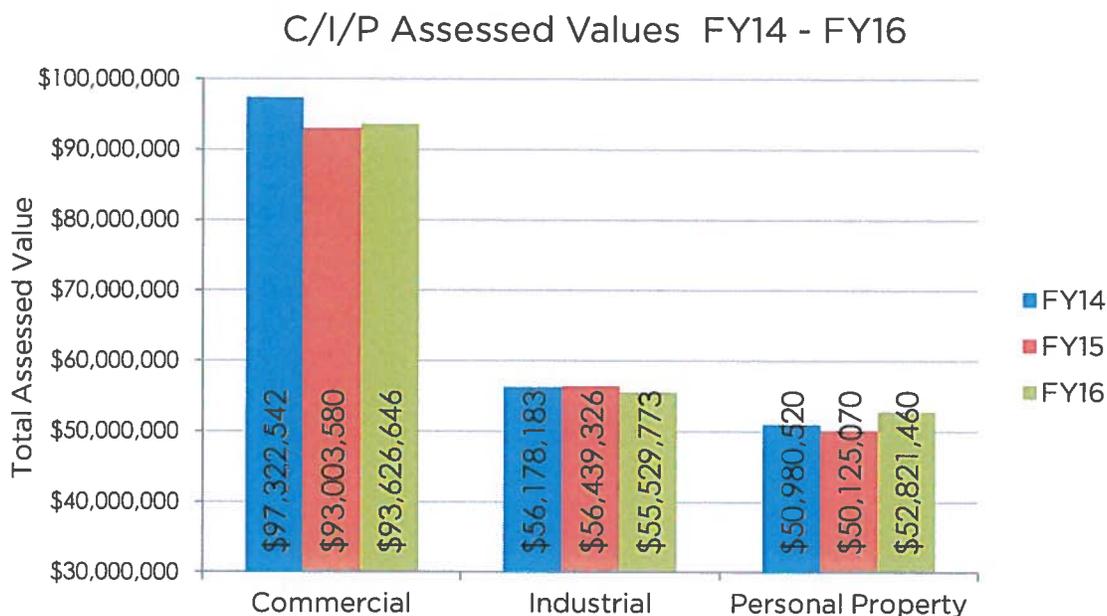
Overall, Grafton saw incremental changes in the real estate market from January 1, 2014 to January 1, 2015. A look at individual classes of property shows a moderate increase in single-family home values, from \$1,479,484,450 in FY 2015 to \$1,501,494,600 for FY 2016. Single-family homes account for almost 70% of Grafton's total assessed value. When factoring in the increase in total number of single-family homes in the town, the average assessed value rose 0.5% to \$342,182 this year.

Condominiums are the second largest class of property in Grafton, accounting for 13% of the total assessed value. Condominium value also increased for FY 2016 from \$265,228,200 to \$282,837,200. When factoring in the overall increase in condo units in the town, the average assessed value saw a change of 5.5% to \$220,967.

Here is a look at assessed values for other residential property classes from FY 2014 through FY 2016:



Commercial, industrial, and personal property makes up 9% of Grafton's total assessed value for FY 2016. Here is a look at the values for these classes from FY 2014 through FY 2016:



The following data shows total assessed values for all property classes and changes from FY 2015:

PROPERTY TYPE	2015 PCL	2015 VALUE	2016 PCL	2016 VALUE	PCL DIFF	PCL % DIFF	VALUE DIFF	VAL % DIFF
101	4,344	1,479,484,500	4,388	1,501,494,600	44	1.00%	22,010,100	1.50%
102	1,266	265,228,200	1,280	282,837,200	14	1.10%	17,609,000	6.60%
MISC 103,109	24	8,166,600	25	9,274,000	1	4.20%	1,107,400	13.60%
104	240	58,618,400	238	58,669,000	-2	-0.80%	50,600	0.10%
105	42	12,743,500	42	12,840,900	0	0	97,400	0.80%
111-125	94	57,551,900	94	58,492,500	0	0	940,600	1.60%
130-32,106	525	39,565,000	489	36,669,600	-36	-6.90%	-2,895,400	-7.30%
200-231	0	0	0	0	0	0		
300-393	144	75,212,260	144	75,888,180	0	0	675,920	0.90%
400-452	74	56,244,100	73	55,335,600	-1	-1.40%	-908,500	-1.60%
CH 61 LAND	4	4,048	5	3,601	1	25.00%	-447	-11.00%
CH 61A LAND	74	204,338	73	205,907	-1	-1.40%	1,569	0.80%
CH 61B LAND	31	1,775,098	31	1,781,898	0	0	6,800	0.40%
012-043	63	30,111,199	63	30,249,150	0	0	137,951	0.50%
012-043	0	0	0	0	0	0	0	0.00%
012-043	0	15,807,836	0	15,747,060	0	0	-60,776	-0.40%
012-043	0	195,226	0	194,173	0	0	-1,053	-0.50%
501	92	1,832,000	96	1,854,320	4	4.30%	22,320	1.20%
502	95	9,418,990	104	11,848,490	9	9.50%	2,429,500	25.80%
503	0	0	0	0	0	0	0	0.00%
504,550-2	3	19,332,340	3	20,147,980	0	0	815,640	4.20%
505	9	15,632,300	9	15,099,000	0	0	-533,300	-3.40%
506	1	2,426,300	1	2,467,000	0	0	40,700	1.70%
508	5	1,483,140	4	1,404,670	-1	-20.00%	-78,470	-5.30%
TOT CLASS - 1	6,598	1,951,469,299	6,619	1,990,526,950	21	0.30%	39,057,651	2.00%
TOT CLASS - 2	0	0	0	0	0	0		
TOT CLASS - 3	253	93,003,580	253	93,626,646	0	0.70%	623,066	0.70%
TOT CLASS - 4	74	56,439,326	73	55,529,773	-1	-1.40%	-909,553	-1.60%
TOT CLASS - 5	205	50,125,070	217	52,821,460	12	5.90%	2,696,390	5.40%
TOT TAXABLE	7,130	2,151,037,275	7,162	2,192,504,829	32	0.40%	41,467,554	1.90%
EXEMPT VALUE	0	246,432,140	0	244,107,020	0	0	-2,325,120	-0.90%

Tax Levy

Like all municipalities in Massachusetts, Grafton has a limit to the property taxes that it can levy. The *levy limit* for any given year is based on the previous year's levy limit and therefore is an historic figure. The prior year's levy limit, not actual levy, is the base for calculating the current year's levy limit. To that base is added 2.5% of the prior year's limit, *new growth* (see page 8), and any budget *overrides* approved by the town.

PRIOR LEVY LIMIT	AMENDED FY15 GROWTH	2.50%	NEW GROWTH	FY 2016 LEVY LIMIT
\$31,834,675	\$2,500	\$795,929	\$420,911	\$33,054,015

Finally, to the levy limit is added *debt exclusion*, a temporary increase in the tax levy to cover annual debt service costs, and *stabilization fund override*, another temporary increase in the levy. This is the Town's *maximum allowable levy*.

FY 2016 LEVY LIMIT	DEBT EXCLUSION	STABILIZATION FUND OVERRIDE	MAXIMUM ALLOWABLE LEVY
\$33,054,015	\$3,209,587	\$1,500,000	\$37,763,602

The tax rate information provided herein represents calculations based on a FY 2016 actual property tax levy of \$36,724,455.89 or \$1,039,146 less than the maximum allowable levy.

MAXIMUM ALLOWABLE LEVY	ACTUAL TAX LEVY	EXCESS LEVY CAPACITY
\$37,763,602	\$36,724,455.89	\$1,039,146

Here is a look at Grafton's maximum allowable levy over the last ten years:



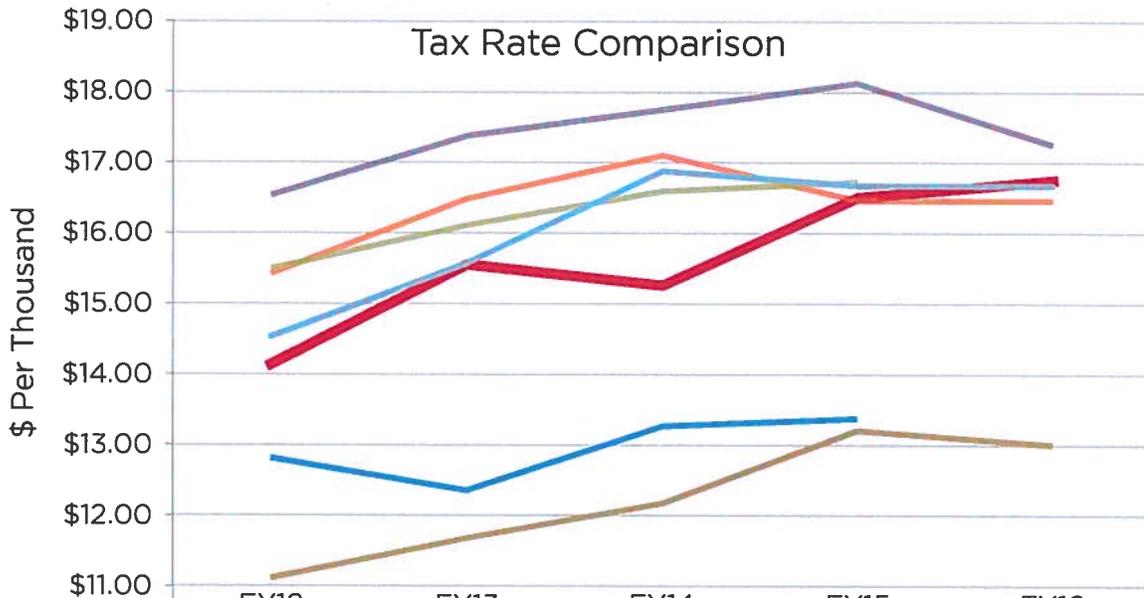
Single Tax Rate

The single tax rate is calculated by dividing the tax levy (\$36,724,455.89) by the total assessed valuation for the town (\$2,192,504,829). Grafton's single tax rate for FY 2016 is **\$16.75 per thousand dollars of assessed value**. This represents a \$0.25 or 1.5% increase from last year's tax rate of \$16.50.

Fiscal Year 2016 Single Tax Rate
\$16.75
 Per Thousand Dollars of Assessed Value

Using a single tax rate means that all classes of property have the same rate applied to their assessed value in order to calculate their tax bill. Grafton has historically used a single tax rate, effectively sharing the tax burden equitably among all taxpayers in the town.

Here is a comparison of Grafton's tax rate to that of other nearby towns over the last 4 years. All of these towns use a single tax rate:



	FY12	FY13	FY14	FY15	FY16
GRAFTON	\$14.13	\$15.55	\$15.26	\$16.50	\$16.75
MILLBURY	\$15.42	\$16.48	\$17.10	\$16.46	\$16.46
NORTHBOROUGH	\$15.49	\$16.11	\$16.59	\$16.73	
HOLDEN	\$16.53	\$17.37	\$17.75	\$18.12	\$17.25
SHREWSBURY	\$11.11	\$11.67	\$12.17	\$13.20	\$13.00
NORTHBRIDGE	\$12.81	\$12.35	\$13.26	\$13.38	
SUTTON	\$14.53	\$15.57	\$16.88	\$16.68	\$16.68

Split Tax Rate

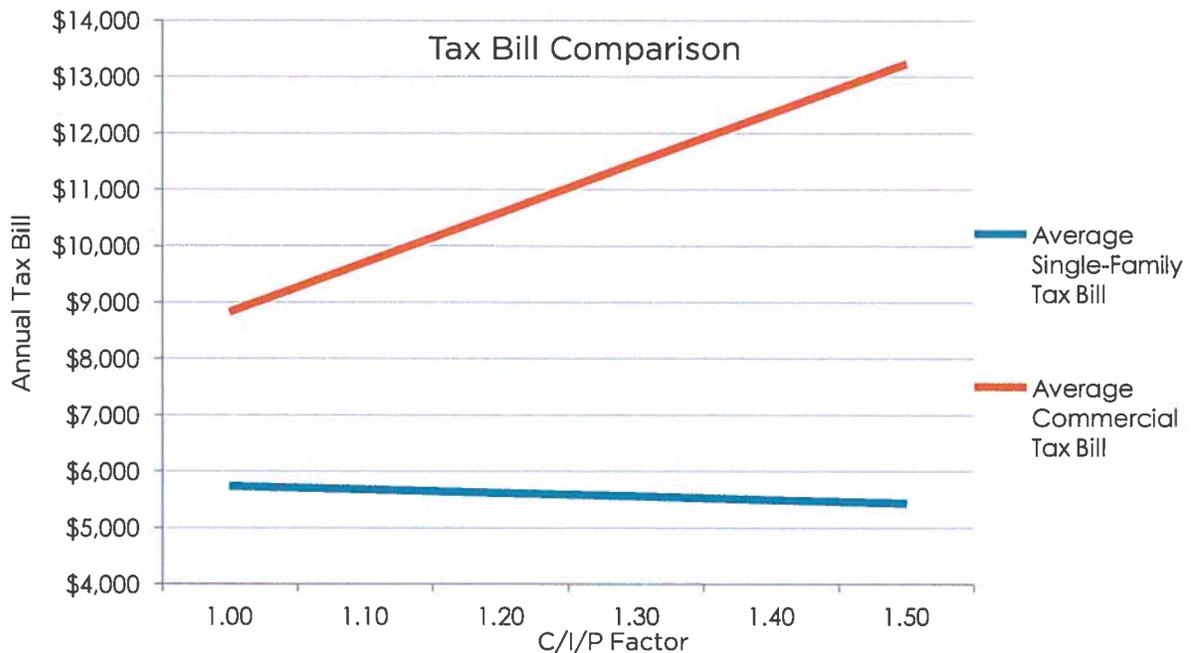
This tax classification hearing allows our community to set separate tax rates for different classes of property and allows the Board of Selectmen to make the decision as to whether or not to shift the tax burden from one class of property to another. Statute provides a maximum allowable portion of the tax levy, up to 150% for Grafton, to be borne by the commercial, industrial, and personal property classes (CIP).

Note that, because the commercial, industrial, and personal property classes make up less than 10% of our total tax base, significant increases in CIP tax bills would result in a relatively small savings for residential property. For this reason, a split tax rate is typically used in communities where the CIP properties are a much greater percentage of the tax base than in Grafton.

