



Town of Grafton, MA
Bylaw Study Committee
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2023 JUL 14 AM 10:57

BYLAW STUDY COMMITTEE
Meeting Minutes
Thursday, June 8, 2023
Grafton Memorial Municipal Center, Conference Room G and Via Zoom

Call to Order: A regular meeting was called to order at 7:00 p.m. by Chair David Robbins. Members present were as follows:

- David Robbins, Chair – Present in person
- Gregory Marr, Vice Chair – Not present
- Brian Langevin, Clerk – Present in person
- J. Roger Currier, Jr. – Present in person
- Andrew Jefferson – Present in person

1. Public Comment – None

2. Action Item List Updates (If Any)

Mr. Langevin noted that there had been no significant updates to the action item list since the committee's prior meeting.

3. Review of Draft Bylaw Article Revisions That May Be Ready for Publication

The committee discussed draft proposed by-law revisions and took the following action with respect to each:

- Article 6 – Treasurer/Collector: To be published with minor revisions
- Article 7 – Town Clerk: To be published with minor revisions
 - Additionally, feedback will be sought from the Town Clerk with respect to whether there is any requirement and/or preference to continue including the schedule of fees within Section 6 of this bylaw.
- Article 8 – Town Accountant: To be published with minor revisions
- Article 12 – Safety and Order: To be published as currently drafted but also brought back to be discussed in greater detail by the committee at a future meeting
- Article 33 – Shade Tree: To be published as currently drafted

4. Discussion of Bylaw Article Revisions Remaining to be Completed

Mr. Robbins discussed work remaining to be completed related to standardizing references to and the requirements of various posting requirements as well as penalty provisions, including non-criminal disposition, throughout the bylaws.

5. Possible Public Review Meeting June 22

Based on the committee's discussion, it was decided that the June 22, 2023 meeting would be publicized as an opportunity for the public to review and comment on the draft bylaw provisions published to date.

6. Review Previous Meeting Minutes

A motion was made by Mr. Currier to approve the minutes for the May 25, 2023 meeting, as presented. Motion seconded by Mr. Jefferson. The motion carried unanimously.

Adjournment: At 8:47 p.m., a motion was made by Mr. Currier to adjourn. Motion seconded by Mr. Jefferson. The motion carried unanimously.

Respectfully submitted,

Brian Langevin, Clerk
Bylaw Study Committee

Approved June 29, 2023