OFFICE OF THE BUILDING DEPARTMENT
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HOME OCCUPATION PERMIT APPLICATION

Date: _____ Permit # _____

Name of Applicant: _____

Physical Business Address: _____

Home Phone: _____ Cell Phone: _____

Type of Business: _____

No. Of Employees: _____

Zoning District: _____

Assessors Map#:_____ Lot #:_____

Fee $50.00 Check # _____

1. What type of equipment and/or materials will be used in conjunction with your home occupation business? _____

_____

2. Do you have any vehicles that will be used exclusively for this business? ❑ Yes ❑ No
If yes, specify the make, model, and year of each vehicle. (Please see ZBL Section 3.2.4)_____

_____

3. Will business related items be stored at your residence? ❑ Yes ❑ No If yes, please state the type of items and where they will be stored. (Please note all materials and products of the occupation to be stored only within the dwelling or Garage.) _____

_____

Applicant Certification

I certify that the information provided above is correct and that any false statements may result in the denial of my Home Occupation Permit. I further declare that I have read the standard conditions of approval for my Home Occupation Permit. Moreover, I agree to abide by all such conditions of approval and Zoning Bylaws requirements. I further understand that any violation of the conditions of approval and/or to the Zoning Bylaws shall constitute grounds for the revocation of this Home Occupation Permit.

Applicant's Signature: _____ Date: _____

Print Name:_____

Property Owner Certification if Applicant is Renting Dwelling

I am the legal property owner of the residence being utilized for this home occupation. I hereby grant the applicant permission to use my property for the home occupation described in this application.

Property Owner Address_____

Property Owner Signature_____ Date_____

Print Name:

1. The legal property owner is recognized as the person/entity identified on the latest Grafton Tax Roll List. If your name does not appear on this list, provide a certified copy of the deed to the property in your name.

2. Refusal to grant the Town of Grafton permission to inspect your premises to determine if a home occupation violation exists may result in revoking the Home Occupation Permit.

ZBL Section 2 - Definitions

Home Occupation: An accessory use which is carried on by the permanent residents of a dwelling unit, with not more than two (2) nonresident employees, and only inside the dwelling or accessory residential garage with only customary home equipment used therein; further subject to the provisions that all materials and products of the occupation be stored only within the dwelling; no external alterations or structural changes not customary to a residential building are required; and the occupation does not result in the production of offensive noise, vibration, heat, dust or other objectionable conditions. A home occupation shall not include repairs to motor vehicles as defined in Massachusetts General Laws, Chapter 90, Section 1, as amended.

EXAMPLES OF HOME OCCUPATIONS ALLOWED Examples of typical businesses which would be allowed by Home Occupation Permits might include typing or drafting services, consulting businesses, landscape maintenance, janitorial services and contractor businesses where the business is conducted elsewhere and all equipment is either stored off-site and/or in a vehicle which is to be stored in the garage at the residence. Businesses such as jewelry making are allowed if the jewelry is sold off-site (i.e. flea market, retail store, etc.). Home Occupations also include those businesses in which only a telephone and mail services are used. Additionally, all business licenses must be issued to physical addresses only; a P.O. Box may be used, however, it may not be used as a substitution for a physical business address in order to bypass the Home Occupation Permit process.