



PLANNING DEPARTMENT

**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext 1120 • FAX (508) 839-4602  
www.grafton-ma.gov  
planningdept@grafton-ma.gov

## **DEFINITIVE PLAN APPROVAL APPLICATION SUBMISSION REQUIREMENTS**

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**Submission Requirements:** Definitive Plan Approval Applications are evaluated in accordance with Town of Grafton Subdivision Rules & Regulations, the Grafton Zoning By-Law, and the Town of Grafton General By-Laws.

**Pre-submission Review** – Applicants wishing to discuss or review their application in draft format or prior to formal submission can contact the office to discuss their options. It is highly recommended that you coordinate with staff prior to submission of Application materials.

**Submission:** All application materials must be presented in a complete packet at the time of submission in order for staff to review and schedule a hearing. All applications must be submitted in person to the Planning Department during regular business hours – Monday through Friday, 8:30 a.m. – 4:30 p.m. No electronic or mail in submissions allowed.

### **Required Submission Materials:**

- 1. Application for Definitive Plan Approval including all attached forms.**
- 2. Certificate of Good Standing** – Located on the Town of Grafton website – Planning Department / Applications & Submission Information. This must be completed and signed by the Treasurer / Collector’s Office. Please allow for three (3) business days to process each request. Applications will not be accepted without this document.
- 3. Project Description / Narrative.**
- 4. Abutter Notification Materials** – follow instructions. Form can be found at the Planning Department web page.
- 5. Waiver Requests** – a list of all requested waivers. Please be advised that there is fee per waiver (see fee schedule).
- 6. Fees** – see fee schedule on the Town of Grafton website: Planning Department / Applications & Submission Information. Please note that there are several fees associated with this Application.
- 7. Additional Materials as Needed / Required to support the Application.**
- 8. Copies Required** –Please contact the office in advance of submission and you will be instructed as to how many copies to submit. This will save you time and money.
  - All materials must be submitted in electronic PDF format either via disk or flash drive.
- 9. Other Materials required by the Grafton Zoning By-Law.**
- 10. Other Materials required by the Town of Grafton Subdivision Rules and Regulations.**



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**APPLICATION FOR APPROVAL OF A DEFINITIVE PLAN**

Application No. \_\_\_\_\_

DATE: \_\_\_\_\_

**APPLICANT & PROPERTY OWNER INFORMATION**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME OF PROPERTY OWNER (if different from Applicant) \_\_\_\_\_

Deed recorded in the Worcester District Registry of Deeds Book \_\_\_\_\_ Page \_\_\_\_\_

**CONTACT INFORMATION**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

**PROJECT LOCATION:**

STREET AND NUMBER \_\_\_\_\_

ZONING DISTRICT \_\_\_\_\_ ASSESSOR'S MAP \_\_\_\_\_ LOT #(S) \_\_\_\_\_

**PROJECT/PLAN INFORMATION:**

PLAN TITLE \_\_\_\_\_ PLAN DATED: \_\_\_\_\_

PREPARED BY (Engineer) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Said plan has \_\_\_ has not \_\_\_ evolved from a preliminary plan submitted to the Board on (date) \_\_\_\_\_ and approved (with modifications) \_\_\_ disapproved \_\_\_ on (date) \_\_\_\_\_

This plan has \_\_\_ has not \_\_\_ evolved from a Special Permit # \_\_\_\_\_ granted on (date) \_\_\_\_\_ and recorded in Worcester District Registry of Deeds - Book \_\_\_\_\_ Page \_\_\_\_\_

The undersigned, being the applicant as defined under Chapter 41, Section 81-L, for approval of a proposed subdivision shown on the above referenced plan being land bounded as follows:

\_\_\_\_\_ hereby submits said plan as a **DEFINITIVE** plan in accordance with the Rules and Regulations of the Grafton Planning Board and makes application to the Board for approval of said plan. The undersigned's title to said land is

derived from \_\_\_\_\_

by deed dated \_\_\_\_\_ and recorded in the Worcester District Registry of Deeds Book \_\_\_\_\_, Page \_\_\_\_\_, registered in the \_\_\_\_\_ Registry District of Land Court, Certificate of Title No. \_\_\_\_\_; and said land is free of encumbrances except for the following: \_\_\_\_\_