Residential Factor	C/I/P Factor	% Residential Levy	% C/I/P Levy	Residential Tax Rate	C/I/P Tax Rate	Average Single-Fam Tax Bill	Average Commercial Tax Bill	Change to Average Single-Fam Tax Bill*	Change to Average Commercial Tax Bill*	% Change to Avg Single-Fam Tax Bill*	% Change to Average Commercial Tax Bill*
1.0000%	1.00	90.79%	9.21%	\$16.75	\$16.75	\$5,732	\$8,825	\$112	\$207	1.99%	2.40%
0.9899%	1.10	89.87%	10.13%	\$16.58	\$18.42	\$5,674	\$9,708	\$54	\$1,090	0.95%	12.64%
0.9797%	1.20	88.95%	11.05%	\$16.41	\$20.10	\$5,615	\$10,590	-\$5	\$1,972	-0.08%	22.88%
0.9696%	1.30	88.03%	11.97%	\$16.24	\$21.77	\$5,557	\$11,473	-\$63	\$2,855	-1.12%	33.12%
0.9594%	1.40	87.11%	12.89%	\$16.07	\$23.44	\$5,499	\$12,355	-\$121	\$3,737	-2.15%	43.37%
0.9493%	1.50	86.19%	13.82%	\$15.90	\$25.12	\$5,441	\$13,238	-\$179	\$4,620	-3.19%	53.61%

*change from FY 2015 tax bill

Here is another look at how a shift in the Commercial, Industrial, and Personal Property Factor would affect the tax bills for an average single-family home versus an average commercial property:



Residential Exemption

A residential exemption is a fixed dollar amount excluded from the valuation of each owner-occupied property for real estate tax purposes. Whereas a split tax rate shifts tax burden from residential to commercial property owners, the residential exemption shifts the tax burden *within* the residential class of property. This burden is shifted not only from owner-occupied properties onto non-qualifying properties, but it is important to understand that the tax burden is also shifted from lower-valued properties to higher-valued properties.

Just as a split tax rate does not change the overall tax dollars raised by the town, the residential exemption does not change the tax dollars raised by the residential class of properties. Therefore, to compensate for exemptions granted to qualifying property owners, the tax rate would increase for *all* residential property owners. The highest exemption that may be granted is 20% of the average assessed value of all residential parcels.

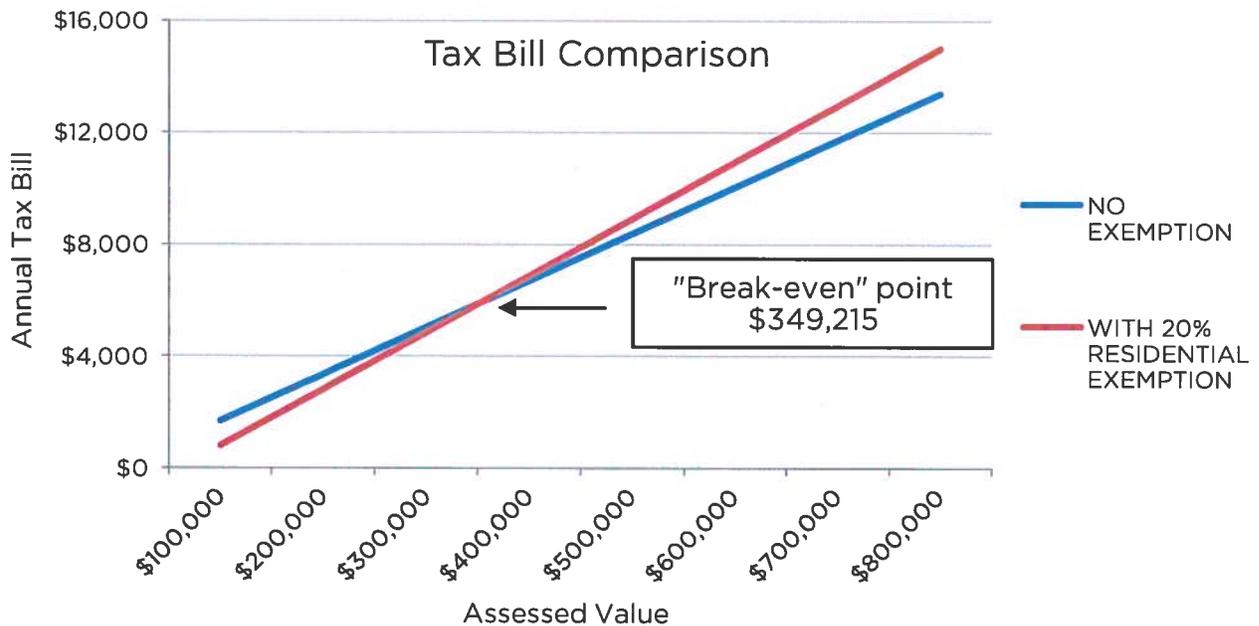
Thirteen municipalities used a Residential Exemption for FY 2014. Most are located in the Metropolitan Boston area or coastal areas such as Cape Cod and Martha's Vineyard and have a much greater percentage of vacation homes and rental properties than Grafton.

Residential Parcels	Total Residential Assessed Value	Average Residential Value	20% exemption	Estimated Qualifying Properties	New Residential Tax Rate
6,556	\$1,990,526,950	\$303,600	\$60,720	5,700	\$20.28

Here is an example of how a 20% residential exemption would change annual tax bills for qualifying taxpayers:

Lower-Value Single-Family Property (\$200,000)	Average Single-Family Property (\$342,182)	Higher Value Single-Family Property (\$600,000)
-\$525.40	-\$23.50	+\$886.60

Here is a look at overall trends comparing tax bills without the use of the residential exemption versus tax bills for qualifying property owners using a 20% exemption. Note that qualifying property owners with assessed values greater than the "break-even" point of \$349,215 would see a tax increase with the exemption in effect:



Small Commercial Exemption

This classification hearing allows for a Small Commercial Exemption, which authorizes the Board of Selectmen to exempt up to 10% of the value of commercial parcels which are assessed at less than \$1 million and have less than ten employees. Few businesses in Grafton would meet all the criteria for this special exemption. Unlike the Residential Exemption, which is a fixed dollar amount applied to all qualifying parcels, the Small Commercial Exemption is a percentage of an eligible parcel's valuation. This means that a qualifying parcel with an assessed value of \$400,000 would receive a value reduction of up to \$40,000, while a qualifying parcel with an assessed value of \$995,000 would receive a value reduction of up to \$99,500. *Each parcel would need to be reviewed for qualification and calculated before the tax rate is set.*

Adopting a small commercial exemption increases the commercial and industrial tax rates. The amount of the tax levy paid by those two classes remains the same, but because of the exempted valuation, it is distributed over less assessed value. This higher rate creates a shift that reduces the taxes paid by owners of properties occupied by small businesses and shifts them to larger commercial and industrial taxpayers.

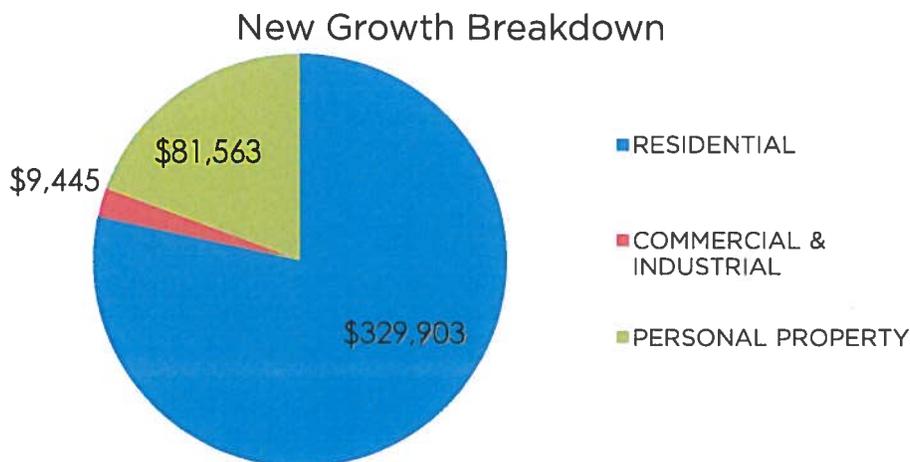
Open Space Discount

This classification hearing enables the Board of Selectmen to allow for a discount for all Class Two, Open Space properties. The discount may reduce the amount of the tax levy paid by the open space class to no less than 75 percent of its full and fair cash share of the levy, *i.e.*, may allow a discount of up to 25 percent. Adopting an open space discount lowers the open space tax rate because the amount of the levy paid by the class is reduced. Those taxes are shifted to the residential class alone, which means a higher residential tax rate.

Currently there are no taxable properties in Grafton classified as Open Space. Open Space land would be valued in the same manner as any other land, taking into consideration frontage, topography, lot size, location, zoning, etc., and the only compelling reason to classify a property as Open Space would be to take advantage of this discount.

New Growth

New growth is a dollar increase in the annual levy limit that reflects additions to the community's tax base since last fiscal year. Proposition 2 ½ annually increases the levy limit so that cities and towns can raise additional taxes to meet service demands due to new development. The Department of Revenue has approved \$420,911 of new growth in Grafton for FY 2016. This represents \$25,509,736 in assessed value multiplied by the FY 2015 tax rate of \$16.50.



Personal Exemptions

The town may give property tax exemptions to some individuals as defined by state law. An exemption discharges the taxpayer from the legal obligation to pay all or a portion of the tax. Exemptions are found in various clauses of Massachusetts General Laws Chapter 59, Section 5 and offer tax relief to qualifying senior citizens, veterans, paraplegics, blind persons, and surviving spouses and minors of police officers and firefighters killed in the line of duty. The dollar amount of these exemptions varies.

At the May 2014 Town Meeting, voters approved an increase in exemption dollar amounts to up to double the standard rate for qualifying applicants. The Town also voted to decrease the minimum age for senior citizen exemptions from 70 to 65. These two factors led to an increase in the abated tax dollars in FY 2015. The total abated dollars from FY15 of \$121,071.75 represents an increase of 43.5% from FY2014. These amounts are taken from the Overlay account in the budget.

Here is a list of exemptions granted for all of FY 2015:

Clause	Description	Exemptions Granted	Tax Dollars Abated
17	Surviving Spouses, minors or persons 70 years or over	0	\$0.00
17C	Surviving Spouses, minors or persons 70 years or over	0	\$0.00
17C 1/2	Surviving Spouses, minors or persons 70 years or over	0	\$0.00
17D	Surviving Spouses, minors or persons 70 years or over	26	\$8,877.37
18	Hardship	2	\$1,000.00
18A	Deferred taxes	0	\$0.00
22(a-f)	Veterans	49	\$33,601.86
Para	Paraplegics & surviving spouses of paraplegics (G.L. 58 §8)	0	\$0.00
22A	Veterans & surviving spouses	2	\$1,724.62
22B	Veterans & surviving spouses	0	\$0.00
22C	Veterans & surviving spouses	1	\$1,857.24
22D	Surviving spouse	1	\$4,747.05
22E	Veterans & surviving spouses	18	\$15,000.00
37	Blind	0	\$0.00
37A	Blind	15	\$10,535.05
41	Certain elderly persons 65 years of age or over	0	\$0.00
41B	Certain elderly persons 65 years of age or over	0	\$0.00
41C	Certain elderly persons 65 years of age or over	39	\$34,064.02
41C 1/2	Certain elderly persons 65 years of age or over	0	\$0.00
41A	Deferred taxes -- persons 65 years or over	0	\$0.00
42	Surv. spouses of police officers/firefighters killed in the line of duty	0	\$0.00
43	Surv. minors of police officers/firefighters killed in the line of duty	0	\$0.00
	TOTAL	153	\$121,071.75

Property Type	Acct/ Parcel Count	Class 1 Residential Assessed Value	Class 2 Open Space Assessed Value	Class 3 Commercial Assessed Value	Class 4 Industrial Assessed Value	Class 5 Personal Property Assessed Value
Single-Family	4,388	1,501,494,600				
Condo	1,280	282,837,200				
Mobile/Multi	25	9,274,000				
Two-Family	238	58,669,000				
Three-Family	42	12,840,900				
Apartments	94	58,492,500				
Vacant Land	489	36,669,600				
Open Space	0		0			
Commercial	144			75,888,180		
Industrial	73				55,335,600	
Ch 61 Land	5		0	3,601		
Ch 61A Land	73		0	205,907		
Ch 61B Land	31		0	1,781,898		
Mixed Use	63	30,249,150	0	15,747,060	194,173	
501	96					1,854,320
502	104					11,848,490
503	0					0
504,550-2	3					20,147,980
505	9					15,099,000
506	1					2,467,000
508	4					1,404,670
TOTALS	7,162	1,990,526,950	0	93,626,646	55,529,773	52,821,460
Real And Personal Property Total Value						2,192,504,829
Exempt Value						244,107,020

If the Board is in agreement, the vote to accept the Traffic Safety Committee's recommendations for the following:

1. Two permanent radar speed signs and "Trucks Prohibited" signs on Church Street.
2. The DPW to clear brush to better expose the existing stop sign on Bicknell and install a "Stop Ahead" sign on the eastbound side of Bicknell at the direction of the DPW Director.



**GRAFTON TRAFFIC SAFETY
ADVISORY COMMITTEE**

30 Providence Road
Grafton, MA 01519

DATE: November 9, 2015

TO: Board of Selectmen – Town of Grafton

SUBJECT: Recommendations of the Traffic Safety Committee

The Traffic Safety Committee met on November 4, 2015 to discuss several petitions. Present at the meeting were: Normand Crepeau – Chair, Scott Rossiter, John Bechard and John Riel. Asst. Town Engineer Brian Szczurko and Highway Supt. Dave Crouse also attended.

After review and discussion on all requests, the Traffic Safety Committee is forwarding the following recommendations to the Board of Selectmen for consideration:

- 1. Request from Scott Jordan for two (2) permanent radar speed sign and “Trucks Prohibited” signs on Church St.**
Following discussion among the committee a motion was made to install “Slow Children,, signs on both sides of Church Street at the discretion of the DPW Director. MMSP (4-0).
- 2. Safety concerns from Nicole Leiner at 118 North St.**
Following discussion with Nicole Leiner the committee asked DPW to clear brush to better expose the existing Stop sign on Bicknell. A motion was made to install a “Stop Ahead,, sign on the eastbound side of Bicknell at the discretion of the DPW Director. MMSA (4-0)

Respectfully Submitted,

Normand A. Crepeau, Jr. - Chair
Traffic Safety Advisory Committee

If the Board is in agreement, the Board will vote to sign a letter supporting Milford Medicinal to operate a Registered Marijuana Dispensary in Grafton, MA.



Board of Selectmen
Town of Grafton
30 Providence Road
Grafton, MA 01519

Michael Dundas
Chief Executive Officer
13 Commercial Way
Milford, MA 01757
michael@milfordmedicinals.org
Tel: 617-564-1941

October 23, 2015

Dear Selectmen:

I write first to apologize for being unable to attend the scheduled Board of Selectmen meeting last Tuesday, October 20, due to a scheduling conflict. It was certainly not my intention to inconvenience you, and I assure you that will not happen again. It is my understanding that we have been rescheduled to appear at the Board meeting on November 17, and I look forward to the opportunity to address any questions or concerns you may have at that time.

I write also to introduce our organization, Milford Medicinals, Inc., and to seek the town's approval of our intention to apply for a license to operate a Registered Marijuana Dispensary (RMD) in the Town of Grafton. Milford Medicinals is a Massachusetts non-profit corporation, and is one of only 12 organizations that have been provisionally licensed by the Department of Public Health to operate an RMD. We are currently building a dispensary and a cannabis production facility to cultivate, process and package marijuana medicine in Milford, and we are seeking approval to operate a dispensary facility in Grafton.

