



Town of Grafton
Office of the Board of Assessors
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2023 MAR 21 PM 2:36

**MINUTES
BOARD OF ASSESSORS
February 15, 2023**

1. A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Thursday, February 15, 2023. Chairman Tammy Kalinowski, Member Ken Grew and Megan Lavoie, Department Assistant, were in attendance.

2. **CALL TO ORDER**

Chairman Tammy Kalinowski called the meeting to order at 9:41 AM.

3. **ACTION ITEMS**

A. **Approval of Minutes:** A motion to approve the minutes from January 19, 2023, was made by Ken Grew and seconded by Tammy Kalinowski. All were in favor. Motion passed.

B. **FY 2023 Bills:** A motion to approve FY 2023 bills as submitted was made by Tammy Kalinowski and seconded by Ken Grew. All were in favor. Motion Passed.

The following FY 2023 bills were approved:

Alyce Johns	\$ 985.00
Alyce Johns	\$ 640.00
W.B. Mason	\$ 41.00
Commonwealth Of Massachusetts	\$ 6.00
	\$ 1,672.00

C. **Real Estate Exemptions:** A motion to approve FY 2023 exemptions was made by Tammy Kalinowski and seconded by Ken Grew. All were in favor. Motion Passed.

D. **Real Estate Abatements:** A motion to approve FY 2023 abatements was made by Tammy Kalinowski and seconded by Ken Grew. All were in favor. Motion passed.

E. **Personal Property Abatements:** A motion to rescind a FY 2023 personal property abatement due to never receiving a bill was made by Tammy Kalinowski and seconded by Ken Grew. All were in favor. Motion passed.

4. **DISCUSSION ITEMS**

Motor Vehicle Excise Commitments 2023-01 and 2022-07: Tammy notified the Board motor vehicle commitments 2023-01 in the amount of \$2,324,219.45 and 2022-07 in the amount of \$17,986.22 turned over to the Treasurer/Collector on February 2, 2023. Bills are to be issued on February 21, 2023, with a due date of March 23, 2023.

5. **CORRESPONDENCE**

None.

6. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD

Tammy informed the Board George Rowlinson, new Data Collector, received four days of training with a representative from Mayflower Valuation. Duane Adams from Mayflower will be in on Friday February 17, 2023 to go over sketching & data entry in the Vision database.

Tammy informed the Board that Megan will be take Course 200 in March, George will start the Department of Revenue's Course 101 through Gateway and Tammy will take the 7 hour USPAP course in April for continuing education credits as part of the renewal of her designation.

7. MEETING DATES

Tuesday, March 21, 2023, at 9:30 AM.

8. EXECUTIVE SESSION

None.

9. ADJOURNMENT

A motion to adjourn the meeting at 9:58 AM was made by Tammy Kalinowski and seconded by Ken Grew. All were in favor. Motion passed.

Minutes typed and recorded by:


Megan Lavoie

Approved:


Tammy M. Kalinowski

EXHIBITS:

- Draft minutes, January 19, 2023, 2 pages.
- Schedule of Bills payable February 2, 2023, 3 pages, February 8, 2023, 5 pages.