The undersigned hereby applies for the approval of said **DEFINITIVE** plan by the Board, and in furtherance thereof hereby agrees to abide by the Board's Rules and Regulations.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature (if not Applicant) \_\_\_\_\_ Date: \_\_\_\_\_



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**APPLICATION FOR APPROVAL OF A DEFINITIVE PLAN  
AREA WITHIN A SUBDIVISION**

**NAME OF APPLICANT:** \_\_\_\_\_

**NAME OF SUBDIVISION:** \_\_\_\_\_

**LOCATION OF SUBDIVISION:** \_\_\_\_\_

**ASSESSOR'S MAP** \_\_\_\_\_ **LOT**

**A. Total area of original tract shown in this subdivision equals** \_\_\_\_\_

(1) Area in lots – Nos. 1, 2, 3, etc., equals \_\_\_\_\_

(2) Area in street ROW's – A, B, C, etc., equals \_\_\_\_\_

(3) Area reserved for parks, bikeways, etc., equals \_\_\_\_\_

**B. Total area of subdivision (should equal A above)** \_\_\_\_\_

(1) Street A equals \_\_\_\_\_

(2) Street B equals \_\_\_\_\_

(3) Street C equals \_\_\_\_\_

**C. Total area of street ROW's (should equal A2 above)** \_\_\_\_\_

**D. All area not included in A1 or A 2** \_\_\_\_\_

Sewer Easements equal \_\_\_\_\_

Drainage Easements equal \_\_\_\_\_

Utility Easements equal \_\_\_\_\_

Other (specify) \_\_\_\_\_

Total (should equal A3) \_\_\_\_\_



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**APPLICATION FOR APPROVAL OF A DEFINITIVE PLAN**

**LAND SURVEYOR'S CERTIFICATE**

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

NAME OF SUBDIVISION: \_\_\_\_\_

LOCATION OF SUBDIVISION: \_\_\_\_\_

ASSESSOR'S MAP \_\_\_\_\_ LOT \_\_\_\_\_

To the Planning Board of the Town of Grafton:

In preparing the plan entitled \_\_\_\_\_  
I hereby certify that the above named plan and accompanying data is true and correct to the accuracy required by the current Rules and Regulations Governing the Subdivision of Land in Grafton, Massachusetts, and my source of information about the location of boundaries shown on said plan were one or more of the following:

1. Deed from \_\_\_\_\_ to \_\_\_\_\_  
dated \_\_\_\_\_ and recorded in the \_\_\_\_\_ Registry in  
Book \_\_\_\_\_, page \_\_\_\_\_.
2. Other plans, as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Oral information furnished by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Actual measurement on the ground from a starting point established by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Other sources: \_\_\_\_\_  
\_\_\_\_\_

(Seal of Land Surveyor)

Signed \_\_\_\_\_

Registered Land Surveyor

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**APPLICATION FOR APPROVAL OF A DEFINITIVE PLAN  
ENGINEER'S CERTIFICATE**

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

NAME OF SUBDIVISION: \_\_\_\_\_

LOCATION OF SUBDIVISION: \_\_\_\_\_

ASSESSOR'S MAP(S) \_\_\_\_\_ LOT(S) \_\_\_\_\_

To the Planning Board of the Town of Grafton:

In preparing the plan entitled \_\_\_\_\_  
I hereby certify that the above named plan and accompanying data is true and correct to the accuracy required by the current Rules and Regulations Governing the Subdivision of Land in Grafton, Massachusetts, and my source of information about the location of boundaries shown on said plan were one or more of the following:

6. Deed from \_\_\_\_\_ to \_\_\_\_\_  
dated \_\_\_\_\_ and recorded in the \_\_\_\_\_ Registry in  
Book \_\_\_\_\_, page \_\_\_\_\_.