Our organizational mission is to provide safe and legal access to high-quality organic medical cannabis, with individualized care and attention to qualified patients. We have assembled a Massachusetts-based team of professionals who possess a wide spectrum of skills and experience. Our team has expertise in non-profit management, public health, regulatory compliance, legal cannabis production, education, security, law, finance, and pharmacy. All are committed to responsible stewardship of the organization and our mission.

In applying for a license in Milford, we worked closely with local officials to get their input on many aspects of our operations. Through this interactive approach, we were able to demystify our activities and work in partnership with the community. We would be honored to work closely with the Grafton community as well. I look forward to the meeting on the 17th.

All the best,

A handwritten signature in black ink, appearing to read "Michael Dundas", with a long horizontal flourish extending to the right.

Michael Dundas
Chief Executive Officer
Milford Medicinals, Inc.

Community Education Packet

The Reality of Medical Marijuana

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Medical Marijuana and Addiction.....(pg. 4)

Abstract:

As medical marijuana becomes more accessible in the state of Massachusetts, like any politically fueled issue, questions and concerns will be raised. Therefore, the aim of this packet is not to allude to biased information, but rather provide accurate information about medical marijuana, based on objective research that is currently changing legislation and saving lives across the country.

Medical Marijuana and Opiate Use

Due to a long history of stigmatization, cannabis remains a schedule 1 drug under federal statute, the same drug classification as heroin. This unwarranted classification has negatively affected public perception of cannabis and hindered the acceptance of its tremendous medicinal potential.

Thanks to a resurgence in marijuana research, we now know that medical marijuana not only reduces dependence on opioids, but also treats opioid withdrawal. In fact, scientific studies increasingly support medical marijuana's positive effect on reducing opiate mortality rates in states where it's legalized. The numbers are astonishing. States with medical marijuana programs saw an overall 24.8% reduction in analgesic opiate mortality rates per 100,000 US standard population.¹ This correlation strengthened over time, as the rate increased from 28.8 percent to 33.7 percent only 5 years after it was implemented.²

These numbers correlate to a two-fold trend. Because cannabis is a much safer alternative than what's commonly prescribed for managing pain, it proactively limits the need for

¹ Medical Cannabis Laws and Opioid Analgesic Overdose Mortality In the United States, 1999-2010, JAMA Intern Med. 2014;174(10):1668-1673.

² Ibid.

opioids from the onset.³ This research also demonstrates the immense healing potential of medical marijuana for managing opiate addiction. Studies show that cannabinoids, the diverse chemical compounds in cannabis actually mitigate opiate withdrawal overtime.⁴ This is important for treating opiate dependence as medical marijuana helps recovering addicts gradually reduce their intake of pharmaceutical substances such as Methadone and Suboxone.⁵

Medical Marijuana and Teen Use

Contrary to public opinion, there is no scientific evidence suggesting that medical marijuana dispensaries increase teen use of marijuana. If anything, marijuana use has either remained the same or decreased in states where medical marijuana is now permitted.⁶

A study conducted by The National Institute of Drug Abuse indicated a decline in marijuana use among teens in states like Colorado and Washington, where both medical and recreational marijuana are legal.⁷ Furthermore, preliminary data collected from the 2013 Healthy Kids Colorado Survey, in conjunction with the Colorado Department of Public Health and Environment, found that high school marijuana use actually decreased from 22 percent in 2011 to 20 percent in 2013.⁸

Health risks associated with teen marijuana use also appear minor in comparison to other substances. A study released by Psychology of Addictive Behaviors tracked hundreds of cannabis users over a 20 year period, starting from when they were teenagers, and found no correlation between teen marijuana use and respiratory illnesses, cancer, psychosis, and other major long-term health consequences.⁹

Depicting marijuana as a gateway drug is misleading. It could be argued that marijuana is only classified as a gateway drug because it precedes the use of harder drugs; those who do go on to try harder drugs usually start with what's readily available, such as nicotine, alcohol, or marijuana.¹⁰ However, this correlation does not prove using marijuana leads to the use of

³ Cannabis as an adjunct to or substitute for opiates in the treatment of chronic pain. *Journal of Psychoactive Drugs*, 2012 Apr-Jun;44(2):125-33.

⁴ Ibid.

⁵ Cannabidiol, a Nonpsychotropic Component of Cannabis, Inhibits Cue-Induced Heroin Seeking and Normalizes Discrete Mesolimbic Neuronal Disturbances. *The Journal of Neuroscience*, 25 November 2009, 29(47): 14764-14769; doi: 10.1523/JNEUROSCI.4291-09.2009

⁶ Medical marijuana laws and adolescent marijuana use in the USA from 1991 to 2014: results from annual, repeated cross-sectional surveys. *Lancet Psychiatry* 2015.

⁷ Drug Policy.org: <http://1.usa.gov/1bdijnu>

⁸ Healthy Kids Colorado Survey <http://bit.ly/1fdCPwy>

⁹ *Chronic Adolescent Marijuana Use as a Risk Factor for Physical and Mental Health Problems in Young Adult Men* Jordan Bechtold, Theresa Simpson, Helene R. White, and Dustin Pardini Online First Publication, August 3, 2015.

¹⁰ Ibid.

harder drugs, it merely implies it. Therefore, if marijuana is considered a gateway drug due to its availability, so should alcohol and nicotine.

In fact, new research shows that alcohol and tobacco use might be a stronger indication of future illicit drug use, since the majority of marijuana users don't go on to use hard drugs.¹¹ Moreover, The Journal of School Health, found that alcohol was the primary "gateway drug" among teens since those who drink often do so in excess.¹² The 2013 Youth Risk Behavior Survey found that 35% of high school students drank some sort of alcohol, and 21% binge drank. The difference between marijuana use and binge drinking, is that the latter is often associated with the use of stimulants.¹³ While this is debatable, the reality is, just as marijuana use can lead to the use of harder drugs, so can alcohol or nicotine, and perhaps to a greater extent.

Medical Marijuana and Crime

While medical marijuana is often perceived as having a criminal element, there is no direct correlation between the location of a medical marijuana dispensary and an increase in crime. Since most medical marijuana dispensaries occupy space that would otherwise be left vacant, they not only deter crime in their immediate area, but surrounding areas as well.

A number of studies support this assertion. For instance, a 2012 UCLA study, funded by the National Institute on Drug Abuse, found no connection between the geographical density of medical marijuana dispensaries and an increase in property crime or violent crime rates.¹⁴ Uncoincidentally, this trend corresponds to overall crime trends in states where medical marijuana is legal. Data taken from the Denver Police Department's annual reports for 2014 show that violent crime dropped 6.9% while property crime fell by 11.1% compared to the previous year.¹⁵ Even Los Angeles, which has the most permissive medical marijuana regulations in the country, has seen city-wide crime rates drop drastically since programs were implemented in 2004. In fact, Los Angeles's crime rate is the lowest it's been since 1959.¹⁶

¹¹ *MARIJUANA AND MEDICINE: Assessing the Science Base (1999). Division of Neuroscience and Behavioral Health. INSTITUTE OF MEDICINE. NATIONAL ACADEMY PRESS Washington, D.C. "Is marijuana a gateway drug?". National Institute of Drug Abuse website*

¹² *Alcohol as a Gateway Drug: A Study of US 12th Graders: Volume 82, Issue 8.*

¹³ Mcketin, R., Chalmers, J., Sunderland, M., & Bright, D. (2014). Recreational drug use and binge drinking: Stimulant but not cannabis intoxication is associated with excessive alcohol consumption. *Drug and Alcohol Review* 436-445.

¹⁴ Kepple, N., & Freisthler, B. (n.d.). Exploring the Ecological Association Between Crime and Medical Marijuana Dispensaries. *Journal of Studies on Alcohol and Drugs J. Stud. Alcohol Drugs*, 523-530.

¹⁵ 2015 Crime Statistics & Maps. Retrieved August 12, 2015, from <http://bit.ly/1ha6HwO>

¹⁶ Kathy Mather, "L.A. crime falls for 11th year; officials note historic drops," L.A. Times, Jan. 13, 2014.

Further studies have reinforced the idea that medical marijuana dispensaries help decrease crime in neighborhoods where they are located. That's because dispensaries operate as would any other business providing a service. In 2014, a study conducted by researchers from University of South Florida, the University of Colorado, and the New York City Criminal Justice Agency concluded that dispensaries had an impact on communities similar to coffee shops or drugs stores, and could not be considered 'locally undesirable land uses (LULUs)'.¹⁷

This research shows that medical marijuana dispensaries are not crime magnets, but valid business establishments that operate in accordance with the law. One could also argue that medical marijuana dispensaries, if operating under proper zoning requirements, are good for communities. They reduce overall crime rates by taking up vacant property, and provide patients a safer alternative for obtaining medical marijuana. Moreover, by taking the criminal element out of medical marijuana, you eliminate environments that cultivate crime in the first place.

Marijuana and Addiction

Marijuana is much less addictive than many legal and illegal drugs, and the criminalization of marijuana use has failed to reduce use and abuse rates. Studies have shown that a smaller percentage of cannabis users develop addiction issues (9%) in comparison to alcohol (15%), opiates (23%), and tobacco (32%).¹⁸ A 2007 study that developed a rational scale to assess the harms of drugs found that cannabis was less physically harmful and had a lesser risk of dependence in comparison to alcohol, tobacco and many other drugs.¹⁹

Perhaps more importantly, the impact of marijuana dependency is considered to be much less significant than addiction to other substances. A 2002 study determined that a portion of heavy marijuana users had side effects similar to tobacco withdrawal when completing ceasing use, but this was temporary and only the case for some users. The study concluded

<http://www.latimes.com/local/lanow/la-me-ln-crime-falls-20140113,0,3357277.story#axzz2vJ6f1xlX> . Retrieved from Medical Marijuana Dispensaries and Their Effect on Crime. Marijuana Policy Project. <http://blogs.chicagotribune.com/files/crimedispensaries.pdf>

¹⁷ Boggess, Lyndsay N., Deanna M. Pérez, Kathryn Cope, Carl Root, and Paul B. Stretesky. "Do Medical Marijuana Centers Behave like Locally Undesirable Land Uses? Implications for the Geography of Health and Environmental Justice." *Urban Geography* 35.3 (2014): 315-36.

¹⁸ Hall W, Room R, Bondy S. Comparing the health and psychological risks of alcohol, cannabis, nicotine and opiate use. In: Kalant H, Corrigan W, Hall W, Smart R, eds. *The health effects of cannabis*. Toronto: Addiction Research Foundation, 1999, pp. 477-508.

¹⁹ Development of a rational scale to assess the harm of drugs of potential misuse. Nutt, David et al. *The Lancet*, Volume 369, Issue 9566, 1047 - 1053.

that marijuana withdrawal was “generally mild.”²⁰ Further studies have concluded that marijuana withdrawal involves no “major medical or psychiatric consequences.”²¹

Marijuana dependence is mild enough that there is no need for abstinence based, in-patient treatment. Furthermore, researchers agree that “marijuana’s illegality complicates any consideration of treatment goals other than abstinence.”²² Criminalization of marijuana use risks a variety of negative legal and social harms for all users of the substance, regardless of whether or not they have a dependency issue. A multi-faceted public health approach to marijuana use, similar to programs implemented to successfully reduce tobacco use, would likely be the most effective solution in preventing problematic use while eliminating the negative consequences of criminalization.²³

²⁰ Grotenhermen F. Review of unwanted actions of Cannabis and THC. In: Grotenhermen F, Russo E, editors. Cannabis and cannabinoids. Pharmacology, toxicology, and therapeutic potential. Binghamton NY: Haworth Press, 2002: 233-48.

²¹ Budney, Alan, Roger Roffman, Robert Stephens, and Denise Walker. "Marijuana Dependence and Its Treatment." *Addiction Science & Clinical Practice* 4.1 (2007): 4-16. Web.

²² *Ibid.*

²³ Haden, Mark, Brian Emerson. A vision for cannabis regulation: a public health approach based on lessons learned from the regulation of alcohol and tobacco. *Open Medicine*, Vol 8, No 2 (2014).



Milford MEDICINALS

A Massachusetts Nonprofit Registered Marijuana Dispensary

OUR ORGANIZATION

Milford Medicinals is a Massachusetts nonprofit corporation, and is one of only 12 organizations that have been provisionally licensed by the Department of Public Health to operate a Registered Marijuana Dispensary (RMD) in the Commonwealth. We are currently building a dispensary and a cannabis production facility to cultivate, process and package marijuana medicine in Milford.

Our organizational mission is to provide safe and legal access to high-quality organic medical cannabis, with individualized care and attention to qualified patients. We have assembled a Massachusetts-based team of professionals who possess a wide spectrum of skills and experience. Our team has expertise in nonprofit management, public health, regulatory compliance, legal cannabis production, education, security, law, finance, and pharmacy.

Milford Medicinals was founded by Massachusetts-based professionals, and we are funded by Massachusetts-based lenders. All are committed to responsible stewardship of the organization and our mission.

OUR OPERATIONS

Patient Centered Care

We believe in the emerging model of patient-centered-care. Patient-centered-care means actively involving patients, and sometimes their families, in decision-making about individual options for treatment. Because medical cannabis is new to Massachusetts, we expect that a large percentage of our patients will be using this medicine for the first time. We intend to engage with patients and physicians to help provide the most appropriate care for each individual. To this end, we are developing a line of educational materials covering a broad spectrum of topics, including: general information about the cannabis plant, how to use this new medicine appropriately, how the active ingredients in cannabis act on the human body, and health and safety considerations when choosing a medicine. We will offer orientation sessions and provide education and consultation services on an as-needed basis.



Our dispensary will be modeled as a professional office environment.

Security

Patients must feel safe and secure within and around our facility. We have designed a comprehensive, but low profile, security system that integrates security professionals, high-resolution camera monitoring, and instant access to law enforcement. Our facilities will maintain secure entrances, reception and check-in areas for patient education, and be monitored by off-site security personnel 24 hours a day. Milford Medicinals will also implement a comprehensive inventory tracking and control system to ensure that all medicated products are accounted for at every stage of the production process.

Regulatory Compliance

The Massachusetts Department of Public Health has promulgated one of the most comprehensive codes of medical cannabis regulation in the country. Milford Medicinals sees itself as a partner with DPH in implementing these regulations, and has adopted a range of policies and procedures in areas such as: safety and security, organic cultivation, product testing and labeling, personnel screening, and many more. We have also adopted a range of board policies and procedures regarding non-profit governance best practices. These include comprehensive bylaws, a detailed conflict of interest policy, an executive compensation policy and procedure, standing audit and finance and governance committees, as well as whistle blower, document retention and financial oversight policies.

Product Lines

Marijuana can be administered in a variety of innovative new ways. We intend to offer a wide range of products, such as: (1) cannabis flowers; (2) a large selection of Marijuana Infused Products (MIPs), such as baked goods, medicated lozenges and other infused goods; and (3) tinctures, salves, balms, and patches. We will also offer a selection of administration devices such as: vaporizers and new technologies for administering medical cannabis.



