



PLANNING DEPARTMENT

TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
(508) 839-5335 ext 1120 • FAX (508) 839-4602
www.grafton-ma.gov
planningdept@grafton-ma.gov

SCENIC ROAD PUBLIC HEARING APPLICATION SUBMISSION REQUIREMENTS

Submission Requirements: Scenic Road Applications are evaluated in accordance with Article 24 of the Town of Grafton General By-Laws.

Pre-submission Review – Applicants wishing to discuss or review their application in draft format or prior to formal submission can contact the office to discuss their options.

Submission: All application materials must be presented in a complete packet at the time of submission in order for staff to review and schedule a hearing. All applications must be submitted in person to the Planning Department during regular business hours – Monday through Friday, 8:30 a.m. – 4:30 p.m. No electronic or mail in submissions allowed.

Required Submission Materials:

- 1. Application for a Hearing Under the Scenic Road By-Law.**
- 2. Certificate of Good Standing** – Located on the Town of Grafton website – Planning Department / Applications & Submission Information. This must be completed and signed by the Treasurer / Collector's Office. Please allow for three (3) business days to process each request. Applications will not be accepted without this document.
- 3. Project Description / Narrative**
- 4. Plan and Photographs** - A plan of proposed work including photographs of proposed area of work.
- 5. Abutter Notification Materials** – Form can be found on the Town of Grafton website: Planning Department / Applications & Submission Information
- 6. Fee** – see fee schedule on the Town of Grafton website: Planning Department / Applications & Submission Information
- 7. Additional Materials as Needed / Required to support the Application.**
- 8. Copies Required** – This can vary significantly depending on the project. Please contact the office in advance of submission and you will be instructed as to how many copies to submit.



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APPLICATION FOR A HEARING UNDER THE SCENIC ROAD BYLAW

The Grafton Scenic Road By-Law (Town of Grafton General By-Law, Section 24) provides that any repair, maintenance, reconstruction of paving work done with respect to any road designated as a Scenic Road shall not involve or include the cutting or removal of trees or tearing down or destruction of stone walls, or portions thereof, except with prior written consent of the Planning Board after a public hearing.

APPLICANT INFORMATION

NAME _____
STREET _____ CITY/TOWN _____
STATE _____ ZIP _____ TELEPHONE _____

PROPERTY OWNER INFORMATION

NAME _____
STREET _____ CITY/TOWN _____
STATE _____ ZIP _____ TELEPHONE _____

Deed recorded in the Worcester District Registry of Deeds: Book _____ Page _____

LOCATION OF PROPERTY ASSESSOR'S MAP _____ LOT #(S) _____

STREET AND NUMBER _____

Location of Work (Telephone poles, other landmarks) _____

Brief Description of Proposed Work _____

Linear Extent of Work _____

Description of impact of work on trees / walls _____

Describe why this impact is unavoidable _____

Corrective activities by the Applicant to mitigate impacts _____

Applicant's Signature _____ Date: _____

Property Owner's Signature (if not Applicant) _____ Date: _____