ANNUAL TOWN REPORT
Grafton, Massachusetts

2019

Participatory democracy depends on you.

Front Cover Photograph courtesy of Ian Wixon

2019
Grafton, Massachusetts
Official Report

Worcester County, Massachusetts
Statistics
Latitude 42 Degrees 12' 30" North (approx.)
Population (April, 2010 Federal Census) 18,544
Local Population as of December 2018, 18,046
Area Approximately 22 ½ square miles
Length of Public Ways: (exclusive of state highway) 104 Miles
Elevation Above Sea Level
Central Square 479 feet
Near Farnumsville Railroad Station 293 feet
Near North Grafton Railroad Station 369 feet

ELECTED OFFICIALS SERVING GRAFTON

Representative in General Court
9th Worcester District
David Muradian, Jr. (R) Grafton

State Senator: 2nd Worcester District
Michael O. Moore (D) - Millbury

Councillor: Seventh District
Jennie L. Caissie (R) Worcester

Representative in Congress Second Congressional District
Jim McGovern, (D)

TABLE OF CONTENTS

Town Officers
Select Board Appointments 1
Elected Officers 9
Town Administrator Appointments 11
Town Moderator Appointments 15

Town Meetings:
Special Town Meeting,
May 13, 2019 20
Annual Town Meeting,
May 13, 2019 30
Semi Annual Town Meeting,
October 21, 2019 54

Reports:
Affordable Housing Trust..... 153
Agricultural Commission..... 154
Animal Control Officer 179
Blackstone Valley Regional
School District 81
Board of Assessors 97
Board of Health 100
Select Board and Town Administrator .. 108
Board of Sewer Commissioners..... 208
Building Inspector/
Zoning Enforcement Officer 115
Cable Television
Oversight Committee..... 118
Cemetery and Parks Dept. 186
Community Preservation
Committee..... 122
Conservation Commission 124
Council on Aging 126
Cultural Council..... 133
Department of Public Works..... 182
Disability Commission.....134
Employee Wage List.....235
Engineering Department.....137
Finance Committee.....139
Fire Department.....143
Gas Inspector.....116
Grafton Public Library 170
Historical Commission 149
Historic District Commission 151
Housing Authority.....155
Information Technology (IT)
Committee.....156
Library Trustees.....168
Library Planning and Building
Committee.....176
Nelson Memorial Park
& Library Trustees.....178
Planning Board 157
Plumbing Inspector 116
Police Department 161
Recreation Commission.....188
Registrar of Voters 190
School Committee.....192
Together We Can.....212
Town Accountant 218
Town Clerk.....16
Town Counsel.....80
Town Election Results 74
Treasurer/Collector 232
Trustees of Soldiers and
Sailors Memorials 217
Veterans Services Director 214
Wiring Inspector.....116
Zoning Board of Appeals 117

SELECT BOARD APPOINTMENTS

AFFORDABLE HOUSING COMMITTEE/TRUST
Mary Campbell, 2021
Dan Crossin, 2020
Elisabeth Haynes, 2021
Kris Koliss, 2020
Curt J. Williams, 2021

AGRICULTURAL COMMISSION (After 1st Year, 3 Year Terms)
Elizabeth Anderson, 2022
Daniela Sharma, 2021(3 year term)
Bruce Texieira, 2022
Carolyn Weeks, 2020 (2 year term)
Rebecca Wilson, 2022 (3 year term)
Carl Parisi, 2021 (Alternate 1 year term)
Kristen Remillard, 2021 (Alternate 1 year term)

AMBULANCE COMMITTEE (Indefinate)
Normand Crepeau, Jr.
Michael Gauthier
Raymond Mead
Cheryl Trilligan

BOARD OF CEMETERY COMMISSIONERS (Three Year Term)
Robert Collette, 2022
John Pocius, 2021
Christopher Roney, 2022

BOARD OF FIRE ENGINEERS (Indefinate)
James Barker
Michael Gauthier
Michael Mills

BOARD OF HEALTH (Three Year Term)
Josh Briggs, 2021
Deborah A. Chouinard, 2022
Daniel Finn, 2022
Karen Gwozdowski Gauvin, 2021
Austin Magnant, 2021

CABLE TV OVERSIGHT COMMITTEE (One Year Term)
Robert Berger, 2020
Robert DeToma, 2020

CABLE TV OVERSIGHT COMMITTEE (One Year Term)
Jim Gallagher, 2020
Robert Hassinger, 2020
John P. Kelley, 2020
Richard D. Schultze, 2020
Corson Wyman, 2020

CAPITAL IMPROVEMENT PLANNING COMMITTEE (Indefinite)
Amy Marr, School Rep.
Karl Moisan, Member at Large
Matthew Often, Finance Committee Rep.
Edward Prisby, Selectmen's Rep
Colleen Roy, Member at Large
Gregory Marr, Member at Large
Jeremy Graves, Member at Large

COMMUNITY PRESERVATION COMMITTEE (Three Year Term)
Sandra Brock, Conservation Commission Rep.
Kristin Belanger, Recreation Rep.
James Gallagher, Housing Authority Rep.
Ken Holberger, 2022
Paul A. Scarlett, 2021
Richard Schultze, 2020
John Stephens, Historical Commission Rep.
Jennifer Thomas, 2021
Justin Wood, Planning Board Rep.

CONSERVATION COMMISSION (Three Year Term)
Alicia Bergeron, 2020
Sandra Brock, 2022
Helen Cheney, 2022
Patrick Huegel, 2020
Jonathan Nickerson, 2023

CONSTABLE (One Year Term)
Donald A. Booth, 2020
J. Roger Currier, 2020
Marianne Devries, 2020
Susan Fiacco, 2020
Cynthia Ide, 2020
William Kuck, 2020
John Manzi, 2020
Stephanie Rose Fleming, 2020

COUNCIL ON AGING (Four Year Term)
Ann Marie Allia, 2020
Marcella J. Benoit, 2020
William Drago, 2022
William Cutler, Jr., 2022
Annette McCarthy, 2020
Peter Shay, 2022
Nina Whiting, 2020

DISABILILTY COMMISSION
Catherine Dore, 2020
Melissa Lackey, 2022
Robert Perla, 2021
Kristie Proctor, 2021
Daryl Rynning, 2022
Donna Stock, 2022 Select Board Rep.
Roger Trahan, Jr., 2020

ECONOMIC DEVELOPMENT COMMITTEE (Indefinite)
Doreen Defazio, Selectmen Rep.
Irene Houle, Finance Committee Rep.
Morgan King
Shawn McAvey
Karl Moisan
Dennis Perron
Eric Swenson

ELECTION OFFICIALS (One Year Term)
Seda Alex
Jean Avery
Marguerite Baril, Warden
Richard Barnard
Nancy Billings, Clerk
Sally Belezarian
Cecile Bergin
Joyce Berkwitz
Paula Berkwitz
Lydia Bogar
Joann Brennan
Linda Casey
Connie Collins
Eveline M. Cournoyer
Joyce David
Marion Dearing
Rosalind Dennis

ELECTION OFFICIALS (One Year Term)

Carman Dion
Laura Didio
Marie DiDonna
Ellen Dowling, Clerk
William Drago
Jeanne Ducasse
June Enos
Rosemary Flynn
Jan Garver-Flanders
Joan O. Foley
Carol Gagne
Theresa Gendron
Melissa Goddard
Nancy Hazen
Constance Hopkins
Cynthia Ide
Carolyn Jakubiak
Richard Kirejczyk
Janet Krause
Patricia Loconto
Joan Mackowiak
Nancy Malone, Clerk
Beverly Mara
Olivette M. Marshall
Dominick Marzziotti
Doris A. Metivier, Warden
Karen McInnis, Warden
Mary Murray
Darlene Orne, Clerk
Nancy Paulauskas
Diane Peterson
Marsha Platt
Paula Pogorzelski
Mary Preston
Janet Prunier
Zoe Ann Rasmussen
Diane Raymond
Lois Reed
Wendy Reid
Carol Roseen
Carol Samanen
Joan Shanley
Janet Simas
Maureen Turcotte, Warden

ELECTION OFFICIALS (One Year Term)
Bernadette Warwick
Andrew Whisenant
Charlotte Wojtaszek
Gail Wixon, Clerk
Brenda Zaleski
Carol Ziemba

EMERGENCY MANAGEMENT (Indefinite Term)
Katherine Cederberg
Nick Childs, Director
Normand Crepeau Jr.
Marianne DeVries, MRC Coordinator
Christopher Mead
Ray Mead, Deputy
Pam Riordan, CERT/Shelter Coordinator

FIRE STAFFING STUDY COMMITTEE (1 year or until complete)
Rick Allain, Station 3 Leadership Role
Daniel Allen, Member at Large
Peter Carlson, Select Board Rep.
Nick Childs, Station 2
Roger Currier, Member at Large
Bob Egan, Station 2, Leadership Rep.
Eric Matthiew, Station 1
Ray Mead, Member at Large
Bob Shumeyko, Station 3

FARNUMSVILLE FIREHOUSE (Indefinite Term)
Ralph (Skip) Michniewicz
Richard Allain
Cheryl Barker
James Barker, Jr
Steve Bavosi
Dan Finn
Phil Gauthier
Raymond Guilmette

GRAFTON HISTORICAL COMMISSION (Three Year Term)
Robert Aberg, 2022
Kimberly Bagni, 2022
Donald E. Clark, 2022
Mark Fobert, 2022
John Stephens, 2021
Bruce Teixeira, 2021
David Therrien, 2020

GRAFTON HISTORIC DISTRICT COMMISSION (Three Year Term)
John Morgan, 2022
John R. Stephens, 2021
William Nicholson, 2021
Paul Scarlett, 2021
Brad Schlapak, 2022
Vacancy, 2021
Vacancy, 2023

GRAFTON CULTURAL COUNCIL (Two Year Term)
Julie Grace, 2021
Christina Hogarty, 2022
Cindy Ide, 2022
Sarah Kinsman, 2022
Meta Mitchell, 2021
Stacy Willar, 2021
Vacancy

GRAFTON SUSTAINABILITY COMMITTEE
Angie Correia
Laura Didio
Lindsey Fox
Mark Haddad, Finance Committee Rep.
Pamela Hill
Martin Jahn
Amy Marr, School Committee Rep.
Edward Prisby, Select Board Rep.
Barry Smith, Finance Committee Rep.

INFORMATION TECHNOLOGY COMMITTEE (Three Year Term)
Robert Carroll, 2021
Bob Hassinger, 2022
William Jones, Jr., 2022
Patricia Myers, 2021
David Robbins, 2020

INSTITUTIONAL BIOSAFETY COMMITTEE
Yvonne Proulx, 2022

LAKE QUINSIGAMOND COMMISSION (Three Year Term)
William Nelson, 2021 Local Representative

MILL VILLAGES ADVISORY COMMITTEE (Indefinite)
Philip Gauthier
Ken Grew
Julie Roberts
Robert Perla
Paul Pollinger
Michael Trilligan

OPEN SPACE AND RECREATION COMMITTEE (Indefinite)
Kristen Belanger, Recreation Rep
Alicia Bergeron, Conservation Commission Rep.
Karen Eisenhauer
Dawn Geoffroy, Land Trust Delegate
Dave Robbins, Planning Board Rep.
Jennifer Thomas, Selectmen's Rep.
Vacancy

PARKING CLERK (Indefinite)
Rebecca Meekins

REGISTRAR OF VOTERS (Three Year Term)
Kandy Lavallee, Town Clerk
Donna Girouard, 2022
Chester Jakubiak, 2023
Jodie L. McInerney, 2020

SOUTH GRAFTON COMMUNITY HOUSE OVERSIGHT COMMITTEE
Patricia Dowd
Philip Gauthier
Michael Trilligan
Walter Wojnar
Selectmen Representative

TOGETHER WE CAN (One Year Term)
Mark Alves, 2020
Katherine Cederberg, 2020
Diane Racicot, 2020
Deborah J. Trapasso, 2020

TOWN ADMINISTRATOR
Timothy P. McInerney

TRUSTEES OF SOLDIERS MEMORIALS (Three Year Term)
William Cutler, 2021
David Callahan, 2020
William Drago, 2021
Andrew Kjellberg, 2020
Vacant
Justin Sousa, Veteran's Agent (advisor)

ZONING BOARD OF APPEALS (Three Year Term)
Marianne Desrosiers, 2021
William B. McCusker, 2022
Kay Reed 2020
Brian Waller, 2021
William Youmans, 2021
Seetharaman Ganesan, 2022 (alternate)
Carl Parisi, 2020 (alternate)

TOWN OFFICERS
ELECTED AS OF THE TOWN ELECTION

BLACKSTONE VALLEY REGIONAL
VOCATIONAL DISTRICT SCHOOL COMM. (Four Year Term)
Anthony M. Yitts, 2022

BOARD OF LIBRARY TRUSTEES (Three Year Term)
Doug Bowman, 2021
Karen Durand, 2020
Martin I. Estner, 2020
Daniela Sharma, 2022
Aaron Vandesteen, 2021
Dana M. Wilson, 2022
Vacancy

GRAFTON HOUSING AUTHORITY (Five Year Term)
James Gallagher, 2021
John P. Kelley, 2023
Lisa Kelley, 2020
Shawn McAvey, 2024
Dave Robbins, State Appointed
Amanda Brady, Executive Director

NELSON PARK AND MEMORIAL TRUSTEES (Elected by Town Meeting)
Roger Currier, 2021
William Kuck, 2022
Bridget Webber, 2020

PLANNING BOARD (Three Year Term)
Robert Hassinger, 2021
Linda Hassinger, 2020
Dave Robbins, 2022
Prabhu Balaji Venkataraman, 2022
Justin Wood, 2020
Vikram Dave, Associate Member 2021

SCHOOL COMMITTEE (Three Year Term)
Jennifer Connelly, 2022
Amy Marr, 2022
Melissa Mazan, 2020
Laura Often, 2021
Heather Riley, 2020

SELECT BOARD (Three Year Term)
Peter Carlson, 2022
Doreen Defazio, 2022
Edward Prisby, 2021
Donna Stock, 2020
Jennifer Thomas, 2020

TOWN CLERK (Three Year Term)
Kandy Lavallee, Town Clerk, 2022

TOWN MODERATOR (Three Year Term)
Raymond E. Mead, 2020

TOWN ADMINISTRATOR APPOINTMENTS

BOARD OF ASSESSORS (Three Year Term)
Kenneth J. Grew, 2022
Mary Oliver, 2020
Marsha Platt, 2021

BOARD OF SEWER COMMISSIONERS (Three Year Term)
Susan Hunnewel Duval, 2021
Brook Padgett, 2022
David Therrien, 2020

BURIAL AGENT (One Year Term)
Justin Sousa

CHIEF OF POLICE / OFFICERS
Normand A. Crepeau, Jr.

LIEUTENANT, FULL-TIME OFFICER
Neil Minardi

SERGEANT, FULL-TIME OFFICERS
James Crosby
Michael Mazzola
Liam O'Rourke
Michael Swift

FULL-TIME OFFICERS
Mark Alves
Jason Atchue
Mark Benoit
Joseph Coggans
Robert Collette, Jr.
Thomas Farrell
Thomas Michniewicz
James O'Brien
Jensen Plotkin
John Ropiak
David Spellman
David Sullivan
Douglas Tripp
Daniel Wenc, Detective

INTERMITTENT POLICE OFFICERS (Indefinite Term)
Robert Danna
John Taylor
Wanda Washington
Mark Wojnar

SPECIALS
James Barth
John Harrington
Michael Rybak
Wayne Tripp

DIRECTOR OF VETERANS SERVICES
Justin Sousa

DOG OFFICER (Indefinite Term)
Melinda Mackendrick

FIRE CHIEF
Michael Gauthier

FIRE ENGINEERS, Board of (Indefinite Term)
James E. Barker
Michael Gauthier
Michael Mills

FOREST FIRE WARDEN (Indefinite Term)
Michael Gauthier

DEPUTY FOREST FIRE WARDEN (Indefinite Term)
Michael Mills

INSPECTOR OF ANIMALS (Indefinite Term)
John L. Carlson

INSPECTOR OF BUILDINGS (Indefinite Term)
Robert S. Berger

INSPECTOR OF GAS PIPING AND GAS APPLIANCES (Indefinite Term)
Thomas French
Richard Atchue, Alternate

INSURANCE ADVISORY COMMITTEE (Indefinite)
Robert Angel
Beth Boyle
Chris Hakinson
Michelle Henault

INSURANCE ADVISORY COMMITTEE (Indefinite)
Lynn Loiseau
Elaine Najemy
Michael Swift
Vacant (Municipal Ctr Union member)
Vacant (Municipal Ctr Non Union member)

KEEPER OF THE LOCKUP (One Year Term)
Normand A. Crepeau, Jr., 2020

LOCAL INSPECTOR OF BUILDINGS (Indefinite Term)
Thomas Frederico

PLUMBING INSPECTOR (Indefinite Term)
Thomas French
Richard Atchue, Alternate

PUBLIC WORKS ADVISORY COMMITTEE (Three Year Term)
John J. Bechard, 2022
Paul Cournoyer, DPW Staff Rep.
Mark C. Durfee, 2020
Patrick O'Connell, 2021

RECREATION COMMISSION (Three Year Term)
Kristen K. Belanger, 2020
Stephen P. Crowley, 2022
Mikaela Cushman, 2021
Gina Dalan, 2020
Dawn Geoffroy, 2020

SEALER OF WEIGHTS AND MEASURES (Indefinite Term)
Edward R. Seidler

SPECIAL LABOR COUNSEL
Mirick O'Connell

TAX INCREMENT FINANCING "TIF" COMMITTEE (Indefinite Term)
Doreen Defazio, Select Board Rep.
Karl Moisan
Marsha Platt, Assessors Rep
Town Administrator

TOWN ACCOUNTANT (Three Year Term)
Anita Patel, 2022

TOWN COUNSEL
Blatman Bobrowski & Haverty, LLC

TRAFFIC SAFETY COMMITTEE (One Year Term)
John J. Bechard, 2020
Paul Cournoyer, 2020
Normand Crepeau Jr., 2020
Daniel J. Pogorzelski, 2020
John A. Reil, 2020
Scott Rossiter, 2020
Brian Szczurko, 2020

TREASURER/COLLECTOR (Three Year Term)
Amy Perkins, 2021

WIRING INSPECTOR (Indefinite Term)
George Duhamel
Steven P. French, Alternative

TOWN MODERATOR APPOINTMENTS

CHARTER REVIEW COMMITTEE (Indefinite)
Don Clark
J. Roger Currier, PR-1
Bob Detoma
Mark Haddad, PR-3
Timothy McInerney
Dennis Perron
Daryl Rynning

DPW FACILITY BUILDING COMMITTEE (Indefinite)
John Bechard
Peter Carlson, Select Board Rep.
Andrew Clarke
Paul Cournoyer, DPW Staff Rep.
James Moro
Robert Rodak
Sue A. Robbins, Finance Committee Rep.

FINANCE COMMITTEE
Daniel Cusher P-5, 2021
Mark W. Haddad PR-3, 2020
Irene Houle PR-2, 2021
Heather McCue PR-4,2020
Matthew Often PR-1, 2022
Sue A. Robbins PR-3,2020
Colleen Roy PR-4, 2022
Barry Smith PR-2, 2022
Eric W. Swenson PR-4, 2021

LIBRARY PLANNING AND BUILDING COMMITTEE (Indefinite)
Douglas S. Bowman
Mary Fritz
Beth Gallaway, Member at Large
Julie Grace
Linda Hassinger, Planning Board Rep.
Irene Houle, Finance Committee Rep.
Brook Padgett
Lisa Rice
John Stephens

REPORT OF THE TOWN CLERK

The Town Clerk's office is the first "face" residents see when they enter the Municipal Center. It is the goal of this office to provide information on all items pertaining to the Town. If we cannot provide the information, we refer the resident to another office that can provide that information.

Our office hours are 8:30 – 4:30 daily, with the office open one late night, Tuesday, until 7 pm, for the convenience of the public. The Town Clerk, Assistant Town Clerk and Administrative Assistant are Notaries Public.

It is the responsibility of the Town Clerk's office to conduct the annual street listing. Our records show that the population of Grafton on December 31, 2018 was 18,489. The breakdown by precinct was: Precinct 1 – 3820; Precinct 2 – 3602; Precinct 3 – 3774; Precinct 4 – 3466; Precinct 5 – 3827.

Certified copies of birth, death and marriage records are issued daily. Marriage Licenses are obtained here for couples wishing to get married in any town in Massachusetts. The Town Clerk's office issues various permits and licenses, such as business certificates, raffle permits, cemetery deeds and dog licenses. These licenses, certificates and permits can be obtained for and paid for by cash, check or credit card in our office. Birth, death and marriage records, as well as dog licenses can be requested online at the Town Clerk's webpage at https://unipaygold.unibank.com/customerinfo.aspx.

As required under the State's Open Meeting Law, this office posts all meeting notices, agendas and minutes for all the boards and committees of the Town. These items are also posted to the Town's website (www.grafton-ma.gov). The website is the best place to gain information on any Town board or committee. Residents can view a list of vacancies within Town boards and committees on our website, and they can apply there if they are interested in becoming a member.

Our dog license year runs from April 1 through March 31. Dog licenses are sold in the office, or you can purchase them online through our website. Renewal forms go out with the annual census right after the first of the year. Fees for dogs that are spayed or neutered are $10.00, and $15.00 for a dog that is not. If you forget to renew by June 1, we assess a $10.00 late fee per dog. We must have a current rabies vaccination certificate and documentation of spay or neutering on file in order to issue a license. If these documents are currently on file in our office, you can renew online or through the mail. If you are unsure if we have the current information on file, please call us and we will check it for you.

It is the responsibility of the Clerk's office to hold and maintain all public records. We provide information gained from these records to fulfill public record requests. If we do not have the record, we refer the requestor to the office that holds that particular record.

It is my goal, and the goal of our office to provide a high level of customer service to the residents of Grafton. I could not provide these services without the assistance of my dedicated and hardworking co-workers, Assistant Town Clerk, Paul Cook and Administrative Assistant, Jayne Zwicker. If Paul, Jayne or I can be of any service to you, please feel free to stop by the office. My office is always open, and I am always available to assist you.

RECEIPTS OF THE TOWN CLERK

Miscellaneous Receipts	$	4,083.35
Photocopies		
Faxes		
Business Certificates		
Residency Letters		
Street Lists		
Recording of Cemetery Deeds		
Raffle Permits		
Voting Lists		
Marriage Intention Amendments		
Grafton History Books		
Dog Licenses	$	10,971.00
Dog Fines	$	820.00
Animal Trust Fund	$	2,618.00
Pole Location Orders	$	250.00
Massachusetts Electric		
Verizon		
Town Clerk's Office Fees	$	14,680.31
Birth Certificates		
Marriage Certificates		
Death Certificates		
Marriage Intentions	$	1,340.03

Births Recorded in Grafton

1997	201	2007	249	2017	193
1998	223	2008	222	2018	196
1999	202	2009	206	2019	182
2000	196	2010	219		
2001	223	2011	201		
2002	198	2012	202		
2003	222	2013	189		
2004	230	2014	201		
2005	243	2015	210		
2006	240	2016	187		

Marriages Recorded in Grafton

1997	90	2007	85	2017	72
1998	93	2008	70	2018	71
1999	89	2009	74	2019	65
2000	89	2010	83		
2001	89	2011	68		
2002	75	2012	84		
2003	92	2013	106		
2004	99	2014	88		
2005	82	2015	96		
2006	57	2016	67		

Deaths Recorded in Grafton

1997	96	2007	79	2017	116
1998	94	2008	84	2018	130
1999	114	2009	89	2019	113
2000	103	2010	129		
2001	107	2011	116		
2002	90	2012	93		
2003	89	2013	102		
2004	99	2014	110		
2005	110	2015	138		
2006	97	2016	103		

DOG LICENSES: 1309 dog licenses were sold during the licensing period of April 1, 2018 through March 31, 2019. FY 2019 receipts for dog licenses were Ten Thousand Nine Hundred Seventy-One Dollars ($10,971.00).

ATTENTION ALL DOG OWNERS: Please note that 2019 licenses expire March 31, 2020. An additional fee of $10.00 per dog will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1st.

FINANCIAL REPORT OF THE TOWN CLERK

Appropriations:		
	Salaries & Wages	$114,097.00
	Overtime	$2,000.00
	Expenses	$7,638.45
Total		**$116,097.00**
Total Expended		**$107,848.29**
Unexpended		**$ 8,248.71**
Payments in excess of $1,000.00		
	Accela	$1,200.00
	W. B Mason	$1,478.39
	IBA Print Shop	$1,333.81

Respectfully submitted,

Kandy L. Lavallee, Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF GRAFTON
SPECIAL TOWN MEETING
MAY 13, 2019

MINUTES

The Special Town Meeting for the Town of Grafton was held on Monday, May 13, 2019 in the Auditorium of the Grafton High School at 7:00 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:00 p.m. and welcomed all present.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Town Clerk, Kandy Lavallee, read the return of the warrant.

ARTICLE 1. ADJUST FY19 BUDGET
To see if the Town will transfer from sources below, the following sums of money for the purpose of adjusting the FY19 operating budget:

Amount	***From***	***To***
$45,000	Police Personnel Salaries	Police Expenses
$11,200.00	Building Department Personnel	Human Resources Personnel
$3,600.00	Fire Department Expenses	Municipal Salaries
$20,000.00	Town Insurance Expenses	Group Health Insurance
$34,000.00	BOS Salaries	Group Health Insurance
$23,000.00	Treasurer/Collector Salaries	Group Health Insurance
$30,000.00	Clerk Salaries	Group Health Insurance

Amount	***From***	***To***
$15,000.00	Conservation Salaries	Group Health Insurance
$1,750.00	Building Department Salaries	Group Health Insurance
$2,000.00	Building Department Expenses	Group Health Insurance
$2,500.00	Gas Inspector Salaries	Group Health Insurance
$3,000.00	Plumbing Inspector Salaries	Group Health Insurance
$10,000.00	COA Salaries	Group Health Insurance
$4,600.00	Town Accountant Expenses	Group Health Insurance
$5,000.00	Planning Salaries	Group Health Insurance
$20,000.00	Highway Department Expenses	Highway Department Personnel
$1,000.00	Assessors Personnel	Assessors Expenses
$5,000.00	Library Expenses	Library Personnel
$1,400	Animal Control Expenses	Animal Inspector Personnel

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to transfer from sources below, the following sums of money for the purpose of adjusting the FY19 operating budget:

Amount	***From***	***To***
$45,000	Police Personnel Salaries	Police Expenses
$11,200.00	Building Department Personnel	Human Resources Personnel
$3,600.00	Fire Department Expenses	Municipal Salaries
$20,000.00	Town Insurance Expenses	Group Health Insurance

Amount	***From***	***To***
$34,000.00	BOS Salaries	Group Health Insurance
$23,000.00	Treasurer/Collector Salaries	Group Health Insurance
$30,000.00	Clerk Salaries	Group Health Insurance
$15,000.00	Conservation Salaries	Group Health Insurance
$1,750.00	Building Department Salaries	Group Health Insurance
$2,000.00	Building Department Expenses	Group Health Insurance
$2,500.00	Gas Inspector Salaries	Group Health Insurance
$3,000.00	Plumbing Inspector Salaries	Group Health Insurance
$10,000.00	COA Salaries	Group Health Insurance
$4,600.00	Town Accountant Expenses	Group Health Insurance
$5,000.00	Planning Salaries	Group Health Insurance
$20,000.00	Highway Department Expenses	Highway Department Personnel
$1,000.00	Assessors Personnel	Assessors Expenses
$5,000.00	Library Expenses	Library Personnel
$1,400	Animal Control Expenses	Animal Inspector Personnel

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. BALANCE FY19 SNOW & ICE ACCOUNT

To see if the Town will transfer $174,163 from the Overlay Surplus Account for the purposes of balancing the FY19 Snow & Ice account.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to transfer $174,163 from the Overlay Surplus Account for the purposes of balancing the FY19 Snow & Ice account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 3. AUTHORIZE PAYMENT OF PRIOR FISCAL YEAR BILLS

To see if the Town will vote to pass over Article 3.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the town vote to pass over Article 3.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. SICK AND VACATION BUYBACK

To see if the Town will vote to pass over Article 4.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the town vote to pass over Article 4.
The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. ASSESSORS FY20 PROPERTY REVALUATION

To see if the Town will vote to transfer $50,000 from the Overlay Surplus Account, to an Article entitled “Real Estate Revaluation Services”, established May 12, 2008 at the Annual Town Meeting, to fund the Assessors’ FY20 town wide revaluation.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the town vote to transfer $50,000 from the Overlay Surplus Account, to an Article entitled “Real Estate Revaluation Services”, established May 12, 2008 at the Annual Town Meeting, to fund the Assessors’ FY20 town wide revaluation.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 6. ESTABLISH SCHOOL RENTAL REVOLVING FUND

To see if the Town will vote to establish a revolving fund entitled School Rental Revolving Fund pursuant to MGL Ch. 40, Sec. 3, for the purpose of receiving rental payments for the leasing of surplus space in or on a school as described in Article 6 of the May 2019 Special Town Meeting Warrant, and vote to accept the proviso of that statute that allows any remaining balance to be expended without further appropriation for the upkeep and maintenance of any facility under the control of the school committee.

Submitted by: School Superintendent

MOTION by Selectmen Hanna: I move the town vote to establish a revolving fund entitled School Rental Revolving Fund pursuant to MGL Ch. 40, Sec. 3, for the purpose of receiving rental payments for the leasing of surplus space in or on a school as described in Article 6 of the May 2019 Special Town Meeting Warrant, and vote to accept the proviso of that statute that allows any remaining balance to be expended without further appropriation for the upkeep and maintenance of any facility under the control of the school committee.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. ESTABLISH SCHOOL EXTENDED SERVICES REVOLVING FUND

To see if the Town will vote to establish a revolving fund entitled School Extended Services Revolving Fund pursuant to MGL Ch. 71, Section 26C, for the purpose of receiving fees for programs outside of the school day or year as described in Article 7 of the May 2019 Special Town Meeting Warrant.

Submitted by: School Superintendent

MOTION by Selectmen Dauphinais: I move the town vote to establish a revolving fund entitled School Extended Services Revolving Fund pursuant to MGL Ch. 71, Section 26C, for the purpose of receiving fees for programs outside of the school day or year as described in Article 7 of the May 2019 Special Town Meeting Warrant..

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. STREETLIGHT CONVERSION TO LED

To see if the Town will vote to transfer up to $123,435 from free cash, to fund the LED Streetlight Conversion Project as described in Article 8 of the May 2019 Special Town Meeting Warrant.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to transfer up to $123,435 from free cash, to fund the LED Streetlight Conversion Project as described in Article 8 of the May 2019 Special Town Meeting Warrant

The motion was seconded.

A vote was taken.

The Moderator declared the vote carried.

ARTICLE 9. EASEMENT TO NATIONAL GRID/MASS. ELECTRIC & OTHER UTILITIES FOR UNDERGROUND & ABOVE GROUND SYSTEM FOR NEW DPW FACILITY AT 48 OLD WESTBORO ROAD

To see if the Town will vote to authorize the Board of Selectmen to convey easements for the DPW Project as presented in article 9 of the May 2019 Special Town Meeting Warrant.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the Town vote to authorize the Board of Selectmen to convey easements for the DPW Project as presented in article 9 of the May 2019 Special Town Meeting Warrant.

The motion was seconded.

The Moderator declared the motion carried.