Marijuana Flower



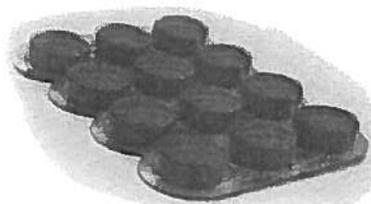
Baked Goods



Balms



Infusions



Lozenges



Patches

BUSINESS STRATEGY

We anticipate that RMDs across Massachusetts will compete on quality, price, and overall patient experience. Our organization intends to position itself as the premier, patient-centered RMD in the Commonwealth. To achieve this goal, our strategy is to:

- Provide safe and effective pharmaceutical-grade medicine;
- Offer competitive pricing on all medicinal products;
- Provide a wide selection of medical cannabis strains to cover many ailments;
- Operate a professional, comfortable, high-end Dispensary;
- Provide high-quality education to patients, officials and community leaders; and
- Establish a performance record of exemplary compliance with all MDPH regulations.

Pharmaceutical Grade Medicine

Quality of medicine is one of the key attributes that will distinguish between RMDs. In other states where medical cannabis markets are more developed, a clear stratification along quality lines has emerged. Dispensaries that consistently offer high-quality medicine are markedly more competitive than those that do not.

Professional Cultivation

High-quality organic cannabis is very difficult to cultivate. It takes significant expertise and skill to consistently produce pathogen-free, high-yielding plants from which to produce usable medicine. We have made significant efforts to ensure that our cultivation team has the required experience to produce premium quality cannabis for all of our medicinal products. Our cultivation team has hands-on experience in all aspects of indoor organic gardening and cultivation. Our team members are well versed in a variety of cultivation techniques as well as in anticipating, mitigating and resolving problems endemic to any farming endeavor, such as pest control and prevention, mold and rot prevention and identification and quality control. Additionally, we have engaged dispensary operators in other medical cannabis states to advise us on industry trends and practices.



Quality Control and Testing: Milford Medicinals has engaged an ISO 17025 accredited laboratory to perform all of our quality control and cannabinoid profile testing.

SELECTED PROFILES OF OUR PEOPLE

Michael Dundas

President and Chief Executive Officer

Mr. Dundas is a founding partner of Milford Medicinals Inc. From April 2013 to November 2014, he served as Chief Compliance Officer for the organization, and has served as CEO ever since. An expert in the medical marijuana industry, Mr. Dundas played an instrumental role in obtaining regulatory approval for Milford Medicinals, as well as organizing the Commonwealth Dispensary Association, a trade organization that represents the interests of Massachusetts registered dispensaries. He currently serves as Board Secretary for that organization. Mr. Dundas was born and raised in Newton, and holds a Bachelor's Degree in Political Science from the University of California at Berkeley, a Juris Doctor Degree from the University of San Francisco School of Law in 2011.

Douglas Rennie

Chief Operating Officer

Mr. Rennie is a laboratory operations specialist with extensive experience in medical marijuana concentrate extraction and testing processes. Mr. Rennie began his career as a lab coordinator for the Electron Microscopy Laboratory at Nebraska Health Systems, rising to manage the Department of Anatomic Pathology. In 2002 he moved to Boston and took the position of Senior Research Technologist at a Massachusetts General Hospital/Harvard Medical School laboratory. From 2008 to 2012 Mr. Rennie served as Research Lab Manager at the Center for Computational and Integrative Biology at Mass General Hospital. In 2013 he assisted in the founding of Pro-Verde Labs, a full-service medical marijuana testing laboratory in Milford. Mr. Rennie was responsible for assisting in the design and implementation of marijuana testing protocols to exacting Department of Public Health standards. He was responsible for the lab's initial ISO 17025 certification, and trained staff on all policies and procedures for testing medical cannabis. He is a graduate of the California Polytechnic State University with a Bachelor of Science in Ecology & Systematic Biology.

Eric Wardrop

Chief Financial Officer

Mr. Wardrop is an experienced finance professional with a focus on financial planning and management for real estate. He has skills and experience in strategic business planning, fundraising, financial analysis, business development and investment management. Mr. Wardrop has managed teams of financial analysis professionals, and developed numerous business plans and financial planning models. He served as Vice President of Acquisitions for Signature Group Investments and as a Director for Panther Properties Management where he established a comprehensive investment, acquisition and development platform. Mr. Wardrop is in charge of all financial planning and budget modeling for Milford Medicinals. He holds a Bachelor of Science in Business Administration from Drexel University.

Mary Lou Woodford

Director of Health and Outreach Initiatives

Ms. Woodford brings more than 30 years of clinical and public health experience to the organization. She served as Director of Women's Health at the Massachusetts Department of Public Health for 15 years. Following her tenure at DPH, Ms. Woodford co-founded the Cancer

Resource Foundation, a Massachusetts-based resource for healthcare professionals, social service agencies, government entities, legislators and patients. She is a CCM certified case manager with over 20 years experience working in both public health and hospital settings. Ms. Woodford is an instructor at the Northeastern University School of School of Healthcare Management, teaching students about community health and healthcare management. She received her Bachelor's Degree in Nursing from the University of Connecticut, and her Master's Degree in Business Administration from the University of Massachusetts.

Frederick Green

Operations Facility Management Consultant

Mr. Green has almost 40 years of commercial plant production experience. In 1979, he received a Master's Degree in Commercial Floriculture from Cornell University, where he was involved in determining the optimal guidelines for plant production under artificial light, including light quality, intensity, duration, and fixture efficiency. He subsequently designed, built, and operated one of the most technologically advanced greenhouse facilities in North America, and operated it for more than three decades. Mr. Green served as Facilities Chairman while on the Board of Directors of The Boston Flower Exchange Corporation. He has been involved in the medical cannabis industry in Massachusetts since 2013. He has worked as a consultant for several organizations in both Massachusetts and Colorado, specializing in operational efficiencies, as well as science-based production methodologies. He has also served as Director of Operations for a large medical marijuana organization in Canada.

Robert Edelstein

Board Chair

Mr. Edelstein is a principal and co-founder of Universal Capital, a direct lender providing time sensitive and bridge financing to a variety of borrowers. Edelstein founded two separate mortgage-banking entities, Reliant Mortgage Company and Assurance Mortgage. He subsequently negotiated the sale of both companies, the latter to H & R Block. Under Mr. Edelstein's leadership, his companies originated and sold billions of dollars of mortgages into the secondary mortgage market through major banking institutions, including Chase Bank, Bank of America, Citibank, Fannie Mae & Freddie Mac. Mr. Edelstein was named one of the 125 outstanding leaders in Banking by Banker and Tradesman, a major real estate publication. Mr. Edelstein has served on numerous banking and non-profit boards. He received a Bachelor's Degree from the University of Massachusetts, Amherst.

David Rosenberg

Board Treasurer

Mr. Rosenberg is the CEO of Prime Motor Group, an automobile sales company that operates 23 dealerships around Boston, Cape Cod, Southern New Hampshire, and Southern Maine. He is the son of the legendary Ira Motors dealer, Ira Rosenberg, and a man who has been in the car business since age eight, when he helped broom snow from windshields at the Salem used car dealership owned by his now 78-year-old father. In the years since, he has run two powerful auto groups, and sold hundreds of thousands of cars. Mr. Rosenberg brings decades of business, financial, and management experience to the Milford Medicinals Board. He received a Bachelor's Degree from Colby College, and holds an MBA from the Columbia University School of Business.

Louis Karger
Board Member

Mr. Karger is a co-founder and partner at Panther Properties Management, LLC. He is responsible for all operational and administrative aspects of Panther Properties including its portfolio management, legal oversight, and implementation of strategic initiatives. In addition to these responsibilities, Mr. Karger manages the due diligence team throughout the search for new investments and the acquisition process. Mr. Karger is also a Partner at Compass Realty Associates, LLC, a private equity real estate firm that owns and/or manages approximately one million square feet of property, including auto dealerships and retail shopping centers throughout New England. He adds extensive business management expertise to the Milford Medicinals Board of Directors. Mr. Karger received a Bachelor's Degree in Hospitality Administration from Boston University.

Jean Casale, RPh
Board Member

Ms. Casale is a pharmacist with a career spanning 30 years in both hospital and community pharmacy. She has worked at long-term care facilities and in marketing pharmacy software for Meditech, a national medical software company. Ms. Casale's experience includes many years of patient care. She is currently employed as a clinical pharmacist for the Massachusetts Department of Corrections. Ms. Casale has been instrumental in advising Milford Medicinals on all aspects of best practices in medicine distribution and patient interaction. Ms. Casale is a graduate of the Massachusetts College of Pharmacy and Health Sciences. She is a Worcester native, currently residing in Boston.

Robert Goldstein
Director of Patient and Public Affairs

Mr. Goldstein serves as the Director of Communications for the ALS Therapy Development Institute (ALSTDI). Based in Cambridge, ALSTDI is a leading nonprofit biotechnology organization dedicated to developing effective treatments for ALS. Mr. Goldstein is responsible for the execution of a strategic communication plan for ALSTDI and increasing its profile as an agenda-setter in the field of developing therapies for neuro-degeneration. He has been an invaluable member of our board of directors since our inception. Mr. Goldstein earned an undergraduate degree in Mass Communications from the University of Maine and a graduate degree in Public Affairs from the McCormack Graduate School for Policy Studies of the University of Massachusetts, Boston.



**OFFICE OF THE
TOWN ADMINISTRATOR**

30 Providence Road
Grafton, MA 01519
(508) 839-5335

Town Administrator: *Timothy P. McInerney*
mcinerneyt@grafton-ma.gov
www.grafton-ma.gov

To: Whom it May Concern

Date: November 17, 2015

RE: Milford Medicinals-Registered Marijuana Dispensary

The Town of Grafton Board of Selectmen is not opposed to Milford Medicinals to operate a Registered Marijuana Dispensary in Grafton, MA. We have been authorized to provide this letter on behalf of the Board of Selectmen by a vote taken at a duly noticed meeting held on November 17, 2015.

The Board of Selectmen has verified with the appropriate local officials that the proposed RMD facility is located in a zoning district that allows such use pursuant to local permitting.

Craig Dauphinais -Chair

Jennifer Thomas – Vice Chair

Bruce Spinney, III – Clerk

Dennis D. Flynn

Brook Padgett



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Craig Dauphinais -Chair

Jennifer Thomas – Vice Chair

Bruce Spinney, III – Clerk

Dennis D. Flynn

Brook Padgett

Andy Deschenes will provide the Board with an update on the One Grafton Common construction project

If the Board is in agreement, the Board will vote to approve the N-Grid Pole Petition request for Sibley Street.



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(508) 839-5335

Town Administrator: *Timothy P. McInerney*
mcinerneyt@grafton-ma.gov
www.grafton-ma.gov

October 19, 2015

LEGAL NOTICE

The Board of Selectmen will hold a public hearing on the request of National Grid to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Sibley Street:

National Grid to relocate 1 JO Pole beginning at a point approximately 100 feet Northeast of the centerline of the intersection of Old Upton Road. National Grid to relocate Pole 2 Sibley St, 25' Northeast of the current location approximately 3' from the road edge.

JO Pole 1 to be relocated
JO Pole 2 to be relocated

The public hearing will take place in Conference Room A, Grafton Municipal Center, 30 Providence Road, Grafton, MA on Tuesday, November 17th at 7:00 p.m.

The purpose of this hearing is to provide an opportunity for public comment, anyone wishing to, may attend.

GRAFTON BOARD OF SELECTMEN

Publish Grafton News
October 22, 2015

Questions contact – Ron Allen 508-860-6130

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen
Of Grafton, Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Sibley Street - National Grid to relocate 1 JO Pole beginning at a point approximately 100 feet Northeast of the centerline of the intersection of Old Upton Road. National Grid to relocate Pole 2 Sibley St, 25' Northeast of the current location approximately 3' from the road edge.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Sibley St - Grafton - Massachusetts

No. 15545937 September 17, 2015

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

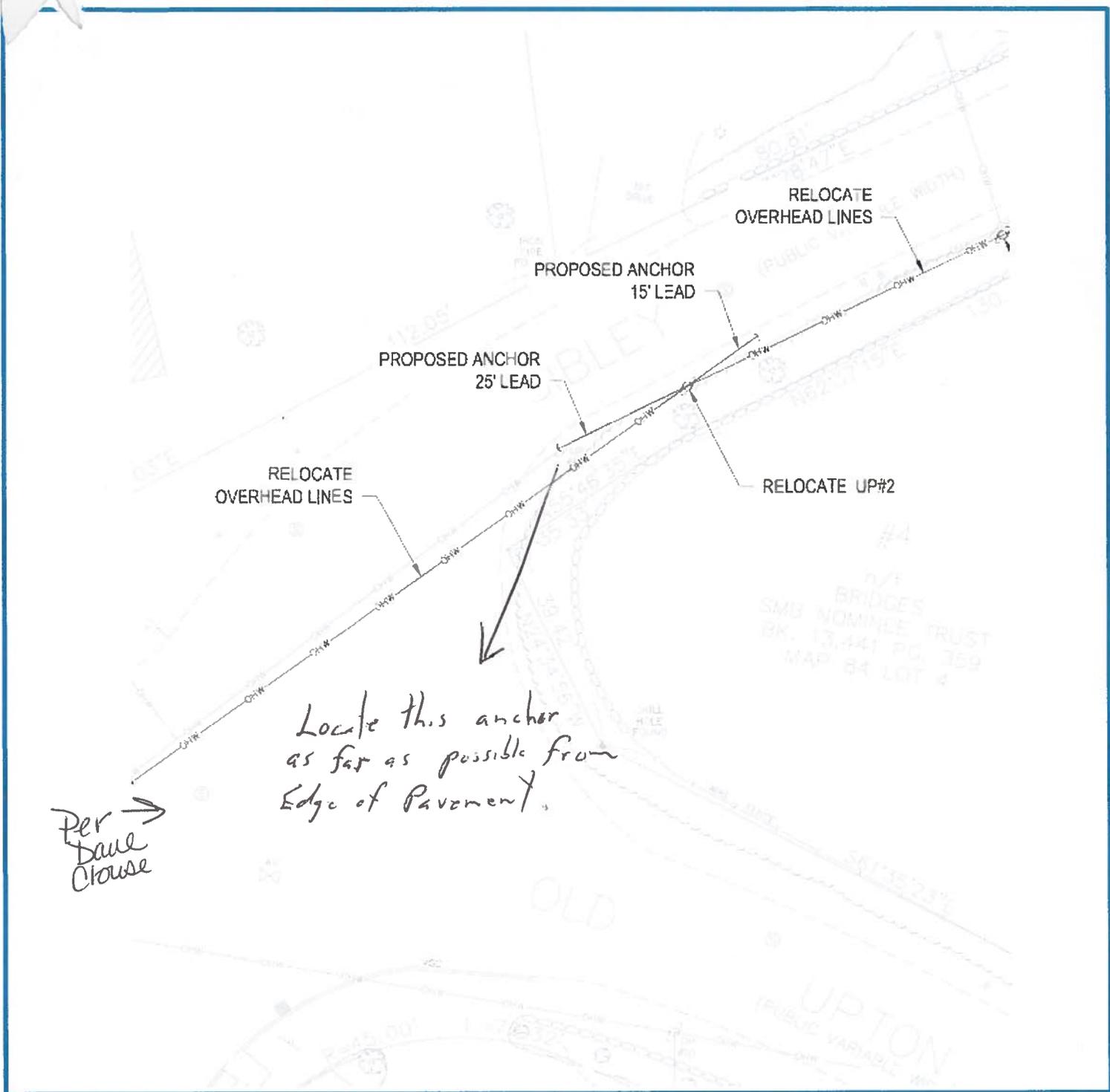
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID
BY _____
Engineering Department



VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way





JOINT OWNED POLE PETITION	nationalgrid And Verizon New England, Inc.
<input checked="" type="radio"/> Proposed NGRID Pole Locations	Date: 9/17/2015
<input type="radio"/> Existing NGRID Pole Locations	Plan Number: 15545937
<input checked="" type="radio"/> Proposed J.O. Pole Locations	To Accompany Petition Dated: 09/17/2015
<input type="radio"/> Existing J.O. Pole Locations	To The: <u>Town</u> Of <u>Grafton</u>
<input checked="" type="radio"/> Existing Telephone Co. Pole Locations	For Proposed: <u>JO</u> Pole: <u>2-0</u> Location: <u>Sibley St</u>
<input checked="" type="radio"/> Existing NGRID Pole Location To Be Made J.O.	Date Of Original Grant:
<input checked="" type="checkbox"/> Existing Pole Locations To Be Removed	
DISTANCES ARE APPROXIMATE	



TOWN OF GRAFTON
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 www.grafton-ma.gov

BOARD OF ASSESSORS

Request for Abutters List

Date of Request: October 19, 2015 Date List Needed: October 23, 2015

Requested by: Laura St John Dupuis Phone: 508-839-5335 x1100

Name of Property Owner: _____

Street Address of Property: Sibley Street- see attached map

Map: _____ Block: _____ Lot: _____

REASON FOR LIST:

Hearing before the Zoning Board of Appeals	Yes _____	No _____
Hearing before the Planning Board	Yes _____	No _____
Hearing before the Conservation Commission	Yes _____	No _____

Other: Pole Petition National Grid

REASON FOR HEARING - (please check)

Variance _____ Scenic Road _____ Title 5 _____ Special Permit _____ Subdivision _____

Other: Pole Petition Sibley Street

RADIUS FOR ABUTTERS - (please check one)

Immediate _____ 300 Feet _____ Upon, along, across or under: ✓

LABELS

Two Sets of Labels will be provided if needed: Yes _____ No ✓ *1 set only thanks*
 (Planning Board requires 2 sets of Labels)

Office Use Only

Date List Prepared: _____ Address Labels Prepared: _____

Fee Charged: \$ _____ Amt. Paid: _____ \$ Date: _____

Check: # _____ Cash: \$ _____ Money Order: \$ _____

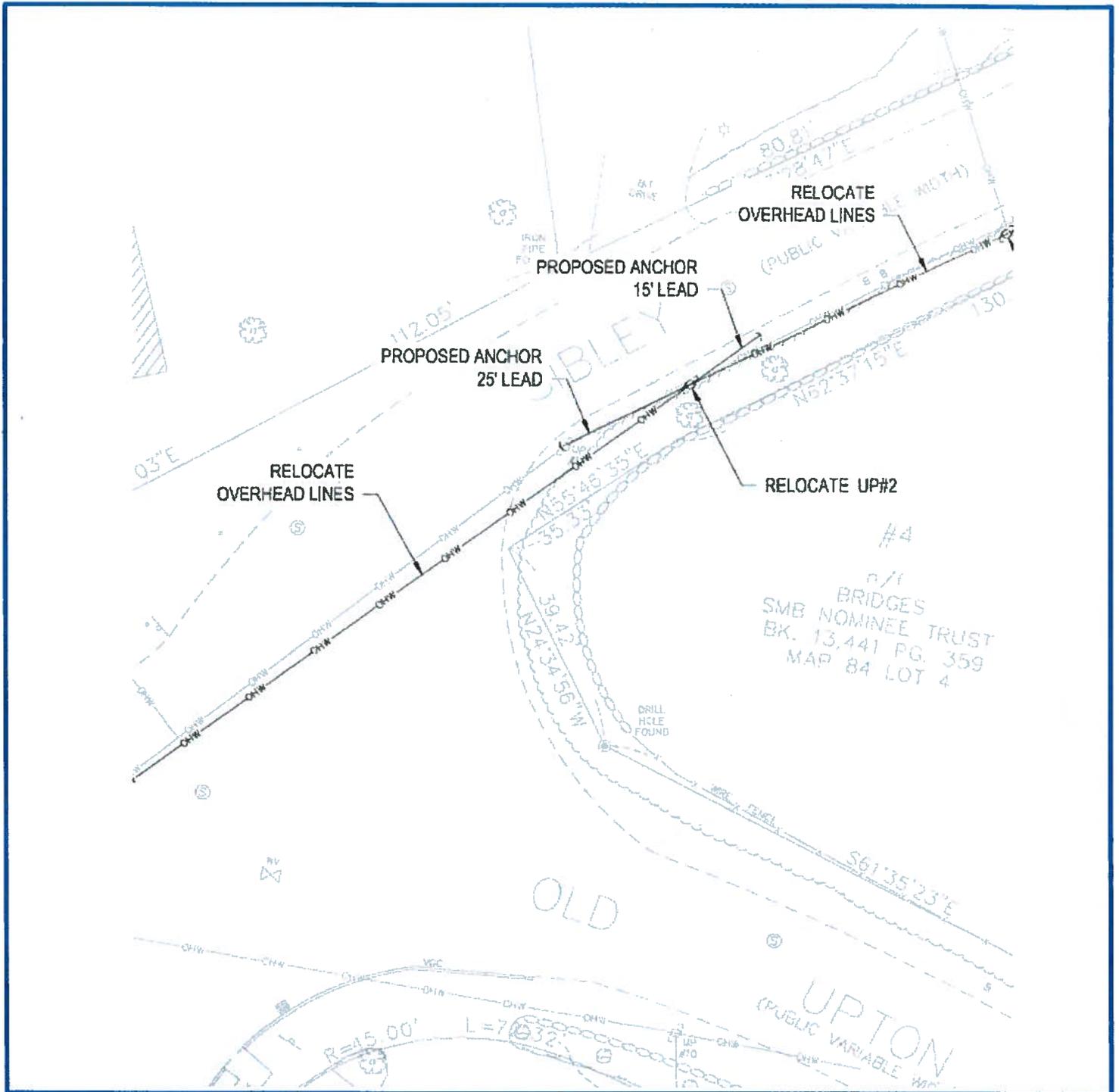
10/29/2015

**Sibley Street
Pole Relocation**



Tammy Kalinowski, Office Manager

PARCEL ID	LOCATION	OWNER 1	OWNER 2	ADDRESS	CITY	ST	ZIP	BK	PG
110/084.0-0000-0004.0	1 SIBLEY STREET	BRIDGES SARAH MARTIN ET ALS T	SMB NOMINEE TRUST	1 SIBLEY STREET	GRAFTON	MA	01519	13441	359
110/084.0-0000-0005.0	3 SIBLEY STREET	PADGETT SEAN S		57 OLD UPTON ROAD	GRAFTON	MA	01519	45987	219
110/084.0-0000-0005.A	5 SIBLEY STREET	WHITE ANN MARGARET		57 OLD UPTON ROAD	GRAFTON	MA	01519	48337	90
110/084.0-0000-0012.0	6 SIBLEY STREET	SPRAGUE JOHN H JR	SPRAGUE SUSAN J	6 SIBLEY STREET	GRAFTON	MA	01519	18909	259
110/084.0-0000-0013.0	4 SIBLEY STREET	BRIDGES SARAH MARTIN ET ALS T	SMB NOMINEE TRUST	1 SIBLEY STREET	GRAFTON	MA	01519	13441	359
110/084.0-0000-0203.0	20 OLD UPTON ROAD	MAKI NANCY E		20 OLD UPTON ROAD	GRAFTON	MA	01519	27256	76
110/084.0-0000-0215.0	18 OLD UPTON ROAD	MAGILL KEVIN	MAGILL KAREN	18 OLD UPTON ROAD	GRAFTON	MA	01519	44386	105



JOINT OWNED POLE PETITION		nationalgrid And Verizon New England, Inc.	
● Proposed NGRID Pole Locations		Date: 9/17/2015	
○ Existing NGRID Pole Locations		Plan Number: 15545937	
● Proposed J.O. Pole Locations		To Accompany Petition Dated: 09/17/2015	
⓪ Existing J.O. Pole Locations		To The: Town Of Grafton	
⊕ Existing Telephone Co. Pole Locations		For Proposed: JO Pole: 2-0 Location: Sibley St	
⊙ Existing NGRID Pole Location To Be Made J.O.		Date Of Original Grant:	
⊗ Existing Pole Locations To Be Removed			
DISTANCES ARE APPROXIMATE			

If the Board is in agreement, the Board will vote to appoint Jonathan M. Burton as the Tufts Representative for the EDC.

52 Meadow Lane
North Grafton, Massachusetts 01536
781-635-5384

October 13, 2015

Craig Dauphinais
Chairman, Board of Selectmen
Grafton Memorial Municipal Center
30 Providence Road
Grafton, MA 01519

Dear Mr. Dauphinais and Members of the Board of Selectmen,

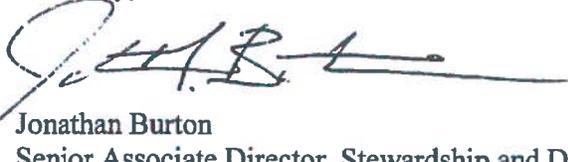
I am a staff member in the Advancement office at the Tufts Cummings School of Veterinary Medicine and have an interest in civic engagement, specifically in volunteering to promote Grafton's business growth. I hope that you will consider appointing me to the recent vacancy on the Grafton Economic Development Commission caused by the departure of Dr. Mary Rose Paradis, who was the Cummings School's representative on the GEDC.

My past activities have included aiding in the start-up of the *Tufts at Tech Community Veterinary Clinic* at Worcester Technical High School, planning the launch event and key stewardship activities to recognize established supporters.

I also launched the *Tufts Lyon and Bendheim Alumni Lecture Series on Entrepreneurship*, successfully recruiting CEOs of Loews Hotels, Aramark Corp. and SoBe Beverages to be first speakers to the series. My family and I have recently moved to Grafton and have a son enrolled in kindergarten at the North Grafton Elementary School. For your consideration, I have enclosed my resume.

Please don't hesitate to contact me with any questions at 508-887-4795 or jonathan.burton@tufts.edu. Thank you for your consideration of my appointment request. I look forward to hearing from you soon.

Sincerely,



Jonathan Burton
Senior Associate Director, Stewardship and Development
Cummings School of Veterinary Medicine at Tufts University

CC: D. Kochevar, Dean, Tufts Cummings School
T. McInerney, Grafton Town Administrator
M. Scully, Grafton Economic Development Commission
J. Poteete, Senior Campus Planner

JONATHAN M. BURTON

52 Meadow Lane, North Grafton, Massachusetts 01536

781-635-5384

jonathan.burton@tufts.edu

QUALIFICATIONS SUMMARY

Dedicated, resourceful and enthusiastic advancement professional with fourteen years of progressive higher education experience in alumni and development roles. Possess the savvy written and verbal communication skills to nurture constituent relationships, with an ability to motivate affinity toward philanthropy. Recognized for high-quality of work in annual performance reviews, and consistently meet goals/metrics. *Results-driven, self-motivated and detail-oriented; qualifications include expert skills in the following areas:*

- Relationship building
- Campaign experience
- Advance database
- Event management
- Direct solicitation
- Organizational leadership
- Proposal writing
- Institutional marketing
- Stewardship communications
- Volunteer management
- Faculty engagement in fundraising
- Teamwork and interpersonal communication

PROFESSIONAL EXPERIENCE

CUMMINGS SCHOOL OF VETERINARY MEDICINE

2012 – Present

Senior Associate Director, Stewardship and Development

- Solicit major gifts over the past four years for a variety of academic priorities
- Manage a pool of approximately 70 active prospects with a nuanced approach for donors at the various stages of qualification, cultivation, solicitation and stewardship
- Lead school's Assistant Director of Alumni Relations and Alumni Giving and offer guidance on alumni outreach and engagement strategies
- Organize standardized and special stewardship initiatives, with high degree of success in repeat giving among existing leadership donors
- Instituted a weekly "thank-you call" program for advancement team in response to all gifts of \$100 and greater, successfully decreasing lapsed donors at the close of calendar and fiscal cycles
- Involved in Tufts University's pre-campaign planning committee for interdisciplinary initiatives and participated in 5-year strategic planning for Cummings School
- Launched *Alumni Ambassadors* recognition program to celebrate leadership giving & volunteerism
- Coordinated a "35 and Thriving!" New England program series around school's 35th anniversary
- Appointed director ad-interim, during 2011-2012 Senior Director transition and successfully met fundraising achievement goals for the fiscal year

Assistant Director, Donor Stewardship

2008-2012

- Aided the start-up of the *Tufts at Tech Community Veterinary Clinic* at Worcester Technical High School, planning the launch event and key stewardship activities to recognize establishing supporters
- Orchestrated donor recognition installations in three new facilities, including new campus center
- Launched faculty lecture series, "*The Doctor is In*", to engage and inform supporters
- Established protocols and deliverables for timely stewardship of approximately 40 named scholarship funds
- Developed and maintained annual recognition programs for planned giving and annual giving leaders

TUFTS UNIVERSITY OFFICE OF ALUMNI RELATIONS

2001 – 2008

Associate Director, Alumni Relations

- Launched the *Tufts Lyon and Bendheim Alumni Lecture Series on Entrepreneurship*, successfully recruiting CEOs of Loews Hotels, Aramark Corp. and SoBe Beverages to be first speakers to the series
- Successfully planned all aspects of undergraduate class reunions, including landmark 25th and 50th celebrations. Developed “*Super Seminars*” lectures during Alumni Weekend to showcase faculty and alumni expertise in various disciplines
- Arranged ticketing/seating for *Tufts Night at Pops* annual alumni night at Symphony Hall

Assistant Director, Alumni Relations

2001-2008

- Liaised with Boston Tufts Alliance alumni chapter volunteers, and developed 12-16 programs annually for an audience of 30,000 alumni in the Greater Boston area.