7. Other plans, as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Oral information furnished by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Actual measurement on the ground from a starting point established by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Other sources: \_\_\_\_\_  
\_\_\_\_\_

(Seal of Engineer)

Signed \_\_\_\_\_

Registered Professional Engineer

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**APPLICATION FOR APPROVAL OF A DEFINITIVE PLAN**  
**VERIFICATION OF PROPOSED STREET NAMES**

This is to be submitted by the applicant to the Planning Board at the time of submission of a Definitive Subdivision Plan. The applicant must secure the Police Chief's comments prior to submittal.

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

NAME OF SUBDIVISION: \_\_\_\_\_

LOCATION OF SUBDIVISION: \_\_\_\_\_

ASSESSOR'S MAP \_\_\_\_\_ LOT \_\_\_\_\_

The following is a complete list of all proposed street names located within the boundaries of said subdivision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature

Date

The above listing of proposed street name(s) for the above-named subdivision:

- \_\_\_\_\_ are acceptable as submitted
- \_\_\_\_\_ are not acceptable as submitted

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Police Chief's Signature

Date



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**PROJECT INFORMATION SUMMARY (PIS)**

**INSTRUCTION SHEET**

**DATE:** \_\_\_\_\_

**NAME OF APPLICANT:** \_\_\_\_\_

**NAME OF PROJECT:** \_\_\_\_\_

This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please fill out this form as accurately as possible. Answers to these questions will be considered as part of the application for approval of a subdivision and may be subject to further verification and public review.

Please submit any additional information to document how any known impacts, whatever the magnitude, will be dealt within the design process. This additional information will help in the review of the PIS, and will reduce time delays by addressing potential impacts early on in the process.

The Planning Board will, in its review of the application, determine what elements of the ENVIRONMENTAL IMPACT STATEMENT must be included in the application for approval of the definitive plan for a proposed subdivision.

Please complete only those parts applicable to the type of project proposed. Parts I, II, III, IV, VIII must be filled out by all applicants. Additional PIS information is required based on the type of project submitted. Please indicate the project type(s) below and note the additional sections that must be filled out to complete your application.

- \_\_\_\_\_ RESIDENTIAL..... Part V: Residential Permits
- \_\_\_\_\_ BUSINESS..... Part VI: Business Permits
- \_\_\_\_\_ INDUSTRIAL..... Part VI: Business Permits, Part VII: Industrial Permits

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART I - GENERAL INFORMATION**

Name of Project: \_\_\_\_\_

Name and Address of **Owner**:

Name and Address of **Consultant/Engineer**:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(City, State, Zip)

Business Phone # \_\_\_\_\_

Business Phone # \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

**Description of Project:** (Briefly describe type of project): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**A. PROJECT INFORMATION**

1. \_\_\_\_\_ Variance or Special Permit - Specify: \_\_\_\_\_  
\_\_\_\_\_ Rezoning - From: \_\_\_\_\_ To: \_\_\_\_\_  
\_\_\_\_\_ Residential Development - # of Units: \_\_\_\_\_  
\_\_\_\_\_ Business Development - Type: \_\_\_\_\_  
\_\_\_\_\_ Industrial Development - Type: \_\_\_\_\_  
\_\_\_\_\_ Flexible Development/PUD/Cluster
2. Location of Project:
  - a. Address: \_\_\_\_\_
  - b. Distance and direction from nearest intersection(s): \_\_\_\_\_  
\_\_\_\_\_
  - c. Assessor's Map(s) # \_\_\_\_\_, Lot(s)# \_\_\_\_\_
3. Present Zoning \_\_\_\_\_
4. Dominant zoning within 1/4 mile of site: \_\_\_\_\_
5. Present land use: \_\_\_\_\_
6. Dominant land use within 1/4 mile of site: \_\_\_\_\_



*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

**PART I - GENERAL INFORMATION - continued**

Project Extent

- a. Total number of acres in parcel: \_\_\_\_\_ acres
- b. Number of acres already developed: \_\_\_\_\_ acres
- c. Number of acres to be developed under this application: \_\_\_\_\_ acres
- d. Anticipated construction dates - from \_\_\_\_\_ to \_\_\_\_\_
- e. Anticipated capital expenditure: \$ \_\_\_\_\_
- f. If expansion of existing project : \_\_\_\_\_ % expansion (total)