ARTICLE 10. INSTITUTE ROAD ROADWAY AND LAYOUT ACCEPTANCE

To see if the Town will vote to accept the roadways and associated utilities and easements known as “Institute Road”.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to accept the roadways and associated utilities and easements known as “Institute Road”.

The motion was seconded.

A vote was taken.

The Moderator declared the vote carried.

ARTICLE 11. EASEMENTS MAIN STREET, GRAFTON

To see if the Town will vote to authorize the Board of Selectmen to negotiate with property owners the acquisition by gift, purchase, or taking temporary and permanent easements to real property along Main Street in Grafton as proposed in Article 11 of the May 2019 Special Town Meeting Warrant.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to authorize the Board of Selectmen to negotiate with property owners the acquisition by gift, purchase, or taking temporary and permanent easements to real property along Main Street in Grafton as proposed in Article 11 of the May 2019 Special Town Meeting Warrant.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 12. CPC - PURCHASE OF ROBINSON PROPERTIES

To see if the Town will vote to appropriate $475,000, with $337,500 from the CPC Undesignated Fund Balance and $137,500 from Open Space Reserve, for the acquisition of 163, 165, 171 Upton Street and 2 Stowe Road, totaling more or less 10.38 acres, to be preserved as open space for passive recreation and to convey a conservation restriction to be held by the Grafton Land Trust, with such funds to be expended by June 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move the Town vote to appropriate $475,000, with $337,500 from the CPC Undesignated Fund Balance and $137,500 from Open Space Reserve, for the acquisition of 163, 165, 171 Upton Street and 2 Stowe Road, totaling more or less 10.38 acres, to be preserved as open space for passive recreation and to convey a conservation restriction to be held by the Grafton Land Trust, with such funds to be expended by June 2021.

The motion was seconded.

Rob Aberg, President of the Grafton Land Trust, gave a brief presentation on the topic.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 13. CPC – HISTORIC PRESERVATION RESERVE ADJUSTMENT

To see if the Town will vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Historic Preservation Reserve Account for the purpose of meeting the CPA 10% reserve requirement.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Historic Preservation Reserve Account for the purpose of meeting the CPA 10% reserve requirement.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. CPC – AFFORDABLE HOUSING RESERVE ADJUSTMENT

To see if the Town will vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Affordable Housing Reserve Account for the purpose of meeting the CPA 10% reserve requirement.

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move the Town vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Affordable Housing Reserve Account for the purpose of meeting the CPA 10% reserve requirement.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 15. CPC – OPEN SPACE RESERVE ADJUSTMENT

To see if the Town will vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Open Space Reserve Account for the purpose of meeting the CPA 10% reserve requirement.

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move the Town vote to transfer $5,289 from the Community Preservation Fund Balance for CPA Purposes Account to the Open Space Reserve Account for the purpose of meeting the CPA 10% reserve requirement.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer $54,987 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move the Town vote to transfer $54,987 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 17. PROPOSED AMENDEMENT TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to approve the amendment to the Grafton Zoning Bylaw as follows:

1. ZBL Section 3.1.2 – Zoning Map: To amend the "Town of Grafton – Zoning Map" by zoning the following properties to "Chapter 43D Priority Development Site Overlay District": 244 Worcester Street (Map 35, Parcel 1).

Submitted by: Planning Board

MOTION by Selectmen Dauphinais: I move the Town vote to approve the amendment to the Grafton Zoning Bylaw as follows:

1. ZBL Section 3.1.2 – Zoning Map: To amend the "Town of Grafton – Zoning Map" by zoning the following properties to "Chapter 43D Priority Development Site Overlay District": 244 Worcester Street (Map 35, Parcel 1).

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two third votes.

A motion was made to adjourn the meeting at 7:26 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF GRAFTON
ANNUAL TOWN MEETING
MAY 13, 2019

MINUTES

The Annual Town Meeting for the Town of Grafton was held on Monday, May 13, 2019 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen, Sargon Hanna, led the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Town Clerk, Kandy Lavallee. Representative David Muradian and Senator Michael Moore spoke briefly about the House Budget. Mr. Mead acknowledged Selectmen Craig Dauphinais and Planning Board Chair Michael Scully for their dedication and service with the Town.

Representatives from the Upton Electronic Voting Committee were present to see how the electronic voting works.

Town Clerk, Kandy Lavallee, read the return of the warrant.

Finance Committee Chair, Sue Robbins read the State of the Town.

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To see if the Town will vote to hear the reports of the several Town Officers, Boards and Committees as printed in the 2018 Town Report without ratification of any action or authorization of any action set forth in said reports.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to hear the reports of the several Town Officers, Boards and Committees as printed in the 2018 Town Report without ratification of any action or authorization of any action set forth in said reports.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND MEMORIAL

To see if the Town will vote to re-appoint Billy Kuck as a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

Submitted by: Nelson Park and Memorial Trustees

MOTION by Selectmen Dauphinais: I move that the Town vote to re-appoint Billy Kuck as a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote t to raise and appropriate the sum of $721,070 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District for the Fiscal Year commencing July 1, 2019.

The Moderator tested the handheld voting devices at the request of Selectmen Hanna due to a concerned voter.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Thomas: I move that the Town vote to raise and appropriate the sum of $721,070 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District for the Fiscal Year commencing July 1, 2019.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

To see if the Town will vote to raise and appropriate $49,491 to fund the principal and interest costs for FY20 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Spinney: I move that the Town vote to raise and appropriate $49,491 to fund the principal and interest costs for FY20 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. FY20 BUDGETS

To see if the Town will vote to raise and appropriate $60,902,791, appropriate $2,907,287 from Sewer Receipts, and transfer $40,600 from Sewer Betterments, for a total appropriation of $63,850,678, all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2019. .

Submitted by: Town Administrator

Motion was made by Selectmen Prisby, to raise and appropriate $60,902,791, appropriate $2,907,287 from Sewer Receipts, and transfer $40,600 from Sewer Betterments, for a total appropriation of $63,850,678, all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2019.

Town Administrator, Timothy McInerney, gave a brief presentation about the FY 20 budget.

After holding on the Municipal Center and School Department budgets, an amended motion was made by Selectmen Prisby to raise and appropriate $23,996,501 and appropriate $2,907,287 from Sewer Receipts, and transfer $40,600 from Sewer

Betterments, for a total appropriation of $26,944,388, all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2019.

The motion was seconded.

The Moderator declared the motion carried.

ARTICLE 5-A Upon motion of Selectmen Prisby, it was voted to raise and appropriate $36,582,273 for the purpose of funding the School Department budget as printed for the Fiscal Year beginning July 1, 2019.

The motion was seconded.

A discussion ensued by Town Meeting members.

The Moderator declared the motion carried.

ARTICLE 5-B. Upon motion of Selectmen Prisby, it was voted to raise and appropriate $329,017 for the purpose of funding the Municipal Center budget as printed for the Fiscal Year beginning July 1, 2019.

The motion was seconded.

A discussion ensued by Town Meeting members.

An amended motion was made by Ken Grew, to fund the amount of $18,263 from the overlay surplus account to be added to the personnel account of the Municipal Center account 193 to enable the continuance of the services of the part time custodian.

The motion was seconded.

Ken Grew spoke about his motion.

A discussion ensued by Town Meeting members.

The Moderator spoke to Town Meeting members about the amended motion and how it will affect the budget.

The motion was revised to the following; I move to fund the amount of $5,000 from the overlay surplus account to be added to the personnel account of the Municipal Center account 193 to enable the continuance of the services of the part time custodian.

The Moderator declared the amended motion carried.

ARTICLE 6. FUND FY20 CAPTIAL EXPENDITURE BUDGET

To see if the Town will vote to appropriate the sum of $970,323 from free cash and transfer $16,298 from the following accounts:

Description	Amount	
159 Millbury Street, October 2017	$	81.30
MIS/GIS Records, May 2006	$	297.00
Storage Shelves, May 2016	$	1,022.80
Voter Scanner, May 2017	$	6,300.00
Poll Pads, May 2017	$	4,075.00
DPW Facility Study, October 2010	$	1,800.00
2019 Chevrolet Tahoe Fire, May 2018	$	955.46
School Building Security, May 2017	$	82.80
Replace '05 Chevrolet Pickup Cemetery, May 2017	$	1,684.48

For a total of $986,622, for the purpose of funding the FY20 Capital Expenditure Budget, ***as shown on the screen***, said sum to be spent under the direction of the Board of Selectmen and Town Administrator.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to appropriate the sum of $970,323 from free cash and transfer $16,298 from the following accounts:

Description	Amount	
159 Millbury Street, October 2017	$	81.30
MIS/GIS Records, May 2006	$	297.00
Storage Shelves, May 2016	$	1,022.80
Voter Scanner, May 2017	$	6,300.00
Poll Pads, May 2017	$	4,075.00
DPW Facility Study, October 2010	$	1,800.00
2019 Chevrolet Tahoe Fire, May 2018	$	955.46
School Building Security, May 2017	$	82.80
Replace '05 Chevrolet Pickup Cemetery, May 2017	$	1,684.48

For a total of $986,622, for the purpose of funding the FY20 Capital Expenditure Budget, ***as shown on the screen***, said sum to be spent under the direction of the Board of Selectmen and Town Administrator.

The motion was seconded.
A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate $498,523 for State-Aid Highway purposes, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental thereto

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to appropriate $498,523 for State-Aid Highway purposes, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental thereto

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9. AUTHORIZE SPENDING LIMITS FOR REVOLVING ACCOUNTS

To see if the Town will vote to authorize the total expenditures for the revolving funds as printed in the 2019 Annual Town Meeting Warrant, pursuant to G.L. c. 44 Section 53E

½, for the fiscal year beginning July 1, 2019, to be expended in accordance with the bylaws heretofore approved.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the town vote to authorize the total expenditures for the revolving funds as printed in the 2019 Annual Town Meeting Warrant, pursuant to G.L. c. 44 Section 53E ½, for the fiscal year beginning July 1, 2019, to be expended in accordance with the bylaws heretofore approved

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 10. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to pass over Article 10.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move that the Town vote to pass over Article 10.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 11. FY20 GRAFTON CABLE TELEVISION BUDGET

To see if the Town will vote to appropriate $313,306 from the PEG Access Account to fund the FY20 Grafton Community Television Budget as presented.

Submitted by: Grafton Cable Oversight Committee

MOTION by Selectmen Hanna: I move that the Town vote to appropriate $313,306 from the PEG Access Account to fund the FY20 Grafton Community Television Budget as presented.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 12. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2019, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move the Town vote to authorize the Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2019, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 13. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate $50,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying the Unemployment Compensation expenses of the Town.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to raise and appropriate $50,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying the Unemployment Compensation expenses of the Town.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Board of Selectmen to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2019, through June 30, 2020.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the Town vote to authorize the Board of Selectmen to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2019, through June 30, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 15. SALE OF SURPLUS PROPERTY

To see if the Town will vote to pass over Article 15.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move that the Town vote to pass over Article 15.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. PART-TIME ECONOMIC DEVELOPMENT SPECIALIST

To see if the Town will vote to transfer $30,000 from free cash for the purpose of funding the salary of a part-time economic development specialist.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to transfer $30,000 from free cash for the purpose of funding the salary of a part-time economic development specialist.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 17. CPC – OPERATING BUDGET

To see if the Town will vote to appropriate the sum of $24,000 from the fiscal year 2020 Community Preservation Fund Balance for CPC Purposes, for the purpose of funding the operating budget of the Community Preservation Committee

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move that the Town vote to appropriate the sum of $24,000 from the fiscal year 2020 Community Preservation Fund Balance for CPC Purposes, for the purpose of funding the operating budget of the Community Preservation Committee.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 18. CPC – PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate the sum of $79,950 from the Community Preservation Open Space Reserve account, for the purpose of making the 11th interest and principal payment on the $1.2 million bond issued for the purchase of the Pell Farm property.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to appropriate the sum of $79,950 from the Community Preservation Open Space Reserve account, for the purpose of making the 11th interest and principal payment on the $1.2 million bond issued for the purchase of the Pell Farm property.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 19. CPC – GRAFTON TOWN HOUSE BOND PAYMENT
To see if the Town will vote to appropriate the sum of $72,450 from the Fiscal Year 2020 Community Preservation Historical Reserve account, for the purpose of making the 5th interest and principal payment on the $1.1 million bond issued for the restoration of the Grafton Town House.

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move that the Town vote to appropriate the sum of $72,450 from the Fiscal Year 2020 Community Preservation Historical Reserve account, for the purpose of making the 5th interest and principal payment on the $1.1 million bond issued for the restoration of the Grafton Town House.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 20. CPC – GRAFTON TOWN COMMON RESTORATION

To see if the Town will vote to appropriate $651,723, with $451,723 from the Community Preservation Act Undesignated Fund Balance account and $200,000 from CPA FY2020 Revenue, for the purpose of restoring the historic Grafton Common, with such funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move that the Town vote to appropriate $651,723, with $451,723 from the Community Preservation Act Undesignated Fund Balance account and $200,000 from CPA FY2020 Revenue, for the purpose of restoring the historic Grafton Common, with such funds to be expended by June, 2021.

The motion was seconded.

A discussion ensued by Town Meeting members.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 21. CPC – WEIGHTS AND MEASURES CABINET RESTORATION
To see if the Town will vote to appropriate $10,000 from the Community Preservation Historic Reserve account for the purpose of restoring the 1848 Howard and Davis Scale and Cabinet, with such funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move that the Town vote to appropriate $10,000 from the Community Preservation Historic Reserve account for the purpose of restoring the 1848 Howard and Davis Scale and Cabinet, with such funds to be expended by June, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 22. CPC – HISTORICAL AND CULTURAL RESOURCES INVENTORY
To see if the Town will vote to appropriate $30,000 from the Community Preservation Act Undesignated Fund Balance for the purpose of updating Grafton's 1991 Inventory of Historical and Cultural Resources, with such funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move that the Town vote to appropriate $30,000 from the Community Preservation Act Undesignated Fund Balance for the purpose of updating Grafton's 1991 Inventory of Historical and Cultural Resources, with such funds to be expended by June, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 23. CPC – LIONS CLUB PROPERTY RECREATIONAL IMPROVEMENTS
To see if the Town will vote to appropriate the sum of $41,500 from the Community Preservation Act Undesignated Fund Balance account for design and engineering work to determine costs for recreational upgrades at Grafton Lions Club Dauphinais Park, with such funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to appropriate the sum of $41,500 from the Community Preservation Act Undesignated Fund Balance account for design and engineering work to determine costs for recreational upgrades at Grafton Lions Club Dauphinais Park, with such funds to be expended by June, 2021
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 24. LONG RANGE IT ACCOUNT

To see if the Town will vote to transfer $10,000 from free cash, for the purposes of funding the Long-Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move that the Town vote to transfer $10,000 from free cash, for the purposes of funding the Long-Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 25. FIRE DEPARTMENT RETIREMENT ACCOUNT

To see if the Town will vote to pass over Article 25.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to pass over Article 25.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 26. FIRE HYDRANTS– SOUTH GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the South Grafton Water District:

- Number 110
- Number 111
- Number 112
- Number 113
- Number 114
- Number 115

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to accept the following hydrants from the South Grafton Water District:

- Number 110
- Number 111
- Number 112
- Number 113
- Number 114
- Number 115

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 27. PROPERTY TAX EXEMPTION FOR VETERANS WHOSE PROPERTY HAS BEEN CONVEYED TO A TRUST

To see if the Town will vote to accept the provisions of M.G.L. 59, § 5, Clause Twenty-second G (inserted by Section 15 of Chapter 218 of the Acts of 2018 known as an act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator, or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E, Twenty-second F if the person were the owner of the real estate.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move the Town vote to accept the provisions of M.G.L. 59, § 5, Clause Twenty-second G (inserted by Section 15 of Chapter 218 of the Acts of 2018 known as an act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator, or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E, Twenty-second F if the person were the owner of the real estate.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 28. PROPERTY TAX EXEMPTION FOR GOLD STAR PARENTS

To see if the Town will vote to accept the provisions of M.G.L c. 59, § 5, Clause Twenty-second H (inserted by Section 15 of Chapter 218 of the Acts of 2018 known as an act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further that the surviving parents or guardians shall have been domiciled in the Commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the Commonwealth for not less than 6 months before entering service.

.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to accept the provisions of M.G.L c. 59, § 5, Clause Twenty-second H (inserted by Section 15 of Chapter 218 of the Acts of 2018 known as an act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further that the surviving parents or guardians shall have been domiciled in the Commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the Commonwealth for not less than 6 months before entering service.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 29. VETERANS' PROPERTY TAX WORK-OFF PROGRAM

To see if the Town will vote to accept the provisions of M.G.L. Ch. 59, Sec. 5N, to create a Veteran's Property Tax Work-Off Program.

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move the Town vote to accept the provisions of M.G.L. Ch. 59, Sec. 5N, to create a Veteran's Property Tax Work-Off Program.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 30. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend the Grafton Zoning By-Law district entitled "Village Mixed Use District" and the corresponding maps, density schedules, and use tables, by replacing the existing Zoning District title "Village Mixed Use District" with the title "Village and Neighborhood Mixed Use District", as described and presented in the Planning Board report.

Submitted by: Planning Board

MOTION by Selectmen Prisby: I move the Town vote to amend the Grafton Zoning By-Law district entitled "Village Mixed Use District" and the corresponding maps, density schedules, and use tables, by replacing the existing Zoning District title "Village Mixed Use District" with the title "Village and Neighborhood Mixed Use District", as described and presented in the Planning Board report.
The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 31. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend the Grafton Zoning By-Law district entitled "Village and Neighborhood Mixed Use District" and the corresponding maps, density schedules, and use tables, by adding a new district entitled "Worcester Street Neighborhood Center (VMU-WS)" as reflected in documents on file with the Town Clerk, and also as described and presented in the Planning Board report.

Submitted by: Planning Board

MOTION by Selectmen Hanna: I move the Town vote to amend the Grafton Zoning By-Law district entitled "Village and Neighborhood Mixed Use District" and the corresponding maps, density schedules, and use tables, by adding a new district entitled "Worcester Street Neighborhood Center (VMU-WS)" as reflected in documents on file with the Town Clerk, and also as described and presented in the Planning Board report.
The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 32. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend the Grafton Zoning By-Law district entitled "Village and Neighborhood Mixed Use District" and the corresponding maps, density schedules, and use tables, by adding a new district entitled "Transit Village Neighborhood Center (VMU-TV)" as reflected in documents on file with the Town Clerk, and also as described and presented in the Planning Board report.

Submitted by: Planning Board

MOTION by Selectmen Dauphinais: I move the Town vote to amend the Grafton Zoning By-Law district entitled "Village and Neighborhood Mixed Use District" and the corresponding maps, density schedules, and use tables, by adding a new district entitled "Transit Village Neighborhood Center (VMU-TV)" as reflected in documents on file with the Town Clerk, and also as described and presented in the Planning Board report.
The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 33. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning By-Laws to permit Marijuana Retailers as a special permit use as indicated by "S" within the Community Business (CB) Districts

Submitted by: Planning Board

MOTION by Selectmen Thomas: I move the Town vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning By-Laws to permit Marijuana Retailers as a special permit use as indicated by "S" within the Community Business (CB) Districts.
The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A Discussion ensued with Town Meeting members.

Selectmen Hanna asked to move the question.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A vote was taken on the original motion.

The Moderator declared the motion was defeated and did not meet the required two-thirds votes.

ARTICLE 34. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BY-LAW

To see if the Town will vote to amend Section 5.2 entitled "Multi-Family Dwellings" of the Zoning By-Laws by adding ZBL Section 5.2.3 Affordability as follows:

5.2.3 Affordability: For projects greater than eight residential units, projects must include affordable housing units as specified below:

5.2.3.1 Ownership Units. For all Projects containing Homeownership Units, not less than twenty percent (20%) of the total housing units constructed in a Project shall be Affordable.

5.2.3.2 For all Projects containing Rental Units, not less than twenty five percent (25%) of total housing units in any building containing rental units shall be Affordable;

5.2.3.3 For purposes of calculating the number of units of Affordable Housing required within a Project, any fractional unit of 0.5 or greater shall be deemed to constitute a whole unit.

5.2.3.4 Affordable Units shall comply with requirements of Massachusetts Executive Office of Housing and Economic Development requirements for counting towards the Town's Subsidized Housing Inventory.

Submitted by: Planning Board

MOTION by Selectmen Spinney: I move the Town vote to amend Section 5.2 entitled "Multi-Family Dwellings" of the Zoning By-Laws by adding ZBL Section 5.2.3 Affordability as follows:

> 5.2.3 Affordability: For projects greater than eight residential units, projects must include affordable housing units as specified below:
>
> > 5.2.3.1 Ownership Units. For all Projects containing Homeownership Units, not less than twenty percent (20%) of the total housing units constructed in a Project shall be Affordable.
> >
> > 5.2.3.2 For all Projects containing Rental Units, not less than twenty five percent (25%) of total housing units in any building containing rental units shall be Affordable;
> >
> > 5.2.3.3 For purposes of calculating the number of units of Affordable Housing required within a Project, any fractional unit of 0.5 or greater shall be deemed to constitute a whole unit.
> >
> > 5.2.3.4 Affordable Units shall comply with requirements of Massachusetts Executive Office of Housing and Economic Development requirements for counting towards the Town's Subsidized Housing Inventory.

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 35. CITIZENS PETITION – RENAME "BOARD OF SELECTMEN"

To see if the Town will vote to approve changing the name "Board of Selectmen" to "Select Board" and render required text changes to the Town Charter and Town By-Laws as necessary.

Submitted by: Citizen Petition

MOTION by Barry Smith: I move the Town vote to approve changing the name "Board of Selectmen" to "Select Board" and render required text changes to the Town Charter and Town By-Laws as necessary.
The motion was seconded.

Barry Smith spoke briefly on the topic.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 36. CITIZENS PETITION – CAPITAL IMPROVEMENT BY LAW

To see if the Town will vote to create a Capital Improvement By-Law Committee whose function is to create a proposed By Law establishing a Capital Improvement Planning Committee as described in the Grafton town charter. The Committee will research the capital planning function and define in the proposed By Law a strong mandate for the Capital Improvement Planning Committee. The membership of the Capital Improvement By-Law Committee will consist of (1) member of the Board of Selectmen (1) member of the Finance Committee (1) member of the School Committee and (2) members at large to be appointed by the Town Moderator. The Capital Improvement By Law Committee will be dissolved immediately after the 2019 Fall Town Meeting.

Submitted by: Citizen Petition

MOTION by Mat Often: I move the Town vote to create a Capital Improvement By Law Committee whose function is to create a proposed By Law establishing a Capital Improvement Planning Committee as described in the Grafton town charter. The Committee will research the capital planning function and define in the proposed By Law a strong mandate for the Capital Improvement Planning Committee. The membership of the Capital Improvement By Law Committee will consist of (1) member of the Board of Selectmen (1) member of the Finance Committee (1) member of the School Committee and (2) members at large to be appointed by the Town Moderator. The Capital Improvement By Law Committee will be dissolved immediately after the 2019 Fall Town Meeting.
The motion was seconded.
A vote was taken.

The Moderator declared the motion carried.

ARTICLE 37. CITIZENS PETITION – MARIJUANA CULTIVATOR AND PRODUCT MANUFACTURING USES IN VMU ZONING IN SOUTH GRAFTON

To see if the Town will vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning By-Laws to permit marijuana cultivators and marijuana manufacturing within the Village Mixed Use District in South Grafton as printed in the warrant.

Submitted by: Citizen Petition

MOTION by Bob Heavey: I move the Town vote to amend ZBL Section 3.2.3.1 Use Regulation Table of the Zoning By-Laws to permit marijuana cultivators and marijuana manufacturing within the Village Mixed Use District in South Grafton as printed in the warrant.
The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

Bob Heavey spoke briefly on the topic.

A discussion ensued.

A motion was made to move the question.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A vote was taken on the original motion.

The Moderator declared the motion was defeated as it did not meet the required two-thirds votes.

ARTICLE 38. CITIZENS PETITION – POLYSTYRENE REDUCTION BYLAW

To see if the Town will vote to adopt the following Polystyrene Reduction bylaw:
POLYSTYRENE REDUCTION BYLAW
Section 1.
"Director", The Director of Public Health Services or the Town Manager/Board of Selectmen designee. "Disposable Food Service Container" means single-use disposable products for serving or transporting prepared ready-to-consume food or beverages, including without limitation, take-out foods and/or leftovers from partially consumed meals prepared by a food establishment. This includes, but is not limited to, plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids, or utensils. It does not include single-use disposable packaging for unprepared foods.

"Food Establishment" means any operation that stores, prepares packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. Seq., shall be considered a food establishment for purposes of this ordinance.

"Expanded polystyrene" means blown polystyrene (polystyrene that has been expanded or "blown" using a gaseous blowing agent into a solid foam) and expanded and extruded forms, which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques, including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion blow molding (extruded foam polystyrene).

"Prepared Food" means any food or beverage prepared on the food establishment's premises, using any cooking or food preparation technique. Prepared food does not include any raw uncooked meat, fish or eggs unless provided for consumption without

further food preparation. Prepared food may be eaten on or off the food establishment's premises.

SECTION 2.
Food establishments are prohibited from dispensing prepared food to customers in disposable food service containers made from expanded polystyrene.

SECTION 3.
(a) The Director may promulgate rules and regulations to implement this section.
(b) Each Food Establishment as defined in Section 1, above, located in the Town of Grafton shall comply with this by-law.
(c) If it is determined that a violation has occurred the Director shall issue a warning notice to the Food Establishment for the initial violation.

(2) If an additional violation of this by-law has occurred within one year after a warning notice has been issues for an initial violation, the Director shall issue a notice of violation and shall impose a penalty against the Food Establishment.
(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:
A) $50 for the SECOND offense paid within 21 days to the Department of Health.
B) $100 for the THIRD offense and all subsequent offenses.
4) No more than one (1) penalty shall be imposed upon a Food Establishment within a seven (7) calendar day period.
5) A Food Establishment shall have fifteen (15) calendar days after the date that a notice of violation is issued to pay the penalty.
6) All subsequent offenses may be penalized by a non-criminal disposition as provided in the General Laws, Chapter 40, Section 21D.
All of the requirements set forth in this by-law shall take effect January 1, 2020. In the event that compliance with the effective date of this by-law is not feasible for a Food Establishment because of either unavailability of alternative food service containers or economic hardship, the Director may grant a waiver of not more than six months upon application of the owner or owner's representative. The waiver may be extended for one (1) additional six-month period upon showing of continued infeasibility as set forth above.

Submitted by: Citizen Petition

MOTION by Ann Marie Foley: I move the Town vote to adopt the following Polystyrene Reduction bylaw:
POLYSTYRENE REDUCTION BYLAW

Section 1.
"Director", The Director of Public Health Services or the Town Manager/Board of Selectmen designee. "Disposable Food Service Container" means single-use disposable products for serving or transporting prepared ready-to-consume food or beverages, including without limitation, take-out foods and/or leftovers from partially consumed meals prepared by a food establishment. This includes, but is not limited to,

plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids, or utensils. It does not include single-use disposable packaging for unprepared foods.

“Food Establishment” means any operation that stores, prepares packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. Seq., shall be considered a food establishment for purposes of this ordinance.

“Expanded polystyrene” means blown polystyrene (polystyrene that has been expanded or “blown” using a gaseous blowing agent into a solid foam) and expanded and extruded forms, which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques, including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion blow molding (extruded foam polystyrene).

“Prepared Food” means any food or beverage prepared on the food establishment’s premises, using any cooking or food preparation technique. Prepared food does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation. Prepared food may be eaten on or off the food establishment’s premises.

SECTION 2.
Food establishments are prohibited from dispensing prepared food to customers in disposable food service containers made from expanded polystyrene.

SECTION 3.

(a) The Director may promulgate rules and regulations to implement this section.
(b) Each Food Establishment as defined in Section 1, above, located in the Town of Grafton shall comply with this by-law.
(c) If it is determined that a violation has occurred the Director shall issue a warning notice to the Food Establishment for the initial violation.

(2) If an additional violation of this by-law has occurred within one year after a warning notice has been issues for an initial violation, the Director shall issue a notice of violation and shall impose a penalty against the Food Establishment.
(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:
A) $50 for the SECOND offense paid within 21 days to the Department of Health.
B) $100 for the THIRD offense and all subsequent offenses.
4) No more than one (1) penalty shall be imposed upon a Food Establishment within a seven (7) calendar day period.
5) A Food Establishment shall have fifteen (15) calendar days after the date that a notice of violation is issued to pay the penalty.
6) All subsequent offenses may be penalized by a non-criminal disposition as provided in the General Laws, Chapter 40, Section 21D.

All of the requirements set forth in this by-law shall take effect January 1, 2020. In the event that compliance with the effective date of this by-law is not feasible for a Food Establishment because of either unavailability of alternative food service containers or economic hardship, the Director may grant a waiver of not more than six months upon application of the owner or owner's representative. The waiver may be extended for one (1) additional six-month period upon showing of continued infeasibility as set forth above.

The motion was seconded.

A discussion ensued.

A vote was taken.

The Moderator declared the motion carried.

A motion was made to adjourn the meeting at 11:10 pm.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF GRAFTON
SEMI ANNUAL TOWN MEETING
OCTOBER 21, 2019
MINUTES

The Semi-Annual Town Meeting for the Town of Grafton was held on Monday, October 21, 2019 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen, Edward Prisby, led the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Town Clerk, Kandy Lavallee. Representative David Muradian spoke briefly about the House Budget.

Town Clerk, Kandy Lavallee, read the return of the warrant.

Mr. Mead introduced guest speaker and EEE survivor, Cal Grady, who spoke briefly about his experience with EEE.

Tim DeChamps from Central Mass Mosquitos spoke briefly on the topic.

ARTICLE 1. ADJUST FY20 OPERATING BUDGET

To see if the Town will vote to adjust the FY20 budget as follows:

BUDGET TRANSFERS:

AMOUNT:	TRANSFER FROM:	TRANSFER TO:
$4,500	Town Administrator Expenses	Town Administrator Personnel

AND TO APPROPRIATE:

AMOUNT:	ACCOUNT
$11,400	Town Clerk Personnel
$75,000	Health Insurance Personnel
$6,200	Elections & Registration Expenses
$50,000	Municipal Expenses
$17,750	Board of Health Expenses
$32,000	School Department Expenses

And to meet said appropriation, raise and appropriate $192,350 for the purpose of funding the accounts listed above.

Submitted by: Town Administrator

MOTION by Select Board Member Prisby: I move that the Town vote to adjust the FY20 budget as follows:

BUDGET TRANSFERS:

AMOUNT:	TRANSFER FROM:	TRANSFER TO:
$4,500	Town Administrator Expenses	Town Administrator Personnel

AND TO APPROPRIATE:

AMOUNT:	ACCOUNT
$11,400	Town Clerk Personnel
$75,000	Health Insurance Personnel
$6,200	Elections & Registration Expenses
$50,000	Municipal Expenses
$17,750	Board of Health Expenses
$32,000	School Department Expenses

And to meet said appropriation, raise and appropriate $192,350 for the purpose of funding the accounts listed above.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. PRIOR FISCAL YEAR BILLS

To see if the Town will vote to raise and appropriate $493 to pay bills incurred in a prior fiscal year as follows:

Department	Vendor	Amount
DPW	Verizon	$289
DPW	Gatehouse Media	$204

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move that the Town vote to raise and appropriate $493 to pay bills incurred in a prior fiscal year as follows:

Department	Vendor	Amount
DPW	Verizon	$289
DPW	Gatehouse Media	$204

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required nine-tenths vote.