ADDITIONAL EXPERIENCE

ASSOCIATION OF VETERINARY ADVANCEMENT PROFESSIONALS

2013-Present

AVAP Vice President, President, and Immediate Past President

- Led professional organization of approximately 400 advancement professionals, representing 30 veterinary colleges in North America. visit: www.avaponline.org
- Planned Boston conference held July 14-15, 2015 attracting 100 attendees
- Involved volunteer Executive Committee in key decisions around organization goals and priorities

COUNCIL FOR THE ADVANCEMENT AND SUPPORT OF EDUCATION

2007, 2010-2011

CASE District I Awards Judge and Conference Presenter

- Judged CASE Awards submissions in District I donor relations category (2 consecutive years)
- Presented at CASE District I Conferences held in Montreal and Boston (2 years, non-consecutive)

FOSTER CHILDREN’S HOLIDAY PARTY AT TUFTS UNIVERSITY

2008-Present

Volunteer

- Volunteer with Tufts University’s long-running alumni led outreach program for foster children in the communities of Medford, Somerville, Malden, Everett, Arlington and Cambridge

HONORS

Tufts Advancement’s “Extra Mile” Certificate of Appreciation received at conclusion of university’s successful \$1.2B *Beyond Boundaries Campaign*

EDUCATION

CLARK UNIVERSITY, Worcester, Massachusetts

Bachelor of Arts, 1992

Faculty Advisor, Department of Government: Mark C. Miller, J.D., Ph.D.

CLARK UNIVERSITY - COMPUTER CAREER INSTITUTE, Cambridge, MA

Webmaster’s Certificate, 2000

If the Board is in agreement, the Board will vote to appointment William Cutler to the Trustees of Soldiers and Memorial Committee.

November 6, 2015

Dear Grafton Selectmen,

I am interested in serving on the Veterans Memorial Committee.

As a Grafton resident and Airforce veteran that served in Viet Nam, it would be an honor to serve my town, on the Veterans Memorial Committee.

Thank you.

William Cutler
58 Sunrise Ave
Grafton 01519
508-839-5157.

If the Board is in agreement, the Board will vote to appointment William Drago to the Trustees of Soldiers and Memorial Committee.

Nov 6, 2015

Drafton Board of Selectmen
30 Providence Rd
Drafton MA 01519

I William Drago would like to
be appointed to the Trustees of Soldiers
Memorial Committee.

Thank you for your consideration,

William Drago
William Drago

If the Board is in agreement, the Board will vote to appointment Andrew Kjellberg to the Trustees of Soldiers and Memorial Committee.

129 KEITH HILL RD
50 GRAFTON, MA
11 JUNE 2015

TO GRAFTON TOWN ADMINISTRATOR
GRAFTON, MA

I WISH TO BE APPOINTED
TO THE SOLDIERS/SEALORS MEMORIAL
COMMITTEE. I AM A COMBAT
VETERAN (USAF) OF THE VIETNAM
WAR, A MEMBER IN GOOD STANDING
OF VFW POST 1497 AND HAVE
BEEN A RESIDENT OF SOUTH
GRAFTON SINCE 1978.

RESPECTFULLY, I AM
Andrew F. Kjellberg
ANDREW F. KJELLBERG
(508) 839-4762

If the Board is in agreement, the Board will vote to appointment Peter Shay to the Trustees of Soldiers and Memorial Committee.

Memo

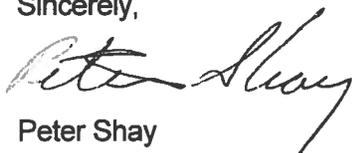
To: Bill Drago
From: Peter Shay
Date: November 9, 2015
Re: Trustees of Soldiers' Memorials

Please accept this memo as my request to join this group as a full time member. As you know, I am a Vietnam veteran. In addition, I currently volunteer in the Meals on Wheels program, work with the Grafton Food Bank and am a member of the Grafton Council on Aging.

I would consider it an honor to serve with the Trustees of Soldiers' Memorials.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Peter Shay". The signature is written in black ink and is positioned above the printed name.

Peter Shay

If the Board is in agreement, the Board will vote to appointment Kenneth B. Sherman to the Trustees of Soldiers and Memorial Committee.



FAX SIGHTED!

Date: 16 September 2015

From: **Kenneth B. Sherman**
89 Adams Road
North Grafton, MA 01536
Email: asa663@verizon.net
Phone: 508-887-1420
Fax: 508-519-0287

To: **Grafton Board of Selectmen**
508-839-4602

Subj: **Trustees for Soldiers' Memorials**

Pgs: 1

Chairman Dauphinais:

I understand there are vacancies on the Trustees for Soldiers Memorials Commission. I am a retired naval officer, having flown two tours in Vietnam with VP-1 and then having flown with Reserve Squadron VP-92 until my retirement in 1995 after 28 years of service. I would be pleased to be considered for this Board.

Sincerely,

A handwritten signature in black ink, appearing to be 'KBS', written over a horizontal line.

Kenneth B. Sherman
Commander, US Navy Reserve (Ret.)

If the Board is in agreement, the Board will vote to accept the resignation of Joanne Duncan from the Community Preservation Committee

From: The 3 Duncans <the3duncans@verizon.net>
Sent: Sunday, November 08, 2015 6:32 AM
To: BOS
Cc: 'John Stephens'
Subject: Resignation - Community Preservation Committee

Dear Members of the Board of Selectmen,

Please accept my resignation from the Community Preservation Committee. I have thoroughly enjoyed my many years on the committee and have learned a tremendous amount. Thank you for providing me with that opportunity.

Sincerely,

Joann Duncan

If the Board is in agreement, the Board will vote to sign the Pledge of License for Quatro Amigos, Inc. (Cancuns)

The Pledge of License is collateral for the bank. The ABCC requires the Local Licensing Authority to sign form 43. The Board only is required to support the application as submitted.

Sample Motion: I move that the Board sign the Pledge of License for Quatro Amigos, Inc.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

Print Form

"NAF"

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER:

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

LICENSEE NAME:

ADDRESS:

CITY/TOWN: STATE ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> New Officer/Director | <input checked="" type="checkbox"/> Pledge of License | <input type="checkbox"/> Change Corporate Name |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Pledge of Stock | <input type="checkbox"/> Seasonal to Annual |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock | <input type="checkbox"/> Change of License Type |
| <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> New Stockholder | <input type="checkbox"/> Issuance of Stock | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License | <input type="checkbox"/> Management/Operating Agreement | <input type="checkbox"/> Wine & Malt to All Alcohol | |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
 P. O. BOX 3396
 BOSTON, MA 02241-3396**



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
 www.mass.gov/abcc

11 MAR 11

PETITION FOR CHANGE OF LICENSE

№ 045600012

ABCC License Number

Grafton

City/Town

The licensee **QUATRO AMIGOS, INC.** respectfully petitions the Licensing Authorities to approve the following transactions:

- Change of Manager
- Pledge of License/Stock
- Change of Corporate Name/DBA
- Change of License Type (\$12 ONLY, e.g. "club" to "restaurant")
- Alteration of Premises
- Cordial & Liqueurs
- Change of Location

Change of Manager Last-Approved Manager:

Requested New Manager:

Pledge of License /Stock* Loan Principal Amount: \$ Interest Rate:

Payment Term: Lender:

Change of Corporate Name/DBA* Last-Approved Corporate Name/DBA:

Requested New Corporate Name/DBA:

Change of License Type Last-Approved License Type:

Requested New License Type:

Alteration of Premises: (must fill out attached financial information form)

Description of Alteration:

Change of Location: (must fill out attached financial information form)

Last-Approved Location:

Requested New Location:

Signature of Licensee

Elena Delgado
(If a Corporation/LLC, by its authorized representative)

Date Signed

10-2-15

*Must have Certificate of Good Standing from MA Department of Revenue



MASSACHUSETTS DEPT. OF REVENUE
PO BOX 7021
BOSTON, MA 02204



MARK E. NUNNELLY, COMMISSIONER
CHARLENE HANNAFORD, ACTING DEPUTY COMMISSIONER



QUATRO AMIGOS, INC
75 WORCESTER ST
NORTH GRAFTON MA 01536-1023

080C

Notice 80619
T/P ID 141 938 734
Date 10/10/15
Bureau CERTIFICATE

OP

CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE

The Commissioner of Revenue certifies as of the above date, that the above named individual or entity is in compliance with its tax obligations payable under M.G.L. c. 62C, including corporation excise, sales and use taxes, sales tax on meals, sales and use tax on Boats/RV, withholding taxes, room occupancy excise and personal income taxes, with the following exceptions.

This Certificate certifies that individual taxpayers are in compliance with income tax obligations and any sales and use taxes, sales tax on meals, withholding taxes, and/or room occupancy taxes related to a sole proprietorship. Persons deemed responsible for the payment of these taxes on behalf of a corporation, partnership or other business entity may not use our automated process to obtain a Certificate.

This Certificate does not certify that the entity's standing as to taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law. Taxpayers required to collect or remit the following taxes must submit a separate request to certify compliance: Alcoholic Beverage Excise, Cigarette Excise, International Fuels Tax Agreement, Smokeless Tobacco or Ferry Embarkation.

THIS IS NOT A WAIVER OF LIEN ISSUED UNDER GENERAL LAWS, CHAPTER 62C, SECTION 52.

Very truly yours,

Charlene Hannaford, Acting Deputy Commissioner

Worcester, ss.

PROMISSORY NOTE

\$ 300,000.00

June 25, 2015

FOR VALUE RECEIVED, Jalisco Enterprises, LLC , a Massachusetts Limited Liability Company duly organized with offices at 45 Belmont St., Northboro, Massachusetts promise to pay to Ken & Rod Realty, LLC , a Massachusetts Limited Liability Company with offices located c/o 46 Walnut Street, Shrewsbury, Massachusetts 01545 or order, the principal sum of THREE HUNDRED THOUSAND and 00/100 (\$300,000.00) Dollars, in or within twenty-four (24) months from the date hereof, payable in two payments of ONE HUNDRED FIFTY THOUSAND and 00/100 (\$150,000.00) DOLLARS with the first payment being twelve (12) months from the date of this date and the second payment being twenty-four months (24) months from this date.. All installments shall be credited to principal.

This Note shall become immediately due and payable at the option of the holder hereof without presentment, demand, protest, or notice of protest, upon the occurrence of any one of the following events, to extent permitted by law:

- A. if any installment under this note is not paid when due and remains unpaid for thirty (30) days from the date when due;
- B. failure of the undersigned to perform or observe any non payment related covenant or agreement set forth herein or in the security agreement executed herewith to secure this note, provided such failure continues for a period of fifteen (15) days after written notice of such failure from the holder to the undersigned maker;
- C. bankruptcy, insolvency or the making of a general assignment for the benefit of creditors by the maker hereof;
- D. the institution of bankruptcy, reorganization, liquidation or receivership proceedings by or against the maker provided said proceedings are not dismissed with prejudice within (60) days of the institution of said action;
- E. failure of the undersigned to account to holder's reasonable satisfaction, at such time or times as holder may require for any of the Collateral or the proceeds thereof, securing this note;
- F. transfer of the real estate located at 45 Belmont Street, Northboro, Massachusetts.

Upon the occurrence of any one of the events set forth in A, B, C, D, E, or F above, the holder hereof shall have the right to institute any proceedings upon this note or against any Collateral given to secure same, for the purpose of collecting said principal and interest with costs and expenses or of protecting any security connected herewith. Any waiver, or any consent to a waiver of any of the provisions set forth in A, B, C, D, E, of F

above, shall not be construed as a waiver or a consent to a waiver in a subsequent instance.

Borrower shall pay to the note holder a late charge of three (3) percent of any installment not received by the Note holder within fifteen (15) days after the installment is due.

The undersigned agrees that if this Note is placed in the hands of an attorney for collection, or if this debt or any part thereof is collected by an attorney by legal proceedings of any kind, a reasonable attorney's fee and all costs incident to such collection shall be added to the amount due upon this Note and be collectable as a part thereof.

Presentment, notice of dishonor and protest are hereby waived by makers, sureties, guarantors and endorsers hereof. This note shall be the joint and several obligation of all makers, sureties, guarantors and endorsers, and shall be binding upon them and their successors and assigns.

Any deposits or other sums at any time credited by or due from the holder to the maker hereof in the possession of the holder may at all times be held and treated as collateral security for the payment of this Note and any and all other liabilities direct or indirect, absolute or contingent, due to the holder and the holder on or after default in payment hereof may sell any such securities or other property at public or private sale. Holder may apply or set off such deposits or other sums against said liabilities at any time, Borrower may receive statutory notice of any such sale.

Borrower may prepay the principal amount outstanding in whole or in part without penalty. Any partial prepayment shall be applied against the principal amount outstanding and shall not postpone the due date of any subsequent monthly installments, unless the Note holder shall otherwise agree in writing.

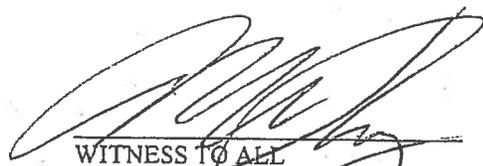
Any notice to the borrower-maker provided for in this note, shall be given by mailing such notice by certified mail, return receipt requested, addressed to the borrower-maker at the following address or such other address as the Borrower shall designate to the Note Holder:

Jalisco Enterprises, LLC
45 Belmont St.
Northboro, MA 01532

Any notice to the Note Holder shall be given by mailing such notice by certified mail, return receipt requested, to the Note Holder as the following address or such other address as the Note Holder shall designate by notice to the borrower(s):

Ken & Rod Realty, LLC.
c/o 46 Walnut Street
Shrewsbury, MA 01545

IN WITNESS WHEREOF, THE UNDERSIGNED HAVE CAUSE THEIR NAMES TO BE SIGNED TO THESE PRESENTS, ALL AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.



WITNESS TO ALL

6-25-15
DATE

Jalisco Enterprises, LLC

Miguel A Ramos
By: member

CERTIFICATE OF VOTE OF AUTHORIZATION

Date: June 25, 2015

I hereby certify that at a joint meeting of the Board of Directors and Stockholders of Quatro Amigos, Inc., duly called on the 25th day of June, 2015, at which time all of the Directors and all of the Stockholders were present and voting, the following votes were taken:

Upon motion duly made and seconded, it was unanimously

VOTED: That the **President and Treasurer** of Quatro Amigos, Inc. be and hereby are authorized, directed and instructed to guaranty a loan to 75 WORCESTER STREET, LLC and JALISCO ENTERPRISES, LLC in the amount of One Million Five Hundred Thousand and No/100 Dollars (\$1,500,000.00) from Eagle Bank, upon such terms and conditions as he deems fit such other documents as may be required or deemed desirable by said EAGLE BANK to effectuate said guaranty, including providing a secured interest of all personal property of Quatro Amigos, Inc. pursuant to UCC statute to Eagle Bank.

I further certify that Maria Elena Delgadillo is the duly elected President and that Silvia Jimenez is the duly elected Treasurer of Quatro Amigos, Inc. and that said vote has not been repealed, rescinded or amended.