7. Total height of tallest proposed structure \_\_\_\_\_ feet.

**B. NATURAL FEATURES OF SITE**

1. Approximate acreage of site by use (NOTE: Land should not be classified in more than one category. Total current acreage = total after completion):

	Current	After Completion
Meadow or Brushland	_____ acres	_____ acres
Forested	_____ acres	_____ acres
Active Agriculture	_____ acres	_____ acres
Idle Agriculture	_____ acres	_____ acres
Chapter 131 Classified Wetland	_____ acres	_____ acres
Water Surface Area (ponds, lakes, streams)	_____ acres	_____ acres
Unvegetated (rock, gravel)	_____ acres	_____ acres
Roads, Buildings, Pavement	_____ acres	_____ acres
Active Recreation Facility	_____ acres	_____ acres
Other (specify): _____	_____ acres	_____ acres
Total:	_____ acres	_____ acres

2. Will disturbed area be in or within 100' of any of the following? (If yes, please specify):

YES	NO	
_____	_____	Stream _____ Classification _____
_____	_____	Waterbody _____
_____	_____	Chap. 131 Classified Wetland (#) _____
_____	_____	Woodlands _____
_____	_____	Steep Slopes _____
_____	_____	Agricultural Land _____
_____	_____	Unique Ecological Feature _____
_____	_____	Unique Geological Feature _____
_____	_____	Designated Open Space _____
_____	_____	Designated Sensitive Environmental Area _____
_____	_____	_____
_____	_____	Parkland _____
_____	_____	Recreational Facilities _____
_____	_____	Historic Site _____
_____	_____	Known Archeological Site _____
_____	_____	Unique Archaeological Site _____
_____	_____	Plant or animal species identified as threatened or endangered: _____

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART I - GENERAL INFORMATION - continued**

3. Are there any known drainage ways, drainage ditches or seasonal flows of water on or through the site? NO \_\_\_\_\_ YES \_\_\_\_\_ (specify on separate sheet)

**C. PLANNING CONSIDERATIONS**

1. Is the site served by:
  - a. Sanitary sewer \_\_\_\_\_ Septic Systems \_\_\_\_\_ Other \_\_\_\_\_
  - b. Drainage \_\_\_\_\_
  - c. Public water \_\_\_\_\_ Wells \_\_\_\_\_ Other \_\_\_\_\_
  - d. Natural Gas \_\_\_\_\_
  - e. Other utilities (specify) \_\_\_\_\_
  
2. Is the site contiguous to any of the following?  
\_\_\_\_\_ State Road  
\_\_\_\_\_ County Road  
\_\_\_\_\_ Town Street (Accepted)  
\_\_\_\_\_ Private Road or Drive (Specify) \_\_\_\_\_
  
3. Is there a property line boundary within 100' of the proposed disturbed area?
  
4. Are any of the following within 1000' of the site?

_____ School	_____ Ambulance Station
_____ Library	_____ Government or other Public Bldg.
_____ Firehouse	_____ Cultural Center (Museum, etc.)
_____ Utility Facility	_____ Cemetery
_____ Church	
_____ High Voltage Electrical Transmission Line	
_____ Wireless Communications Facility	
  
5. Will the action result in the preservation of any open space? NO \_\_\_\_\_ YES \_\_\_\_\_  
Is the site presently used by the community as open space or recreation area? NO \_\_\_\_\_ YES \_\_\_\_\_
  
6. Will the project result in any major visual impacts? NO \_\_\_\_\_ YES \_\_\_\_\_
  
7. Will the project affect any important views or vistas? NO \_\_\_\_\_ YES \_\_\_\_\_
  
8. Special Planning considerations: Is any portion of the site within any of the following?  
\_\_\_\_\_ Historic District  
\_\_\_\_\_ 500 feet of a state/county road, parkland, or municipal boundary  
\_\_\_\_\_ 100 year floodplain as defined by FEMA Flood Ins. Maps
  