ARTICLE 3. FIRE DEPARTMENT RETIREMENT

To see if the Town will vote to raise and appropriate $25,000 to fund the Fire Department Retirement Account.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move that the Town vote to raise and appropriate $25,000 to fund the Fire Department Retirement Account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. SICK AND VACTION BUYBACK

To see if the Town will vote to pass over this article.

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move that the Town vote to pass over this article.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. CISCO HOMESTEAD

To see if the Town will vote to appropriate $45,000 from the CPC Historical Reserve Account for the purpose of creating interior plans, drawings, and architectural specifications for the interior restoration of the Cisco Homestead located on the Nipmuc Reservation, 80 Brigham Hill Rd, Grafton, MA with funds to be expended by June 30, 2021.

Submitted by: Community Preservation Committee

Motion was made by Select Board Member Prisby: I move that the Town vote to appropriate $45,000 from the CPC Historical Reserve Account for the purpose of creating interior plans, drawings, and architectural specifications for the interior restoration of the Cisco Homestead located on the Nipmuc Reservation, 80 Brigham Hill Rd, Grafton, MA with funds to be expended by June 30, 2021.

The motion was seconded.

A discussion ensued by Town Meeting members.

Rae Gould, Representative for Nipmuc Nation spoke briefly on the topic.

An amended motion was made by Bill Hanley, to appropriate $27,500 from the CPC Historical Reserve Account for the purpose of creating interior plans, drawings, and architectural specifications for the interior restoration of the Cisco Homestead located on the Nipmuc Reservation, 80 Brigham Hill Rd, Grafton, MA with funds to be expended by June 30, 2021.

The Moderator declared the amended motion out of order because the Community Preservation Committee is the only one allowed to make amendments to a CPC article.

A vote was taken on the original motion.

The Moderator declared the motion carried.

ARTICLE 6. CPC AFFORDABLE HOUSING RESERVE

To see if the Town will vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Affordable Housing.

Submitted by: Community Preservation Committee

MOTION by Select Board Member Thomas: I move the Town vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Affordable Housing.
The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. CPC OPEN SPACE RESERVE

To see if the Town will vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Open Space.

Submitted by: Community Preservation Committee

MOTION by Select Board Member Carlson: I move the Town vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Open Space.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. CPC HISTORIC PRESERVATION RESERVE

To see if the Town will vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Historic Preservation.

Submitted by: Community Preservation Committee

MOTION by Select Board Member DeFazio: I move the Town vote to reserve $53,957 from FY2020 Community Preservation Fund revenues for Historic Preservation.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9. FUND FOR CPC PURPOSES

To see if the Town will vote to appropriate $273,750 from FY2020 Community Preservation Fund revenues for FY2020 Community Preservation Fund purposes.

Submitted by: Community Preservation Committee

MOTION by Select Board Member Prisby: I move the Town vote to appropriate $273,750 from FY2020 Community Preservation Fund revenues for FY2020 Community Preservation Fund purposes.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 10. CPC BASELINE REPORTS

To see if the Town will vote to appropriate $4,000 from the Open Space Reserve Account for the purpose of creating baseline reports for Conservation Restrictions held by the Grafton Land Trust on the Great Meadows Gateway parcel and the Robinson Chapter 61B withdrawal purchase recently added to the Silver Lake Conservation Area, with funds to be expended by June 30, 2021.

Submitted by: Community Preservation Committee

MOTION by Select Board Member Thomas: I move the Town vote to appropriate $4,000 from the Open Space Reserve Account for the purpose of creating baseline reports for Conservation Restrictions held by the Grafton Land Trust on the Great Meadows Gateway parcel and the Robinson Chapter 61B withdrawal purchase recently added to the Silver Lake Conservation Area, with funds to be expended by June 30, 2021.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 11. BASELINE REPORTS FOR CPC

To see if the town will vote to appropriate $4,000 from the Open Space Reserve Account for the purpose of creating baseline reports for Conservation Restrictions held by the Grafton Land Trust on the Webber and Mazza Farm parcels, with funds to be expended by June 30, 2021.

Submitted by: Community Preservation Committee

MOTION by Select Board Member Carlson: I move the Town vote to appropriate $4,000 from the Open Space Reserve Account for the purpose of creating baseline reports for Conservation Restrictions held by the Grafton Land Trust on the Webber and Mazza Farm parcels, with funds to be expended by June 30, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 12. BORROWING TO PAY ADDITIONAL COSTS OF COMPLETING THE DEPARTMENT OF PUBLIC WORKS FACILITY PROJECT.

To see if the Town will vote to appropriate $1,000,000 to pay the cost of completing the Department of Public Works facility project, which project was originally authorized by vote of the Town under Article 11 of the Warrant at the Annual Town Meeting held on May 8, 2017, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move that the Town vote to appropriate $1,000,000 to pay the cost of completing the Department of Public Works facility project, which project was originally authorized by vote of the Town under Article 11 of the Warrant at the Annual Town Meeting held on May 8, 2017, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The motion was seconded.

John Bechard, Chairman of the DPW Facility Committee gave a brief slideshow on the topic.

A discussion ensued by Town Meeting members.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 13. ROAD IMPROVEMENT STABILIZATION FUND

To see if the Town will vote to transfer $1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Select Board

Submitted by: Town Administrator

MOTION by Select Board Member Prisby: I move the Town vote to transfer $1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Select Board.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 14. LONG RANGE TREE REMOVAL/REPLACEMENT ACCOUNT

To see if the Town will vote to establish a Long-Range Tree Removal/Replacement Account, to be spent at the direction of the Select Board, and to release from the overlay account $200,000 for the purposes of removing and replacing trees throughout the town.

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move the Town vote to establish a Long Range Tree Removal/Replacement Account, to be spent at the direction of the Select Board, and to release from the overlay account $200,000 for the purposes of removing and replacing trees throughout the town.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 15. DEROSIERS LANDING ROADWAY ACCEPTANCE

To see if the Town will vote to accept the roadways and associated utilities and easements in the Dendee Acres Subdivision known as Derosiers Landing.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move the Town vote to accept the roadways and associated utilities and easements in the Dendee Acres Subdivision known as Derosiers Landing.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. ELECTRIC AGGREGATION ADDER REVOLVING ACCOUNT

To see if the Town will vote to amend Article 39 of the Grafton General Bylaws as previously approved in Article 9A of the May 2018 Annual Town Meeting Warrant to include an account entitled "Electric Aggregation Energy Adder" to be spent at the direction of the Town Administrator for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws hereto approved.

Board/Department/Officer authorized to expend:	**Revenue Source**	**Funds may be expended only for:**	**FISCAL YEARS**
Town Administrator	Electric aggregation energy adder	Sustainability initiatives	Fiscal Year 2020 and subsequent years

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move the Town vote to amend Article 39 of the Grafton General Bylaws as previously approved in Article 9A of the May 2018 Annual Town Meeting Warrant to include an account entitled "Electric Aggregation Energy Adder" to be spent at the direction of the Town Administrator for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws hereto approved.

Board/Department/Officer authorized to expend:	**Revenue Source**	**Funds may be expended only for:**	**FISCAL YEARS**
Town Administrator	Electric aggregation energy adder	Sustainability initiatives	Fiscal Year 2020 and subsequent years

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 17. ELECTRIC AGGREGATION ADDER REVOLVING ACCOUNT SPENDING LIMIT

To see if the Town will vote to authorize the total expenditures for the following revolving funds, not to exceed $75,000, for the purposes of providing electric aggregation funds pursuant to G.L. c. 44 Section 53E ½ for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws heretofore approved.

Board/Department/Officer authorized to expend:	Spending Limit
Town Administrator	$75,000

Submitted by: Town Administrator

MOTION by Select Board Member Prisby: I move the Town vote to authorize the total expenditures for the following revolving funds, not to exceed $75,000, for the purposes of providing electric aggregation funds pursuant to G.L. c. 44 Section 53E ½ for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws heretofore approved.

Board/Department/Officer authorized to expend:	Spending Limit
Town Administrator	$75,000

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 18. DRAINAGE EASEMENTS, ADAMS ROAD

To see if the Town will vote I move that the Town vote to authorize the Select Board to acquire by gift, purchase, or taking, certain temporary and permanent easements to real property abutting Adams Road and in Lot 38, that are necessary for laying sewers or drains, the survey and legal descriptions of which are shown on the plan on file at the Office of the Town Clerk and available on the Town's website.

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move that the Town vote to authorize the Select Board to acquire by gift, purchase, or taking, certain temporary and permanent easements to real property abutting Adams Road and in Lot 38, that are necessary for laying sewers or drains, the survey and legal descriptions of which are shown on the plan on file at the Office of the Town Clerk and available on the Town's website.

The motion was seconded.

Finance Committee Chair, Mathew Often, advised that the Finance Committee had reconsidered and now supports passage of Article 18 & 19.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

ARTICLE 19. ADAMS ROAD DRAINAGE PROJECT

To see if the Town will vote **to** transfer $130,000 from free cash to be spent at the direction of the Select Board for the purposes of upgrading and installing drainage along Adams Road and on any easements on abutting properties.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move the Town vote to transfer $130,000 from free cash to be spent at the direction of the Select Board for the purposes of upgrading and installing drainage along Adams Road and on any easements on abutting properties.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 20. TOWN CHARTER AMENDMENTS

To see if the Town will vote to amend the Town Charter pursuant to Town Meeting's vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words "Board of Selectmen" wherever those words appear with the words, "Select Board" as shown on the revised copy of the Town Charter on file at the Town Clerk's Office.

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move the Town vote to amend the Town Charter pursuant to Town Meeting's vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words "Board of Selectmen" wherever those

words appear with the words, “Select Board” as shown on the revised copy of the Town Charter on file at the Town Clerk’s Office.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 21. TOWN GENERAL BYLAW AMENDMENTS

To see if the Town will vote to amend the General Bylaw pursuant to Town Meeting’s vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words “Board of Selectmen” wherever those words appear with the words, “Select Board” as shown on the revised copy of the General Bylaws on file at the Town Clerk’s Office.

Submitted by: Town Administrator

MOTION by Select Board Member Prisby: I move the Town vote to amend the General Bylaw pursuant to Town Meeting’s vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words “Board of Selectmen” wherever those words appear with the words, “Select Board” as shown on the revised copy of the General Bylaws on file at the Town Clerk’s Office.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 22. TOWN ZONINIG BYLAW AMENDMENTS

To see if the Town will vote to amend the Zoning Bylaw pursuant to Town Meeting’s vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words “Board of Selectmen” wherever those words appear with the words, “Select Board” as shown on the revised copy of the Zoning Bylaws on file at the Town Clerk’s Office

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move the Town vote to amend the Zoning Bylaw pursuant to Town Meeting’s vote on Article 35 of the May 13, 2019 Annual Town Meeting Warrant by replacing the words “Board of Selectmen” wherever those words appear with the words, “Select Board” as shown on the revised copy of the Zoning Bylaws on file at the Town Clerk’s Office.

The motion was seconded.

David Robbins, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds votes.

ARTICLE 23. ADDITIONAL COMPENSATION FOR TOWN CLERK

To see if the Town will vote to accept MGL Ch. 41, Sec. 19k, allowing for additional compensation for Town Clerk's based on the requirements set forth in the law.

Submitted by: Town Clerk

MOTION by Select Board Member Carlson: I move that the Town vote to accept MGL Ch. 41, Sec. 19k, allowing for additional compensation for Town Clerk's based on the requirements set forth in the law.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 24. CAPITAL IMPROVEMENT PLANNING COMMITTEE BYLAW

To see if the Town will vote to enact the following Town General Bylaw:

Capital Improvement Planning Committee
Purpose
The committee shall study the requirements and needs for Capital Improvement in the Town of Grafton. The committee shall advise the Town Administrator, Select Board, and Finance Committee on the results of its work.

Establishment and Membership
There shall be a Capital Improvement Planning Committee, henceforth abbreviated CIPC, comprising seven (7) members. Three (3) members shall be chosen by their respective boards as follows: one member each from the Finance Committee, School Committee and Board of Selectmen; and four citizens at-large appointed by the Town Moderator. Each citizen-at-large member shall serve a two (2) year term. The Town Administrator and Superintendent of Schools, or their designated representatives, will be non-voting members. All voting members shall be registered voters of the Town of Grafton. Said Committee shall choose its own officers, set its own rules and shall serve without pay. Any vacancies shall be filled in the same manner as the original appointment and persons appointed to fill vacancies shall serve for the remainder of his predecessor's term of office.

Definitions

A. Capital Improvement.
   Any acquisition, lease or transfer of land; or building
   Any acquisition, lease or transfer of motor vehicles
   Any acquisition or lease of any single item of equipment with a total cost of $10,000 or more, and a substantial useful life of at least five (5) years
   Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installations, playgrounds, parks and substantially similar public works, or for a facility, structure or a utility appurtenant to any of the same with a total cost of $10,000 or more.
B. Capital Budget. A one (1) year plan of estimated capital improvements and the method of financing them.
C. CIPC Five Year Plan. An annual report assembled by the committee including recommendations for capital improvements for the following five (5) fiscal years. The report shall be submitted by December 1st to Finance Committee, the Select Board and Town Administrator for consideration and preparation of the Capital Budget.
D. Capital Package. All capital project submission forms completed by departments and submitted to the Town Administrator to be reviewed by Capital Improvement Planning Committee.

Charge

The Capital Improvement Planning Committee is charged with carrying out the following duties, as appropriate, to fulfill its purpose:

A. Maintain the CIPC Five Year Plan
B. Review proposed capital projects in the Capital Package, or as necessary outside the budget process
C. Recommend an annual capital budget
D. Monitor the delivery of approved projects
E. Research published best practices related to capital improvement planning
F. Recommend tools, processes, and policies that relate to capital planning and budgeting that can be approved by the Select Board
G. Any other relevant initiatives related to capital planning

Capital Request Submission Requirements

A. All proposed capital improvements shall be submitted by departments in writing to the Town Administrator for inclusion in the capital improvement program. All submissions must be received no later than August 15 for consideration in the capital budget for the following fiscal year.
B. The Town Administrator compiles all submission requests into a comprehensive capital package. The capital package is given to the Capital Improvement Planning Committee for review, including all original submission forms received from departments. The capital package shall be provided by the Town Administrator to CIPC by September 1.

Submitted by: Capital Improvement Bylaw Study Committee

MOTION by Select Board Member DeFazio: I move that the Town vote to enact the following Town General Bylaw:

Capital Improvement Planning Committee
Purpose
The committee shall study the requirements and needs for Capital Improvement in the Town of Grafton. The committee shall advise the Town Administrator, Select Board, and Finance Committee on the results of its work.

Establishment and Membership
There shall be a Capital Improvement Planning Committee, henceforth abbreviated CIPC, comprising seven (7) members. Three (3) members shall be chosen by their respective boards as follows: one member each from the Finance Committee, School Committee and Board of Selectmen; and four citizens at-large appointed by the Town Moderator. Each citizen-at-large member shall serve a two (2) year term. The Town Administrator and Superintendent of Schools, or their designated representatives, will be non-voting members. All voting members shall be registered voters of the Town of Grafton. Said Committee shall choose its own officers, set its own rules and shall serve without pay. Any vacancies shall be filled in the same manner as the original appointment and persons appointed to fill vacancies shall serve for the remainder of his predecessor's term of office.

Definitions

A. Capital Improvement.
   Any acquisition, lease or transfer of land; or building,
   Any acquisition, lease or transfer of motor vehicles
   Any acquisition or lease of any single item of equipment with a total cost of $10,000 or more, and a substantial useful life of at least five (5) years
   Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installations, playgrounds, parks and substantially similar public works, or for a facility, structure or a utility appurtenant to any of the same with a total cost of $10,000 or more.
B. Capital Budget. A one (1) year plan of estimated capital improvements and the method of financing them.
C. CIPC Five Year Plan. An annual report assembled by the committee including recommendations for capital improvements for the following five (5) fiscal years. The report shall be submitted by December 1st to Finance Committee, the Select Board and Town Administrator for consideration and preparation of the Capital Budget.
E. Capital Package. All capital project submission forms completed by departments and submitted to the Town Administrator to be reviewed by Capital Improvement Planning Committee.

Charge
The Capital Improvement Planning Committee is charged with carrying out the following duties, as appropriate, to fulfill its purpose:

H. Maintain the CIPC Five Year Plan
I. Review proposed capital projects in the Capital Package, or as necessary outside the budget process
J. Recommend an annual capital budget
K. Monitor the delivery of approved projects
L. Research published best practices related to capital improvement planning
M. Recommend tools, processes, and policies that relate to capital planning and budgeting that can be approved by the Select Board
N. Any other relevant initiatives related to capital planning

Capital Request Submission Requirements

C. All proposed capital improvements shall be submitted by departments in writing to the Town Administrator for inclusion in the capital improvement program. All submissions must be received no later than August 15 for consideration in the capital budget for the following fiscal year.
D. The Town Administrator compiles all submission requests into a comprehensive capital package. The capital package is given to the Capital Improvement Planning Committee for review, including all original submission forms received from departments. The capital package shall be provided by the Town Administrator to CIPC by September 1.

The motion was seconded.

Colleen Roy, Capital Improvement Planning Committee Member, gave a brief presentation on the topic.

An amended motion was made by Paul Scarlett, to add that all CPA funded projects are excluded in two places specifically under section A:

Definitions

A. Capital Improvement.
   Any acquisition, lease or transfer of land; or building, **except those funded through CPA monies**
   Any acquisition, lease or transfer of motor vehicles
   Any acquisition or lease of any single item of equipment with a total cost of $10,000 or more, and a substantial useful life of at least five (5) years
   Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installations, playgrounds, parks and substantially similar public works, or for a facility, structure or a utility appurtenant to any of the same with a total cost of $10,000 or more, **except those funded through CPA monies.**

The amended motion was seconded.

A motion was made to the move the question.

A vote was taken by hand.

A vote was taken on the amended motion.

The Moderator declared the amended motion defeated.

A discussion ensued between Town Meeting members.

Another amended motion was made by Tim Rodrique, to change the amounts from $10,000 to $50,000 in two places:

Definitions

A. Capital Improvement.
   Any acquisition, lease or transfer of land; or building
   Any acquisition, lease or transfer of motor vehicles
   Any acquisition or lease of any single item of equipment with a total cost of **$50,000** or more, and a substantial useful life of at least five (5) years
   Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installations, playgrounds, parks and substantially similar public works, or for a facility, structure or a utility appurtenant to any of the same with a total cost of **$50,000** or more.

The amended motion was seconded.

A discussion ensued between Town Meeting members.

A vote was taken.

The Moderator declared the amended motion defeated.

A motion was made to the move the question.

A vote was taken by hand count.

The Moderator declared the motion carried.

A vote was taken on the original motion.

The Moderator declared the motion defeated.

ARTICLE 25. MOSQUITO CONTROL

To see if the Town will vote to become a member of the Central Massachusetts Mosquito Control Project, pursuant to MGL c. 252, § 5A and other applicable sections of said law.

Submitted by: Board of Health

MOTION by Select Board Member Prisby: I move the Town vote to become a member of the Central Massachusetts Mosquito Control Project, pursuant to MGL c. 252, § 5A and other applicable sections of said law

The motion was seconded.

Deb Chouinard, Board of Health Member, spoke briefly on the topic.

A discussion ensued between Town Meeting members.

Sam Tellford III, Professor of Infectious Disease, spoke briefly on the topic.

A motion to move the question was made.

A vote by hand count was taken.

The Moderator declared the question moved.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 26. 7 INSTITUTE ROAD REAR CELL TOWER LEASE/PURCHASE

To see if the Town will vote to dispose of 7 Institute Road Rear by sale, lease of up to 30 years, or other terms deemed in the Town's best interests by the Select Board, for purposes of locating a cellular tower thereon.

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move that the Town vote to dispose of 7 Institute Road Rear by sale, lease of up to 30 years, or other terms deemed in the Town's best interests by the Select Board, for purposes of locating a cellular tower thereon.
The motion was seconded.

Timothy McInerney, Town Administrator, spoke briefly on the topic.

A discussion ensued between Town Meeting members.

The Moderator spoke to Town Meeting members to clarify how voting would affect the article.

A vote was taken.

The Moderator declared the motion was defeated as it did not meet the required two-thirds votes.

ARTICLE 27. SEWER DEPARTMENT MAJOR EQUIPMENT REPAIR/REPLACEMENT

To see if the Town will vote to transfer the sum of $100,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Major Equipment Repair/Replacement" Account #25-800-6440-6069

Submitted by: Board of Sewer Commissioners

MOTION by Select Board Member Carlson: I move the Town vote to transfer the sum of $100,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Major Equipment Repair/Replacement" Account #25-800-6440-6069.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 28. SEWER DEPARTMENT PLANT UPGRADE/EXPANSION

To see if the Town will vote to transfer the sum of $400,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.

Submitted by: Board of Sewer Commissioners

MOTION by Select Board Member DeFazio: I move the Town vote to transfer the sum of $400,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.
The motion was seconded.
A vote was taken.

The Moderator declared the motion carried.

ARTICLE 29. SEWER DEPARTMENT INFLOW & INFILTRATION INSPECTION & REPAIR

To see if the Town will vote to transfer the sum of $100,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Inflow & Infiltration and Repair" #25-800-6440-6288.

Submitted by: Board of Sewer Commissioners

MOTION by Select Board Member Prisby: I move the Town vote to transfer the sum of $100,000 from Sewer Retained Earnings Account #25-045-1-3590-5-0 to account entitled "Inflow & Infiltration and Repair" #25-800-6440-6288.
The motion was seconded.
A vote was taken.

The Moderator declared the motion carried.

ARTICLE 30. FUND VARIOUS STABILIZATION ACCOUNTS

To see if the Town will vote to pass over this article.

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move the Town vote to pass over this article.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A motion was made to adjourn the meeting at 10: 29 pm.

The motion was seconded.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,
Kandy L. Lavallee
Town Clerk

OFFICAL LOCAL ELECTION RESULTS						
	May 21, 2019					
OFFICE	**Prec 1**	**Prec 2**	**Prec 3**	**Prec 4**	**Prec 5**	**TOTAL**
Board of Selectmen - 3 yr. term (vote for two)						
Sargon Kenneth Hanna	115	171	222	131	228	867
Peter R. Carlson	178	224	228	185	253	1068
Doreen Mooza DeFazio	156	229	277	171	262	1095
Write-ins						
Max Walker	1					1
Clarence W. Emerson	1					1
Michael Swift		3				3
Emily G Dame		1				1
Peter Adams			1		1	2
Amy Simpson				1		1
Emily Curewitz					1	1
Blanks	103	126	136	112	149	626
Total	**554**	**754**	**864**	**600**	**894**	3666
School Committee - 3 yr. term (vote for two)						
Jennifer O. Connelly	188	252	304	174	295	1213
Amy L. Marr	158	223	254	189	242	1066
Write-ins						
Terri Turgon	2					2
Damian Sugure	2	1	2		1	6
Catherin Williams	1					1
C. Montgomery Burns	1					1
Heather Rielly	1					1
Nancy Goodspeed		1				1
Teri Turgeon		1	1			2
Amy Gouveria		1				1
Jodi Greene			1			1
Roger Trahan			1			1
Beth Concough			1			1
Ann Marie Foley			1			1
Donna Trainor			1			1
Peter Carlson			1			1

School Committee - 3 yr. term (vote for two)						
John Snow			1			1
Chris LeMay			1			1
Amy Chagnon				1		1
Christine Mercano				1		1
Glen Tynan				1		1
Harry Solomon					1	1
Rebecca Miner					1	1
Amy Carroll					2	2
Katherine Sonnett					2	2
Blanks	201	275	295	234	350	1355
Total	**554**	**754**	**864**	**600**	**894**	3666
Planning Board - 3 yrs. Term (vote for two)						
David C. Robbins	204	276	278	180	293	1231
Write-ins						
Douglas Michael Aronson		2			1	3
Justin Wood	26	31	28	21	20	126
Pankaj Gupta	2	0	59	41	20	122
Prabhu Balaji Venkataraman	7	17	67	47	32	170
Jeremy Graves	1					1
Angelea Davison	2			1		3
Paul Wood	1					1
Kevin Gallagher	1					1
Stephen Qualley	1					1
Kate Brown	1				1	2
Cameron Summerside	2	2	1			5
Mark David		1				1
Justin Hollander		1				1
Tracy Lovvorn			1			1
Justin Woods		2	1			3
Phuabad			1			1
Peter Carlson			1			1
Robert Foley Jr			1			1
Nick Hitchings			1			1
Donald Chouinard			1			1
Dave Rice			1			1
Robert Nault			1	1		2
Chase Heck				1		1
Michael Goulet				2		2

Planning Board - 3 yrs. Term (vote for two)						
Peter Adams				1		1
Glenn Anderson					1	1
Mark Prunier					1	1
Donald Trump					1	1
Mitt Romney					1	1
Steve Stratton					1	1
John Carlson					1	1
Nicky Ashmore					1	1
Jayce Keeler					1	1
John Anderson					1	1
Blanks	306	422	422	305	518	1973
Total	**554**	**754**	**864**	**600**	**894**	3666
Board of Library Trustees - 3 yr. term (vote for three)						
Dana M. Wilson	189	257	303	181	288	1218
Daniela Sharma	148	211	261	161	235	1016
Write-ins						
Ellen Dowling	1					1
Kate Brown	8	11	5	13	8	45
Cathryn Williams	1					1
Roger Dauphanias	1					1
Jim Sullivan		1				1
Kenneth Maruzile			1			1
Caryn Francese					1	1
Blanks	206	274	294	245	362	1381
Total	**554**	**754**	**864**	**600**	**894**	3666
Board of Library Trustees - 1 yr. term to fill a vacancy (vote for one)						
Write-ins						
Katie Brown	25	24	37	16	21	123
Amy Marr	1					1
Justin Wood	1					1
John Dowling	1					1
Kevin Gallagher	1					1
Matthew DeVeau	1					1
Clarence W. Emerson	1					1

Board of Library Trustees - 1 yr. term to fill a vacancy (vote for one)						
Cherilyn Reno	1					1
Angelia Davison	1					1
Brook Padgett		1				1
Wendy Reid		1				1
Nicholas Hitchings		1				1
M. Featherstone		1				1
Mark David		1				1
Samer Aleid		1				1
Jim Sullivan		2				2
Seda Alex		2				2
Elizabeth Coveney		1				1
Vicki Triolo		1				1
Alexis Henry		1				1
Kieth Coveney		2				2
Carrie Hogan			1			1
Carl Donadio			1			1
Katie Merde			1			1
James Koshivos			1			1
John Kates			1			1
Sheila Rowson			2			2
Mary Smith			1			1
Laura Cormier			1			1
Labbe			1			1
Kathy Burke			1			1
Wendy Reid			1			1
Daniela Sharma				1		1
Sucharitha Kalwasa				1		1
Maureen Mero				1		1
Frank Rizzo				1		1
Carol Zimba				1		1
Aaron Swartz					1	1
Barry Coonan					1	1
Peter R Carlson					1	1
Craig Smith					1	1
John D. Forte					1	1
Jennifer Germain					1	1
Caryn Hanna					1	1
Jon Zujewski					1	1
Andrew Desrosiers					1	1
Harold Dix					1	1
Jayce Keeler					1	1
Richard Forrest					1	1
Dick Solomon					1	1

Board of Library Trustees - 1 yr. term to fill a vacancy (vote for one)						
Blanks	244	338	383	279	413	1657
Total	**277**	**377**	**432**	**300**	**447**	1833
Town Clerk - 3 yr. term (vote for one)						
-						
Kandy Leigh Lavallee	173	251	284	192	294	1194
Jennifer S. Paluzzi	84	103	116	92	124	519
Write-ins	0	0	0	0		0
Blanks	20	23	32	16	29	120
Total	**277**	**377**	**432**	**300**	**447**	1833
-						
Housing Authority - 5 yr. term (vote for one)						
Shawn McAvey						
	215	279	316	206	296	1312
Write-ins						
						0
George Mahassel Sr.						
Richard Forrest		1				1
Jon Zujewski					1	1
					1	1
Blanks						
Total	62	97	116	94	149	518
	277	**377**	**432**	**300**	**447**	1833

OFFICAL LOCAL ELECTION RESULTS						
	10/29/2019					
OFFICE	**Prec 1**	**Prec 2**	**Prec 3**	**Prec 4**	**Prec 5**	**TOTAL**
Select Board -to fill a vacancy (vote for one)						
Lisa D. Rice	109	141	152	112	174	688
Donna K. Stock	100	175	188	126	197	786
Write-ins						0
						0
Lindsey Fox				1		1
Peter Adams				1		1
Tyler Alcock					1	1
Dan Fitzgerald					1	1
Blanks	0	0	1	0	0	1
Total	**209**	**316**	**341**	**240**	**373**	1479

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REPORT OF THE TOWN COUNSEL

This has been another busy legal year in Grafton. We have been working with your excellent town staff on a number of projects, protecting the interests of the Town and its residents. For example, Grafton's municipal energy aggregation provider, which had agreed to a three-year fixed rate for Grafton residents, attempted to raise those rates before the end of the contract term, claiming it was entitled to do so under the terms of the contract. In response, we joined forces with town counsel in other affected towns and, after several months of legal proceedings and negotiations, prevailed on behalf of Grafton's rate payers. We worked closely with the Sewer Department and the Town's engineer to help defeat a bid protest from a vendor who worked on the Wastewater Treatment Plant upgrades. We have worked to keep the Town's two current building projects - the Library expansion and the new Department of Public Works building - moving forward from a legal standpoint. We have also assisted the Town in several land transactions, acquiring land for town purposes and selling land for which the Town had no use.

In terms of litigation, we have continued to assist the Building and Conservation Departments with enforcement efforts when zoning or conservation laws are being violated. We have just begun working on an appeal of the Planning Board's denial of a request for a waiver with regard to a proposed multi-family development near Grafton Common.

We have continued to take a proactive, hands-on approach in the provision of accessible, high-quality legal services. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We have continued our practice of holding office hours at Town Hall, during which we regularly meet with Town staff to answer questions, become apprised of up-coming issues, and receive updates about on-going matters. These office hours have remained a key component on the smooth and efficient handling of both routine and non-routine legal matters, and have kept our working relationship with the Town's staff strong.

During the past year, we have also provided day-to-day legal services to Town officials and staff, such as: review of contracts and other legal documents; drafted warrant articles, by-laws, regulations, leases, deeds, and other documents; given verbal and written opinions regarding ethics issues, tax exemption issues, bond issues, procurement issues, ethics issues, Board of Health issues, Conservation Commission issues, environmental issues, Planning Board issues, Community Preservation issues, zoning issues, matters related to the Americans with Disabilities Act, and various other matters; and attend town meetings and other meetings upon request.

I have met many Grafton residents through my almost 13 years in this position. It is truly my pleasure to serve as your Town Counsel. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Respectfully submitted,

Ginny Sinkel Kremer, Esq.

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT
Fiscal Year 2019 Annual Report
July 1, 2018-June 30, 2019

A Message from the Superintendent Director:
This year's Annual Report provides an ideal opportunity, which has become our custom, to go beyond the facts and figures of our operation and share vignettes of our student success stories and District achievements that capture the essence of our mission.

We truly value and appreciate your ongoing investment and personal support of your multiple municipality school system; it is invaluable. Thanks to you and the consistent work of our District School Committee and instructional team, our students continue to experience a vocational-technical education like no other.

