



**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
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RECEIVED TOWN CLERK  
GRAFTON, MA

2023 MAR -9 PM 12:10

**SELECT BOARD  
MEETING MINUTES  
February 14, 2023  
7:00PM  
Conference Room A  
AND  
via Zoom**

**CALL TO ORDER**

The meeting was called to order at 7:00pm by Chair Colleen Roy. In attendance were Chair Colleen Roy, Vice Chair Mat Often (arrived at 7:08pm), Clerk Andy Jefferson, Ann Marie Foley, and Ray Mead. Staff in attendance were Town Administrator Evan Brassard and Assistant Town Administrator William Blake.

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS**

Ms. Roy made the following announcements:

1. Select Board members Ann Marie Foley and Mat Often will be holding an Ask-Me-Anything in Community Room A of the Grafton Public Library this Thursday, February 16 at 7:00PM. This is an opportunity for the community to come out and ask them anything!
2. The Recreation Department has a variety of adult fitness classes and an afterschool sports program for kindergarteners and 1<sup>st</sup> graders beginning in March. There are also a number of April vacation programs for ages 6 to 14. Register today at [GraftonRec.com](http://GraftonRec.com).

**1. PUBLIC HEARINGS – None**

**2. APPOINTMENTS/SELECT BOARD**

- a) Andy Kjellberg
  - i. Trustees of Soldiers and Sailors Memorials
  - ii. Veterans Advisory Committee

Mr. Kjellberg spoke on his experience serving as a Trustee of Soldiers and Sailors Memorials in the past and his interest in being reappointed to that board as well as the Veterans Advisory Committee.

Mr. Jefferson made a motion seconded by Mr. Mead to appoint Andy Kjellberg to the Veterans Advisory Committee and to the Trustees of Soldiers and Sailors Memorials. Motion passed 4 – 0.

b) Election Worker – Patricia Cahill

Mr. Jefferson made a motion seconded by Mr. Mead to appoint Patricia Cahill as an election worker for the Town of Grafton. Motion passed 4 – 0.

### **3. APPOINTMENTS/TOWN ADMINISTRATOR/FIRE CHIEF**

a) Recreation Commission – Adriane Goldberg Mampe

Mr. Jefferson made a motion seconded by Mr. Mead to affirm the appointment of Adriane Goldberg Mampe to the Recreation Commission. Motion passed 4 – 0.

b) Auxiliary Firefighter of Station Three – Rhianwen Kast-McBride

Mr. Jefferson made a motion seconded by Mr. Mead to affirm the appointment of Rhianwen Kast-McBride to the position of Auxiliary Firefighter of Station Three. Motion passed 4 – 0.

### **4. NEW BUSINESS/CONTINUED BUSINESS**

a) 4<sup>th</sup> of July Parade

Bob DeToma of GCTV presented the parade route and stated that he had reached out to the Chief of Police and the Fire Chief. He spoke on the logistics of the event.

b) 5 Millennium Drive LIP Proposal

Bill Lovett and Attorney Mark Bobrowski of Claremont Companies discussed the company's background and presented the 233-unit LIP proposal to the Board.

Mr. Mead noted a misunderstanding in the presentation that the water department is a revenue source for the Town.

The Board shared their thoughts on the design and affordability component of the project.

Mr. Mead agreed to negotiate this project with Claremont Companies.

Jeff Turgeon asked via Zoom about the impact of this project on the schools. Mr. Turgeon also asked if there were concerns from the Fire Department about the elevation of this project similar to the Snow Road project. Mr. Mead stated that there were no concerns about the Fire Department reaching the roof at Snow Road. Mr. Often spoke on the study done in 2019 for the schools. Mr. Brassard stated that he was working with the School Department on projections.

Mr. Lovett discussed the environmental sustainability components of the project with Ms. Foley.

c) Vote on Regional Dispatch Inter-Municipal Agreement

Mr. Brassard presented the agreement and spoke on the changes that had been made to the document since Friday, February 10.

Mr. Jefferson made a motion seconded by Mr. Often to accept the provisions of sections 18O to 18V, inclusive, of chapter 6A of the General Laws providing for the establishment of a regional 911 emergency communication district, together with the towns of Westborough, Hopkinton and Southborough, and the construction or siting,

administration, operation and maintenance of a regional 911 emergency communication center by the district under the provisions of the proposed district agreement filed with the Select Board and authorize the Chair to sign. Motion passed 5 – 0.

d) Discussion of Grafton & Upton Railroad

Ms. Foley stated that during the GURR outreach meeting on January 19, Michael Milanoski had indicated that Grafton's Police and Fire Departments were called immediately after the derailment on December 24, 2022, and she was trying to find out if this was true. She noted the public's trust issues with GURR. Ms. Foley asked if the water testing and fire inspection discussed at the meeting were investigated.

Mr. Brassard spoke on the research and efforts that have been made since that meeting.

e) Update on 17 & 27 Upton Street

Mr. Brassard stated that discussions had started among the counsel of the Town, the Affordable Housing Trust, and GSX about the Purchase & Sale Agreement.

Mr. Mead shared his thoughts on the P&S and recommended that a new RFP be released for this project. Mr. Often agreed that this was worth considering.

f) Land Acknowledgement

Mr. Jefferson read the draft of the Land Acknowledgement and agreed to send it to the Nipmuc Nation Tribal Council and Hassanamisco Band of Nipmucs for feedback before the Board votes on it.

Mr. Often noted the importance of this Land Acknowledgement coming from the Board and suggested setting an ongoing goal to connect with the local indigenous population. The Board discussed the actions that could be taken toward this goal.

g) Schedule Select Board Lunch at the Senior Center

The Board agreed to schedule their lunch at the Senior Center on Wednesday, March 29 at 11:45AM for now.

## 5. SELECT BOARD REPORTS – None

## 6. TOWN ADMINISTRATOR REPORT

Mr. Brassard gave the following presentation:

### Budgeting Process

Budget Presentation: Town/Schools Complete

Budget Revisions

- Ongoing reviews
- Refined staff requests

ClearGov

- Budget is live
- Budget Book is Live

FinComm: Meeting scheduling in process

Capital Plan: Updated with Police Phone System

Town Meeting

- Received one resident petition
- Warrant DRAFT is in works

#### Ongoing Tasks

DE&I RFP: Questionnaire out next week

95 North Street: Initial Construction Meeting

Westboro Road Water Main

- Initial Bill Coming In
- Design Review Meeting 2/15

Interviews

- Assistant Finance Director
- Board of Assessors

Public Employee Committee: Final numbers submitted to reps for review

ARPA Committee Update: No Update – Meeting next week

Mr. Brassard spoke on his office hours at the Senior Center and invited members of the Board to join him if they are interested.

#### **7. CORRESPONDENCE – None**

#### **8. RESIGNATIONS – None**

#### **9. PUBLIC COMMENTS**

Nancie Picconi spoke via Zoom about campaigning in the Senior Center not being allowed. Mr. Brassard spoke on the steps taken to make sure campaigning does not take place there.

#### **10. MEETING MINUTES**

- a) May 24, 2022
- b) January 24, 2023

Mr. Jefferson made a motion seconded by Mr. Often to approve the meeting minutes for May 24, 2022 and January 24, 2023 as written. Motion passed 5 – 0.

#### **11. EXECUTIVE SESSION – None**

#### **ADJOURN**

Mr. Mead made a motion seconded by Mr. Often to adjourn. Motion passed 5 – 0.

The Board's meeting materials are available at <https://www.grafton-ma.gov/AgendaCenter/Select-Board-4>

A full recording of this meeting is available at <https://youtu.be/gNH9offxzuQ>