I further certify that the aforesaid votes are in full compliance with the Articles of Organization and the By-Laws of Quatro Amigos, Inc. and that the duly elected Officers and Directors of Quatro Amigos, Inc. are as follows:

- President: Maria Elena Delgadillo
- Treasurer: Silvia Jimenez
- Secretary: Abel Ramos
- Director: Susan Delgadillo
- Director: Maria Elena Delgadillo

A true copy of the record,

ATTEST:


Abel Ramos, SECRETARY

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

June 25, 2015

On this 25th day of June, 2015, before me, the undersigned notary public, personally appeared Abel Ramos, proved to me through satisfactory evidence of identification, which was a Massachusetts driver's license, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of her knowledge and belief.


Notary Public: Riccardo L. Rullo
My commission expires: June 3, 2022

LICENSE

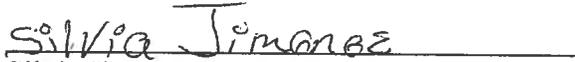
LENDER: Eagle Bank
BORROWER: 75 WORCESTER STREET, LLC and JALISCO ENTERPRISES, LLC
GUARANTOR: Maria Elena Delgadillo, Silvia Ramps Jimenez, Miguel Ramos, Abel Ramos, Jesus Ruelas, Quatro Amigos, Inc., Los Cuates, Inc.
PROPERTY: 75 Worcester Street, in North Grafton, Worcester County, Commonwealth of Massachusetts, and 45 Belmont Street, in Northborough, Worcester County, Commonwealth of Massachusetts
LOAN PROCEEDS: \$1,500,000.00
DATE: June 25, 2015

1. We, the undersigned Borrowers and Guarantors do hereby represent and warrant to EAGLE BANK as follows:
 - a. That the liquor licenses granted to the property locations known as 75 Worcester Street, in North Grafton, Worcester County, Commonwealth of Massachusetts, and 45 Belmont Street, in Northborough, Worcester County, Commonwealth of Massachusetts, shall be duly pledged, and approved by all governing bodies, not later than August 15, 2015; and
2. We further acknowledge that failure to comply with the above shall constitute a material default of this loan and Note.

Signed under the penalties of perjury this 25th day of June 2015.

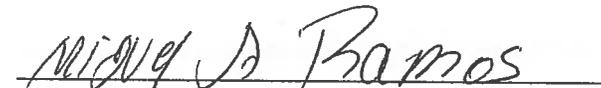
75 WORCESTER STREET, LLC


Witness


Silvia Jimenez, Manager, Duly Authorized

JALISCO ENTERPRISES, LLC


Witness


Miguel Ramos Medina, Manager,
Duly Authorized

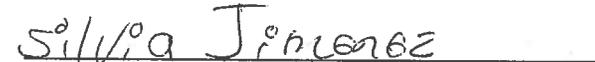
MARIA ELENA DELGADILLO


Witness


Maria Elena Delgadillo

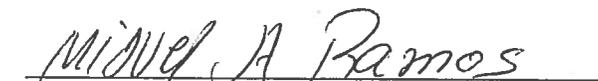
SILVIA RAMPS JIMENEZ


Witness


Silvia Ramps Jimenez

MIGUEL RAMOS


Witness

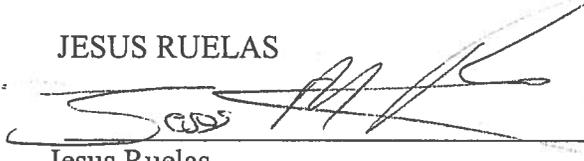

Miguel Ramos


Witness

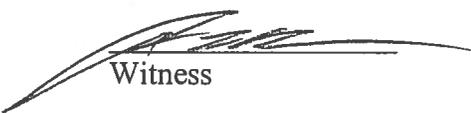
ABEL RAMOS

Abel Ramos


Witness

JESUS RUELAS

Jesus Ruelas

QUATRO AMIGOS, INC.


Witness


Maria Elena Delgadillo, President
Duly Authorized


Witness


Silvia Jimenez, Treasurer
Duly Authorized

LOS CUATES, INC.


Witness


Maria E. Delgadillo-Gonzalez, President
Duly Authorized

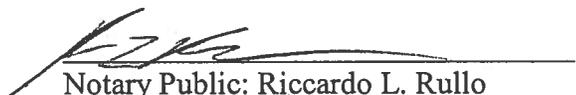

Witness


Jose Antonio Santillan, Treasurer
Duly Authorized

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

On this 25th day of June, 2015, before me, the undersigned notary public, personally appeared Silvia Jimenez, manager of 75 Worcester Street, LLC, Miguel Ramos Medina, Manager of Jalisco Enterprises, LLC, Maria Elena Delgadillo, Silvia Ramps Jimenez, Miguel Ramos, Abel Ramos, Jesus Ruelas, Maria Elena Delgadillo, President of QUATRO AMIGOS, INC., Silvia Jimenez, Treasurer of QUATRO AMIGOS, INC., Maria E. Delgadillo-Gonzalez, President of LOS CUATES, INC., and Jose Antonio Santillan, Treasurer of LOS CUATES, INC. proved to me through satisfactory evidence of identification, which were Massachusetts Driver's Licenses _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.


Notary Public: Riccardo L. Rullo
My commission expires: June 3, 2022

Economic Development Commission – Tasks/ Goals



TOWN OF GRAFTON
30 Providence Rd.
Grafton, MA 01519

**BOARD OF SELECTMEN
CHARGE**

NAME: Economic Development Commission

The Economic Development Commission, an eleven member committee, is an ad hoc commission reporting to the Board of Selectmen that advises the Board of Selectmen and the Planning Board on economic development matters. The Commission is based on broad representation from various departments, committees and individuals throughout the Town of Grafton. The Committee's purpose is to promote sustainable economic development and to assist the Board of Selectmen and the Planning Board in the implementation of the town's economic goals and objectives. The committee was first created on October 1, 1991. The most recent revision to the committee charge was completed July 13, 2011.

MEMBERSHIP: 11 members

Member of the Finance Committee	(1)
Member of the Planning Board	(1)
Member of the Board of Selectmen	(1)
Member at Large	(8)

CHARGE OF THE COMMISSION:

To conduct meetings related to economic development for the Town of Grafton utilizing Massachusetts General Laws to steer the committee process.

To create and manage the Town approved Commission budget.

To explore, inform and recommend to the Board of Selectmen and Planning Board action items that might enhance economic development within the community.

The Commission should request permission of the Board of Selectmen to sponsor Legislative articles impacting local economic development and speak to articles at Town meeting that impact economic development of the community.

To make the public aware of the Commission and its mission.

To maintain contact with the business community within the Town of Grafton and its environs.

To maintain community membership in Chamber(s) of Commerce.

To express concerns of the business community to the elected Boards.

To collaborate with Town staff on projects, as the Commission is able, at Town staff direction.

CALENDAR FOR THE COMMISSION:

The Commission should meet at a minimum at least quarterly. The Commission should meet at least monthly during times when they are considering recommending the adoption of regulations or laws concerning economic development enhancement.

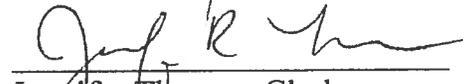
Adopted: 12/16/2014



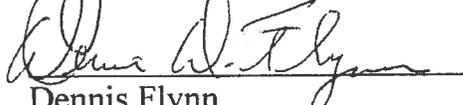
Brook Padgett, Chair



Craig Dauphinais, Vice Chair



Jennifer Thomas, Clerk



Dennis Flynn

Bruce Spinney, III

Town Administrator – Goals/ Evaluation

Discussion Item: Town Meetings and Procedures with Ray Mead

Discussion Item: Land Use-Perrault Property

If the Board is in agreement, the Board will vote to approve the meeting minutes of 10/20/2015 as presented.



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www.grafton-ma.gov

BOARD OF SELECTMEN
MEETING MINUTES

October 20, 2015

Municipal Center, Conference Room A

7:00 p.m.

A regular scheduled meeting was called to order. Attendees: Craig Dauphinais, Jennifer Thomas, Bruce Spinney, Dennis Flynn, Doug Willardson and Laura St. John-Dupuis. Absent: Brook Padgett & Tim McInerney

Representative David Muradian

David Muradian addressed the Board stating that a Bill was recently passed that deals with the trafficking of fentanyl. Anyone with 10 grams on them is considered to be trafficking drugs and can get up to 10 years in prison.

On Dec 3rd, 2015 Representative Muradian will be hosting a Coat Drive at Grafton's VFW legion post from 5-8pm. The coat drive will be held upstairs in the function room and Santa will be there from 6 – 8PM.

Jon Bonsall – Algonquin Gas: Access Northeast Project

Attorney Jon Bonsall with Keigan Werlin LLP representing Algonquin Gas for the Northeast Project and Frank Gessner Right of Way Manager of Algonquin Gas briefed the Board with an overview of the corridor under consideration.

Algonquin is an interstate pipe line system transporting 2.63 billion cubic feet per day. It was established in 1949 with first delivery to New Bedford Gas & Electric on Sept 9, 1953.

Two components of this project: Increase peak-day pipeline capacity and increasing regional LNG Storage. Access Northeast is intended to address shortage of storage helping with pricing increases. If access northeast was in the ground during 2013-2014 consumers would have saved \$2.5 billion.

The West Boylston lateral to Medway: There will be an opportunity to procure an additional gas lateral that will be 27 miles in length 16" and will follow the existing NGrid corridor, this may go over some private parcels. Eversource Energy (NSTAR Gas) is the customer. This would be a second point of access.

47
48 Timeline: Permits have not been filed; Algonquin is still in data gathering stage. In
49 November Algonquin will initiate pre-filing process that will last about a year. A formal
50 application will happen in November 2016. There will be open houses in quarter 1 of
51 2016
52
53 Construction due to start in 2018 and therefore there is a lot of opportunity for input from
54 communities and citizens.
55
56 Mr. Frank Gessner, Right of Way Manager for Algonquin Gas states there are 4 parcels
57 of land owned by Grafton and would like permission to do their survey work. He is
58 hoping that in January/February of 2016. Once the survey work done, there will be a
59 better view of where they want to put the pipeline.
60
61 Mr. Flynn asked how this will impact a resident's properties. Mr. Gessner stated that we
62 cannot tell until we do the survey work.
63
64 Mr. Flynn asked about the communication to residents. Mr. Gessner stated Algonquin
65 Gas has sent information letters and letters requesting to perform survey work.
66
67 Mr. Flynn asked if Algonquin Gas is asking some of the residents to consider an
68 easement on the property for \$10? Both Mr. Gessner and Mr. Bonsall stated no, that is
69 premature to be speaking to someone about an easement.
70
71 Mr. Flynn asked what will happen people don't want to grant an easement. Does the
72 property automatically get taken? Mr. Gessner responded stating that negotiations will
73 take 6 month or 1 year and Algonquin can address land owners concerns. If we are at
74 an impasse an independent review can be done.
75
76 Mr. Flynn presented a letter from Mr. Ray Dorman of Algonquin Gas. The letter is grant
77 of easement to letter to a resident for the consideration of \$10. And that the easement
78 can carry oil and gas.
79
80 Cory Rivenberg, Right of Way Supervisor with Algonquin Gas, addressed the Board
81 stating that he spoke to the land owner referenced in the letter that Mr. Flynn had in his
82 possession. Mr. Rivenberg stated the letter is an example an easement letter and just a
83 draft and that an actual letter to a resident will be customized by Algonquin Gas.
84
85 Mr. Flynn asked how Con Com and other Boards interact with Algonquin. Mr. Gessner
86 stated they will work with the boards, after a design has been put together.
87
88 Mr. Flynn asks if investigative work is done prior to coming to Con Com. Mr. Bonsall
89 stated that until the survey is done and a plan is put together Algonquin cannot put an
90 application together for Con Com. Algonquin needs to determine where the wetlands
91 are and then determine the pipe location.
92

93 Mr. Flynn what if Con Com does not want this to happen. Mr. Bonsall stated Con Com
94 does not have the ability to stop it. Mr. B spends a lot of time in outreach with Con Com
95
96 Mr. Spinney asked what are you is Algonquin Gas requesting tonight. Mr. Gessner
97 stated he has two forms asking for permission to perform the survey on Town property.
98
99 Mr. Dauphinais asks if Algonquin Gas is concerned about underground utilities. Mr.
100 Gessner stated no.
101
102 Mr. Flynn asked how does a right of way effective an easement. Mr. Gessner stated
103 Algonquin's rights would be secondary with the electric transmission co.
104
105 Ms. Thomas stated that the Creeper Hill Property not all of it is on Town property and
106 that there is a good chance that Algonquin Gas may not use our land? Mr. Gessner
107 stated yes.
108
109 Mr. Flynn stated that he is getting many questions from residents and that he is not
110 personally ready to make a decision and feels there needs to be more discussion. Mr.
111 Flynn also asks if petroleum can go through the pipelines. Mr. Gessner stated no.
112
113 Mr. Zinkevich of 1 Sargent's Island Shrewsbury addressed the Board stated that
114 Algonquin Gas will be taking over the right away that goes through the power company
115 and using the power company roads.
116
117 Mr. Gessner stated that the power company has the right of easement. Algonquin Gas
118 would have to buy an easement from the underlying fee owner. The grant of easement
119 talks about where the permanent right of way is and there will be a drawing and where
120 there is an easement in relation to the property as well as a permanent or temp and
121 purchased for.
122
123 Mr. Zinkevich asked how much money, Mr. Gessner stated its not paid by the foot., it is
124 about 8% about the fee value of land is worth. Algonquin Gas will negotiate with the
125 property owner and work with the property owner. Algonquin gas does not want to go to
126 court; they want to work every agreement out with the property owners. Over the years
127 less than 5% people go to court. Mr. Z asks who will pay taxes on this. Mr. Gessner
128 stated the property owner will.
129
130 Mr. Dauphinais stated that Mr. Zinkevich's questions are not related to this and asks Mr.
131 Zinkevich to contact Algonquin Gas. Mr. Flynn responded by saying that the meeting
132 tonight is for the kind of questions you have Mr. Zinkevich has and further stated that he
133 did not believe this was a hearing.
134
135 Mr. Gessner asked Mr. Flynn to give the names of the people who have asked
136 questions to Mr. Gessner so that they can contact those people and answer those
137 questions. Mr. Gessner also stated that he can provide his business card for people to
138 contact him directly. Mr. Flynn stated that he does not have the right to give Mr.
139 Gessner peoples contact information.

140

141 Mr. Flynn asked for informational packets that were passed out at the informational
142 meetings. Mr. Gessner stated that he will provide that information.

143

144 Mr. Spinney asked if after the survey will Algonquin Gas come back to the Board with
145 the information on how this will effect town property, the impact on roads and crossings
146 and makes sure the DPW Advisory Committee is aware in case we are going across
147 roads that have just been repaved because the Town is in the middle of a roads
148 program that is happening every year and has concerns about Algonquin Gas going
149 across roads that were just completed. Mr. Gessner stated that Algonquin Gas will bore
150 under the road and not open cut the road. Mr. Bonsall will work with the DPW in terms
151 of the specific road crossings.

152

153 Mr. Zinkevich asked if Algonquin gave a piece of paper indicating the three steps of this
154 project. Mr. Willardson stated yes. Mr. Zinkevich stated this is not the time of year for
155 conservation to look for endangered species because the turtles are gone. Mr.
156 Dauphinais stated that he believes the conservation is aware and that this is a good
157 point.