Serving as a vibrant example of how BVT prepares its students to embrace lifelong learning, and finding and pursuing one's passion, I am pleased to introduce you to, Harry P. Cooper, Jr., one of our many alumni (and traveling tradesman) who reconnected with us. What makes Harry's story unique to us is that while he graduated in 1972 and recently retired from the Central Intelligence Agency, he is getting ready to launch his encore and prepare for his second act. Harry has put to use his training in so many ways since graduating, that he never lost sight of the value of his vocational-technical education. Harry credits BVT for giving him the skills and confidence that have served him well for the last 50 years, propelling him to travel the world and achieve a career beyond his wildest expectations.

It is our sincere hope that his story will encourage those choosing to pursue a vocational education to know that the trade learned is not the limit, but just the beginning. An education is one's passport to the world! The vast array of skills our students learn while at BVT ensures that they are prepared for whatever comes next.

We are proud to be on the front line, pioneering new learning models that are transforming education in new and exciting ways.

Dr. Michael F. Fitzpatrick Superintendent-Director

Alumni Profile: Harry P. Cooper, Jr., Class of 1972

Passport to the World

Harry Cooper did not set out to be a world traveler. From a humble beginning, his mission was simple: to learn a trade, and secure a job. So that's just what he intended to do and that is where this success journey begins.

The idea of pursuing a vocational education came about when Harry's 8th-grade teacher recommended that he apply to BVT in 1968. Harry went home to speak with his father about this opportunity.

"My father - who had a 6th-grade education and worked as a laborer in a foundry to provide for our family of four - firmly believed that his peers who had learned a trade, always did better than he did as a common laborer," said Harry. "I recall him saying, Harry, you know they will always need carpenters. Go, earn a trade, and then if you decide to do something else, you'll always have that trade to fall back on."

With that advice, Harry traveled to BVT from Millville to visit the school. At that time, Millville had particularly low enrollment numbers for BVT. Harry chose to apply to our Carpentry program on his father's recommendation, and learned a few months later, to his surprise and delight, that he was accepted.

"Having the opportunity to attend BVT was an honor," said Harry. "Probably the biggest difference then, BVT was an all-boys school. Girls were not permitted to apply. We had some intramural sports but did not compete athletically with other schools. The focus was on the vocational programs while meeting the requirements for a high school diploma."

As a freshman, Harry participated in a six-week exploratory program where he was assigned to Drafting, Machine Shop, and Welding. For each trade, he spent one week in related and the other week in shop. "I often rely on my BVT training, but recently I've re-learned many of those skills I had originally learned during exploratory in the Welding program. I now live on a small farm, where I put those welding skills
to good use," said Harry.

Having no prior trade experience, Harry found that pursuing his trade was challenging and keeping up with his classmates was difficult at first, but rewarding. He discovered that some of his classmates had previous trade experience working in the family business during the summer. "While I had to work hard to compete at BVT, my classmates and teachers helped me every step of the way. I remember that my instructors were amazing people who had very accomplished careers, loved teaching, and passing their knowledge on to us students. They led by example and left a lasting impression on me," said Harry.

As a senior in Carpentry, Harry took part in co-op and worked as an assistant at a local cabinet shop in Blackstone. Upon graduation he transitioned smoothly from primarily part-time apprenticeship to full-time work, earning a little more than the minimum wage of $1.65/hour. “My parents expected me to get a job after high school, so I continued working in the cabinet shop as a helper while envisioning the day I would be a full-fledged cabinet maker. However, the shop owner didn’t want me to learn everything about cabinet making, because he had two such apprentices leave and open a competing business. It was that lack of opportunity that made me ponder my future and ultimately spurred my decision to join the Navy,” said Harry.

My father had enlisted in the Navy during WW-II and was a member of a Seabee unit assigned to the
5th Marine Division and participated in the Battle of Iwo Jima. He was impressed with the tradespeople the Seabees recruited who did construction on Iwo Jima once the invasion was over. So when I spoke with him about maybe joining the military rather than being drafted, he naturally suggested the Seabees,” said Harry. Harry found that BVT gave him the confidence and courage to adapt, change, and pursue new opportunities. In 1972, against the backdrop of the Vietnam War, Harry enlisted in the Navy. “Looking back, said Harry, I don’t think my parents really understood, until after my basic and advanced training, that I could go to Vietnam. By then, the war was quite real, and many of my colleagues did go to Vietnam. By literally the luck of the draw, I was assigned to the unit responsible for South Pole construction, and I did not go to Vietnam. For those of us veterans who were trained for war, but never went, there is a bit of disappointment in having drawn a non-war assignment.”

During my enlistment, I rose from laborer to crew leader. I completed residential construction on US Navy housing projects, including framing, drywall, roof construction, interior finish, concrete, and masonry, with an opportunity to see the world and work in some truly unique locations. “Having the chance to live and work in Antarctica, the southernmost place on earth, was the most fantastic experience in my professional life,” said Harry.

“The South Pole sits on almost 9,000 feet of snow/ice. I spent six months there working in the harshest climate on the planet. I was assigned to lead interior finish crews to construct three modular buildings inside a geodesic dome at temperatures that range from a low - 75F for a high of +13F. These modular units would later serve as a research community for the next three decades. We lived in tents while building the station and worked 12-hour shifts six days a week with most Sundays off,” said Harry.

At the pole, said Harry, the sky is the bluest blue you have ever seen. Imagine a deep blue sky meeting the white snow that extends to the horizon in every direction. It’s breathtaking! There is no indigenous life at the South Pole, and when you get beyond the sound of the generators, you can hear your heart beating. During the summer, the sun circles once a day, but does not set.”

After spending six months working in the harshest climate on the planet, Harry was then assigned to work where it never snows. Trading in his snowsuit for a diving suit, Bermuda was his next destination, where he would spend nine months supervising a team to build underwater forms and pour concrete for a seawall project.

My aspiration when I first joined the Navy was to do well, and one-day pursue college through my GI Bill," said Harry. After four years with the Seabees, Harry transitioned to civilian life with plans of becoming a vocational teacher. He furthered his education at Central Michigan University with a Bachelor's degree in education and also completed a Master's degree in Industrial Management.

Unfortunately, teaching jobs were sparse in 1980, and the salaries meager. Harry decided to return to the Seabees and was assigned to projects in a supervisory capacity. During six additional years with the Navy, Harry found himself detailed to the US State Department, where he oversaw and completed construction projects at US Embassies worldwide.

Following active duty service in the US Navy, Harry became a Civil Service employee of the Federal Government in 1989, where his expertise developed in secure construction. During these nearly four decades of government service, Harry traveled extensively and had the opportunity to work on all seven continents and in an active war zone. "In a variety of roles with the CIA, I was tasked with approving secure construction projects worldwide. This work included flying a modular building overseas to ensure top security during the construction," said Harry.

I never dreamed of becoming a world traveler; it just happened," said Harry. "Because of my travel with the Navy, employers saw me as experienced in foreign travel. Assignments came my way, and I thought little of it until realizing one day I had visited all seven continents. After traveling to Antarctica, the other six continents were more comfortable to visit. My life and career have exceeded my wildest expectations."

BVT has always encouraged lifelong learning and finding and pursuing one's passion. When it comes to Harry's career, he has an impressive resume, reflective of that sentiment. "Too many people downplay the value of vocational education compared to focused college prep. My vocational education propelled me to achieve beyond my expectations," said Harry.

Since retiring from the CIA, as a senior executive with a rank equivalent to a two-star general, Harry now works part-time as a modular construction consultant. "While most of my CIA career was not devoted to construction (actually policy and law), the only thing I want to do after retirement is to regain my roots within the construction industry," said Harry.

As Harry prepares to launch his encore and prepare for his second act, he credits BVT for giving him the skills and confidence that have served him well over the last 50 years.

Harry said, “I hope that my story encourages those pursuing a vocational education to know that the trade learned is not the limit, but just the beginning.”

Purple Ribbons Just Aren't Enough

The spirit of giving back is part of the culture here at BVT, and our students and staff recognized for raising funds for pancreatic cancer research are the driving force.

According to the Pancreatic Cancer Action Network (PCAN), the five-year survival rate for those with pancreatic cancer is among the lowest of all primary cancers at just 9 percent. The PCAN is working to create better outcomes for pancreatic cancer patients and their families with the help of fundraising efforts across the nation. In September of 2018, the PCAN recognized BVT’s Team Yancik Strong for their incredible work raising more than $15,000 to support pancreatic cancer research.

Our community began raising money for the PCAN as a way to support and honor our HVAC&R instructor and football coach, Derek Yancik. The HVAC&R students and football players registered for the PurpleStride Boston Walk to End Pancreatic Cancer enlisted the help of the school, and the local community began raising money. Through apparel fundraisers, bake sales, restaurant nights, school events, and donations, the team continues to fight for the cause.

Sadly, Mr. Yancik lost his battle with pancreatic cancer in May of 2018, but our students and staff have made it their mission to build awareness for this important cause through their fundraising efforts and to help future patients and their families.

“I promised Mr. Yancik last year that I would raise money again this year and attend the walk even if he wasn’t here,” said HVAC&R Class of 2018 graduate Allyson Charpentier. “I feel like I’m honoring him by keeping my promise.”

The PCAN noticed the team’s fundraising prowess and recognized the students and staff with a certificate of appreciation and a letter from the organization’s Chief Science Officer, Dr. Lynn Matrisian.

“I know that you became involved with PurpleStride Boston because of your high school football coach, Derek Yancik. Your team name says it best – you all are ‘Yancik Strong’ and you’re showing all of Boston and the nation that the students at Blackstone Valley Regional Vocational Technical High School are making a difference. Your coach would be proud,” Dr. Matrisian wrote in her letter.

You Can Make A Difference!

Please consider helping us build awareness for this important cause by joining our students and staff on the Annual Walk to End Pancreatic Cancer and/or donating to team Yancik Strong by visiting: www.valleytech.k12.ma.us/givingback

Get Social with Us!
As part of our continued commitment to bringing school news and timely information to our community, we've had fun connecting, engaging, and sharing through BVT's official Facebook, Twitter, and Instagram sites.

Facebook - Join the Conversation!
www.facebook.com/BVTHighSchool

Twitter - Follow Us!
www.twitter.com/BVTHighSchool

Instagram - Share with Us!
www.instagram.com/bvt_highschool

In 2019, we engaged in thousands of conversations with our students, parents, and alumni within our online community. Whether we shared a student success story, our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we were happy for the opportunity to get social with you. Here's a little sampling of the most favorite posts and comments from our growing community:

Welcome Barbeque Post
- I LOVE that this event still happens! ❤
- I can't believe it's been 24 years 😳 since I went to the freshman BBQ.
- Best school ever! Thank you for everything!

Admissions Open House Post
- Thanks for putting this on, I was super impressed with BVT. Totally different from when I went many years ago.

Vocational Curriculum Night Post
- What a great night! I was so impressed by all the shop teachers and alumni we met. My son can't go wrong with any of his top shop choices.
- I love the process - who knew my son would be so passionate about a shop he hadn't initially considered! It's nice to see that kind of excitement & motivation ☺

Graduation Post
- It was a spectacular night! 🎓💙💛💙💛🎓
- What a night! A great celebration of those who were blessed to have had the BVT experience. Best of luck to each and every graduate, and thank you to the teachers and admin who work so hard to make it all happen!

Last Wave Post
- I love the wave goodbye! Enjoy your summer!
- Huge shoutout to the driver who does the Millville route. He kept an eye out for my son so many mornings as he made the mad dash to the bus. THANK YOU!
- LOVE this tradition so much!!😁❤

Celebrating the Class of 2019

Our graduates were all smiles as cheers echoed throughout The Hanover Theatre for the Performing Arts in Worcester at BVT's Class of 2019 commencement ceremony on May 30th. Family, friends, and educators gathered to take part in the commencement ceremony honoring 301 students, which to date, is the largest class to graduate from BVT. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick encouraged students to keep learning. "It is a lifelong pursuit. Continue to strive to be the type of people in this world who make things happen by consistently learning, and then, more importantly, putting what you learn into action. You have already taken numerous steps at BVT to become the future pioneers, entrepreneurs, and guardians of our society," Fitzpatrick said. "You have proven your motivation to build a bright future. You are on the cusp of greatness, a life full of opportunities. There is no rubric for life! What comes next is exciting, new, and completely up to you. You decide."

Following the commencement ceremony, proud parents, family members, and friends rushed to greet our graduates with hugs, cheers, and many congratulations.

See the photo gallery of the graduation at: www.valleytech.k12.ma.us/classof2019

FY19 - Another Outstanding Year of Achievements
Our students continue to display their mastery of rigorous academic topics and industry-validated vocational-technical competencies.

367
During the 2018–2019 school year, a total of **367 AP course exams** were given to 253 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Macro-Economics, Psychology, Physics 1, French, and Spanish Language & Culture.

20 years
The Massachusetts Comprehensive Assessment System (MCAS) tests have played an important role in the achievement level of students in the Commonwealth for the past **20 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based test to determine a student's readiness for career and college. This new system of tests also incorporates altered scoring tiers. Our students have an impressive history of high levels of academic success and results on the MCAS. On the initial administration of the Next-Gen MCAS, our sophomores continued that trend. In English Language Arts, 99 percent of BVT students achieved Competency Determination (a graduation requirement) on the MCAS, and 98 percent achieved CD in Mathematics

$5.6 million
Members of the Class of 2019 earned more than 300 scholarships and awards with a collective renewable value in excess of **$5.6 million**.

257
A total of **257 juniors and sophomores** participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SATs and Advanced Placement program.

100%
In Spring 2019, 179 freshmen took the High School Science MCAS, and **100 percent achieved** Competency Determination, while 98 percent scored within the higher range.

Students Take the High Road in Pre-Apprenticeship Program
We know that having a well-trained workforce is an essential part of any construction project. With that in mind, our course offerings have been carefully developed to challenge all students to maximize their academic and vocational experiences. The fusion of academic and career technical learning gives our students a competitive advantage when they enter the workforce.

Under the watchful eye of Tom Lemon, an instructor with the New England Laborers Training Academy in Hopkinton, MA, 17 juniors in our Construction Technology program participated in an intensive week-long pre-apprenticeship training program in March. This program is the largest in the state for the highway construction field and is available to schools across the Commonwealth through the New England Laborers Training Trust Fund with a contract awarded through the Massachusetts Department of Transportation.

"Given that the average age of most workers in the construction industry is in the mid-50s, we needed to address the aging workforce and the need for skilled laborers. We are trying to create a pipeline of tradesmen and women that are interested in establishing careers on MassDOT highway construction projects through this program," said Lemon.

"As a female in Construction Technology, I have explored many career paths in the industry ranging from labor work to management and design," said Annabelle O'Reilly of Hopedale. "I've learned hand tool mastery and safety to ensure I respected the heavy machinery around me before I used them. I love being in construction, because after every project, I can step back and look at how far I have come. With my classmates and instructors supporting me and helping me grow as a craftswoman, I feel capable of so much, and I am grateful to have this hands-on learning experience."

During this program our students learned industry-specific skills through various training modules such as work zone safety, how to line and grade paved surfaces, CPR/first aid and AED certification, and construction math. Important life skills such as showing up on

time and prepared to work when on a job site were also emphasized, which are all desirable skills to prospective employers.

“Having the chance to learn first-hand from some of the leading construction laborers in the Commonwealth is a great opportunity,” said Justin Braza of Milford. “I was able to gain real work experience, which I enjoyed, apprenticeship hours, and CPR renewal & recertification all while still here in high school, which will help me in the long-run.”

O’Reilly felt that the training was wonderful. She said, “I was not given less opportunity or less labor work due to my gender; Mr. Lemon saw I was a carpentry student interested in gaining as much information and skill as possible. This allowed me to get a better sense of my interests in construction. This equality is a core component of BVT, where nontraditional students are not out of the ordinary. I am grateful to see that the treatment on the basis of gender is not present in my school, nor in the industry. With more women being involved in nontraditional vocations, the unequal treatment among the sexes is disappearing.”

The program concluded with students constructing a form for a single concrete panel. Nathan Curran of Millbury said, “It was a great time learning concrete work. I had an amazing experience and learned lots of new things.” He and several of his classmates said that having the chance to see and experience the work done by the laborers in person gave them valuable insight about the possibility of pursuing this industry as a career path themselves.

Our Students Shine at SkillsUSA
SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. The annual SkillsUSA competition series operates as a showcase for vocational-technical education. Students compete with each other in hands-on technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2019, and kept their impressive winning streak alive, by earning 150 medals at the district, state, and national levels.

Massachusetts District V Conference
33 Gold, 31 Silver, and 31 Bronze

Massachusetts State Leadership and Skills Conference
25 Gold, 16 Silver, and 12 Bronze

National Leadership and Skills Conference
2 GOLD
John Doiron of Douglas, Dental Assisting
Samuel Houle of Millville, Major Appliance Technology

4th PLACE
Melissa Vieira of Milford, Nurse Assisting

Mya Ackerman of Douglas, Restaurant Service

5th PLACE
Connor Andrews of Sutton and Zachary Rivernider of Mendon, Mobile Robotics
Joseph Cardin of Sutton, Welding

6th PLACE
Emma Kane of Blackstone, Kierra Kurtyka of Uxbridge, Renata Santiago of Milford, and Carissa Penta of Blackstone, Entrepreneurship
Vella Ross of Northbridge, Medical Terminology

7th PLACE
Demitri Almeida of Milford, Telecommunications Cabling

OVER 10th PLACE
Christopher Aurelio of Mendon, Photography
Max Brueggemann of Northbridge, Technical Drafting
Olivia Cheschi of Milford, Alyssa Davis of Blackstone, and Sarah Duncan of Bellingham, Promotional Bulletin Board
Jake Garille of Uxbridge, Electrical Construction Wiring
Logan Keefe of Milford and Mason Weagle of Millbury, Digital Cinema Production
Jacob Martin of Upton, Automotive Service Technology
Caitlyn Meisner of Bellingham, Health Occupations Portfolio
Kevin Queally of Sutton, Advertising Design

NATIONAL OFFICER
Adam Cavanaugh of Milford. Adam was also awarded one of the very first SkillsUSA Career Essentials Credential Certifications.

NATIONAL OFFICER ELECT
Anika Koopman of Northbridge, National Region One Vice President

NATIONAL VOTING DELEGATES
Jessica Brown of Douglas
Skylar Chase of Northbridge
Katie Houskeeper of Upton
Abby Kelly of Hopedale
Tanyikeh Muanya of Milford
Madeleine Poitras of Hopedale
Samantha Stephens of Mendon

A BVT 1st at FIRST Robotics

The FIRST Robotics Competition is a national engineering contest that immerses high school students in the exciting world of engineering. Teaming up with engineers from businesses and universities, students get a hands-on, inside look at the engineering profession. Teams compete in a spirited, no-holds-barred tournament complete with referees, cheerleaders, and time clocks.

As a junior in Engineering & Robotics, Hannah Rosenkrantz earned the honor of FIRST Robotics Competition Dean's List Semifinalist at Bryant University in March. She is the first student from BVT to win this prestigious award. The student who earns this designation is an excellent example of a team leader who has built awareness for FIRST and its mission all the while achieving personal technical expertise and accomplishment.

Hannah is one of 22 students on our 2018 - 2019 Robotics Team, The Intimidators, who made it to the semi-finals and took the Judge's Award at the FIRST Robotics Competition.

"Learning things on a chalkboard just isn't enough for me. I can be told that A^2 + B^2 =C^2, but it doesn't mean anything until I can actually build it myself and SEE it physically working. That's why I fell in love with robotics. It's a way of taking everything we learn in class and applying it to the real world. Robotics isn't just teaching us about Science, Math, and Technology. We're learning communication skills, teamwork, leadership, and other soft skills."

- Hannah Rosenkrantz, a junior in Engineering & Robotics, Class of 2020

Silence Speaks Volumes

Our Gender Sexuality Alliance (GSA) Club serves the LGBTQ+ community on campus and works to create a safe environment that fosters a sense of community among students of all sexual orientations and gender identities. The club seeks to promote the understanding of the issues facing gay, lesbian, bisexual, and transgender.

Our GSA Club and other interested students participated in the Day of Silence on Friday, April 12th. Silently and peacefully, they protested anti-lesbian, gay, bisexual, and transgender (LGBT) bullying, harassment, and name-calling. The vow of silence represents the silence faced by LGBT people and their allies each and every day. Rather than speaking, they handed out "speaking cards" explaining their reasons for remaining silent. By taking part, students have an opportunity to teach one another about diversity, respect, and empower themselves by realizing they CAN make a difference in the world.

To learn more, visit: www.dayofsilence.org.

Kudos
Celebrating Excellence
The accomplishments of our students and staff included numerous awards and recognitions in FY19.

Student Council Earns National Recognition
Our Student Council was recognized as a 2019 National Gold Council of Excellence by the National Student Council (NatStuCo). To meet the requirements for the award, a variety of criteria had to be met, such as crafting a written constitution, conducting regular meetings, and adopting a democratic election process. They also had to demonstrate successful sponsorship and participation in leadership development and activities that serve its school and community.

First-ever State Vocational Championship
Give it up for our Boys Varsity Lacrosse team. Our mighty Beavers scored a 10-5 victory over Bristol Plymouth in May, capturing our first-ever state vocational championship. “It was awesome!” said head coach Andrew Barksdale. “It gave us confidence going into the district tournament, and it was so great to see how excited everyone was after we won.” The excitement was felt among the coaching staff as well. Three of the four coaches are alumni of our lacrosse program.

Super Bowl State Champions Honored at State House
Our Varsity Football Super Bowl Champions achieved school and state history by winning the 2018 MIAA Division 7 Championship game on December 1st at Gillette Stadium. Our Beavers beat St. Mary’s of Lynn 17-0. It was a win for the record books with BVT being the first vocational school in Massachusetts to win a state championship. Wearing smiles and shiny new rings, the team and coaches were honored at the State House on April 23rd. Go BEAVERS!

Outstanding Vocational Technical Student of 2019
This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and to the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community and extracurricular activities. **Zachary Rivernider, a senior in Electronics & Engineering Technology is the 2019 recipient. He** ranked 5th in his class of 301 students.

#61 Best High School in Massachusetts
BVT ranked #61 on U.S. News & World Report’s 2019 Best High Schools list in Massachusetts and #1,290 nationally. Our overall score was 92.52 out of 100. Last year, we ranked #78 in the state and 1,877 nationally. To learn more, visit: www.valleytech.k12.ma.us/besthighschool

Innovative Successful Practices Project
AASA, The School Superintendents Association named Blackstone Valley Vocational Regional School District as one of the country's "Most Innovative School Districts" for implementing innovative approaches to expand and support student learning and achievement.

The Successful Practices Network and AASA conducted a yearlong study of innovative best practices in public K-12 school systems across the United States. From that study, 25 national Innovative Successful Practices systems were identified based on their ability to demonstrate rapid improvement in student learning and preparedness through innovative organizational and instructional practices.

By invitation only, BVT was asked to host an on-site visit. We supplied detailed best practices data to be analyzed and made students, staff, administrators, and community members available for interviews as part of the process. The Successful Practices Network and AASA developed a case study, titled
Achieving the Unthinkable, based on their research, which can be found at:
www.valleytech.k12.ma.us/innovativesuccessfulpracticesproject

Community Projects
Our students participate in community projects each year, which give District residents a tangible return on their investment while providing our students with invaluable real-world, hands-on experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is a great opportunity to bring about change and make a positive impact within the communities that support our students. BVT's work on capital improvement projects throughout our 13-town District is a welcome source of financial relief for local budgets by using internal talent and resources. We're proud to provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY19, a total of 418 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	$197,700
In-school Projects, Installations, and Repairs:	$192,500
Total savings to taxpayers:	$390,200

A few of the FY19 community projects include:

New Roof for Hopedale Town Park's Message Kiosk
When the Hopedale Town Park needed a new roof for its damaged kiosk, they reached out to BVT and our talented students. Construction Technology Instructor, Michael Swanick led a team of students through the renovation and restoration process. Students removed the damaged roof, rebuilt the new roof and then fit it to the existing structure, matching what was already there, provided a hands-on learning opportunity for our students to complete structural and historic repairs on a roof. With signage

displayed outside, this beautiful new message center kiosk roof will help protect printed signs from the elements.

Gathering in Style at Birmingham Court

Birmingham Court in Milford has a large multipurpose gathering room, built in the early 70s complete with floor to ceiling wood paneling and plaster issues. Wanting a more modern look, there were several options to consider. Opting for a fresh coat of paint, Benjamin Moore Paints, located across the street from their building, worked with BVT to provide materials needed for this project. Painting & Design Technology Instructor, George Creely and Construction Technology Instructor, Michael Swanick led a team of students to remove the dated paneling, patch and repaint the interior walls, match up the electrical boxes and complete minor modifications for electrical. Thanks to this partnership, Birmingham Court now has a modern new room where the community can gather in style.

Bathroom Makeover at Miscoe Hill Middle School

When the Miscoe Hill Middle School in Mendon established a School Beautification Committee to address projects on their grounds, the outcome included a new partnership with BVT. Students in Construction Technology, Electrical, and Plumbing teamed up for this makeover. The bathroom was in poor condition and desperately in need of a renovation. Due to the heights of the existing fixtures, building code, and compliance issues of today, as well as the abuse it has taken over the years, the entire bathroom had to be re-done. This project included a full demolition and reconstruction, which included moving 30-year-old pipes so new pipes could fit into the existing space. This provided a challenge when working with new materials, and applications, but our students rose to the occasion. From new sheetrock and plaster, to closing up the walls, the bathroom makeover is complete. Knowing the importance of school pride, our students were glad to be involved in this project, helping make another school beautiful.

Return on Investment

BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment

Our School Committee developed the District's FY19 budget in a manner that adheres to strict state requirements while also responding to the challenges set forth by the State's Executive Office of Labor and Workforce Development, and the needs of local business and industry. Administration works in partnership with the Central Workforce Investment Board and other stakeholders to identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 4.74% increase. As the State continues to raise the minimum contributions of our member towns (5.04% for FY19), the School Committee once again authorized the use of $250,000 in available reserve funds to help offset the impact.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional

development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY19 operating budget of $23,802,023 was funded primarily by $9,036,498 in Chapter 70 & 71 State Aid and $14,359,525 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY19, local assessments were complemented by more than $1.0 million in grants, private sector support, and efficiencies.

BVT furthered its commitment to bringing advanced equipment and curriculum to students with the receipt of MA Skills Capital Grants of $234,149 for Advanced Manufacturing and $125,000 for our Diesel Engine Technician Pathway. The Skills Capital Grant program of the Baker-Polito Administration provides direct investments in the most up-to-date training equipment designed to address skills gaps in critical industries throughout Massachusetts. For example, the Advanced Manufacturing grant was used to purchase state-of-the-art equipment that provides training for the new adult evening school program students as well as our day manufacturing students. Given the shortage of skilled workers in the advanced manufacturing field, access to this equipment will help ensure our learners are developing the necessary skills to compete for employment or post-secondary opportunities in this field.

The Diesel Engine grant allowed us to expand our existing automotive technology curriculum through the introduction of a new Diesel Mechanic Technician course. The new equipment and facility upgrades provide student access to the necessary machinery and tools required to master basic diesel machine maintenance and service, hydraulics, diagnostics, and large wheel/tire maintenance training.

In addition to grants, BVT saved on capital expenses throughout FY19 by accepting donations of equipment and funding from businesses and industry partners. Automotive Technology received one such gift when MassBay Community College generously donated a 2012 Chevrolet Camaro Convertible and a 2014 Cadillac SRX4. Donations like these yield significant cost savings for BVT and provide valuable hands-on experience for our students. To assist in maintaining one of our student transportation vans used for community projects and educational field trips, Homefield Credit Union was added to the list of area banks who provide generous annual financial support.

Class of 2019: Grafton Graduates NHS: National Honor Society NTHS: National Technical Honor Society

Diane Lynn Colaizzi, Multimedia Communications; Gabrielle Rose DeCosta, Health Services (NHS/NTHS); Grace Marie Deschenes, Cosmetology; Rainer Vincentius Djohan, Engineering & Robotics (NHS); Logan Michael Donohue, Heating, Ventilation, Air Conditioning and Refrigeration; Grace Olivia Errara, Cosmetology; Lily Margarida Hunter, Business & Entrepreneurship; Jake Alexander Lipinski, Drafting & Design Technology; James David McGilloway, Heating, Ventilation, Air Conditioning and Refrigeration; Nancy Nguyen, Dental Assisting; Madelyn Rose Rice, Health Services; and Tessa Marie Schollard, Dental Assisting.

School Committee
Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall, Bellingham
Vice Chairman: Gerald M. Finn, Millville
Assistant Treasurer: Chester P. Hanratty, Jr., Millbury
Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone
John C. Lavin, III, Douglas
Mitchell A. Intinarelli, Hopedale
Dennis P. Braun, Mendon
Paul J. Braza, Milford
Jeff T. Koopman, Northbridge
Julie H. Mitchell, Sutton
David R. Bartlett, Upton
James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick
Assistant Superintendent – Director/Principal: Anthony E. Steele, II
Assistant Superintendent for Finance and Operations: Kurtis W. Johnson
District Treasurer: Barbara A. Auger

REPORT OF THE BOARD OF ASSESSORS

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2019 and expenditures of the Fiscal Year 2020, July 1, 2019 – June 30, 2020.

Information is available on the Assessors webpage including real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2020 Triannual Revaluation for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills issued in January 1, 2020 and April 1, 2020. The total taxable value of the town increased 7.45% from FY2019 to a total of $2,720,712,791. The tax rate applied to real and personal property for FY2020 is $16.50 per thousand dollars of value, which is a decrease in 16 cents per thousand.

REAL ESTATE

FY2020 preliminary real estate tax bills were committed on June 6, 2019. The total preliminary tax commitment was $20,497,297.76. The FY2020 actual tax was committed on January 1, 2020 for $43,695,496.31. The FY2020 tax rate of $16.50 decreased $0.16 per thousand of value from FY2019. New tax growth for FY2020 is $893,293, FY2019 was $609,420. Growth includes any new construction, lot splits or additions that were assessed for the first time in a fiscal year. All FY2020 real property values, taxable and exempt, have been adjusted to reflect a January 1, 2019 fair market value as required by law.

Rollback taxes were committed on 9/20/2019 in the amount of $16,551.98 for 155 George Hill, 23 Rear & 29 Rear Leland Street on land removed from chapter 61B for solar fields. Rollback for 93 North Street was committed on 4/47/2019 in the amount of $14,719.76 for 3.71 acres removed from chapter 61A for 4 house lots.

The FY2019 supplemental taxes were committed on 5/29/2019 in the amount of $54,487.91. Supplemental tax assessments are based on new growth with an increase in total value of more than fifty per cent, pro-rated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of $750.71.

FY2020 preliminary community preservation act surcharge was committed on June 6, 2019 for $226,462.54. The actual community preservation act surcharge for FY2020 was committed on January 1, 2020 in the amount of $494,291.40. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation

or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2020 apportioned sewer betterments were committed on January 1, 2020 in the amount of $67,814.82 with committed interest of $12,839.96. Sewer use liens were committed in the amount of $141,790.05 with interest of $18,663.04.

PERSONAL PROPERTY

FY2020 preliminary personal property bills were committed on June 6, 2019 in the amount of $571,908.88. The actual personal property tax was committed on January 1, 2020 in the amount of $1,197,372.69.

MOTOR VEHICLE EXCISE

The first 2019 excise bills were committed on February 12, 2019 totaling $2,208,167.50. Seven additional 2019 excise commitments were mailed throughout the year with an additional total of $76,2319.25 Three 2018 commitments were made during the 2019 calendar year with a total of $20,553.42.