10. Has any provision been made for solar or other alternative sources of energy for this project?  
NO \_\_\_\_\_ YES \_\_\_\_\_ If YES, specify \_\_\_\_\_
  
11. Has provision been made for siting the project to make use of natural solar heating or shading?  
NO \_\_\_\_\_ YES \_\_\_\_\_
  
12. Will this project require the relocation of any other project or facility? NO \_\_\_\_\_ YES \_\_\_\_\_

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART II - GEOLOGY & HYDROLOGY**

- A. What is the predominant soil type(s) on the project site? \_\_\_\_\_
- B. What is the depth to bedrock? \_\_\_\_\_ feet  
(Information Source: \_\_\_\_\_ )
- C. Are there any bedrock outcroppings on the site?      NO \_\_\_\_\_ YES \_\_\_\_\_
- D. What is the general slope of the land?  
0-10% \_\_\_\_\_ 10-15% \_\_\_\_\_ 15% or greater \_\_\_\_\_
- E. What is the depth to the water table?      \_\_\_\_\_ Feet  
(Information Source: \_\_\_\_\_ )
- F. Will surface area of any existing lakes, ponds, streams, or other surface water areas be increased or decreased by the project? NO \_\_\_\_\_ YES \_\_\_\_\_ (Specify on separate sheet)
- G. Will any stream channels be modified? NO \_\_\_\_\_ YES \_\_\_\_\_
- H. What additional percentage of the site will be covered by impervious materials as a result of this project?      \_\_\_\_\_ % more than existing.
- I. Are any mitigation measures being designed into the project to minimize the effects of impervious surfaces on drainage and runoff? NO \_\_\_\_\_ YES \_\_\_\_\_  
(If YES, please attach a narrative explanation on separate sheet.)
- J. Are there any existing drainage problems on the site, upstream, or downstream?  
NO \_\_\_\_\_ YES \_\_\_\_\_ (If YES, please attach a narrative explanation on a separate sheet.)
- K. How much on-site storage of runoff will be provided? \_\_\_\_\_ acre-feet
- L. Are Sedimentation ponds to be provided?      NO \_\_\_\_\_ YES \_\_\_\_\_
- M. Are retention ponds to be provided? NO \_\_\_\_\_ YES \_\_\_\_\_ Temporary \_\_\_\_\_ Permanent \_\_\_\_\_  
Are detention ponds to be provided? NO \_\_\_\_\_ YES \_\_\_\_\_ Temporary \_\_\_\_\_ Permanent \_\_\_\_\_

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART III - GRADING AND SITE DEVELOPMENT**

A. How much natural material will be removed from the site of the project?

Rock \_\_\_\_\_ cubic yards

Topsoil \_\_\_\_\_ cubic yards

Subsoil. \_\_\_\_\_ cubic yards

B. How much natural material will be brought onto the site of the project?

Rock \_\_\_\_\_ cubic yards

Topsoil \_\_\_\_\_ cubic yards

Subsoil. \_\_\_\_\_ cubic yards

C. How much natural material will be redistributed on the site of the project?

Rock \_\_\_\_\_ cubic yards

Topsoil \_\_\_\_\_ cubic yards

Subsoil. \_\_\_\_\_ cubic yards

D. How many square feet of vegetation (trees, shrubs, ground cover) will be disturbed on this project site?

\_\_\_\_\_ square feet

E. Are there any plans for revegetation? NO \_\_\_\_\_ YES \_\_\_\_\_ (specify on separate sheet)

F. Will blasting occur during construction? NO \_\_\_\_\_ YES \_\_\_\_\_

G. How will demolition debris (if any), vegetation waste, and similar materials be disposed of?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

H. Will existing contours be altered by more than 3 feet of:

Cut: NO \_\_\_\_\_ YES \_\_\_\_\_

Fill: NO \_\_\_\_\_ YES \_\_\_\_\_

I. What will be the maximum gradient of roadways within the project? \_\_\_\_\_

What will be the maximum gradient of driveways within the project? \_\_\_\_\_

What will be the gradient of roadways within the project? \_\_\_\_\_

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART IV - PERMITS AND/OR APPROVALS REQUIRED**