158

159 Mr. Spinney reads survey authorization from Spectra Energy Partners/Algonquin Gas to
160 the Board and Audience, giving limited permission to enter town property to make a
161 survey. Subject to the condition the Town will paid for any and all damages to property
162 and crops and to be signed by the Town Administrator

163

164 Mr. Spinney made a motion to authorize the Town Administrator to sign the survey
165 authorization. Ms. Thomas seconded. Mr. Dauphinais asked if there were any
166 questions.

167

168 Mr. Flynn had stated that he feels this is inappropriate to do this without having a
169 hearing and believes it is not on the agenda nor was there any back up to the agenda
170 giving any indication of what were are doing and that the Board doesn't have the
171 environmental information. Mr. Flynn also stated that he is not sure that we should
172 move it along thinks it is important and feels there should be more time for more study
173 and more input from the Town.

174

175 Mr. Dauphinais stated this is on the agenda and it is appropriate to vote and that there
176 was information provided and lot to digest. He would ask Bruce to change his motion
177 and add that when out surveying town property to let town employees know that they
178 will be out on town property beforehand and have a schedule in case conservation
179 wants to walk the property. Mr. Gessner stated he could add the 48 hour notice prior to
180 doing any work.

181

182 Mr. Spinney amended his motion. Mr. Spinney made a motion to authorize the Town
183 Administrator to sign the survey Authorization form t Spectra Energy give to give the
184 town at least 48 hour notice when entering the property. Ms. Thomas seconded. Mr.
185 Dauphinais was in favor. Mr. Flynn opposed and requested the record to show this item

186 is listed under schedule and not under business and that there was not enough
187 sufficient information provided to have an intelligent decision on what to do this evening.
188

189 **Milford Medicinals-Registered Marijuana Dispensary**

190
191 The CEO of Milford Medicinals was unable to make it, the Chairman of Milford
192 Medicinals request the meeting to be deferred to the next meeting as he is not day to
193 day and cannot get granular.

194
195 Mr. Willardson states Milford Medicinals will be looking for a letter of non-opposition
196 from the Town to open a registered a Medical Marijuana Dispensary.

197
198 Chief Crepeau would like to speak on this subject. Mr. Dauphinais stated that we are
199 not going to have an open discussion on this, but if Chief Crepeau wanted to speak
200 about this he was welcome to. Mr. Flynn stated he would like to hear what the Chief
201 had to say.

202
203 Chief Crepeau addressed the Board and stated that he does not have a lot of
204 information but has a letter of intent and states Milford Medicinals wants approval to
205 operate a facility and possibly grow Marijuana. The Chief further stated that Milford
206 Medicinals shows profiles in their prospectus of their people and that Milford Medicinals
207 further indicated that their organization has assembled a Massachusetts team of
208 professionals with expertise in security. They do not have people with expertise in
209 security. Additionally Chief Crepeau stated that across the country, employee theft, on
210 or near the property what happens when a patient receives 60 days of marijuana and
211 possibly sells it off of the premises. Should recreational marijuana be allowed, and if so,
212 will Milford Medicinals be selling it commercially? This will depend on legislation. Per the
213 Chief, 71% of towns people voted on the restrictions of public use of medical marijuana
214 and there is a concern out there. The investigations and response are going to be on
215 Grafton Police Department and he hopes the Board does not decide to hastily and the
216 to take into consideration that the Police Department is already taxed and will need to
217 look at more man power.

218
219 Mr. Flynn stated that he thinks we have a problem, this item is under schedule and not
220 business and we are being asked to make a motion to support this or vote on things like
221 this, if we need to have another meeting because we need time for further discussion
222 we will have to do that. He also stated that he is not going to vote on things like this and
223 if people have questions he will bring them here and will rush through things and be
224 made to feel like he is less than cooperative and that he didn't know that the motion he
225 would be making indicates it is ok to grow marijuana in Massachusetts

226
227 Mr. Dauphinais stated that there is a lot of information missing and that is unacceptable.

228
229 Mr. Dauphinais asked that Chief Crepeau send any information have the BOS office to
230 forward it to the Board.

231
232 .

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Vote to Instruct Assessors to Raise \$1.5M for Road Stabilization Account

Mr. Spinney made a motion to instruct Assessors to Raise \$1.5M for Road Stabilization Account. Mr. Flynn seconded. All were in favor.

Vote for Town Administrator to Sign F.A.S.T. Athletics Contract

Mr. Spinney made a motion to have the Town Administrator to sign the F.A.S.T. Athletics Contract. Ms. Thomas seconded. All were in favor.

Vote to For Chairman to Sign Tufts Contribution Agreement

Mr. Spinney made a motion to sign the Tufts Contribution Agreement. Mr. Flynn seconded. All were in favor

Vote to Sign Grant of Easement –National Grid

Mr. Spinney made a motion to sign grant of easement. Ms. Thomas seconded. All were in favor.

Vote on Right of First Refusal- Chapter 40B

Mr. Spinney made a motion for the Board to not exercise their right of first refusal for all properties listed for Chapter 40B. Ms. Thomas seconded. All were in favor.

- 7 Buttercup Lane
- 39 Buttercup Lane
- 29 Daffodil Court
- 4 Flint Pond Drive

Proclamation Pancreatic Cancer Awareness Day, November 13, 2015

Mr. Thomas read the Pancreatic Cancer Proclamation. Mr. Flynn made a motion to make November 13, 2015 as Pancreatic Cancer Awareness Day

Town Administrators Report

Mr. Willardson provided the Town Administrator’s Report

We are working on glitches with the Towns webpage

A lease has been drafted for new cell tower to be signed by the Board

MEETING MINUTES

279 Mr. Spinney made a motion to accept the meeting minutes of October 6, 2015 as
280 presented. Mr. Thomas seconded. Mr. Flynn abstain

281

282 Adjourn

283

284 At 8:35 Mr. Spinney made a motion made to adjourn. Mr. Padgett seconded. All were in
285 favor.

If the Board is in agreement, the Board will vote to approve the meeting minutes of 11/3/2015 as presented.



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**BOARD OF SELECTMEN
MEETING**

November 3, 2015
Municipal Center, Conference Room A
7:00 p.m.

CALL TO ORDER

A regular Board of Selectmen meeting was called to order at 7:01 p.m. Present was Craig Dauphinais, Jennifer Thomas, Bruce Spinney, Dennis Flynn, Brook Padgett, Tim McInerney, Doug Willardson and Laura St. John- Dupuis Absent: Tim McInerney

ANNOUNCEMENTS

Mr. Dauphinais announced that Paul Pollinger will be retiring after 12 years with the Town of Grafton. Mr. Dauphinais also announced the Turkey Trot on November 21st and Grafton Celebrated the Holidays on December 6th. For more information visit the Recreation on the Town's webpage.

Jeff Turgeon to the "What If" Committee

Ms. Thomas made a motion to appoint Jeff Turgeon the "What If" committee. Mr. Spinney seconded, all were in favor.

Affirm the Appointment of Christine Cooper

Ms. Thomas made a motion to appoint Christine Cooper to Part-Time Public Safety Dispatcher. Mr. Flynn seconded, all were in favor.

RESIGNATIONS

Andrew Clarke- Associate Member of the Planning Board

Mr. Spinney made a motion to accept the resignation of Andrew Clarke. Ms. Thomas seconded, all were in favor.

Vote to Sign Graves Engineering Contract for Engineering Services Associated with the Stow Road Drainage Improvements Project.

Mr. Spinney made a motion to sign the Graves Engineering Contract for Engineering Services Associated with the Stowe Road Drainage Improvements Projects.

47 Ms. Thomas seconded. All were in favor.
48
49 Mr. Flynn asked Mr. Walsh of Graves Engineering, if the study done in 2010 was in
50 preparation for this project. Mr. Walsh stated yes and that they will be building upon
51 what was done in 2010.
52
53 Mr. Flynn asked Mr. Walsh if it is necessary to take a different route to fix the drainage
54 issue will it require additional funding. Mr. Walsh stated that he suspects no, it will not
55 require additional funds.
56
57 Mr. Flynn asked if anyone will be talking to conservation and the possibility of a
58 retaining pond. The scope of the design will be going down the hill into a retainage
59 pond. Mr. Walsh stated part of the design would involve restoration of the eroded area.
60
61 Mr. Flynn asked if there will there be an opportunity to have a discussion or review with
62 the property owners. Mr. Walsh stated that he does not have a problem with that. Mr.
63 Flynn asked about the time frame. Mr. Walsh stated that he envisioned the survey to be
64 done prior to snowfall this coming winter and working on the design through the winter.
65 Mr. Flynn asked if there would be a construction estimate ready for May Town meeting.
66 Mr. Walsh stated he was not aware of this being completed before May, but stated it
67 seems conceivable.
68
69 Mr. Spinney asked how far down will the boring? Mr. Walsh stated the borings will be
70 12-15ft and 3 inches in diameter and they would like to use a rock drill in case they
71 come across boulders. Mr. Walsh also stated there would not be any blasting.
72
73 Mr. Ware, resident of Stowe Road, addressed the Board and asked Mr. Walsh about
74 the scope of the work from 2010 to see if Graves Engineering is including that in part of
75 the program or just coming down the driveway. Mr. Walsh stated that will be part of the
76 plan with catch basins and a new drain line.
77
78 **Vote to Approve Common Victualler License – New Fancy Pizza (Emad Saad)**
79 **Mr. Flynn made a motion. Ms. Thomas seconded, all were in favor.**
80
81 **Vote to Approve One Day Beer & Wine License – VFW Post 1497-High School**
82 **Scholarship Fund Raiser, November 8, 2015**
83
84 Ms. Thomas made a motion. Mr. Spinney seconded, all were in favor.
85
86 **Vote to Allow the Town Administrator to Sign Letter of Opposition to H.2867 and**
87 **Removal of Common Carrier Classifications.**
88
89 Mr. Hassinger addressed the Board. Stating the telephone companies are trying to
90 reduce their regulation as common carriers. That is not necessarily for the people of
91 Grafton. Cable council felt there was not harm in opposition and speaking up about it.
92

93 Mr. Flynn asked Mr. Hassinger what Senator Moore says about this bill. Mr. Hassinger
94 stated that says he does not know and doesn't even know if he is aware.

95
96 Mr. Dauphinais states we should send a copy of the letter to Senator Moore.

97
98 Mr. Flynn stated he would like to hear from Senator Moore before signing this.

99
100 Mr. Spinney stated he does not mind waiting to find out what it is the letter is opposing.

101
102 Ms. Thomas made a motion to sign letter of opposition to H.2867 and Removal of
103 Common Carrier Classification. Mr. Padgett seconded. Mr. Flynn, Mr. Spinney and Mr.
104 Dauphinais were opposed. The motion failed.

105
106 **Vote to Sign Chapter 90 for Light Signalization-North Main Street**

107
108 Mr. Padgett made a motion to sign Chapter 90 paperwork for the Light Signalization on
109 North Main Street. Mr. Spinney seconded, all were in favor.

110
111 **Vote to Sign Eastern Minerals Contract (Primary) – Salt**
112 **Vote to Sign Morton Salt Contract (Alternate) – Salt and**
113 **Vote to Sign All States Asphalt Contract – Liquid Calcium**

114
115 Mr. Spinney made a motion to sign the following three contracts with Sign Eastern
116 Minerals Contract (Primary) for Salt, Morton Salt Contract (Alternate) for Salt and All
117 States Asphalt Contract for Liquid Calcium. Mr. Padgett seconded, all were in favor.

118
119 **Vote to Sign Page Contracting Inc. Contract–South Grafton Community Center-**
120 **Soffit Vents**

121
122 Mr. Spinney made a motion to sign the Page Contracting Inc. Contract for the South
123 Grafton Community Center Soffit Vents. Ms. Thomas seconded. All were in favor.

124
125 **Vote to Award and Sign WPI Construction Contract – DPW Building –Roof**

126
127 Ms. Thomas made a motion to award and sign the WPI Construction Contract for the
128 DPW Building. Mr. Padgett seconded. All were in favor.

129
130 **Emergency Item**

131
132 Mr. Dauphinais asked the Board to take up an emergency item for the Liquor License
133 the Board Granted for the New Owners of the Grafton Inn. The ABCC is requesting
134 additional detail and asks the Board to resign form 43.

135
136 Mr. Padgett made a motion to take up the emergency item for the Liquor License the
137 Board Granted to the New Owners of the Grafton Inn. Ms. Thomas seconded. All were
138 in favor.

139
140 Mr. Padgett made a motion to sign form 43 for the ABCC. Mr. Spinney seconded. All
141 were in favor.

142
143 **SELECTMEN REPORTS / TA REPORTS**

144
145 Mr. Flynn wanted to remind the Board about the “get to know your Board of Selectmen”
146 event at Council on Aging on November 18th. Ms. Thomas will coordinate with Barbara
147 Connelly at the COA.

148
149 **Town Administrators Report**

150
151 Mr. Willardson provided his the Town Administrator’s report:

152
153 Paving on Glenn Street will be worked on next week.

154
155 There are monies that the town tried to pay out to various people. The checks were
156 never cashed; the total amount of money is in excess of \$24k. There is a list on the
157 Town’s webpage with instructions on how to claim their check.

158
159 We recently sold 2003 Ford Explorer for \$1K to a charity

160
161 Grafton awarded by AAA Gold Award for safety. Officer Rob Collette made half of
162 Grafton’s drunk driving arrests in 2014.

163
164 Mr. Flynn made a motion to send a letter of commendation to Officer Collette. Ms.
165 Thomas seconded. All were in favor.

166
167 **DISCUSSION-Super Park Charge**

168
169 Mr. Spinney stated that he wanted to review the charge and see where it goes/ will the
170 BOS tell the Superpark committee to be able to spend money. There is another layer
171 they should be doing.

172
173 Mr. Dauphinais stated that the charges states that the committee will be disbanded after
174 Superpark is complete and further stated that the Board updated the charge last
175 December and asked Mr. Spinney are you talking about changing the verbiage for the
176 next couple of phases.

177
178 Ms. Thomas stated that the Superpark Committee is working with Town staff and not
179 doing this on its own and that the committee is working on a fund raising plan, once
180 there is solid information, the committee will update the Board before implementing
181 anything.

182
183 Mr. Flynn asked Mr. Spinney if he was talking more about the funding process or the
184 procurement of those funds.

185 Mr. Spinney stated that he was wondering about a building committee and will this
186 come to the Board. Mr. Padgett stated yes.

187
188 Mr. Willardson stated that this is standard procurement protocol and that everything will
189 be coming through to the Board of Selectmen.

190
191 Mr. Spinney stated if everyone is comfortable with the charge as it stands, it is ok and
192 that essentially TA's office will be helping with this project. Ms. Thomas stated yes.

193
194 **Adjourn**

195 At 7:55 PM. Mr. Padgett made a motion to adjourn. Seconded by Mr. Spinney all were
196 in favor.