TAX RATE RECAPITULATION

GROSS AMOUNT TO BE RAISED	FY2018	FY2019	FY2020
A. Appropriations	61,637,233.74	64,435,613.54	69,384,634.00
B. Cherry Sheet Offsets	405,268.00	444,581.00	570,794.00
C. Cherry Sheet Assessments	714,265.00	759,066.00	731,079.00
D. Overlay	300,000.00	304,847.96	163,608.05
E. Other Amounts to be raised	1,634,152.03	1,831,869.87	1,564,084.09
TOTALS	64,690,918.77	67,775,978.37	72,414,199.14

ESTIMATED RECEIPTS	FY2018	FY2019	FY2020
A. State (Cherry Sheet)	12,992,627.00	13,209,264.00	13,476,676.00
B. Local	7,555,186.41	8,529,152.19	10,285,687.09
C. Other	1,961,697.00	2,740,029.51	2,496,317.00
D. Free Cash	1,821,918.00	1,111,301.71	1,263,758.00
TOTALS	24,331,428.41	25,589,747.41	27,522,438.09

NET AMOUNT TO BE RAISED	40,359,490.36	42,186,230.96	44,891,761.05
TOTAL ASSESSED VALUE	2,432,760,118	2,532,186,732	2,720,712,719
TAX RATE	16.59	16.66	16.50

SUMMARY OF PERSONAL EXEMPTIONS

	FY2018		FY 2019		FY2020 As of 12/31/2019	
TYPE	**#**	**AMOUNT**	**#**	**AMOUNT**	**#**	**AMOUNT**
17D	25	10,516.00	23	10,284.51	13	5,819.00
18	1	500.00	1	500.00		0
22	52	37,612.40	56	37,085.31	53	42,937.00
22A	1	1500.00	1	1,500.00	1	1,465.52
22C	1	1500.00	1	1,500.00	1	1,500.00
22D	4	19,820.08	4	20,386.85	4	24,910.05
22E	16	30,471.00	17	26,612.37	19	27,045.62
37A	13	12,044.55	14	12,872.20	10	9,358.02
41C	24	22,974.45	25	23,750.00	23	23,302.07
41A			2	5,289.00	2	9,464.30
TOTALS	137	136,938.70	137	139,780.24	126	145,801.58

PAYMENTS IN EXCESS OF $1,000.00

Applied Geographic's Inc.	$ 4,380.00
Real Estate Research Consultants Inc.	$ 17,390.00
Vision Solutions	$ 26,919.00

FINANCIAL STATEMENT

The Assessors 2019 budget was $198,145. The Assessors 2020 budget is $189,850. As of December 31,2019 salaries are 43.11% expended, overtime is 59.57%, professional and technical is 29.50%, reval adjustments are 90%, conferences/seminars are 48.98%, office supplies are 25.99%, instate travel is 30.47%, and dues and memberships are 41.66%.

Respectfully submitted,

Mary M. Oliver- Chairman
Marsha R. Platt
Kenneth J. Grew
Board of Assessors

REPORT OF THE HEALTH DEPARTMENT

The sole mission of the Grafton Health Department and the Board of Health is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

The Board, consisting of five (5) appointed residents of the Town, participates in the planning and response through the Grafton Emergency Management Agency and Regional Emergency Planning Committee (Grafton, Upton, Northbridge, Sutton and Millbury). Additionally, the Grafton Health Department houses and manages the Greater Grafton Medical Reserve Corps (GGMRC) and partners with Grafton Community Emergency Response Team (CERT). The Board also participates in the Grafton Job Corps and Career Academy Community Relations Council Meeting which meets quarterly at a breakfast meeting.

The Health Department continues to update existing local regulations, promulgate new ones as needed and administers new regulations and policies promulgated by the State. In order to meet the health needs of the community, the Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, and research and develop local policies. Grafton Board of Health (GBOH) meetings are typically held once a month. Please check the schedule on our website. Meetings are at 6:30 P.M. in the Municipal Center, with additional meetings as needed. The Health Department staff includes one full time Office Manager.

The Town continues its inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in order to provide an even wider range of public health services to the community. Grafton is a member of the Central Massachusetts Regional Public Health Alliance (CMRPHA) which is a coalition of seven municipalities (Towns of: Grafton, Holden, Leicester, Millbury, Shrewsbury, West Boylston and the City of Worcester) working cooperatively to create and sustain a viable and labor-efficient regional public health district serving a population of approximately 285,000 residents. WDPH provides a team of 26 public health professionals who provide a comprehensive array of services to partner municipalities through a single organization. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources and kinds and types of resources offered by each municipality.

WDPH / CMRPHA achieved a major goal in 2016 by becoming the first nationally accredited health department in the Commonwealth and the first multi-jurisdictional health department in the country (out of approximately 5,000 health departments in the United States). This 5 year accreditation marks a new culture within the CMRPHA; working creatively and collaboratively to achieve excellence and sustainability with a focus on constant quality improvement.

Data from the 2015 Community Health Assessment (CHA) in Grafton and surrounding

Alliance communities were utilized to determine priority areas for health improvement. Nine key areas of public health were identified and provide the foundation for the 2016 Greater Worcester Community Health Improvement Plan (CHIP) which has the vision of creating the "Healthiest Region in New England by 2020" #healthy2020. In October 2018, WDPH once again collaborated with Fallon Health and UMass Memorial Healthcare to facilitate and release the 2018 Greater Worcester CHA which will inform the next CHIP, slated for 2021. This will provide a refined and continued road map of improving health for outcomes for residents across the public health region

In March the Health Department sponsored a Rabies Clinic for dogs, cats and ferrets, administered by Dr. Julia Rando, a local Veterinarian.

With the support of the Grafton Community Nursing Association, Cardiopulmonary Resuscitation (CPR) and First Aid training was provided in June to community members. The Health Department also sponsors CPR/AED (Automated External Defibrillator) training for municipal staff every October in order to insure proper use of the two AED units in the Municipal Center.

Environmental Health

The WDPH/CMRPHA environmental health team performs inspectional services in the town for the GBOH. Last year the team performed the following inspections:

Food 596 (includes re inspections, plan reviews, complaint follow up etc.)

Housing	28
Nuisance	27
Other	11
Pool/beach	8
Camp	1
Body Art	2
Title V	70
Tobacco	57 (includes compliance and pricing checks)

The team also provides a Duty Officer for after-hours response.

Community Health

Through WDPH, Grafton, Shrewsbury, Leicester, and Worcester received a multi-year $100,000 grant from the Massachusetts Substance Abuse Prevention Collaborative (MOAPC) grant to support prevention of youth substance abuse. WDPH/CMRPHA continues to work on opioid overdose prevention and reduction. Staff coordinates and hosts the Regional Response to Addiction Partnership (RRAP) quarterly meetings to engage stakeholders and community partners with updates on progress and suggestions for new projects.

WDPH/CMRPHA staff continues to work closely with the Coalition for a Healthy Grafton to host trainings and events in the community. In the last year, staff attended several meetings with Coalition for a Healthy Grafton, the focus of these meetings was to plan

several community campaigns to mobilize, prevent and treat addiction plus promote community wellness. Some of the campaigns included safe use, storage and disposal of Rx drugs. In August, WDPH staff and interns provided a resource table at National Night Out event in Grafton. National Night Out is an annual community –building campaign that promotes police-community partnerships and neighborhood camaraderie. The event had food, music, performances, games for kids and adults, and other fun activities, as well as host of community organizations providing resources and giveaways.

In September, the coalition for a Healthy Grafton in collaboration with WDPH, held a Dr. Ruth Potee presentation on the Physiology of Addiction at the Grafton High School. Dr. Ruth Potee is an expert on addiction treatment and science with a focus on alcohol, marijuana and tobacco. She provided a very compelling presentation to educate the community on how addiction begins and is treated as well as strategies that parents can take to prevent it. The event was well attended by over 60 parents and youth.

In November, WDPH in collaboration with the Coalition for a Healthy Grafton plus the Grafton police department teamed up to reduce underage drinking and create a safer, healthier lifestyle through a youth lead sticker shock campaign. The aim for the project was to work with alcohol retailers in Grafton to educate adults about not supplying alcohol to minors and combat underage drinking in Grafton.

Grafton Schools took the youth health survey in 2019, the data will be available in 2020.

WDPH staff provide enforcement of Mass General Laws and local regulations pertaining to retail sales of tobacco and nicotine delivery products, youth access to tobacco and nicotine delivery products and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth, between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one or two times per fiscal year. Retailer education visits are also conducted to ensure all retailers are aware of any changes in local and state laws, applicable permits and signage are displayed, humidors are locked, and Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification. The following Grafton Tobacco Inspections were completed in 2019: 33 retail inspections completed with 0 violations; 11 compliance checks completed with 0 failed compliance checks.

Nursing

Amelia Houghton, RN, WDPH/CMRPHA Regional Public Health Nurse, continued the Well Adult Blood Pressure Clinics at the Grafton Senior Center the last Thursday of each month from 11:00 a.m. to 12:30 p.m. and at Forest Lane on the second Wednesday of each month from 3:30 p.m. to 5:00 p.m.

In September, the Health Department sponsored its 10th annual staff flu immunization clinic with the Health Department funding the vaccine. Patricia Bruchmann, RN,

WDPH/CMRPHA Chief Public Health Nurse, Amelia Houghton, RN, WDPH/CMRPHA Regional Public Health Nurse and GGMRC volunteers administered 60 vaccines. The Town-wide Flu Clinic was held on October 2nd with two sessions: one in the morning and one in the afternoon with 76 doses administered. The clinics were coordinated and staffed by the WDPH, the Grafton Health Department and the GGMRC and CERT volunteers. The Board of Health purchased its own vaccine for adults as the State does not supply vaccine for insured adults. Clinics were also held in the Grafton Schools in cooperation with the School Department with assistance from the school nursing department and WDPH/CMRPHA staff. The clinics were held at the High School and Middle School during school hours and at the North Street Elementary School after school. A total of more than 116 doses were administered. Additionally, the Board of Health purchased Shingrix vaccine (shingles vaccine) with 65 persons being vaccinated by WDPH nursing staff during four clinics held in May, July, September and November.

Statistics/Reportable Diseases: 2019 (Calendar Year)
(Confirmed, Contact, Probable, Revoked, Suspect)

Babesiosis:	4	
Campylobacteriosis:	2	
Cryptosporidiosis:	1	
Eastern Equine Infection:	2	(1 confirmed/1 revoked)
Ehrlichiosis:	1	
Giardiasis:	1	
Group A Streptococcus:	1	
Group B Streptococcus:	4	
Haemophilus influenza:	1	
Hepatitis A:	1	
Hepatitis B (chronic):	1	
Hepatitis C (chronic):	16	
Human Granulocytic Anaplasmosis:	2	
Influenza:	42	
Legionellosis:	1	
Lyme Disease:	48	
Measles:	2	(1 contact/1 revoked)
Pertussis:	3	
TB (Active):	0	
TB (Latent):	20	
Varicella:	3	
TOTAL:	156	

Additionally, with the efforts of the WDPH, the Grafton Health Department continues to utilize MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases.

Emergency Preparedness

Personnel/Funding

July 1, 2019, Marianne DeVries, a full-time employee of the Grafton Police Department became the new unit coordinator for the Medical Reserve Corp of Greater Grafton. MRC of Greater Grafton thanks Lindsay Fox for her service.

Medical Reserve of Greater Grafton (MRC of Greater Grafton) has 193 dedicated volunteers consisting of health care professionals and support staff who bring a wide range of knowledge and skills to assist public health and public safety to prepare for and respond in the event of an emergency and continues to be a valuable asset to the Towns of Bellingham, Blackstone, Douglas, Franklin, Grafton, Mendon, Millville, Northborough, Northbridge, Sutton, Upton and Westborough. The MRC of Greater Grafton received its funding in December 2019 in the amount of $19,076.00.

A Steering Committee was formed and includes members from Grafton, Northbridge, Southborough, Westborough Upton, and Uxbridge.

Greater Grafton MRC offered training opportunities to its volunteers in CPR, Stop the Bleed Training, NIMS/ICS Training-ICS 100 and Personal Preparedness. Additional specialized training hosted with Worcester Regional MRC in Worker Safety: Emerging/Infectious Disease.

Due to the heat wave in July, Grafton opened a cooling shelter to provide residents relief from the heat. The cooling shelter was staffed with volunteers from MRC of Greater Grafton, CERT Volunteers and Board of Health Members.

MRC of Greater Grafton volunteers assisted the Grafton Board of Health with two annual flu clinics; one for employees and one for residents of the Town of Grafton. The Board of Health offered Shingles Vaccines to residents which MRC of Greater Grafton provided medical and non-medical volunteers to assisted with registration and vaccination.

MRC of Greater Grafton participated in a variety of community events including the Applefest 5K Road Race in Northborough, Blackstone, Millville Health Fair, National Night Out in Grafton, providing educational materials on various public health issues. Volunteers participated in Emergency Dispensing Site Drills in Grafton and Uxbridge in the event of an actual emergency volunteers will be prepared to assist local public health departments.

MRC of Greater Grafton promoted Dr. Ruth Potee's talk on Opioid, RX Drugs and Youth held at the Grafton High School and Phycological First Aid training and Defining Addiction sponsored by Wachusett MRC both trainings were held in Leominster. Introduction to Pet Shelters held in held in Sterling and also sponsored by Wachusett

MRC. MRC of Greater Grafton is always recruiting Medical and Non-Medical volunteers to join. Log on to https://maresponds.org/welcome.php.

The Massachusetts Department of Public Health's (MDPH) Office of Preparedness and Emergency Management (OPEM) have developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In each region, OPEM has chosen a Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. In Region 2, the WDPH has served as the Sponsoring Organization for the past five years. Each HMCC is tasked with completing deliverables designed to foster a multi-disciplinary, regionalized approach during all phases of an emergency: preparedness, response, recovery, and mitigation. As a member of the Region 2 HMCC, the Town of Grafton has access to increased resources and is a part of regional planning efforts. For example, in the event of an emergency the Town may request additional equipment for shelters or Emergency Dispensing Sites (EDS). Additionally, Town employees are able to attend such Public Health-centric trainings as those related to active shooter and hazardous materials.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2. The Town of Grafton has 24/7/365 access to contact WDPH staff for public health emergencies through the WDPH pager system. All appropriate town officials have been provided information regarding this process.

As with previous years, Emergency Preparedness staff worked in conjunction with the Grafton Board of Health to review and revise the Town's Emergency Dispensing Site (EDS) plan. In addition, WDPH emergency preparedness staff attended Grafton Emergency Management Agency (GEMA) meetings, Blackstone Valley Regional Emergency Planning Committee (BVREPC) meetings and Tufts Institutional Biosafety Committee (IBC) meetings. The Grafton Board of Health was also in compliance with and participated in all of the quarterly WebEOC emergency reporting drills conducted by MDPH. For the current grant year, spanning July 1, 2019 - June 30, 2020, Emergency Preparedness staff will work with the BOH to develop and conduct a drill testing the set-up of the EDS, in fulfillment of state and federal deliverables.
Mr. John L. Carlson was again nominated as the Inspector of Animals. Grafton continues with the Town of Westboro and Shrewsbury for Animal Control Officer (ACO) Services.

The Board wishes to thank the Grafton Community Nursing Association, Greater Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

Respectfully submitted,

Grafton Board of Health Members

Karen Gwozdowski Gauvin, Chairman
Daniel J. Finn, Vice Chairman
Deborah A. Chouinard, Clerk
Josh Briggs
Austin Magnant

BOARD OF HEALTH - FINANCIALS

Permits and Licenses issued during calendar year 2019 totaled $24,345.00 in receipts:

Beaver Permits	1
Perc and Deep Hole	6
Food Establishment Permits	139
Food Establishment Plan Reviews	0
Disposal Works Installers Licenses	24
Septage Haulers Licenses	14
Rubbish Haulers Licenses	17
Disposal Works Construction Permits (Repairs)	28
Disposal Works Construction Permits (New)	14
Well Permits	7
Tobacco Licenses	11
Lodging Permits	1
Pool/Spa Permits	5
Portable Toilet Permits	2
Camp Permits	2
Body Art Establishment Permits	1
Body Art Practitioner Permits	4
Funeral Directors Licenses	1

BOARD OF HEALTH
FINANCIAL STATEMENT
FISCAL YEAR 2019

APPROPRIATION	$ 152,509.00
SALARY	48,263.00
EXPENSES	101,240.00
TOTAL EXPENDED	149,503.00
UNEXPENDED BALANCE	3,006.00

PAYMENTS IN EXCESS OF $1,000.00

UNIVAR / USA	9,028.80
Central Mass Regional Public Health Alliance	100,242.00

Respectfully submitted,

Karen Gwozdowski Gauvin, Chairman
Daniel J. Finn, Vice Chairman
Deborah A. Chouinard, Clerk
Josh Briggs, Member
Austin Magnant, Member

REPORT OF THE TOWN ADMINISTRATOR/SELECT BOARD

Dear Honorable Citizens of Grafton:
In 2019 Grafton continued its commitment to providing the highest level of service possible to residents and business owners. We continue to leverage grant opportunities in order to provide critical infrastructure improvements and programs to the residents of Grafton. Town leadership routinely approaches challenges with a calm determination to keep residents safe and informed. Our goal has always been, and will continue to be, to spend your tax dollars in the most transparent and diligent way possible.

In addition to pursuing grant funding opportunities and continuing to provide the level of services that Grafton residents have come to expect, we also continue to maintain clean fiscal audits and healthy reserves. Maintaining a healthy and positive financial position is the bedrock of any thriving municipality, and Grafton will continue to uphold that position.

In 2019, town staff and leadership continued to standby and exemplify the previously established mission and core values. We are proud to be centrally located in the Commonwealth of Massachusetts and as a community, we believe in promoting and preserving democracy through the Town Meeting form of government. We want an environment where everyone can contribute positively to the community to enhance all lives.

Mission:
Grafton strives to be a fiscally sound and stable Town, providing to all its residents and businesses a safe, viable, and clean environment, complemented with an excellent quality of life. The Town will plan, construct, and maintain public facilities and public works infrastructures to provide for the health, safety, and welfare of all we serve. The Town will strive to foster an environment conducive to the ongoing viability of all its business districts, and the development and promotion of cultural, recreational, and educational opportunities for all its residents, while continuing to place a high value on public safety and community involvement while providing superior services to all residents, businesses and visitors.

Core Values:
- We will do what it takes to meet the needs of our citizens.
- We will ensure an open process that serves the will of the collective community.
- We will display honesty and integrity in all that we do.
- We value people doing the next right thing.
- We value seeking, sharing, and applying knowledge.
- We value organization agility and flexibility.

The Select Board has continued to provide policy direction and prudent management of town assets. In 2019, the previously named Board of Selectmen was formally changed to Select Board by way of a citizen's petition at town meeting. This change seeks to accurately represent our volunteer board members who dedicate valuable time and

leadership to making Grafton the best town it can be. Through that leadership and dedication, in 2019 the town continued its work on several major projects. In 2019, the Main Street reconstruction project, slated to be funded through the Transportation Initiative Program through the state, and estimated to cost $8 million, formally began the process of property appraisals, easement donations and finalized the engineering design. Several outreach meetings were held to inform residents of South Grafton exactly how their properties will be impacted by this major reconstruction project. This project will continue in 2020 and 2021 when the construction is slated to begin.

The Administration and Select Board have always recognized that economic development is a critical component that drives economic growth in the local economy. Most notably, commercial and industrial development provides the town with increased tax revenue while reducing the burden on residential home owners in town. In addition to tax revenue, development can jumpstart job creation, industry diversification, business retention and expansion, economy fortification, and an overall improved quality of life for residents and business owners. In 2019, the town embarked on a sales partnership with the Commonwealth for 8.8 acres on Pine Street in North Grafton. This land, situated along the route 30 corridor, will provide an opportunity for the town to partner with a development firm to create affordable housing and valuable retail space along a highly traversed route in North Grafton.

We are committed to providing the highest level of service to our constituents while maintaining a balanced budget that does not financially burden residents in town. To continue providing this service, the Town participates in many regionalization efforts to keep costs low and service levels high. Some of these efforts include Grafton's participation in the Central Massachusetts Regional Health Alliance, the Central Massachusetts Veterans Services District, the Animal Control District, and the Medical Reserve Corps. Both the MRC and the Regional Health Alliance provided us with valuable resources to combat the spread of EEE in Grafton in the summer of 2019. As a member of these regional groups, the Grafton Board of Health was able to act quickly to make difficult decisions to keep residents safe. In response to the threat of EEE in the summer of 2019, the town opted into the Central Massachusetts Mosquito Control Program in October of 2019. As a member of the program, Grafton will be given additional resources to combat the spread of mosquito related diseases on an ongoing basis.

Under the leadership of the Select Board, we continue to manage tax dollars efficiently and prudently. This is evidenced by the AA+ bond rating that we have maintained as well as healthy fiscal reserves. Our budgeting practices are conservative but allow for enough growth for both the town and school to operate and produce some of the most prepared students in the Commonwealth. Our transparent and comprehensive budget document has been presented with the Government Finance Officers Association Distinguished Budget Award for the third year in a row in 2019. We hope that the affirmation of our budgeting efforts by a nationally recognized third party continue to impress upon our community that we are committed to managing your tax dollars with a judicious approach.

Maintaining adequate staffing levels and training for new staff has been both rewarding and challenging in 2019. Considering all the transitions that have taken place, we would like to welcome the following new employees to the team:

Name	Position	Department
Paul Cook	Assistant Town Clerk	Town Clerk
Joann Duncan	P/T Administrative Assistant	Town Administrator/Select Board
Samantha Lyon	Administrative Assistant	Conservation
Kris Brandt	Heavy Equipment Operator	Department of Public Works
John Gilbert	Heavy Equipment Operator	Department of Public Works
John Gallinagh	P/T Veteran Services Agent	Veteran Services
Bonnie-Jean McGilvray	Administrative Assistant	Building Department
Taylor Dee	Page	Library
Allison Picone	Circulation Assistant	Library

In addition to bringing new staff on board, the Town internally transferred or promoted staff members to different positions. Their ability to take on new responsibilities in an accountable and successful manner is a testament to the ongoing training and professional development that we prioritize for our employees. Congratulations to the following employees who transferred to new positions or were granted promotions:

Name	New Position	Department
Leah Cameron	Conservation Agent/Assistant Planner	Conservation/Planning

Roads Completed in 2018:

Street Name	From	To	Treatment	Cost
Bernard Path	Logan Road	Dead End	Base Rehab Local	55,376
Bernard Road	Harris Road	Logan Road	Base Rehab Local	105,214
Clark Road	Bernard Road	Stowell Road	Base Rehab Local	15,962
Harris Road	Worcester Street	Bernard Road	Base Rehab Local	28,562
Hill Road	Bernard Road	Usher Road	Base Rehab Local	27,571
Kaye Circle	East Street	Kay Circle (Loop)	Base Rehab Local & Drainage	235,592
Logan Path	Hitchings Road	Dead End	Base Rehab Local	36,631
Logan Road	Bernard Road	Hitchings Road	Base Rehab Local	45,589
Milford Road	Providence Road	Bayfarm Lane	Structural Improve A/C	162,517
Milford Road	Bayfarm Lane	Seaver Farm Lane	Structural Improve A/C	107,375

Milford Road	Seaver Farm Lane	Town Line	Structural Improve A/C	105,754
South Street	Upton Street	1000' S of Upton St	Base Rehab Local	85,857
South Street	1000' S of Upton St	220' N of Bruce Street	Structural Improve A/C	42,994
Stowell Road	Clark Road	Hill Road	Base Rehab Local	46,777
Usher Road	50' N of Hill Road	Logan Road	Base Rehab Local	46,542
Total				**1,148,313**

We are proud of the accomplishments and goals of all of the town departments that continue to show a commitment and responsibility towards providing a high service level and working to improve the quality of life for all Grafton residents. The Board of Assessors has completed the Triannual Revaluation for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills.

The Board of Health and Health Department continue to thrive with the assistance of the Central Massachusetts Regional Health Alliance. The Grafton Board of Health and the Regional Health Alliance assisted the town in addressing the spread of EEE in the summer of 2019 by providing the town with critical information about statewide spraying, and the risks associated with EEE and mosquitoes. With their direction, the town voted in favor of joining the Central Massachusetts Mosquito Control Program. The Board of Health continued its 10th annual staff flu immunization clinic with the Health Department funding the vaccine. Patricia Bruchmann, RN, WDPH/CMRPHA Chief Public Health Nurse, Amelia Houghton, RN, WDPH/CMRPHA Regional Public Health Nurse and GGMRC volunteers administered 60 vaccines. The Town-wide Flu Clinic was held on October 2nd with two sessions: one in the morning and one in the afternoon with 76 doses administered. The clinics were coordinated and staffed by the WDPH, the Grafton Health Department and the GGMRC and CERT volunteers. The Board of Health purchased its own vaccine for adults as the State does not supply vaccine for insured adults. Clinics were also held in the Grafton Schools in cooperation with the School Department with assistance from the school nursing department and WDPH/CMRPHA staff.

The Sewer Department continues to operate as a successful Enterprise Fund under the direction of the Board of Sewer Commissioners and the Sewer Superintendent. Thanks to their efforts, Grafton enjoys one of the most cost efficient and advanced treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences. The Board of Sewer Commissioners and the town wish to thank Gerald F. LeBlanc for his 20 years of service on the Board of Sewer Commissioners, who retired from his work as a Commissioner in 2019.
Services provided by our dedicated trade professionals continue to provide inspections for thousand of building projects throughout town. Over the course of 2019, the

inspectional services department responded to over 2,900 inspection requests and complaints.

Under the direction of a new Superintendent, the Parks & Cemeteries Department continues to maintain a year-round schedule of providing a wide variety of services, up-keep and maintenance for the Town Common as well as the Town's three cemeteries and six recreational fields and parks. There were over 70 burials in Grafton maintained cemeteries in 2019.

In 2019, the Conservation Department continued land management work on Conservation properties. Fields were mowed at Merriam Road Conservation Area, Pell Farm, Great Meadow, and Hennessey I for the purposes of habitat management and recreational trails. The Conservation Commission is actively involved with the Open Space and Recreation Plan Committee which is working to update the Town's 2007 Open Space and Recreation Plan. This plan inventories existing open space and recreation resources within the Town and outlines goals for the expansion and acquisition of new resources. In 2019, the expansion of land resources continued with the Conservation Commission's assistance in acquiring several acres known as the "Robinson Property". This land will be held for open space with a conservation restriction held by the Grafton Land Trust. In 2019, the Conservation Agent began coordinating the LED lighting retrofit of all of Grafton's streetlights utilizing a $165,923 Green Communities competitive grant and a $50,950 MAPC LED streetlight retrofit grant. This project is expected to save 168,147 kWh of energy, resulting in an annual savings of $41,528 for the Town.

The Grafton Senior Center endeavors offer the elder population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation, as well as recreational and many fitness activities. The Department is also very fortunate to have a large volunteer program. Additional services include a monthly newsletter and fuel assistance. The Senior Center served nearly 18,000 meals in 2019, provided over 25,000 activities, and completed over 7,000 rides to various locations for members of the senior population in town. The Grafton Senior Center continues to provide more meals, activities, and rides each year without any added tax burden to residents by leveraging volunteers and fundraising to the highest capacity. The dedicated staff, volunteers, and members of the Council on Aging deserve praise for their ongoing accomplishments and service to the elders of Grafton.

The DPW was able to service and clean out catch basins using Department owned equipment. A total of 9 catch basins were repaired, 2 catch basins were rebuilt and all catch basins were cleaned. The Department serviced and filled 1,986 potholes throughout the Town. The staff maintained all traffic pavement markings on Town roads which included all crosswalks and all stop lines. 31 street signs were repaired by the DPW staff. 12 were replaced and 4 new signs were added. The Town also repaired 16 stop signs and replaced 8. The Public Works Department continues to provide grass

mowing services for the Municipal Center, Police Station and other Town owned properties. The Department mows approximately 19.25 acres of land throughout the Town.

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so. We are one of the largest call fire departments in Massachusetts and we continue to attract applicants for Firefighter positions. While holding full time jobs, recruits must attend Recruit Training, which consists of approximately three hundred hours of Firefighter I/II training through the Mass Firefighting Academy. Recruits are also required to be CPR/First Responder certified. The business office serves as administrative services for the fire department. Assistant Chief James Barker retired December 31, 2019 after forty-five (45) years of dedicated service to the Town and to the Grafton Fire Department. Firefighter Bruce Phillips retired after 12 years of service to the Grafton Fire Department on August 30, 2019. Grafton would like to thank Mr. Barker and Mr. Phillips for their years of service on the Grafton Fire Department.

In spring 2019, the Library closed for three weeks to move to temporary quarters. The new location at the former St. Andrews church fits the entire collection and has space for patrons and staff, including a small program room. In 2019, the Library provided over 500 programs to over 8,000 residents of Grafton. In 2019, architectural drawings for the new library were completed and the Town went out to bid for a general contractor in August, hiring CTA Construction in September. A ceremonial ground breaking was held on November 6. Construction is expected to be ongoing throughout 2020, with the new Library unveiling to occur in 2021.

The Grafton Police Department adheres to a philosophy that believes in preventing crime and being proactive while maintaining a high quality of life in this community. The Police Department continues to provide important programming and events to residents of Grafton such as the D.A.R.E program, the Youth Police Academy, K9 demonstrations, National Night Out, and the National Prescription Drug Take Back Day. The Grafton Police Department continues to leverage grants from the state and federal level to provide the highest level of service possible without burdening the residents of Grafton. These grants include a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of $54,096.00, a State 911 Training Grant in the amount of $10,000.00, and a Traffic Enforcement Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division in the amount of $5,000. The dedication and tireless efforts of the officers and department staff help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

The Recreation Department continues to offer a wide variety of activities and expanding its offerings to include more tot programs, adult education programs, and adult fitness programs, totaling hundreds of program options and thousands of participants. More new offerings and programs were launched this year including a tiny tots horse

program, a tot playgroup, youth taekwondo, and a playground meetup group. At Silver Lake Beach, this past summer saw the launch of birthday party packages, kayak rentals, and paddling nights. The snack bar roof replacement project was completed in the spring as a part of Capital Improvement Funds received in 2018. An electrical capacity upgrade was completed this fall to ensure proper functionality of equipment and ensure safety of patrons. Thank you to the staff and volunteers with the Recreation Department who work to provide a wide variety of programming to residents across the age spectrum.

In 2019, Grafton saw the departure of the Town Planner/Community Development Director Joe Laydon. Joe worked with the town in this capacity from 2014 until January of 2020. Under his direction, the planning department and Planning Board were able to make many positive changes to the towns zoning bylaws and succeeded in developing short and long-term plans to guide the town in future development. Grafton wishes to thank Joe for his years of dedication and service and wishes him luck in his future endeavors. In 2019, the Planning Board and staff worked hard to plan the launch of the ViewPoint online permitting system. Development Team meetings continued to allow interested developers, residents, businesses, to discuss potential projects and receive feedback and guidance. Looking ahead to 2020, the Board and Department will continue to consider new development applications, oversee construction activities as well as address development concerns facing the town in order to encourage commercial and industrial development.

We will continue to invest in the next generation, continue our ongoing demand to deliver exceptional services more efficiently and reinvest in our roadway infrastructure. We are committed to building a solid foundation for a sustainable fiscal future.

