



**Town of Grafton, MA**  
**Bylaw Study Committee**  
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**BYLAW STUDY COMMITTEE**  
**Meeting Minutes**  
**Thursday, April 27, 2023**  
**Grafton Memorial Municipal Center, Conference Room G and Via Zoom**

**Call to Order:** A regular meeting was called to order at 7:00 p.m. by Chair David Robbins. Members present were as follows:

- David Robbins, Chair – Present in person
- Gregory Marr, Vice Chair – Present in person
- Brian Langevin, Clerk – Present in person
- J. Roger Currier, Jr. – Joined via Zoom at approximately 7:23 p.m.
- Andrew Jefferson – Present in person

**1. Public Comment – None**

**2. Action Item List Updates (If Any)**

Mr. Langevin noted that there have been no significant updates to the action item list since the last version circulated.

**3. Review of Draft Bylaw Article Revisions That May Be Ready for Publication**

The committee discussed a draft proposed bylaw revision to Article 28A, Fire Department, and approved it to be published as currently drafted. After discussion at the committee's last meeting, this draft bylaw revision was updated to incorporate reference to the town's adoption of a "strong chief" appointed by the Select Board as well as provisions related to the use of lock boxes as recommended by the Fire Chief.

**4. Discussion of Bylaw Article Revisions Remaining to be Completed**

The committee discussed the potential effect of the upcoming town meeting vote to change the position of Town Clerk from elected to appointed and will continue its review of Article 7, Town Clerk, following the outcome of that town meeting vote.

The Town Administrator's work on Article 20, Personnel Bylaw, continues and Mr. Robbins shared that the Town Administrator had requested the committee's input on whether or not the bylaw should include provisions that are also codified in state and/or federal law. The sense of the committee was that provisions of state and federal law that align with town policies and practices generally would not need to be specified within the bylaw.

Mr. Robbins noted that the Town Administrator is also reviewing Article 19, Betterment Procedures, with the intent to retain the town's authorization to assess betterments and accept private ways in certain situations while modernizing the text to better describe how the provisions would currently be applied.

**5. Review Previous Meeting Minutes - None**

**Adjournment:** At 7:59 p.m., a motion was made by Mr. Marr to adjourn. Motion seconded by Mr. Currier. The motion carried unanimously by roll call vote.

Respectfully submitted,

Brian Langevin, Clerk  
Bylaw Study Committee

Approved May 11, 2023