A. Does the project involve any State or Federal funding or financing? NO \_\_\_\_\_ YES \_\_\_\_\_  
 If YES, specify: \_\_\_\_\_

B. Status of Permits and/or Approvals:

AGENCY	APPROVAL/S REQUIRED (TYPE)	DATE SUBMITTED	DATE APPROVED
Board of Selectmen			
Planning Board			
Board of Appeals			
Regional Agency			
Board of Health			
Highway Department			
Mass. Dept. of Public Health			
Mass. D.E.P.	Sewer Ext.		
	MEPA		
	Other		
Mass. Highway			
Other State Agency			
US Army Corps. Engineers			
US Environmental Protection Agency			
Other Federal Agency			
Other State Agency			
Other Municipal Agency			
Regional Agency			

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART V - PERMITS: RESIDENTIAL**

- A. Is project to be single phased \_\_\_\_\_ or multi-phased \_\_\_\_\_ ?
- B. If multi-phased project:
- a. total number of phases anticipated: \_\_\_\_\_
  - b. anticipated date of Phase 1 commencement (including any necessary demolition):  
\_\_\_\_\_
  - c. approximate date of completion of final phase:  
\_\_\_\_\_
  - d. Is phase #1 financially dependent upon subsequent phases? NO \_\_\_\_\_ YES \_\_\_\_\_
- C. Number and type of housing units to be constructed:
- |          | <u>One Family</u> | <u>Two Family</u> | <u>Multi-Family</u> | <u>Condo or Co-op</u> |
|----------|-------------------|-------------------|---------------------|-----------------------|
| Initial  | _____             | _____             | _____               | _____                 |
| Ultimate | _____             | _____             | _____               | _____                 |
- D. If project is not on the public sanitary sewers:
- 1. Type of on-site sewerage system(s) to be installed:
    - \_\_\_\_\_ standard leach field(s)
    - \_\_\_\_\_ raised fill systems
    - \_\_\_\_\_ package plant
    - \_\_\_\_\_ other (specify:)  
\_\_\_\_\_
  - 2. If any surface outflow, name of stream into which effluent will be discharging:  
\_\_\_\_\_
- E. If project involves drainage / stormwater management facilities:
- 1. Where do storm sewers discharge? \_\_\_\_\_
  - 2. What volume of storm water runoff is planned for? \_\_\_\_\_ cfs at point of discharge
- F. 1. If water supply is from existing wells, indicate pumping capacity of existing well \_\_\_\_\_ gal./min.  
2. If water supply is from new wells, what impact can be expected on the local water table?  
\_\_\_\_\_
- G. Total anticipated water usage per day: \_\_\_\_\_ gallons per day
- H. Number of off-street parking spaces: \_\_\_\_\_ existing, \_\_\_\_\_ proposed

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART VI - PERMITS: BUSINESS**

- A. Orientation of development: Neighborhood \_\_\_\_\_ City/Town \_\_\_\_\_ Regional \_\_\_\_\_
- B. Estimated employment generated: during construction: \_\_\_\_\_  
During operation: \_\_\_\_\_
- C. Total gross floor area proposed: \_\_\_\_\_ sq. ft.
- D. Number of off-street parking spaces: existing \_\_\_\_\_ proposed \_\_\_\_\_
- E. Is surface or subsurface liquid waste disposal involved? NO \_\_\_\_\_ YES \_\_\_\_\_  
If YES to #1, type of waste: \_\_\_\_\_  
If surface outflow, name of stream into which the effluent will be discharged:  
\_\_\_\_\_
- F. If not on public sanitary sewers, how will liquid wastes be treated? \_\_\_\_\_  
\_\_\_\_\_
- G. If project involves storm water management facilities:  
a. Where do storm they discharge? \_\_\_\_\_  
b. What volume of storm water runoff is planned for ? \_\_\_\_\_ cfs at point of discharge.
- H. Maximum vehicular trips generated per hour upon completion of project: \_\_\_\_\_
- I. If multi-phased project:  
a. total number of phases anticipated \_\_\_\_\_  
b. anticipated date of phase 1 commencement (including any necessary demolition): \_\_\_\_\_  
c. approximate date of completion of final phase \_\_\_\_\_  
d. Is phase #1 financially dependent upon subsequent phases? NO \_\_\_\_\_ YES \_\_\_\_\_
- J. Solid Wastes:  
a. Where will solid wastes be disposed of?  
Name of facility \_\_\_\_\_ Location \_\_\_\_\_  
b. Will any wastes not go to a sanitary landfill? NO \_\_\_\_\_ YES \_\_\_\_\_  
c. Will compactors be utilized for on-site wastes? NO \_\_\_\_\_ YES \_\_\_\_\_  
d. Have provisions been made for on-site storage? NO \_\_\_\_\_ YES \_\_\_\_\_  
e. If project involves a take-out food facility, have any provisions been made to restrict carryout trash? NO \_\_\_\_\_ YES \_\_\_\_\_