Respectfully submitted,

Timothy P. McInerney

Payments over $1,000 Town Administrator / Select Board

Select Board

Pitney Bowes	$ 1,049.12
First Arkansas	$ 1,818.75

Town Administrator

Onsolve Intermediate	$ 2,300.00	Timothy McInerney	$ 7,200.00
Page Contracting	$ 10,000.00		$ 1,438.33
Stone Consulting	$ 5,500.00		$ 1,818.75
TS World Wide	$ 3,000.00	Reliant Medical	$ 1,023.00
Unemployment Tax	$ 1,280.00	Mass Municipal Assoc	$ 3,750.00
International Government Finance	$ 1,297.00		

REPORT OF THE BUILDING INSPECTOR / ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the **Calendar Year 2019**, there were:

Building Permits	630
Public Buildings	52
Sign Permits	96
Home Occupation Permits	11
Woodstove Permits	23
Zoning Permit	14

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total $**496,156.00** (four hundred ninety six thousand one hundred fifty six dollars) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 2,972 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also oversee municipal staffing, maintenance and custodial personnel and duties.

As Inspector of Buildings, I interpret, administer and enforce the State Building Code.

As Zoning Officer for the Town of Grafton, my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer, I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully submitted,

Robert S. Berger
Inspector of Buildings/Zoning Enforcement Officer

REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **763** permits were issued.

During the **Calendar Year 2019**, **$44,545.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

George Duhamel
Inspector of Wires

REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **391** permits were issued.

During the **Calendar Year 2019**, **$31,750.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 373, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully submitted,

Thomas French
Inspector of Gas

REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **453** permits were issued.

During the **Calendar Year 2019**, **$22,530.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

Thomas French
Inspector of Plumbing

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Enforcement Officer (ZEO) is responsible for enforcing the Town's Zoning By-Laws and other land use requirements for the purpose of promoting and maintaining a safe and desirable living and work environment. The Town's Building Inspector serves as the Zoning Enforcement Officer.

He is responsible for making determinations regarding the interpretation of the Grafton Zoning By-Law (ZBL) with regards to land use, setbacks and non-conforming lots and uses. Projects that result in creating non-conformity or disputes regarding the Building Inspector's interpretation of the ZBL can be appealed to the Zoning Board of Appeals.

The Zoning Board of Appeals (ZBA) is created under the provisions of Mass General Law, Chapter 40A which empowers a local Board of Appeals to hear appeals, grant variances and issue certain special permits pursuant to the Grafton Zoning Bylaws.

Comprehensive Permits - Mass General Law, Chapter 40B enables the local Zoning Board of Appeals, in consultation with other local boards and officials, to grant a single permit to an eligible developer proposing state or federally subsidized low or moderate income housing at a density greater than that normally allowed by local zoning. The Board may override local requirements and regulations that are inconsistent with affordable housing needs if environmental and planning concerns have been addressed.

Over the past year the Board reviewed a total of 9 cases numbering 858 to 865. Complete records of these cases are on file in the Building/Zoning Department Office and the Town Clerk. (2 of these cases were modifications of previous decisions). During 2019, **$1,485.00** was collected for these cases and transferred to the Town Treasurer.

During 2019, the ZBA conducted public hearings for the following:

Mass General Law - Chapter 40A
7 Special Permit Requests received; **7** granted
1 Variance Requests received; Granted (modification of a previous decision)
1 Overturn the decision of the Building Inspector: denied

Mass General Law - Chapter 40B
The Board also heard **2 requests/modifications to a Comprehensive Permit** on current 40B projects. Of these requests, both were granted.

Respectfully submitted,

William McCusker, Chair
Marianne Desrosiers, Vice Chair
Kay Reed, Clerk
William Yeomans and Brian Waller, Members at Large
Carl Parisi and Seetharaman Ganesan, Alternate Members

REPORT OF THE CABLE OVERSIGHT COMMITTEE

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Meetings are normally held on the third Monday of each month. When fully staffed the Committee has seven members, all of whom are appointed volunteers. The current members are: Chairman Jim Gallagher, Vice-Chair Richard Schultze, Treasurer Bob Berger, Clerk Bob DeToma, Bob Hassinger, Corson Wyman, and John P. Kelley. Below is a summary of Access activities:

PUBLIC ACCESS USAGE

During 2019 GCTV staff members utilized equipment and captured government meetings and events outside the studio. Almost all meetings of Town Government boards and committees are now covered on GGTV and are available on our Video on Demand, as well as the Town of Grafton YouTube channel. Select Board, Planning Board, and School Committee meetings are broadcast "LIVE" on the Government channel, and streamed to computers. GCTV also posts local videos on its own YouTube channel. Video shoots over the past twelve months have included, LIVE Select Board Candidates debates, Meet the Candidates programs, and LIVE National Night Out coverage. Numerous bulletins were posted on the Government, Education, Community channel bulletin boards, utilizing the station's Carousel Bulletin Board system.

PUBLIC ACCESS PRODUCTION COURSE & GCTV EDUCATION OPPORTUNITIES

In 2019, Grafton Community Television continued to offer individual training to producers on a flexible schedule. The success of individual producer training in the past allowed us to cater to those with varying schedules. Our continued editing software, Adobe Premiere Pro, offered us the ability to train producers in non-linear editing with no requirement for them to purchase the high-priced Creative Cloud subscription. This continues to be one of the benefits of offering our free TV Production and Video Editing training to the public.

We continued to promote training opportunities through our Open House; during Grafton celebrates the Holidays. We continue to invite existing producers back to the Studio for additional training on both video equipment and editing software.

PROGRAMMING SUMMARY FOR GRAFTON PUBLIC, GOVERNMENT, AND EDUCATION ACCESS

Grafton Community Television

Grafton's Public Access channel, Grafton Community Television, continued to air new programming in the year 2019 from various sources across the country. The wealth of cable access shows available through file-sharing allowed the Community channel to feature many unique programs. Grafton Community Television also continued its in-house produced, original productions such as Grafton Minute By Minute a local news magazine, Ask the Geezers, and TV Classics with Jim Gallagher. Outdoor productions

for the Community channel included coverage of the Summer Concerts on the Common series, the Apple Tree Arts Ice Cream Social, and Santa's arrival on the Common every December. Our cameras also covered the Small Stones Art Festival.

Grafton Community Television continued to promote its Live Streaming and Video on Demand service in 2019. GCTV continued to promote its in-house and external productions through both social media and the town website; providing viewers with information on its Programming Schedule, upcoming events, and links to both live and previously recorded meetings and events. In addition we proud to announce our new HD channel that can be seen on Verizon channel 34 with the use of a HD capable device.

General interest programming for Grafton Community Television continued to evolve during 2019, providing viewers with increasing content available for both cable and live streaming. Some of the general interest programming broadcast on Grafton Community Television included:

Cooking programs included; Eat Well be Happy (MA.), Wicked Good Food (MA.), Culinary Journeys, Papa Tuck Cooks, In the Kitchen with Bonnie, and The Northwoods Cooking Show.

Health and Wellness programs: Conversations with Dr. Don, The Yoga Show, Jessercize (MA.), Seniors on the Move (MA.), Better Health, and Ask Ralph and Lahni.

Music and Entertainment programs included: It's Polka Time, Sidewalks Entertainment, Bongo Boy Music, Chico and B-Man, The Dungeon of Dr. Dreck (MA.), Comedy Corner (MA.) American Songwriter, Tupelo Music Hall, Baby Blue Arts, and various concerts aired during the Holidays.

History based programs included: The Folklorist (MA.), Museum Open House (MA.) Grafton Oral History Project (MA.), America's Army, All Aboard, and Train Time, Instructional and educational programming included: Emily's Garden (MA.), Walk in the Garden (MA.), Oil Painting Journeys, Painting with Picasso, Color In Your Life sent to us from Australia, Off the Shelf (MA.), So Many Books, Garden Thyme, Gardening Rhythms, Great Gardens (MA.), Garden Wise and Expedition New England. Travel programs featured on GCTV include: Blazis Safari (a GCTV Original), Travel with Sandy and Gail, and various Travel features titled Travel Time.

Grafton Government Television

Regular, ongoing meeting coverage of board and committee meetings continued to be captured (both live and rebroadcasted) during the year 2019 on Grafton Government Television. All Grafton Town Meetings, both special and regular, were captured and rebroadcast on Grafton Government Television. Additionally, there were a number of special meetings and presentations covered throughout the year. Some of these meetings and presentations included new recycling PSA's for the town, and Emergency

Preparedness PSA's, the League of Women Voter's Candidates Night, Town Warrant review segments and Town Administrator updates, Meet the Candidate programs, and support for the Shop Grafton campaign presented by the Economic Development Commission.

Grafton Education Television

Grafton Education Television continued its partnership with Grafton High School by encouraging file sharing between the school and the studio. Grafton Community Television continues to provide support for Town Meetings at the School's auditorium.

In 2019, Grafton Community Television continued to utilize the Town's Fiber Municipal Network (FMAN) to provide live broadcasts of events from different locations; capturing Town Meetings live from the High School auditorium. The Studio continued to receive content from Grafton High School over the Municipal Network; providing High School students the opportunity to create and send new programs for broadcast on the Education Channel.

Municipal Center Broadcast Facilities:

The Committee continued upgrades to the broadcast facilities in Conference Room F at the Municipal Center. Upgrades included new lighting to bring the room up to standard with Room A.

Access Studio and Master Control Facilities:

Grafton Community Television continued to broadcast content on its Tightrope broadcast server. The Server's Carousel bulletin board system continues to allow for more dynamic and informative bulletins to be placed on all three of the Access channels. Both Live Streaming and Video on Demand has provided a stable and reliable way to stream programming to the public.

Relocation of GCTV Headquarters and Studio to 26 Providence Road
(Former Police Station):

Grafton TV completed the move to its new location at 26 Providence Road this July 2019. Moving was started and finished on July 15th. Major renovations had been completed and small crews of workers were putting on finishing touches, and performing tests of plumbing, heating, and water. Boxes were unpacked and offices set up over the course of the next few weeks. Major installation of Fiber from our cable providers, and all cable fittings to the signal feed took some time to be completed and tested. Upon completion of the testing phase our vendors began the task of reconnecting all our equipment to the internal Town network, and our internal network. This work was time consuming, and detail oriented. Soon we were back on the air. Major studio equipment was tackled next, followed by lighting installation to the studio grid, new Green Screen delivered and hung, and all digital recording equipment in the main studio control room. The month of August gave us the opportunity to perform a LIVE "Ask the Geezers" program from the outdoor portico with a view of the street. We also were able to support Chief Crepeau and his annual National Night Out event with LIVE coverage from the same portico. Various interviews have been conducted in

studio, including Meet the Candidates, featuring Donna Stock and Lisa Rice who ran for the vacant seat on the Select Board. 2020 efforts include Bus Stop Weather presented by Julia Koshivos a Grafton High School student, and a working partnership with the School Department. Dr. James Cummings has agreed to take part in a student run interview program from the GCTV Studios.

Major Expenditures:

Bargmann & Hendrie Archtype:	2-21-19	$	2,130.00
(Studio project architects)	5-9-19	$	4,020.00
	5-23-19	$	3,349.56
	6-20-19	$	3,195.00
J.J. Cardosi:	2-28-19	$	30,728.70
(Studio project G.C.)	5-2-19	$	37,363.62
	5-16-19	$	148,010.29
	5-30-19	$	267,818.17
Epstein & August LLP:	5-23-19	$	3,569.26
(Cable Attorney)	6-20-19	$	1,104.32
Ockers Company:	5-23-19	$	19,999.00
CDW Government:	6-13-19	$	2,929.56
W.B. Mason:	6-20-19	$	1,801.74

Funding:
Cable access operations are funded through payments made by each cable provider. In 2019 The Town of Grafton signed a new contract with Verizon to continue funding for cable operations for the next five years.

Public Input:
We welcome input from the public; all are invited to attend our monthly meetings or to contact us. The Cable Oversight Committee meets monthly (usually the third Monday) and meetings are always posted. Meetings are normally held in Conf. Room F of the Municipal Center. The Committee can be reached by writing to:

Grafton Cable Television Oversight Committee, 30 Providence Road, Grafton, MA 01519 Bob DeToma, Clerk of the Cable Oversight Committee contributed the information included in this report.

Respectfully submitted,

Bob DeToma, Clerk Cable Oversight Committee
Grafton Cable Television Oversight Committee

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) is a nine-member body that administers the Community Preservation Act, which was adopted by Grafton in May 2002. The Select Board appoints four at-large positions for three-year terms; the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, and Grafton Housing Authority each appoint one member. The Act creates a stream of revenue from a 1½% local property tax surcharge and from state matching funds to support projects in three areas: affordable housing, historic preservation, and open space and recreation.

The Committee meets the fourth Thursday of the month, except in November and December, when the meetings are held on the first Thursday of the month. Copies of the Guidelines and Project Applications are available in the Planning Office, as well as on the CPC's page on the Town's website.

The CPC had two resignations during 2019. Sharon Carroll-Tidman, the Planning Board representative, did not seek re-election to the Planning Board in May. Justin Wood was appointed as her replacement following the May election. In the fall, Dawn Geoffroy resigned from the Recreation Commission and Kristin Belanger was appointed as her replacement.

The Grafton CPC kept busy during 2019 implementing the Community Preservation Act by monitoring the status of projects, reviewing project submissions, making funding recommendations to Town Meeting and advocating for the Community Preservation Act through the Community Preservation Coalition.

At the Special Town Meeting on May 13, voters approved setting aside an additional $5,289 in each of the three CPA project areas: affordable housing, open space and recreation, and historic preservation. The additional amount was required to satisfy the 10% CPA set aside requirement since the actual state match was larger than the original estimate in October 2018. Voters approved $48,567 to be transferred from the Affordable Housing Reserve to the Grafton Affordable Housing Trust. In addition, $475,000 was voted for the acquisition of 163, 165, and 171 Upton Street and 2 Stowe Road, totaling over 10 acres, to be preserved as open space for passive recreation.

At the Annual Town Meeting on May 13, voters approved an appropriation of $24,000 to fund CPC's operating budget, $79,950 for the purpose of making the 11th principle and interest payment on the $1.2 million bond issued for the purchase of the Pell Farm property, and $72,450 for the purpose of making the 5th principle and interest payment on the $1.1 million bond issued for the preservation of the Town House. Additionally, $651,723 was approved for the restoration of the Historic Grafton Common, $10,000 to restore the Town's 1848 Howard and Davis scale and cabinet, $41,500 for engineering work to upgrade the Grafton Lions Club Field at Alfred J. Dauphinais Memorial Park, and $30,000 for updating Grafton's 1991 Inventory of Architectural, Historical and Cultural Resources.

At the Semi-Annual Town Meeting on October 21, voters approved setting aside the amount of $53,957 for each of the three project areas: affordable housing, open space and recreation, and historic preservation. In addition, voters approved $4,000 to create baseline reports on the Great Meadows Gateway parcel and the Robinson Chapter 61B withdrawal property, both purchased with CPA Funds, and $45,000 for interior plans, drawings, and architectural specifications for the interior restoration of the Cisco Homestead located on the Nipmuc Reservation on Brigham Hill Road.

Ongoing CPC projects include the annual bond payments for the purchase of Pell Farm and for the preservation of the Town House, Town records preservation, The Institute Woods Trail Feasibility Study, and the Grafton Community Preservation Act Plan. In 2019 restoration of the Stone Arch Bridge in North Grafton was completed.

During 2019, the total CPA revenue collected was $556,831. Grafton collected $453,077 through local surcharges, received $81,329 in state matching funds, and earned $22,425 from investment interest income.

CPC anticipates a busy year in 2020 as the Committee works on the update of the Grafton Community Preservation Act Plan and monitors on-going projects. Given an estimated $592,773 in 2020 revenue, funds currently on hand, and taking into account the reserves and Fall Town Meeting appropriations, the Committee will have an estimated $335,169 for new projects.

COMMUNITY PRESERVATION COMMITTEE
EXPENSES IN EXCESS OF $1,000
January 1 through December 31, 2019

Vendor	Amount
Community Preservation Coalition	$1,750.00
Engine Company No. 2, Stephen H. Roney Park	$18,943.48
Grafton Affordable Housing Trust	$48,567.00
Juniors	$273,553.96
Roger Lee Robinson, Robinson Property Purchase	$475,000.00
US Bank Corporate Trust	$155,700.00

Respectfully submitted,

John R. Stephens, Chairman

Kristin Belanger	Sandra Brock	Jim Gallagher	Ken Holberger
Paul Scarlett	Richard Schultz	Jennifer Thomas	Justin Wood

REPORT OF THE CONSERVATION COMMISSION

The Grafton Conservation Commission is charged with the protection of Grafton's natural resources. The Commission holds public hearings on the first and third Tuesdays of each month. Workshop meetings are held on the fourth Tuesday of some months, as needed.

When fully staffed, the Commission has five members, all of whom are appointed volunteers. The current Commissioners are: Chair Sandra Brock, Alicia Bergeron, Patrick Huegel, and Helen Cheney. The office is staffed by the Conservation Agent, Leah Cameron and the Conservation Assistant, Samantha Lyon.

Chief among the Conservation Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act, the Grafton Wetlands Protection Bylaw, and the Grafton Stormwater Management Bylaw. In 2019, the Commission held public hearings on 28 Notices of Intent, Requests for Determination of Applicability, and Stormwater Permit Applications. The Commission took action on 5 requests to amend or extend existing Orders and Permits. The Commission inspected and acted on 33 Requests for partial and complete Certificates of Compliance. The Commission also investigated various complaints and calls regarding resource area concerns and issued Enforcement Orders on violations.

The Commission assists with the Town's MS4 (Municipal Separate Storm Sewer System) program and permit compliance by implementing the Grafton Stormwater Management Bylaw and addressing water quality violations to surface waters. The Conservation Agent assists the Department of Public Works with the Town's MS4 permit submissions and program implementation.

The Commission advises other Town boards and officials, as well as private individuals and groups, on issues that relate to its areas of jurisdiction. The Commission issued comment letters to the Planning Board and the Zoning Board of Appeals for projects under review and places high priority on providing input during the preliminary design review phase of new developments and 40B projects.

Another significant role of the Conservation Commission is the responsibility to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. In 2019, the Conservation Department continued land management work on Conservation properties. Fields were mowed at Merriam Road Conservation Area, Pell Farm, Great Meadow, and Hennessey I for the purposes of habitat management and recreational trails. The mowing of fields is staggered each year to fit within the limits of the Conservation Department's management budget. The Department also worked on various projects involving trail maintenance, signage, and other Conservation land management concerns.

The Conservation Commission is actively involved with the Open Space and Recreation Plan Committee which is working to update the Town's 2007 Open Space and

Recreation Plan. This plan inventories existing open space and recreation resources within the Town and outlines goals for the expansion and acquisition of new resources.

In 2019, the Conservation Agent began coordinating the LED lighting retrofit of all of Grafton's streetlights utilizing a $165,923 Green Communities competitive grant and a $50,950 MAPC LED streetlight retrofit grant. This project is expected to save 168,147 kWh of energy, resulting in an annual savings of $41,528 for the Town.

The Conservation Commission is represented on the Lake Quinsigamond Commission, the Open Space and Recreation Plan Committee, the Hassanamesit Woods Sub-Committee, and the Community Preservation Committee.

Expenses in Excess of $1,000.00:

Ed Barry – Conservation land mowing - $2,700.00

Respectfully submitted,

Leah Cameron
Conservation Agent
Grafton Conservation Department

REPORT OF THE GRAFTON COUNCIL ON AGING

****It is the mission of the Grafton Senior Center to link needs with resources to preserve and enhance the overall quality of life for Grafton's senior and disabled population.****

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2019. Our programs have evolved to reflect the changing needs of our growing population. The Center has been highly utilized as a place of enjoyment and recreation, as well as a source of information, assistance, and referral. Many individuals and families have come to us with personal crises, and we are proud to have provided information and support. We are the home away from home for many.

The Grafton Senior Center endeavors to offer the elder population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation, as well as recreational and many fitness activities. The Department is also very fortunate to have a large volunteer program. Additional services provided by the Senior Center include a monthly newsletter and fuel assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, Meals on Wheels, Alzheimer's disease and dementia, elders-at-risk and elder abuse, among many others. All inquiries are held in strict confidence.

Outreach is a program where assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as safely possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker, Lisa Kelley assisted with the needs of elders and their families. Ms. Kelley also provided assistance with forms for the SMOC (South Middlesex Opportunity Council) fuel program and SNAP (food program). These programs aid elders having financial difficulty.

The Grafton Senior Shuttle, along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled to access rides to medical appointments, hair salons, grocery shopping, to pick up prescriptions, as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a ride. We understand that giving up a license is a tremendous loss and hope to make the transition easier with kind and caring drivers. The availability of the senior vans has been invaluable in maintaining independence and dignity for our elder and disabled population. As our population ages, it is comforting to know there is alternate transportation available, as studies have shown that reaction time decreases after approximately age eighty. With financial budget cuts always on the horizon, we hope to continue to receive some reimbursement

from the WRTA for the operation of its vehicle. It is hoped that transportation in Grafton will always be available, as it is the lifeblood of senior independence. Grafton is a great place to age; our goal is to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the two part-time van drivers, the wages of the fall prevention exercise instructor, volunteer recognition, education, and supplies. This grant has been vital in meeting some departmental needs that the operational budget is not able to address.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. Socialization is crucial to wellness, and the nutrition program does much to create positive interactions as well as balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra hand. Seniors work in Town Departments doing various tasks in exchange for abatement off their property taxes. It is income eligible, with certain requirements.

This Center is for ALL seniors in Grafton, not just for those who are in need of assistance or are "elderly". One visit here and you will see younger, active seniors taking part in exercise, crafts, cards, meals, etc. We always are happy to see a new face come through the door, and make every effort to welcome them. Please stop by and play cards, join the Crafters, have a coffee and snack, or just say "Hello"! Or give us a call at 508.839.9242, and we will pick you up in our handy van (wheelchair lift accessible).

FY19 Payments Totaling Over $1,000.00

Linda Foley*	$ 1,076.00
Elder Services of Worcester	$ 1,200.00
WB Mason	$ 2,817.09

*Friends of Grafton Elders paid $780.

Total Meals January 2019 – December 2019

MONTH	YEAR	MEALS ON WHEELS (Home Delivered)	CONGREGATE (At Center)
JANUARY	2019	1080	378
FEBRUARY	2019	1003	330
MARCH	2019	1121	409

ARPIL	2019	1106	390
MAY	2019	1096	358
JUNE	2019	958	352
JULY	2019	1093	320
AUGUST	2019	1050	361
SEPTEMBER	2019	1074	349
OCTOBER	2019	1242	421
NOVEMBER	2019	1190	293
DECEMBER	2019	1089	278

Chef Lori's meals at the Center: 22 days = total 618 meals

Total Congregate Meals:	4,239 meals
Total MOW Meals:	13,102 meals
Total Chef Lori Lunch:	618 meals
TOTAL MEALS SERVED	**17,959**

Transportation Statistics

	Duplicated	Unduplicated
Total Rides:	**7,459**	**205**

This statistic shows that the average rider uses the senior van over thirty-six times per year. There was an increase of 411 rides in 2019 compared to 2018. Many use the senior vans as their sole source of transportation, whether to medical appointments, employment, the grocery store, haircuts, banking, etc.

ACTIVITIES	Duplicated	Unduplicated
Community Education	713	200
Cultural Events	206	49
Fitness/Exercise	12,296	356
Health Screening	834	125
Information Sharing	1,701	534
Recreation/Social Evt	9,824	722
Total Activities:	**25,574**	**1,986**

Friday's Line Dancing Class

Flower Arranging at the Senior Center

Tuesday's Gentle Exercise Class

TOTAL USE OF SENIOR CENTER
Statistics from **01/01/2019** to **12/31/2019**

Total Seniors Served
Duplicated: 41,208 (Units of Service)
Unduplicated: 1,249 (Number of Seniors)

MANY THANK YOU's

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled—whether you run a card group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Boy and Girl Scout Troops and different school classes in Grafton have added much to our Center. Many thanks to them and to their leaders and teachers for all the joy they have brought to the seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work-Off abatements.

The Council thanks the Board of Selectmen, Town Administrator Tim McInerney, Asst. Town Administrator Rebecca Meekins, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thank you to Senator Michael Moore and State Representative David Muradian for their support to the Senior Center and providing many Grafton seniors with special lunches and desserts. Also, thank you to David Muradian for presenting the Senior Center with a $6,000 check from the David Muradian Charity Golf Tournament. The Senior Center is so very appreciative to Senator Moore and Representative Muradian for making themselves available to the seniors in our community.

A special thank you to the Friends of Grafton Elders for their generosity that has allowed us to provide free Senior Exercise, Zumba, Line Dancing, Tai Chi, Advanced Tai Chi, Mat and Chair Yoga to seniors. The Friends group also was kind enough to pay for the maintenance of the Senior Center fish tank, and sponsored many BINGO games with pizza. They sponsored an out to lunch at the Samuel Slater's Restaurant, and donated $250 for gift cards for the Senior Holiday Giving Tree. The Friends of Grafton Elders also provided assistance to elders who were having financial difficulties, such as paying to heat their homes.

A heartfelt thank you to Dr. Tina Theroux who paid every other month for free van rides to the Senior Center and a Chef Lori lunch.

We thank the following organizations/individuals for grant awards and donations this year; Massachusetts Association of Regional Transit Authorities (MArtap) Helping Hand Mini Grant for $737; Edward & Teddy Rudack $300; Planet Aid $770; Grafton Food Bank $300 for rides to the Food Bank; Maureen Turcotte $197; Senior Center Thursday Bridge Group $250; Senior Center Staff $523 from volunteering at Grafton Celebrates the Holidays; St. James Outreach $250 in gift cards; and Janet's Hilltop for gift cards and treats.

Also, thank you to the Grafton Community Nursing Association and St. James Outreach who were generous in paying for months of free medical van rides for seniors and disabled individuals. The Grafton Community Nursing Association should also be thanked for providing financial assistance to several seniors in need throughout the year.

Many thanks to the Lions Club for its continued support and the wonderful evening dinner they provided in October. This type of organization improves the quality of life for Grafton's elders and disabled population, for which the COA is very grateful.

We thank the Senior Center Craft Group for all that they brought to the Senior Center. There were approximately 40 crafters and volunteers who donated items to sell. The Craft Group's donation of $5,750 to the Senior Center in 2019 was greatly appreciated! In addition to these very special ladies volunteering their time, they have helped to bring many new faces to the Center!

Many other individuals, groups, and organizations have also been so kind to donate to the department for seniors in the community. Individuals have sponsored Bingo games, provided lunch and snacks, and supplied the Senior Center with paper products. Your support has been so very vital to the offerings of our department. One individual, who wishes to remain anonymous, has been incredibly generous to our seniors, especially at Thanksgiving. You've made some ordinary days here extraordinary. We sincerely thank all of you for all that you have done.

Our **Holiday Giving Tree** is always an amazing experience. Anonymous tags were taken by individuals who returned the tags with beautifully wrapped gifts for Grafton seniors. Unibank also participated in displaying a Giving Tree for seniors in their bank lobby, and we thank them for their participation. We were especially impressed with the generosity of our residents. Most requests were very basic needs, such as a gloves, scarves, and jams & jellies. Grafton should be proud of the caliber of citizens residing in our fine community.

THANKS TO COA STAFF

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for, and heard. When someone with memory loss calls many, many times in one day, they receive the same

tender response during the 7th call as they did on their first call. We are proud of the work you do, and the Town is very fortunate to have you as elder advocates. The Town has itself a top-notch Senior Center staff caring for its elder and disabled population—as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m.

LIFE IS
- By: Michael Sage

Life is like a river, constantly flowing,
Life is like a tree, constantly growing.

Life is like a desert, constantly changing,
Life is like the oceans, constantly re-arranging.

Life is accepting, both others and yourself,
Life is understanding, and believing in oneself.

Life is committing, and doing the best you can,
Life is believing, and being your own very best fan.

Life is for loving, and also for caring,
Life is for helping, and giving and sharing.

Life is the seeds that you plant each day,
Life is creating a better world in which to stay.

Respectfully submitted,

Grafton Council on Aging
William Drago, Chair
William Cutler, Vice Chair
Marcella Benoit, Secretary
Ann Allia
Annette McCarthy
Peter Shay
Nina Whiting

STAFF LISTING

Full Time Staff
Barbara Connelly, Director
Bryan Dudley,
Transportation Coordinator/Van Driver
Nancy Malone, Office Manager

Part Time Staff
Lori Brady, Part Time Chef
Tim Brady, Volunteer SHINE Counselor
Lisa Kelley, Outreach Worker
Michele Malkasian,
Part Time Activities Coordinator
Stephen Decatur, Part Time Van Driver
Maureen Turcotte, Part Time Van Driver
Karen Kosiba, Elder Nutrition
Meal Site Manager (ESW)

REPORT OF GRAFTON CULTURAL COUNCIL

The State provides funds on an annual basis to support cultural activities in Massachusetts. The Massachusetts Cultural Council allocates certain of these funds to Local Cultural Councils in order to support local cultural activities. The role of the Grafton Cultural Council is to administer the annual funds which amounted to $5900 in FY2019.

The Grafton Cultural Council receives grant requests for local cultural activities from Town institutions such as Grafton schools and the Library and from local providers such as orchestras, theatre groups and music programs. These requests are received via the Massachusetts Cultural Council website and must meet the MCC criteria. The deadline for submission is October 15 annually. The Grafton Cultural Council met twice in the late fall of 2018 to review the grant requests and decide on allocation of the available funds. The main criteria for approving grants are availability to Grafton residents or participation by local residents. There were sixteen applications received for FY2019 from different organizations and the cultural council approved fourteen grants allocated by January 15, 2019. Partial funding was provided for such activities as choral performances, a historical theatre production, a pastel drawing workshop, classical and Brass music concerts, story-telling at the library and school activities.

During the year the Grafton Cultural Council (GCC) members attended occasional meetings and performed regular administrative tasks including reviewing and approving grant reimbursements. All members also had to complete required training. The requirements of Massachusetts Cultural Council were also met including an annual report and the year-end financial report which was prepared by the Town Accountant. GCC members also performed publicity activities, distributed information leaflets and responded to questions from cultural organizations.

The cultural council has a minimum of five members all of whom are appointed volunteers. Members in FY2019 were Katie Brown, Judy Danielson, Julie Grace, Meta Mitchell and Stacy Willar, of whom two were new members. Thank-you to all these members for their service. More volunteers are always welcome to support these exciting opportunities to enrich our cultural activities here in Grafton.

Respectfully submitted,

M. Meta Mitchell, Chair Grafton Cultural Council

REPORT OF THE GRAFTON DISABILITY COMMISSION

The Grafton Disability Commission (f/k/a Commission on Disability) was reconstituted, pursuant to a vote of the Grafton Select Board on August 13, 2019. The Commission had not met since 2011and lacked membership. This discussion was initiated by Roger Trahan, Jr. in a letter to the Select Board on May 28, 2019, who subsequently presented during its meeting of June 11, 2019. During its meeting of August 13, 2019, the Select Board appointed a new slate of seven (7) members and updated the charge of the Commission as follows:

"The Grafton Disability Commission is to assure that all people in Grafton have an equal opportunity to participate in all functions involving living, working and enjoying recreation activities. The Commission will work toward this end by informing, educating, monitoring and advising the public, including the business community and the Town administration.

The Grafton Disability Commission shall consist of seven members appointed by the Select Board for overlapping three year terms and be responsible to the Select Board through the Town Administrator.

Six (6) members shall consist of people with disabilities, people with and immediate family member with a disability, residents with professional experience working with people with disabilities, and/or residents with an interest in this area. One (1) member shall be either an elected or appointed official of the town.

