



Town of Grafton, MA
By-Law Study Committee
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2023 FEB 24 AM 9:35

BY-LAW STUDY COMMITTEE
Meeting Minutes
Thursday, February 9, 2023
Grafton Memorial Municipal Center, Conference Room F and Via Zoom

Call to Order: A regular meeting was called to order at 6:37 p.m. by Chair David Robbins. Members present were as follows:

- David Robbins, Chair – Present in person
- Gregory Marr, Vice Chair – Present in person
- Brian Langevin, Clerk – Present in person
- J. Roger Currier, Jr. – Not Present
- Andrew Jefferson – Present in person

1. Public Comment – None

2. Action Item List Updates, if Any

Mr. Langevin noted that the action item list would be updated with feedback from the Select Board that had been provided by Mr. Jefferson as well as documentation closing previously raised action items that have been addressed via draft by-laws circulated to date.

3. Plan for Outreach to Stakeholders to Review and Discuss Proposed By-Law Revisions

Mr. Robbins noted that once the committee has approved draft by-law articles for publication, those drafts will be shared with relevant stakeholders for their review. Additionally, committee members should continue any direct stakeholder outreach necessary to complete their review of assigned by-law articles.

4. Plan for Publication of Proposed By-Law Revisions on Website

Mr. Robbins discussed his intent to work with the Assistant Town Administrator to design a status section on the committee's website for posting of draft by-law articles in a format similar to that shared with the committee prior to the meeting.

5. Review Draft Proposed By-Law Revisions Completed to Date

The committee discussed draft proposed by-law revisions and took the following action with respect to each:

- Article 2 – Town Meetings: To be revised and reconsidered at a future meeting
- Article 11 – Inspector of Wires: To be published with minor modification to the draft reviewed

- Article 14 – Inspector of Gas Piping and Gas Appliances: To be published with minor modification to the draft reviewed
- Article 17 – Council on Aging: To be published without modification to the draft reviewed
- Article 21 – Grafton Common Historic District and Grafton Historic District Commission: To be published with minor modification to the draft reviewed
- Article 22 – Use of Silver Lake (as restated with incorporation of Article 29 – Use of Lake Ripple): To be published with minor modification to the draft reviewed
- Article 23 – Sewers: To be published without modification to the draft reviewed
- Article 25 – General Wetlands Protection By-Law: To be published without modification to the draft reviewed
- Article 27 – Regulations Relative to Biomedical Research: To be published without modification to the draft reviewed
- Article 28A – Fire Department: To be published without modification to the draft reviewed
- Article 31 – Open Burning: To be published without modification to the draft reviewed
- Article 32 – Town Administrator: To be published without modification to the draft reviewed
- Article 34 – Community Preservation Committee: To be published without modification to the draft reviewed

6. Review Previous Meeting Minutes

Mr. Langevin noted that the draft minutes circulated for the meeting held on January 26, 2023 omitted certain text at the end of the description of the Committee's consideration of agenda item #4: "By-law Updates: Penalties." Mr. Langevin read the omitted text and Mr. Jefferson made a motion to approve the minutes for the meeting held on January 26, 2023, as amended. Motion seconded by Mr. Marr. The motion carried unanimously.

7. By-Law Study Committee Participation at the Meeting of the Affordable Housing Trust

Mr. Robbins and Mr. Marr expressed their intention to attend the meeting of the Affordable Housing Trust being held the same evening to discuss proposed revisions to Article 35 – Affordable Housing Trust By-Law. Without a quorum of By-Law Study Committee members attending the meeting of the Affordable Housing Trust, it was not necessary to keep the By-Law Study Committee's meeting open to include this discussion.

Adjournment: At 7:41 p.m., a motion was made by Mr. Marr to adjourn. Motion seconded by Mr. Langevin. The motion carried unanimously.

Respectfully submitted,

Brian Langevin, Clerk
By-Law Study Committee

Approved: February 23, 2023