

RECEIVED TOWN CLERK
GRAFTON, MA

2022 SEP -8 | AM 9: 42

DPW FACILITY BUILDING COMMITTEE

MEETING DATE March 23, 2022
LOCATION In-person at DPW Bldg. w/ Conference Line (As Posted in Meeting Agenda)
COMMITTEE J. Bechard, P. Cournoyer, S. Robbins, P. Carlson, (R. Rodak-by phone)
OPM Not in attendance
WESTON & SAMPSON Not in attendance

**CALLED-TO-ORDER &
OPEN CONFERENCE LINE** 6:00 PM

Item 1: Project Finances and Wrap-up

Discussion Points

- Need to rectify balances based on info received from the Town Accountant that the project is over the budgeted amount.
- Thumb drive of the project costs is apparently available in the Accounting Office.
- Town Accountant's copy of all invoices from the Accounting Office needed for review to verify appropriate costs have been applied to the proper accounts.

Item 2: Review/approve invoices

Discussion Points: None Presented

Item 3: Review/approve meeting minutes for Town Clerk

Discussion Points: None Presented

Item 4: Future meetings

Discussion Points: meeting to be scheduled after review of the project balances

MOTION TO ADJOURN P. Carlson
MOTION SECONDED P. Cournoyer
ROLL CALL: Bechard (Aye); Carlson (Aye); Cournoyer (Aye); Robbins (Aye); Rodak (Aye)

CHAIR DECLARES THE MOTION CARRIES 5-0.

**ADJOURN &
CLOSE CONFERENCE LINE** 7:02 PM