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Town of Grafton, MA
Bylaw Study Committee
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BYLAW STUDY COMMITTEE
Meeting Minutes
Thursday, June 29, 2023
Grafton Memorial Municipal Center, Conference Room F and Via Zoom

Call to Order: A regular meeting was called to order at 7:00 p.m. by Chair David Robbins. Members present were as follows:

- David Robbins, Chair – Present in person
- Gregory Marr, Vice Chair – Present in person
- Brian Langevin, Clerk – Present in person
- J. Roger Currier, Jr. – Joined via Zoom at approximately 7:05 p.m. – Present for all votes taken
- Andrew Jefferson – Not present

1. Public Outreach Meeting: Review and Discussion of Proposed Bylaw Updates

No members of the general public were present either in person or via Zoom. For the benefit of any members of the public who may later view the recording of the meeting, Mr. Robbins summarized the committee's work and proposed bylaw revisions to date. Current drafts of all proposed bylaw revisions can be found on the committee's page of the town's website.

2. Discussion of Bylaw Article Revisions Remaining to be Completed

As follow-up to prior discussions, Mr. Robbins shared with the committee that he had confirmed that the combined/merged office of the Treasurer/Collector was created upon the adoption of the town charter.

Mr. Marr presented incremental revisions to Article 40 – Revolving Funds, primarily reorganizing the table of authorized revolving funds to remove unnecessary information and avoid including expenditure limits approved annually at town meeting. Following discussion, the committee approved these draft revisions for publication.

Mr. Langevin presented proposed revisions to Article 26 – Licenses and Permits of Delinquent Taxpayers Bylaw, primarily to align the bylaw with and incorporate the Select Board's Certificate of Good Standing Policy. The committee discussed potential further revisions necessary to address revocation/suspension of licenses and permits if a taxpayer falls out of good standing following the issuance of a license or permit. Following discussion, the committee approved these draft revisions for publication.

Mr. Marr presented proposed revisions to a portion of Article 4 – Town Officers, Property & Records pertaining to the establishment, organization, and reorganization of appointed multi-member bodies. These proposed revisions will be incorporated into the draft revision of this article being prepared by Mr. Currier for discussion at a future meeting.

The committee discussed incremental feedback and questions related to Article 12 – Safety and Order. Following discussion, the committee approved an updated draft of this article to be published with minor incremental revisions.

Mr. Robbins reviewed a summary of penalties across various bylaws as well as the potential application of non-criminal disposition in additional areas for future consideration.

3. Review Previous Meeting Minutes

A motion was made by Mr. Marr to approve the minutes for the June 8, 2023 meeting, as presented. Motion seconded by Mr. Langevin. The motion carried unanimously by roll call vote.

Adjournment: At 9:04 p.m., a motion was made by Mr. Marr to adjourn. Motion seconded by Mr. Langevin. The motion carried unanimously by roll call vote.

Respectfully submitted,

Brian Langevin, Clerk
Bylaw Study Committee

Approved July 27, 2023