*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART VI - PERMITS: BUSINESS - continued**

- K. Will project routinely produce odors (more than 1 hr./day)? NO \_\_\_\_\_ YES \_\_\_\_\_
- N. Will project produce noise exceeding the existing local ambient noise levels:  
during construction? NO \_\_\_\_\_ YES \_\_\_\_\_  
after construction? NO \_\_\_\_\_ YES \_\_\_\_\_
- O. Will dust control techniques be employed during or after construction of this project:  
NO \_\_\_\_\_ YES \_\_\_\_\_ (If YES, specify on separate sheet how, what, when)
- N. Will the project result in any potential contraventions of any State or Federal air quality standards?  
NO \_\_\_\_\_ YES \_\_\_\_\_ (specify: \_\_\_\_\_)
- O. Will the project use herbicides? NO \_\_\_\_\_ YES \_\_\_\_\_ specify: \_\_\_\_\_
- P. Will the project use pesticides? NO \_\_\_\_\_ YES \_\_\_\_\_ specify: \_\_\_\_\_
- Q. Will the project be landscaped to provide visual and sound screening? NO \_\_\_\_\_ YES \_\_\_\_\_
- R. Has the project been designed for energy efficiency? NO \_\_\_\_\_ YES \_\_\_\_\_  
If YES, please specify: \_\_\_\_\_

**PART VII - INDUSTRIAL**

**Please complete Part VI - Permits: Business, and continue below:**

- A. Are any liquid (or solid) substances produced as wastes that cannot be adequately treated (or safely disposed of ) at a standard municipal sewage treatment plant (or sanitary landfill)?  
NO \_\_\_\_\_ YES \_\_\_\_\_  
If YES, please specify \_\_\_\_\_
- B. Are any hazardous toxic materials produced? NO \_\_\_\_\_ YES \_\_\_\_\_  
or utilized? NO \_\_\_\_\_ YES \_\_\_\_\_
- C. Have any provisions been made to utilize any waste heat produced for productive purposes?  
NO \_\_\_\_\_ YES \_\_\_\_\_  
If YES, please specify \_\_\_\_\_



*Town of Grafton, MA*  
**PROJECT INFORMATION SUMMARY - Continued**

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**PART VIII - ADDITIONAL SUBMISSION MATERIALS**

Attach any additional information as may be required to clarify your project. If there are/may be any adverse impacts associated with the proposal, please discuss such impacts and the measures which can be taken to mitigate or avoid them.

I hereby certify that the information given above is true and accurate to the best of my ability to provide such information.

Date: \_\_\_\_\_

Preparer's Name (Please print) \_\_\_\_\_

Preparer's Signature \_\_\_\_\_

Title: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

Representing: \_\_\_\_\_

Please place completed survey in the box provided in the lobby of the Municipal Center or you can mail it to the Board of Selectmen, Grafton Municipal Center, 30 Providence Road, Grafton, MA 01519.

You will be contacted with a response to your survey if contact information is provided.

*Thank you for taking the time to help us evaluate our service.*