The purpose of the Commission shall be to cause the full integration and participation of people with disabilities in the Town of Grafton, such commission shall:

1. Advise and assist municipal officials and employees with state and federal laws and regulations that affect people with disabilities;
2. Coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts Office on disability;
3. Review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of the Town of Grafton as they affect people with disabilities;
4. Provide information referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; and
5. Help raise awareness and sensitivity to the needs of the people who are disabled.

The Commission shall meet at least once every month. Minutes will be kept and filed with the Town Clerk for posting."

The Disability Commission met on four occasions in 2019 (9/19, 10/17, 11/21, and 12/19). During those meetings, our primary activities included:

- Review of Grafton's June 2019 ADA Self-Evaluation and Transition Plan, which did not include school facilities, as well the need for Grafton Public Schools to have a similar plan.
- Updates by Grafton Special Education Parent Advisory Council (SEPAC).
- Met with and supported Grafton Historic District Commission's plans for brick pavers to replace the asphalt on the walkways on Grafton Common, adhering to ADA and AAB guidelines, and proposed updates to MA 521 CMR.

- Applied for a Municipal ADA Improvement Grant ($50,000 request) through the MA Office on Disability, as coordinated by Assistant Town Administrator, Rebecca Meekins. This pertained to accessibility improvements to ramps and entrances in the rear of the Grafton Municipal Center. Although Grafton was not selected, we look forward to grant opportunities during FY 2021.
- Discussed personal tax exemptions with Principal Assessor, Mary Oliver during our meeting of November 21, 2019. These exemptions include but are not limited to the categories of Disabled Veteran (Clause 22) and Legally Blind (Clause 37A).
- We set up workshops in order to operationalize the Town of Grafton's ADA Self-Evaluation and Transition Plan, in order to develop a long-term strategic plan.

All of our meetings have been videotaped by Grafton Community Television (GCTV) for later viewing on our local community access TV stations and on-line via link from GCTV's web page. Along these lines, we extend our thanks to Jack Kelley for his time and technical assistance.

Also of great assistance were Joann Duncan and Cindy Ide in the Select Board/ Town Administrator's office, and Kandy Lavallee (Town Clerk) and her Administrative Assistant, Jayne Zwicker.

We also extend our thanks to Doreen DeFazio for having volunteered to serve as the initial Select Board representative to the Commission. Also, to Alex McCullough for his service on the Commission during 2019.

We look forward to an active and productive 2020 in helping create a more informed and accessible Grafton.

Respectfully submitted,

Roger R. Trahan, Jr., Chair
Kristie Proctor, Vice Chair
Daryl Rynning, Clerk
Donna Stock, Select Board Rep
Catherine Dore
Melissa Lackey

REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, storm water and other infrastructure projects. It continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and other Town Committees.

Major initiatives in 2019 included:

- Continuing dialogue with MassDOT for the reconstruction of Main Street from Providence Road to the Sutton town line. The Design Public Hearing was held by MassDOT in February to discuss the project and move on to the 75% design phase, which was submitted in October. The project has remained on path for the 2021 State Transportation Improvement Program (STIP) and should go out to bid in the Fall of 2020;
- The design to replace the culvert over Miscoe Brook on Stowe Road has progressed to submittal of the Notice of Intent with MassDEP and Conservation;
- Continuing collaboration with the Central Massachusetts Regional Stormwater Coalition to assist with compliance of the Town's NPDES permit;
- Submitting for a grant to replace the Fitzpatrick Road culvert that carries Cronin Brook;
- Improvements to Old Sawmill Road;
- Working on and meeting the requirement deadlines for the new NPDES permit.

Provided engineering and construction oversight for several infrastructure projects throughout the year, which included:

- Road Rehabilitation Projects:
    - Milford Road
    - South Street
    - Kaye Circle
    - Bernard Road
    - Bernard Path
    - Clark Road
    - Harris Road
    - Hill Road
    - Logan Path
    - Logan Road
    - Stowell Road
    - Usher Road
- Sewer extension work on Westboro Road
- Electrical duct bank installation on Route 30

- Railroad grade crossing improvements at Waterville and East Streets
- Drainage and roadway improvements on Institute and Adams Roads
- Paving of the new highway garage site

The Department processed over 60 Road Opening Permits and over 30 Driveway Applications, collecting more than $16,000 in permit fees. We also performed over 40 driveway inspections.

The Department provided substantial completion inspection of High Point Estates Subdivision.

We provided cost estimates to Town officials in order to plan DPW infrastructure projects.

The Department also continued to work in conjunction with the Planning and Conservation Departments to maintain compliance with the NPDES Phase II Storm Water Permit requirements.

Respectfully submitted,

Brian Szczurko

EXPENSES OVER $1,000.00

Borges Construction, Inc.	$ 732,844.56
P.J. Keating, Inc.	$1,403,388.82
Marlin Controls, Inc.	$ 1,760.00
Grafton Police Department	$ 67,519.75
Bayside Engineering	$ 37,795.00
Intuitive Control Systems, LLC	$ 1,500.00
Southworth-Milton	$ 97,000.00
R. Bates and Sons, Inc.	$ 49,400.00
City of Worcester	$ 2,050.00
Town of Spencer	$ 4,000.00
Vanasse Hangen Bruslin, Inc.	$ 115,886.35
Ballard Mack Sales	$ 116,850.00
J.C. Madigan, Inc.	$ 83,542.00
P.W. Brown, Inc.	$ 3,860.54

REPORT OF THE FINANCE COMMITTEE

The Finance Committee is established as required by MGL CH 39 Section 16 and members are appointed by the Town Moderator as called for in the Town Charter. The purpose of the Finance Committee is to consider any or all municipal questions for the purpose of making reports or recommendations to the Town and to submit a budget to Town Meeting.

To fulfill its duties the Finance Committee is responsible for the following:

Receiving the budget proposal from the executive branch of town government (Select Board) and the Town Administrator.

Analyzing all estimated revenues, expenditures, and appropriation line items in the budget.

Reviewing in detail each departmental budget request.

Holding public hearings about the budget in which department heads and the public can testify.

Presenting a balanced budget to Town Meeting.

Reviewing every article on each Town Meeting Warrant and publishing a recommendation thereon to the voters—the Legislative arm of town government. The ultimate spending authority rests with those voters attending Town Meeting

Managing the Town's Reserve Fund which is used for unforeseen expenditures:

Determining and setting the Town's fiscal policies.

Participating in the process of projecting future budgets.

Participating in the process of reviewing proposed capital expenditures and maintaining a list of capital projects that will need funding in the foreseeable future.

In order to meet its obligations under the requirement of fiduciary duty, the members of the Finance Committee attend the annual meeting and workshops of the Massachusetts Association of Town Finance Committees. Each member uses their best judgement of the issues presented within the budget and Town Meeting Warrant articles coupled with the Town's finances when voting on the recommendations and writing the clear, concise, thorough explanation for the recommendation. Additionally, Finance Committee participates in joint meetings with the Select Board and School Committee to discuss the economic outlook, revenue forecasts, and budgetary pressures.

The Budget Cycle

In many ways, the budget process is continuous. Even after the budget is passed, monthly budget reports are monitored to ensure that revenues and expenditures are occurring as planned, and if there are deviations, it is important to determine why and decide if corrective action is needed. Finance Committee is also continuously monitoring current economic conditions and trends and scanning for potential future budget impacts.

Each year as soon as the new fiscal year starts on July 1, the budget cycle for the next fiscal year begins as the warrants are being prepared for October Town Meeting to close the books on the previous fiscal year and make adjustments to the current fiscal year. Municipal and School departments begin preparing their requests for the next year while the Town Administrator works with the Assessors' Office and Planning Board to anticipate real estate evaluations and new growth in order to forecast local revenues.

In February, the Finance Committee begins a series of public hearings providing the Town Administrator the forum to make a formal presentation of the proposed budgets, and each municipal department and the school department also have the opportunity to present and respond to questions from the Finance Committee and from the public. During this time, the Finance Committee members meet with each department head to review the current year operations, budget requests, and potential capital needs. This process continues through March and culminates with a budget presented at the annual Town Meeting in May and voted upon by the Town Meeting attendees along with the warrant articles.

Our Current Fiscal Climate

The Finance Committee is pleased to report that through the hard work and diligence of all of the boards and committees, elected officials, town administration, and volunteers our budget remained balanced for another year, our bond rating remained strong and our stabilization fund remained healthy if lean.

Grafton relies heavily on annual tax collection to fund the Town's operations, 67% of our revenues come from tax revenues. This limits our ability to increase revenue since Proposition 2 ½ limits our annual tax collection increases on existing property to 2.5% and we are thus depending on solid new growth each year. In FY20 we taxed to the full levy limit. Due to new growth over the past couple of years, an override passed in 2013 that lasted for 5 years, and debt exclusions for our largest capital projects our annual increases in tax revenues have been closer to 4% than 2.5%, allowing us to fund our operations albeit with personnel cuts. The Town is aggressively pursuing economic development, but until something is actually built, we cannot count on the revenue.

State funding represents about 21% of our budgeted revenues, primarily in the form of CH 70 state aid for the schools. While this funding had risen on average 1.6% in the years following the Great Recession that growth has slowed to <1%, and the much, anticipated increase in school spending at the state level is going almost entirely to the

cities and urban districts. Grafton is rapidly approaching the point where we will receive only 17.5% of our foundation budget for the schools in aid from the state.

Our annual growth in expenditures has averaged 3.7% over the past six years and a rate of 3.4% is forecasted for FY21 against a revenue growth of 4.03%. This leaves a projected surplus of $428,721 which is 0.6% of the total budget, not much of a cushion. We already know that our BVT enrollment has jumped and thus our school expenses will rise, and they were already projected at an anemic low 3.44%

We are looking at the negotiations for a new contract with the teachers in Spring of 2020, which will impact the FY21 budget. Additionally, the Fire Department Study recommendations include a major change in staffing to hire a full time chief and several full-time firefighters with increases in training and facilities and equipment upgrades. There remains a backlog of capital projects such as roofs, floors, electrical systems, security, vehicles, turf, bleachers, parking lots and more.

This paints a picture of the very real budgetary pressures the Town faces. The Town's OPEB (Other Post-Employment Benefits) is another pressure point. This illustrates why the Finance Committee continues to see the value of multi-year forecasting for revenues, expenses, operating budgets and capital budgets. Finance Committee continues to collaborate with Select Board, School Department, and Town Administration in forecasting and looks forward to more tri-committee meetings as we approach the FY21 budget and beyond.

In addition to the work of the Finance Committee as a whole, the following Town Committees had Finance Committee representation in the calendar year 2019:

Capital Improvement Planning Committee (Mathew Often)

Capital Improvement Planning By-Law Committee (Mathew Often)

DPW Facility Building Committee (Sue Robbins)

Economic Development Committee (Irene Houle)

Grafton Sustainability Committee (Mark W. Haddad, Barry Smith)

Library Planning and Building Committee (Irene Houle)

School Budget Subcommittee (Barry Smith)

Shared Services Committee (Sue Robbins)

Thank you to Erika Wennerstrom for her service to the Town through time spent as a member of the Finance Committee.

Thank you to Susan Fiacco for her incomparable continued dedication and much appreciated support as she serves as the Finance Committee Assistant.

Finance Committee Budget FY2019

Expenses in excess of $1,000	Amount
	$0.00

Reserve Fund Transfers to the following Departments in FY19

Department	Amount	Reason
Legal Department	$2,000.00	Due to an appeal on Prentice Place, LLC and the appeal on the High Point/Adams Road Trust, the Legal Fund needed to be replenished.
Nelson Park and Library	$6,900.00	Lawn Mower Replacement
Total	$8,900.00	Total Reserve Fund Transfers

Respectfully submitted,

Mathew Often, Chair
Irene Houle, Vice Chair
Eric Swenson, Clerk
Daniel S. Cusher
Mark W. Haddad
Heather McCue
Sue Robbins
Colleen Roy
Barry Smith

REPORT OF THE FIRE DEPARTMENT

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, located at 26 Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

We are one of the larger call fire departments in Massachusetts and we continue to attract applicants for Firefighter positions. While holding full time jobs, recruits must attend Recruit Training, which consists of approximately three hundred hours of Firefighter I/II training through the Mass Firefighting Academy. Recruits are also required to be CPR/First Responder certified.

The business office serves as administrative services for the fire department. The services provided are diverse and differ from day to day but mainly consist of: Creating and Maintaining all required Documents associated with running a municipal fire department; Public Information Services; Budgetary and Procurement matters; Overseeing and Maintaining Facilities, Vehicles and other equipment; Training and Educational Programs and Code Compliance and Inspection Services.

The Fire Department Business office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. We are closed one hour for lunch. The office is also opened on Saturday mornings during Burning Season.

The Fire Department operates a Class A pumper in each end of Town, a Tower/Pumper out of Fire Headquarters, a Heavy Rescue out of Station 3, a Light/Air Truck out of Station 2, two forestry vehicles and a spare Class A pumper. In addition, we run a Canteen/Rehab Vehicle which has been in service for over ten years and continues to be an asset to the Grafton Fire Department. Our Rehab Vehicle serves as an onsite firefighter support vehicle for all major incidents within Grafton as well as those towns within our district. The service this vehicle provides is supported solely by donations. We have received substantial donations from Grafton's citizens and businesses over the years. Our mutual aid communities also continue to be generous with donations to support this effort.

The Open Burning Season begins January 15th and ends on May 1st of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to

obtain a permit, please call the business office at 839-4606 or email the Office Manager at barkerc@grafton-ma.gov.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours.

PERSONNEL

The following members served as Officers of the Grafton Fire Department in 2019 and have been appointed for indefinite terms:

Fire Chief/Forest Fire Warden:	Michael E. Gauthier, Fire Chief
Board of Fire Engineers:	Michael Mills, Deputy Chief
	James E. Barker, Assistant Chief
Company Officers-Captains:	Paul Cournoyer, Station One
	Robert Egan, Station Two
	Richard L. Allain, Station Three
Senior Lieutenants:	Michael Corda, Station One
	Thomas Mulcahy, Station Two
	Robert Remillard, Station Three
Second Lieutenant:	Eric Mathieu, Station One
	James R. Brawn, Jr., Station Two
	Adam Gardzina, Station 3

In addition to having the above officers on staff we also have up to Twenty-three firefighters assigned to each station.

Assistant Chief James Barker retired December 31, 2019 after forty-five (45) years of dedicated service to the Town and to the Grafton Fire Department. Chief Barker began his career with the Fire Department in 1974 as a Firefighter assigned to Station 3. He worked his way through the ranks until being promoted to Assistant Chief in 2000. Chief Barker served as the Coordinator of the Juvenile Firesetter Program and the Department's Fire Education Program (SAFE). We thank Jim for his many years of dedicated service and wish him and his family the best.

Firefighter Bruce Phillips retired after 12 years of service to the Grafton Fire Department on August 30, 2019. FF Phillips started his second tour with the Fire Department in October of 2007. He previously served from 1981 to 2005. We thank Bruce for his years of service and wish him and his family the best as well.

Each firefighter is outfitted with state of the art and NFPA compliant personal equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and a SCBA facemask.

TRAINING

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new recruits attend the Firefighter I/II Recruit Training offered through the Massachusetts Firefighting Academy This training consists of approximately three hundred (300) hours of training which includes classroom, practical and live fire instruction and is done at the Massachusetts Firefighting Academy in Stow.

We also offer Firefighter I/II refresher classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy trained instructors. We are mandated to be CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

COMMUNITY

Once again the Fire Department participated in Grafton's National Night-Out Program at the Police Station and Grafton Celebrates the Holidays.

Fire Headquarters was open to the public for Grafton Celebrates the Holidays, offering a Letter to Santa Workshop, Santa Mailbox, a fire safety video and a tour of the trucks and the fire station. In addition to educational presentations to the schools, the department also offers safety programs to Day Care and Preschool facilities, DYS facilities, group homes and various other groups within Grafton on request.

INVENTORY OF VEHICLES IN SERVICE

2019 Firovac 3000g pumper/tanker	Engine 5, Station 1
2019 Chevrolet Tahoe	Car 1
2016 Ford F350	Forestry 2, Station 1
2014 Pierce Heavy Duty Rescue	Rescue 1, Station 3
2012 Pierce Saber Pumper	Engine 2, Station 2
2009 International Light/Air Truck	Truck 6, Station 2
2008 Ford Expedition	Fire Prevention, Station 1
2002 Chevrolet Utility Truck	Maintenance 2, Station 1
2001 Pierce Midmount Aerial Tower	Tower I, Station 1
2000 American LaFrance Pumper	Engine 1, Station 1
1994 Pierce Sabre Pumper	Engine 3, Station 3
1990 Ford F700 Pumper	Engine 10, Station 2
1982 Ford Pierce Pumper	Engine 4, Station 1

We expect delivery of a 2020 Seagrave pumper to replace Engine 3 in the very near future. Old Engine Three will replace Engine 4 as a spare Class A engine.

RESPONSE

The Fire Department responded to 463 calls for service during the period January 1, 2019 to December 31, 2019:

Structure Fires	10
Chimney Fires	3
Vehicle Fires	15
Cooking Fires	6
Other Fires	4
Rubbish/Trash	3
Outside/Brush Fires	5
Rupture/Explosion/Overheat w/No Fire	1
Rescues, Accidents, Search/Extrication	69
Hazardous Condition-No fire	39
Service Call/Standby/Investigations	60
Good Intent/Cancel en route	30
False Alarms-Accidental & Malicious	218
Weather	0

580 Burning Permits were issued during the 2019 Open Burning Season.

The Board of Fire Engineers meets as needed, at Fire Headquarters, 26 Upton Street.

EMERGENCY NUMBER: to report a fire ONLY is **9-1-1**, for all other Fire Department business call 839-4606 during business hours.

We strive to provide the best level of service to the people of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

FINANCIAL REPORT
FISCAL YEAR 2019

APPROPRIATION:		$730,489.55
Salaries & Wages	$318,770.10	
Expenses	150,447.30	
New/Replacement Equipment		114,803.62
Encumbered Funds		1,840.74
TOTAL EXPENDED:		$585,861.76
UNEXPENDED BALANCE:		$144,627.79
RECEIPTS:		$ 27,238.40
Permits and Inspections, Reports		$25,970.16
Fire Service		-
Reports, Copies, Reimbursement		25.00
Gift		40.00
Details & Plan Review		1,203.24

EXPENSES IN EXCESS OF $1,000.00

Air Cleaning Specialists	2,465.00
Birchlers Automotive Inc	1,356.00
Budzyna, W.J.	10,510.00
Constellation	5,175.00
Cogswell Sprinkler	1,573.00
East Coast Emergency Outfitter	27,843.00
Emergency Services Marketing(IAR)	2,096.00
Eversource	3847.00
Firematic Supply Co., Inc	43,374.00
Fire Programs	1,605.00
Gordon Chevrolet dba Colonial	38,122.00
Grafton Water District Solar Project	4,159.00
Grafton, Town of	2,128.00
Graveson Transmission & Auto Repr	5,772.00
Independent Compressor Service	2,954.00
Industrial Protection Services	11,415.00
Lipinski & Sons	2,434.00
Mass Fire District 7	1,175.00
Mass Call Volunteer FF Assoc	1,060.00
MHQ	22,349.00
Minuteman Trucks	15,255.00

Motorola	36,744.00
National Grid	5,771.00
New England Ladder Testing	1,130.00
New England Trim	1,389.00
NFPA	1,345.00
Renaud HVAC & Controls	7,193.00
Roll N Rack	8,535.00
Specialty Vehicles Inc	24,269.00
Tri State Fire Protection	1,292.00
Tri State Truck Center	1,075.00
Verizon	4,187.00
Verizon Mobile	1,345.00
White Hawk Alarm Security	1,305.00

REPORT OF THE GRAFTON HISTORICAL COMMISSION

The Historical Commission meets regularly on the second Thursday of each month. The Commission re-organized in November of 2018 and David Therrien was chosen by the Commission to serve as Chairman and Robert Aberg as Clerk, the positions remained unchanged during 2019.

In February Kimberly Bagni was appointed to fill the remaining opening.

The work of the Commission during 2019 included the following:

Main Street / Route 122A Improvement Project – Sampson Square and Wenc Square – The Commission continues to monitor this project with specific attention to the impacts on Sampson Square and Wenc Square. Of concern are the impacts to the cannon and the street trees, given their proximity to the proposed realignment of Elmwood Avenue.

Points of Interest Map Project / Walking Tours – The Commission continued to work on mapping project which will identify historic points of interest on a Town map. Additional curriculum connection will include working with local educators to tie into their Grafton history assignments. Two maps are under consideration; general history and a "remember when" challenge.

Fountain Restoration – The Commission has recommended that the restored fountain be displayed at a location behind the Old Town House.

Development of the former State Hospital property at 8 Pine Street.

Sealer of Weights cabinet - The Commission received Town Meeting funding through the CPA to have the Sealer of Weights cabinet restored. A contractor has been chosen and work is expected to start in early 2020. The Sealer of Weights cabinet is to be on display in the new Grafton Public Library when it opens.

Update of Grafton's Inventory of Historical Buildings and Properties – The Town of Grafton received a matching grant from Massachusetts Historical Commission to update Grafton's Inventory of Historical Buildings and Properties. The last reports were done in 1990 and 1991 and included buildings constructed prior to 1940; the update will include houses constructed before 1970. The commission received Town Meeting funding through the CPA program at the May Town Meeting and a contract has been awarded to Kathleen Broomer to conduct the survey. Work started in September and is expected to be completed in the summer of 2020.

Monitoring of CPC Projects – The Commission continues to monitor the status of the projects currently receiving historic preservation funding from the Community Preservation Committee / CPA fund. Current projects included; (1) The Stone Arch Bridge in North Grafton, which was completed in fall of 2020. (2) Sealer of Weights cabinet. (3) Update of Grafton's Inventory of Historical Buildings and Properties.

Expenses in excess of $1,000: None.

Respectfully submitted,

Grafton Historical Commission:
David Therrien, Chair
Robert Aberg, Clerk
Mark Fobert
Donald Clark
John Stephens
Bruce Teixeira
Kimberly Bagni

REPORT OF THE HISTORIC DISTRICT COMMISSION

The Historic District Commission (HDC) was established to insure the preservation of the architecture and historical features of the buildings and other structures within the Grafton Common Historic District. The HDC generally meets on the third Thursday of each month in the Municipal Center. Commission membership during Fiscal Year 2019 (FY2019) was as follows:

- John Morgan - Chair
- Bill Nicholson - Vice Chair
- Paul Scarlett - Clerk
- Brad Schlapak - Member
- John Stephens - Member
- Open
- Open

During fiscal year FY2019, the following applications were received:

- An August 2018 application for a Certificate of Non-Applicability was submitted by Joanne Hable on behalf of the Congregational Church of Grafton and approved at the September 2018 Commission meeting. The application was submitted because of their plans to repaint the building without any change in color.
- An application for a Certificate of Appropriateness was submitted by Deirdre Rakus in December 2018 seeking approval for the hanging of a sign advertising her business, “Deidre Rakus Photography,” located at 2 Grafton Common. Following a brief discussion at the December commission meeting, the application was approved.
- Three applications for a Certificates of Appropriateness were submitted by Brook Padgett requesting approval for the erection of signage at 1 Grafton Common. Two applications were for signs advertising the Town House Tavern (a hanging sign by their entrance and another to be mounted along the Worcester Street side of the vault adjacent to their entrance). The third application was a request to bring back the “Town House” sign that in years past had been situated along the front of the building at the center of the portico. Following discussion at the December 2018 Commission meeting, the applications for the hanging sign by their entrance and the “Town House” sign at the front of the building were both approved. Mr. Padgett chose to withdraw the wall-mounted vault sign application.
- An application for a Certificate of Appropriateness was submitted in June 2019 by Deanne “Edie” Blewett for installation of signage to advertise her business, “Fleet Street Barbering Company”. Ms. Blewett was not present at the June Commission meeting and, as the Commission had questions regarding her application; no decision could be rendered within FY2019.
- An application for a Certificate of Appropriateness was submitted by Jay Hunter for the replacement of current signage at his establishment, “Hunter’s Grill” located at the Grafton Inn. Mr. Hunter was not present at the June Commission

meeting and, as the Commission had questions for him, no decision could be rendered within FY2019.

The HDC was also actively involved in the following initiatives during FY2019:

- **Library Expansion Project**
  Project Manager, Andy Deschenes and Project Architect, Ken Best came before the HDC on multiple occasions during FY2019 to provide commission members the opportunity for review of the proposed plans, ask questions and communicate any concerns. The HDC requested samples be provided of all exterior building materials, including the roof and sky lighting. Concern was also expressed by the HDC with the location of a service door to be situated along Upton Street, and plan revisions were requested to address this. The Commission was requested and did provide a letter of support to the Massachusetts Historical Commission that was needed for the town to proceed with the project due to the existence of a preservation restriction on the building. HDC final approval of the project could not be finalized during FY2019 and review will continue during FY2020.

- **Historic Grafton Common Improvement Project**
  Following five years of planning, the HDC brought forward its proposal for updating and enhancing Grafton Common in FY2019. The intent of this project is to create a safer more user-friendly park that preserves and enhances its historic integrity by both introducing and bringing back some highly visible features including period appropriate lighting, brick walkways and lighted entry archways to replicate ones that once stood at each entrance. Cost for completion of the project is estimated at $720,000 with 10% to be covered through in-kind services and the balance via CPA funds that were secured at the May 2019 town meeting. Preparation for the bidding process and any additional pre-construction details will continue during FY2020. A date for construction is TBD.

REPORT OF THE GRAFTON AFFORDABLE HOUSING TRUST

The Affordable Housing Trust met 7 times throughout the year. The membership of the Trust at the end of the calendar year included Chairman Daniel Crossin, Vice Chairperson Mary Campbell, and Members Kris Koliss, Elisabeth Haynes, and Curt J. Williams.

Administrative / Financial

Resale of Affordable Units – Ongoing work of the Trust includes the review and recommendation of the resale of units currently listed on the Subsidized Housing Inventory. These units have deed riders attached to them to ensure that they remain affordable based on the State's eligibility requirement. The Town is always offered the right of first refusal to either purchase the unit or to assist unit owners in finding a qualified buyer. The following is a list of the affordable housing units that the Trust reviewed.

Affordable Home resale's:

- 5 North Main Street
- 60 Depot Street

Given the past success of the assigned monitoring agents finding qualified buyers, the Trust recommended that the Board of Selectmen decline the right of first refusal for those units which allowed the monitoring agents to proceed.

Ongoing Initiatives

Action Plan 2016 – The Trust finalized their 2016 Action Plan with JM Goldson. The Action Plan was continually utilized throughout the year to guide the Trust in searching for opportunities to reach their goals and objectives.

Town Owned Land – The Trust continues to assess Town owned land for future development. Sites identified in the Housing Production Plan continue to be reviewed based on in-house information.

- 53 Millbury Street: The Trust contracted with an engineering firm to create a concept plan and with MHP to develop a ProForma. Research is continuing on this property into the legal ownership and disposition.
- Hudson Property
- 20 Creeper Hill Road

Staff Support – The Planning Department continued to provide staff assistance for research, administrative tasks, coordination with developers and other interested parties as well as coordination with Town departments, and with state agencies such as the Department of Housing and Community Development.

Expenses in excess of $1,000: None

Respectfully submitted,

Christopher McGoldrick, Town Planner

REPORT OF THE AGRICULTURAL COMMISSION

The Grafton Agricultural Commission represents the Town's farm, nursery, and related agricultural communities. Meetings are usually held once a month.

The Commission has undergone significant membership changes; however the members now listed are: Rebecca Wilson and Daniela Sharma, Co-Chairs, Elizabeth Anderson and Carolyn Weeks, members. A new advisor has just been named, Bruce Teixeria.

In the past year, residents have requested information for starting farming businesses. This service is expected to grow in the future as the Commission will collaborate with other Commissions and Boards of the Town, as well as State units such as the Farm Bureau.

No expenses at this time.

Respectfully submitted,

Daniela Sharma, Co-Chair
Agricultural Commission

REPORT OF THE GRAFTON HOUSING AUTHORITY

The Grafton Housing Authority owns and/or manages 176 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments for people over age 60 and disabled persons. There are 6 units of family housing located at McHale Drive in Grafton and 16 units at Veteran's Circle in South Grafton. The Authority administers 6 Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are 20 units of housing for individuals with special needs located at Forest Lane and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Riverside Community Care under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient. The entire operating budget is derived from rental income. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the second Tuesday of every month at 4:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers. The Commissioners are committed to providing quality, affordable housing in Grafton and welcome public attendance at their meetings. Members, offices held and term expiration are as follows:

Name	Title	Term Expires
Lisa Kelley	Chairman	2020
James Gallagher	Vice-Chairman	2021
Jack Kelley	Treasurer	2023
David Robbins	Member State Appointee	2016
Shawn McAvey	State Appointee	2024

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office and can now be accessed through the DHCD website.

Respectfully submitted,

Amanda Brady, Executive Director
Lisa Kelley, Chairman
James Gallagher, Vice-Chairman
Jack Kelley, Treasurer
David Robbins, Member State Appointee
Shawn McAvey, Member

REPORT OF THE INFORMATION TECHNOLOGY COMMITTEE

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to "advise the Town Administrator, the Board of Selectmen and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy."

The committee has established the following priorities, with guidance received from the Town Administrator and other town boards and committees:

- Based on the professional experience of the committee members, provide advice, counsel, independent viewpoints, perspectives, and experience regarding Information Technology.
- Make recommendations that will result in cost savings and improved responsiveness by using information technology.
- Identify potential cost savings or service level improvements obtainable by leveraging services across school and municipal functions.
- Identify opportunities for improving town computing strategy and infrastructure.
- Reduce risk and exposure for the town related to Information Technology.
- Provide ad hoc technology based guidance and consultation as requested.

Accomplishments:

- Completed the investigation of the performance issues experienced with the electronic voting system at the May and October 2018 Town Meetings. The investigation revealed that placement of system components affects system performance; recommendations were made for placement of components to assure error-free performance.
- Discussed issues of ongoing interest to the Committee, including backup, disaster recovery, and cybersecurity.
- Provided the Town Administrator and other municipal departments with specific advice and guidance when requested.

Active initiatives:

- Coordinate with the Town's IT staff and administration regarding IT policies and procedures.
- Provide guidance and expertise as needed for continued development and enhancement of the Town's Web presence.

Respectfully submitted,

The Information Technology Committee

David Robbins, Chair
William F. Jones, Jr., Clerk
Robert W Carroll Jr, Member
Robert Hassinger, Member
Patricia Myers, Member

REPORT OF THE PLANNING BOARD

The Planning Board meets regularly on the second and fourth Monday of each month. In May, David Robbins won re-election to the Board. Prabhu Venkataraman was elected to the Board as the top write-in candidate and Justin Wood was appointed to the Board. Vikram Dave was appointed for a two-year term as Associate Member. We would like to thank Michael Scully, Sharon Carroll-Tidman, and Paul Monroe for their dedicated service to the Town, while serving on the Board. During re-organization after the May election, David Robbins was chosen by the Board to serve as Chairman, Robert Hassinger as Vice-Chairman, and Justin Wood as Clerk.

In 2019, the Planning Board met 29 times, 24 of which were regular meetings. The Board held 66 public hearing sessions and conducted three workshop sessions. The Board also participated in one joint meeting with the Board of Selectmen.

In 2019, permit/application review remained relatively busy for the Planning Board. The following is a summary by application type:

Special Permits *(new in 2019 & carried over from 2018)*:	22
Special Permits *(opened in 2018; still open as of 1/2019)*:	2
Special Permits *(modification of previous approval)*:	4
Preliminary Subdivision Plans *(new)*:	2
Definitive Subdivision Plans *(new)*:	2
Definitive Subdivision Plans *(mod. of previous approval)*:	0
Definitive Subdivision Plans *(default/on-going)*:	4
Definitive Subdivision Plans *(rescinded)*:	0
Site Plan Review *(not associated with Special Permit)*:	2
Site Plan Review *(mod. of previous approval)*:	0
Approval Not Required Plans:	10
Scenic Road Permits:	1
Scenic Road Permits *(mod. of previous approval)*:	0
Determination of Completeness for Subdivision:	1
Request for Determination *(Cellular Facilities)*:	5
Project Plan Review *(Tufts)*:	0

Twenty-two (22) Special Permits reviewed, new, and carried over from 2018; one of which was denied. Special Permits were granted for the following projects: four (4) accessory apartments; two (2) for a two-family dwelling; one (1) solar facility; one (1) Grafton Water District pump station facility; one (1) for a cellular facility; one (1) recreational/physical fitness facility, one (1) multi-family, one (1) pet supply store, one (1) marijuana establishment, one (1) automotive use and one (1) for sign relief. Two (2) Minor Residential Special Permit was approved.

Four (4) existing Special Permits were modified – two (2) to extend period to construct for two solar facilities, one (1) to extend the period to construct an approved marijuana establishment and one (1) to change and accessory apartment to a two-family. A total of

ten (10) Approval Not Required Plans were submitted to and reviewed by the Board in 2019, all of which were endorsed.

Monitoring and various work items pertaining to six (6) subdivisions continued throughout the year – Brookmeadow Village (off Providence Road), Gristmill Village (off Pleasant Street), Fieldstone Farms (Meadow Lane), Grafton Hill (off North Street), and Highfields of Grafton (Magill Drive). Dendee Acres (off Elmwood Avenue), was accepted as a Town road at the Semi-Annual Town Meeting in October.

During 2019, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL). At the Special Town Meeting held on May 13, the Planning Board sponsored the following article, which was approved by the Town Meeting with a two-thirds majority:

> Article 17, to place 244 Worcester Street in the Chapter 43D Priority Development Site Overlay District

At the Special Town Meeting held on May 13, the Planning Board sponsored the following articles, which were approved by the Town Meeting with a two-thirds majority:

> Article 30, to replace the Village Mixed Use District with the Village and Neighborhood Mixed Use District;
>
> Article 31, to add to the Village and Neighborhood Mixed Use District a new sub-district entitled Worcester Street Neighborhood Center (VMU-WS);
>
> Article 32, to add to the Village and Neighborhood Mixed Use District a new sub-district entitled Transit Village Neighborhood Center (VMU-TV);
>
> Article 34, to amend Section 5.2 of the Zoning Bylaw, Multi-Family Dwellings, by adding a new Section 5.2.3 to require affordable units as part of projects greater than eight residential units; the amendment requires 20% of the units in an ownership development to be affordable and 25% of the units in a rental development to be affordable.

For the Semi-Annual Town Meeting held on October 21, the Town Administrator sponsored an article to amend the Zoning Bylaw by replacing "Board of Selectmen" wherever it occurred with "Select Board". Town Meeting approved the amendment.

Throughout 2019, the Planning Board continued to work on various short and long-range planning projects with the Planning Department and other departments, boards and committees. Projects included:

- On-going monitoring of implementation of the Grafton Comprehensive Plan.
- The Town Planner and Planning Board Chair worked with the Open Space and Recreation Committee to update the Open Space and Recreation Plan.

The Town has contracted with the Central Massachusetts Regional Planning Commission (CMRPC) to prepare the Plan. The Plan will be completed in 2020.

- The Planning Department worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town's web site and Geographic Information System (GIS). Major departmental initiatives included coordinating the processing of historical permit data to be included in the planned launch of the ViewPoint online permitting system. Project information and Planning Board meeting materials web pages continue to be a major benefit to the public and staff alike.
- Development Team: Planning Department Staff participates in weekly meetings where residents, businesses, and developers can meet informally to discuss potential projects and receive feedback and guidance.
- Main Street / Route 122A Study: The project entails the reconstruction of Main Street from the Sutton Town Line to Providence Road. Staff continued to work with consultants and regional officials through the project development phase.
- During 2019, the Planning Department continued to provide support to the Affordable Housing Trust and two working subcommittees – *Community Preservation Committee, Historical Commission.*
- Staff continued to work with representatives from the Cumming School of Veterinary Medicine / Tufts University to support development activities at the Grafton Science Park including meeting with prospective buyers and real estate agents interested in development at the park.
- The part-time Economic Development Coordinator worked with the Economic Development Commission to identify opportunities for encouraging economic growth in the Town. Staff and Board members attended numerous meetings with local and state officials and legislators to encourage economic development within Grafton. Staff continues to refine marketing materials, attend meetings and expositions to support economic development, and implement the "Shop Grafton" campaign to support small, home-grown businesses.
- The Economic Development Coordinator is working with the Town Administrator to re-develop 8 Pine Street, consisting of 8.8 acres at the former Grafton State Hospital, as a transit-oriented development. The Town recorded the deed in August and issued a Request for Proposals in December. The property offers a great opportunity for the Town to help achieve its economic development and affordable housing goals.
- Staff assisted the Grafton Historical Commission to obtain a Planning Grant from the Massachusetts Historical Commission (MHC) to update the 1991 historic resources survey and to document the historical significance of post WWII housing developments in town. Work began at the end of 2019.

The Planning Board encourages use of the Planning Department website at www.grafton-ma.gov to view and download application materials of proposed developments, as well as other current information on planning initiatives.

Looking ahead to 2020, the Board and Department will continue to consider new development applications and oversee construction activities. Two important goals for the Board in 2020 are to prepare a zoning amendment to foster redevelopment of historic mills and to update its Subdivision Rules and Regulations, which have not been examined since 2009. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan, opportunities to update the Comprehensive Plan, and encourage development opportunities in North Grafton, on Worcester Street, and in town village areas.

In addition to their regular duties, Planning Board members volunteer on other committees to improve inter-board communication and promote smart growth for the Town:

Delegates to CMRPC: Bob Hassinger, currently CMRPC Chairman, and Prabhu Venkataraman
Open Space Committee: Dave Robins, currently Chairman
Community Preservation Committee: Justin Wood
Library Planning and Building Committee: Prabhu Venkataraman
Housing Authority: Dave Robbins, currently Chairman
Grafton Center Study Committee: Robert Hassinger, Linda Hassinger

PAYMENTS IN EXCESS OF $1,000.00

PLANNING BOARD –Calendar Year 2019

Central MA Regional Planning Association	$5,087.36

Respectfully submitted,

Christopher McGoldrick, Town Planner
Grafton Planning Board

REPORT OF THE POLICE DEPARTMENT

The Grafton Police Department is a full-service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the safety, security and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and raise their families. Working together with citizens, businesses, schools and civic organizations, the Grafton Police Department is ***Building Partnerships for a Safer Community*.**

We offer the following services and programs to Town residents:

- ✓ Pole mounted radar signs for visual speed traffic enforcement.
- ✓ Daily house checks for residents who are away from home for extended periods.
- ✓ Chief's Column published weekly to answer citizen's questions and to provide crime prevention and safety information.
- ✓ Drug disposal kiosk in the police station lobby to provide the public with an opportunity to dispose of expired, unused and unwanted prescription drugs anytime, 24/7, with no questions asked.
- ✓ Use of social media including web site (www.graftonpolice.com), Facebook (www.facebook.com/GraftonPolice) and Twitter (www.Twitter.com/graftonpolice) to improve transparency and keep citizens informed of department activities.

We were proud to announce the addition of our newest member, K9 Zita. Zita was introduced to residents and "sworn in" by Town Clerk Kandy Lavallee at a Select Board meeting held on May 14th. Zita and specialized K9 equipment were acquired at no cost to the town. Zita obtained recertification from the North American Police Work Dog Association. Certifications include obedience, article search, tracking, building search and aggression control. She began her duties with her handler, Officer Joe Coggans, immediately.

Approximately 264 sixth grade students from the Grafton Middle School graduated from the **D.A.R.E.** program instructed by Officer Robert Collette and School Resource Officer Mark Alves. We would like to once again thank Brian and Julie Marino of Dunkin Donuts in Grafton for their generous donation that enables the department to purchase books and needed materials to maintain the program.

In July, the department conducted a **Youth Police Academy**, a program offered to 7th & 8th grade students who have an interest in law enforcement, military or emergency services. 28 area teens participated and were offered a variety of activities and lessons

aimed at building leaders in the community. Several topics were covered including: Crime Scene Investigation, CPR, K-9 demonstration, Worcester County House of Corrections tour, Motor Vehicle Law, Emergency Vehicle Operations (EVOC), mock traffic stops, CEMLEC SWAT tactics, team building/leadership exercises, MA State Police and Life Flight Helicopter landings and marching and drill exercises. A hearty well done to Sgt. Crosby, Officers Spellman, Alves and O'Brien for organizing the Grafton Police Youth Academy and making it another great success.

On Tuesday, August 6th, the department held its 14th annual National Night Out (NNO) Block Party on the grounds near the police station. Once again, hundreds of citizens attended the event and a great time was had by all. More importantly, residents had an opportunity to meet police officers, firefighters and other Town officials in a relaxed setting and were able to speak with them about crime prevention, drug awareness, fraud, personal safety, elderly concerns and other quality of life issues.

Over 150 children received free bicycle helmets donated by Direnzo Towing. Free pizza was donated by Pepperoni Express and Grafton Job Corps donated about 800 hot dogs. Free Table Talk pies and other refreshments were also provided for those who attended. Other sponsors of the event included Homefield Credit Union, Dunkin Donuts, Unibank, the Lions Club and E.L. Harvey & Sons.

On Sunday, December 8th, we hosted an open house as part of Grafton Celebrates the Holidays. Citizens were invited to tour the police station, meet with department members and discuss any problems or issues that might be of concern. Free gun locks and public safety information was made available for adults and children. The Siloam Masonic Lodge of Westboro also provided over 70 child ID kits as part of their Child Identification Program (CHIPs). Children were also provided with badges and coloring books and had a chance to meet McGruff the Crime Dog.

The department again participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. On October 26th, residents were able to drop off their unused medications at the police station so that it could be properly discarded. **In total, 155 pounds of unused and unwanted prescription drugs and medications were turned over to DEA for destruction**. In collaboration with the Board of Health (BOH), the department also collected sharps (needles & syringes) to be disposed of at a later date.

In December, we adopted the Massachusetts Electronic Citation, or E-Citation, Program. Grafton Police is one of only a handful of municipal police agencies using this system in Massachusetts. The E-Citation equipment and software was obtained at no cost to the Town through grant funding by the Massachusetts Executive Office of Public Safety and Security. All of our dedicated patrol units were outfitted with state-of-the-art mobile printers as well as interface software to allow police officers to operate semi-autonomously during traffic enforcement assignments.

The department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC) whose mission is to provide resources of manpower and equipment to member agencies. The law enforcement council is a collaborative partnership of police agencies in a region that share knowledge, resources and personnel for the benefit of public safety. Each member agency commits a portion of resources to CEMLEC and those resources are made available to member police departments to increase and improve their capabilities and capacities. Officers from Grafton are assigned to the Special Weapons and Tactical Unit (SWAT), Collision Reconstruction Unit, Drone Unit and the Motorcycle Unit.

PERSONNEL TRAINING:

Officers and Dispatchers participated in the following training in 2019:
First Responder , CPR/AED Certification, LEACC (Law Enforcement Advanced Casualty Care), Behavioral Recognition, Crisis Intervention, ASHE (Active Shooter Hostile Event), Street Level Narcotics, DRE (Drug Recognition Expert), Autism Awareness, TASER Certification, Firearms Legal Update, Firearms Qualification and Training, Defensive Tactics, Use of Force Reporting, Sergeants Leadership Conference, FBI LEEDA (Law Enforcement Executive Development Association) Leadership, Command and Executive Series, MPAC Conference, EVOC (Emergency Vehicle Operation), SWAT In-Service, Annual Officer In-Service Training, Cannabis Impairment Detection, Advanced OUI, Response to Opioid Overdose, First Amendment Training, Crime Scene Response, Public Safety Telecommunicator, Executive Development Series, Motorcycle Operator Certification, Buccal DNA Collection, Unmanned Aircraft Systems, Identifying the Imposter, Child Sex Trafficking, Digital Investigations, Child Exploitation Investigations, Officer In Charge, Post Blast Training For the First Responder, K-9 In-Service, K-9 Use of Force Reporting, CJIS/NCIC Training, Tactical Communication and Sign Language, Biohazard Drug Safety, Rape Aggression Defense (RAD) instructor training.

GRANTS RECEIVED:

The department received a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of $54,096.00. The funds were used to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of $10,000.00 to pay for training and training related expenses for the department's dispatchers.

We also applied for and received a Traffic Enforcement Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. The total grant was in the amount of $5,000.00 to be utilized during five mobilizations including the *Drive Sober or get Pulled Over, Click It or Ticket* and *Distracted Driving* campaigns. The department also received $5000.00 to purchase two new handheld radar units and instructional equipment to demonstrate the dangers of distracted driving.

On November 15th, the department once again received a *National Gold Award* from AAA Southern New England for the quality of our traffic and pedestrian safety education and enforcement programs for 2018. Officer Jensen Plotkin also received an award for her traffic safety efforts. We were honored to receive this recognition for our traffic safety efforts.

I would like to once again thank the Select Board, Town Administrator and all citizens of Grafton for their support of the police department. I also wish to thank and commend the officers and staff of the department for their service, professionalism and devotion to duty. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

Respectfully submitted,

Normand A. Crepeau, Jr.
Chief of Police

ACTIVITIES FOR THE YEAR 2019:

Total Calls for Service	18,920
Total Incidents Investigated	630
Total Arrests	291
Summons Arrests	173
In-Custody Arrests	118
Total 911 Calls Received	2,940
Total Accidents Reported	430
Total Accidents Investigated	226
Accidents with Injuries	65
Fatal Accidents	0
Pedestrian Accidents	4
Hit and Run Accidents	51
Accidents with Animals	24
Motor Vehicle Citations	3,009
Summons Service	82
Harassment & 209-A Served	54
Total Alarm Calls	723
Motor Vehicle Thefts	1
Identity Theft / Fraud	52

AMONG THE 291 ARRESTS MADE IN 2019 WERE:

Aggravated Assault	8
Simple Assault	19
Breaking and Entering	1
Driving While Intoxicated	40
Larceny	9

Trespassing	4
Destruction of Property	4
Disorderly Conduct	8
Drug / Narcotics Offenses	11
Liquor Law Violation	9
Shoplifting	1

TOTAL OFFENSES REPORTED IN 2019

Forcible Rape	4
Forcible Sodomy	1
Forcible Fondling	3
Robbery	1
Aggravated Assault	10
Simple Assault	27
Intimidation	9
Burglary / Breaking & Entering	13
Pocket-Picking	1
Purse-Snatching	2
Shoplifting	1
Theft from Building	9
Theft from Motor Vehicle	4
All Other Larceny	22
Motor Vehicle Theft	2
Counterfeiting / Forgery	3
False Pretenses / Swindle / Co	18
Credit Card / Automatic Teller	4
Impersonation	10
Identity Theft	1
Destruction / Damage / Vandalism	24
Drug / Narcotic Violations	16
Statutory Rape	6
Pornography / Obscene Material	3
Weapon Law Violations	2
Bad Checks	1
Disorderly Conduct	17
Driving Under the Influence	40
Drunkenness	6
Family Offenses, Nonviolent	6
Liquor Law Violations	11
Runaway	1
Trespass of Real Property	5
All Other Offenses	229
Traffic, Town By-Law Offenses	392

EXPENSE PAYMENTS IN EXCESS OF $1000.00
July 1, 2018 to June 30, 2019

Vendor	Amount
Colonial Municipal Group	$62,480.90
Federal Signal Corp.	$28,125.24
DCJIS	$22,162.50
Telerepco, Inc.	$17,428.00
Tritech Software Systems	$15,231.25
Town of Northbridge	$15,864.00
Atlantic Tactical	$11,833.20
KS MT Solar 1	$ 9,526.88
Collette Motors	$ 7,714.68
Verizon Wireless	$ 7,005.46
Verizon	$ 5,967.60
Renaud HVAC & Controls, Inc.	$ 5,890.50
Cogswell Sprinkler Co., Inc.	$ 4,883.51
XPRESSION PRINTS	$ 5,834.91
Grafton Water District	$ 4,341.57
Xerox Corp.	$ 4,030.69
MPH Industries, Inc.	$ 4,020.00
Bigelow Electrical Co., Inc.	$ 3,895.34
W.B. Mason	$ 3,838.63
Raps Auto Parts	$ 3,715.06
Duggan Vehicle Equipment	$ 3,522.00
WoRad	$ 3,480.00
Airpark Holdings, Inc.	$ 3,407.68
Imperial Ford	$ 3,237.13
Sullivan Tire	$ 3,192.48
R.A.D. Systems	$ 3,178.00
Cardiac Science	$ 3,000.00
Adams Plumbing	$ 2,825.00
Partners Technology	$ 2,750.00
Staples, Inc.	$ 2,702.11
Town of Millbury	$ 2,637.50
DMH Electrical	$ 2,585.00
Dreager Safety	$ 2,259.38
American Alarm	$ 1,964.42
First Arkansas Bank	$ 1,953.23
Constellation Energy	$ 1,894.67
CMO Group	$ 1,725.00
Worcester Elevator	$ 1,740.00
AAA Police Supply	$ 1,707.95
Staples	$ 1,668.15
Axon Enterprise, Inc.	$ 1,665.00

Kearsarge Master Tenant, LLC	$ 1,651.24
POWERPHONE, INC.	$ 1,632.00
North American Financial	$ 1,630.00
Ragnasoft	$ 1,555.00
Cloud City Drones	$ 1,500.00
Ready Refresh by Nestle'	$ 1,484.62
Eversource	$ 1,459.44
Tripp's Uniform Co.	$ 1,437.50
FBI LEEDA, Inc.	$ 1,390.00
Industrial Cleaning Supplies	$ 1,343.84
Millville Police Dept.	$ 1,215.00
Motorola	$ 1,209.60
Liam O'Rourke	$ 1,207.97
SIMX Tactical Solutions, Inc.	$ 1,150.00
Charter Communications	$ 1,091.20
Raynor Overhead Door	$ 1,083.58
Crossmatch	$ 1,044.72
Charter Communications	$ 1,038.07
Mass Chiefs of Police	$ 1,024.00
Blackstone Valley Drug Task Force	$ 1,000.00

RECEIPTS
July 1, 2018 to June 30, 2019

Outside Detail Admin Fees	$36,060.18
Court Fees	$14,432.50
RMV Receipts	$14,115.00
Cruiser/Misc. Fees	$13,153.60
Firearms Permit Fees	$ 8,937.50
Parking Fines	$ 2,870.00
Solicitors Permits	$ 900.00
Civil Disposition Violations	$ 600.00

REPORT OF THE BOARD OF PUBLIC LIBRARY TRUSTEES

The Board of Grafton Public Library Trustees met on the fourth Wednesday of each month at the Municipal Center unless otherwise posted. Ms. Beth Gallaway remains to serve as Director and continues to nurture a welcoming and collaborative space for our community. She coordinated the move of the Library to a temporary location in April along with the help of the Town Administrator Tim McInerny and the Clerk of the Works Andy Deschenes. She has been instrumental in meeting with the Library Building Committee to ensure the building expansion is constructed in a way that benefits town, while meeting the requirements of the grant from the Massachusetts Board of Library Commissioners.

Actions taken this year include:

1. Supported the Building Committee regarding final building design through the efforts of Trustee Doug Bowman who functioned as a liaison for the Board of Trustees.
2. Participated in the Groundbreaking Ceremony for the Library Expansion.
3. Under the direction of the Board, Trustee Dana Wilson continued to support the Grafton Public Library Capital Campaign Fund. These monies will be used for the renovation and expansion of the Library.
4. Attended the Massachusetts Library Trustee Association annual meeting.
5. Hosted a staff appreciation evening to thank them for their outstanding performance and dedication to the Library and its programs.
6. Presented to the Select Board regarding ongoing operations of the Library Trustees.
7. Created and approved a Naming rights policy for rooms and items in preparation for the building expansion.
8. Purchased new jackets for Library Staff.
9. Updated and approved the Board of Library Trustee Bylaws.
10. Attended Friends of the Grafton Public Library board meetings.
11. Daniela Sharma joined the Policy Subcommittee and worked with Beth Gallaway and Beth Patch to update 5 policies including the inclement weather and Library parking lot policies.
12. Participated in the South Grafton Octoberfest and North Grafton Fun Fair, donated monies for the Breakfast with Santa, Easter Egg Hunt, and National Night Out.

Ongoing actions:

1. Oversight of the operation of the Grafton Public Library and of State Aid and Trust monies and how the funds are allocated throughout the year.
2. Monthly review of the Library annual operating budget expenditures and bills.
3. Maintenance of the Library Building including monthly walkabouts to review building and grounds.
4. Updating and creating materials for the Library's Policy Manual.
5. Appointing a representative to participate in long-range planning for 2021-2025.

Board Changes:

Daniela Sharma was elected to a three-year term at the May election, and Dana Wilson was re-elected to three-year term as well. Katie Brown was elected to serve the rest of

Kristi Lutjelusche's term and vacated the position in November. Aaron was re-appointed Chairman of the Board and Karen Durand was re-appointed Vice-Chair.

Board Members at the end of 2019:

Aaron Vandesteen, Chair
Karen Durand, Vice-Chair
Daniela Sharma
Martina Arndt
Dana M. Wilson
Douglas S. Bowman

- Elizabeth Patch, Recording Secretary

Respectfully submitted,

Aaron Vandesteen, Chair
Grafton Public Library Board of Trustees

REPORT OF THE GRAFTON PUBLIC LIBRARY

The Grafton Public Library, located in temporary quarters at 53 N. Main Street, North Grafton MA while the 35 Grafton Common location is under construction, is open Monday through Thursday from 10 a.m.– 9 p.m. and Friday and Saturday from 10 a.m. – 5 p.m. A library card is free to any person who lives, works, or owns a business/property in Massachusetts; proof of residency is required.

In spring 2019, the Library closed for three weeks to move to temporary quarters. The new location at the former St. Andrews church fits the entire collection and has space for patrons and staff, including a small program room, but parking is very limited, so visitors and program attendance decreased even though number of programs offered increased to 553. Circulation of physical items such as books, music, and movies decreased by 4% while digital item circulation increased by 2%.

2019 STATS AT A GLANCE

- 52,385 items in the collection
- 123,752 physical items circulated (4% decrease)
- 23,595 digital items circulated (2% increase)
- 1,174 museum pass checkouts (14% decrease)
- 55,054 visitors (26% decrease from 2018)
- 9,167 library card holders (7% decrease
- 553 programs (14% increase)
- 8,784 program attendees (20% decrease)
- 97 volunteers (18% decrease)
- 1,389 volunteer service hours (20% decrease)
- 11,279 computer users (56% increase)
- 5,185 reference questions (5% decrease)
- 54,038 website hits (15% increase)
- 105 documents notarized (34% decrease)
- 108 passport applications executed (54% decrease)
- 17 tests proctored (32% decrease)

BENEFITS OF THE LIBRARY

The Library provided access to a collection of over 52,000 items in various formats for children, teens, and adults, including books (large print, graphic novels, manga, English Language Learner (ELL) resources, fiction, non-fiction, easy readers, picture books, board books for babies, and more); magazines for all ages; audiobooks in CD and MP3 format; music CDs; movies and television series on BluRay and DVD; membership passes to local museums and attractions; board, card, and video games for all ages; and a variety of kits and equipment, such as a telescope, ukuleles, home energy assessment kits, binoculars, lawn games, programmable robots, and more.

The Library provided 553 programs to 8,784 children, tweens, teens, and adults, including an all-ages summer reading program, seven story-time sessions per week, two-four programs a month for teens, and five book discussion groups for adults. In

2019, we continued outreach to Crescent Manor, local public schools, daycares, and homebound residents.

Online services include free tutoring daily from 3–9 p.m. via Tutor.com/grafton; streaming music and movies via our Hoopla database at hoopladigital.com; online art and music instruction via ArtistWorks; eBooks (including eAudio) via OverDrive, Hoopla, and BookFlix; Ancestry.com (in library) and Heritage Quest (at home) for genealogical research; a collection of databases from Gale publishers; and **access to 52.5 million items statewide** via the Commonwealth Catalog online at commonwealthcatalog.org/.

Free services include free test proctoring; reference and research assistance in person, by email, and by phone; home-bound delivery service; one-on-one technology help; access to a scanner, paper shredder, and other office supplies. The Library provides free public access computers for word processing and Internet access for adults, teens and children. Sign up is required; computer users must adhere to the Library's Acceptable Use policy.

Fee services include faxing ($2.00 first page/$1.00 each additional), laminating ($1.00/page), and photocopying ($.20 black & white, $.50 color). These fees go into a revolving account to pay for paper and ink/toner.

In 2019 the Library was re-certified as a Passport Acceptance Facility, with five staff certified as Passport Acceptance Agents. Passport acceptance is available Monday through Thursday from 11am-8pm and Friday and Saturday from 11am-4pm. All Department of State fees apply. An additional service fee of $35.00 per new passport goes into the Library's gift fund. The Library accepted 108 passports in 2019.

RETURN ON INVESTMENT

The Library, funded at $858,741 out of the total $65,220,897 FY20 Town budget, remains at 1.3% of the Town budget.

- Value of CIRCULATING materials in 2019: $1,449,809.24
- Value of materials from OTHER libraries, borrowed IN Grafton: $452,883.54
- Value of items circulated TO other libraries from GRAFTON: $311,923.53

The Library's operating budget cost taxpayers **$46.79 per resident** in FY2019**. The total value of services for 2019 is estimated at $2,314,430.13.** Calculate the value of your household's library use online at www.ala.org/advocacy/library-value-calculator.

CONSTRUCTION UPDATE

Architectural drawings were completed and the Town went out to bid for a general contractor in August, hiring CTA Construction in September. A ceremonial ground breaking was held on November 6. Site preparation and demolition of the stacks was completed in December. Soil and groundwater contaminants were anticipated but unquantified, and a brief delay for testing and remediation slowed the project down at the end of the year. We expect to reopen in the spring 2021. Please see the report of

the Library Planning and Building Committee for more information. Additional information about the grant, the construction process, and preliminary design is online at: www.graftonlibrary.org/thetimeisnow.

2019 ACTIVITIES

In 2019, the Library accomplished the following:

- Relocated to temporary quarters in anticipation of library renovation and expansion.
- Tagged 95% of the Library's collections with RFID tags.
- Installed two self-check units.
- Added laptops to the Teen/Tween space.
- Replaced desktops with touch screen Online Public Access Catalogs (OPACs) to search for library materials
- Reinstituted a suggestion box in the adult and children's spaces, and a suggestion form online: www.graftonlibrary.org/contact.
- Created a self-pickup Holds shelf for requested materials.
- Hit over 1,000 subscribers to the Library's electronic library newsletters and began a new materials e-newsletter.
- Began offering Wowbrary, a weekly, automatically generated email alert of new titles, as a second electronic newsletter. Sign up at www.wowbrary.org.
- Continued popular programs like Afternoon Knitting, Grafton Ukulele Musicians Jam Session, book discussion groups for adults, storytime, arts & crafts for all ages, book discussion for all ages, Dungeons & Dragons, and Book Wagon.
- Registered 561 participants in the Summer Reading Program, and provided 150 summer programs for 2,040 participants of all ages. Read to Bead was again a very popular component!
- Added a pass to the MA State Police Museum.
- Partnered with the Grafton Food Bank to offer two amnesty periods (July–August and November–December), allowing patrons to donate non-perishable goods in lieu of cash. This is repeated annually.
- Partnered with Apple Tree Arts, Grafton Historical Society, Willard House & Clock Museum, UniBank, Grafton Historical Society, the Grafton Garden Club, Grafton Public Schools, Grafton Recreation Department, and Busy Bee Academy for off-site story times.
- Partnered with Friends of the Grafton Library on Community Reads, Egg Hunt and various fundraisers.
- Partnered with Recreation Department on Storytime in the Park, and attended Big Truck Day.
- Partnered with Grafton Public Schools on Parent Teacher nights, Community Reads Days, Mystery Reader, EdCamp, library visits, Student Wellness Resource Fair, PTG Fun Fair and Octoberfest, and Summer Reading.
- Participated in Town-wide initiatives such as National Night Out and Grafton Celebrates the Holidays.
- Planned our first Winter Reading Program, Reading is Magic, which launched December 1.

- Coordinated 97 volunteers who donated 1,347 hours of service.
- Matched English Language Learners with willing conversation partners.

GRANTS and GIFTS

The Library received 2 grants totaling $23,781.92 in State Aid from the Massachusetts Board of Library Commissioners. These funds are appropriated from state taxes annually. State Aid is a grant for discretionary expenditure to supplement the municipal library budget, and it does not have to be spent by the end of the fiscal year. It is administered by the Board of Trustees, and is currently being banked to defray construction costs; the Trustees have committed $125,000.00 to the Capital Campaign. State Aid Funding is dependent on several requirements:

- Municipal Appropriation Requirement: the annual Total Municipal Appropriated Income (TAMI) is a minimum of the average of the last 3 years plus 2.5%;
- Meet the minimum Standards of Service for operating hours, materials expenditure, and more; and
- Report statistics annually.

Not meeting these terms results in loss of state aid, loss of grant opportunities, loss of awarded grant funds, and loss of reciprocal borrowing privileges. More about State Aid in online at https://mblc.state.ma.us/programs-and-support/state-aid-and-aris/.

The Library received $10,000.00 in contributions from the Friends for museum passes, marketing, programs, and staff hospitality. The Friends membership reached 140 members. The Friends hosted the annual Spring Egg Hunt, and several fundraisers: Cards for a Cause, LEGO Ornaments, and books for sale. Canvas tote bags are still available for sale at the Library as an ongoing fundraiser.

The Library received an additional $2,926 in gifts, donations, and fees from passport application execution.

The Library received a MA Cultural Council grant of $1,200.00 that covered 50% of the cost to deliver a storytelling program with Jungle Jim, and a 4 session writing workshop series with Lisa Shea.

The Capital Campaign continued to accept donations and pledges. Donations are accepted at any UniBank location.

FACILITIES MAINTENANCE

The Library made the following building improvements in 2019:

- Valve replacements for code requirements.
- Upgraded wifi hotspots.
- Performed annual maintenance of air conditioning and heating units, fire alarm system, fire extinguishers, boiler and hot water heater.
- Decommissioned LULA for construction.

PERSONNEL
In 2019, the Library had 13 FTE. Lee McCulloch resigned and Allison Picone was hired to replace her, with a January 2020 start date.

VOLUNTEERS
Staff oversaw 96 volunteers who delivered 1,379 hours of service. Volunteers shelved and shelf-read library materials, covered books, gardened, delivered books to the homebound, and worked on clerical projects. One Friend provided 10 volunteer hours managing the few donations that continued to arrive in spite of Down Under closing in December 2019; he put together book bundles for sale during the holiday season.

THERE'S AN APP FOR THAT!
Download our Grafton Library app: www.cwmars.boopsie.com
Download Libby, the OverDrive eBook app: meet.libbyapp.com
Download the Hoopla App on iTunes or Google Play
Download the Pronunciator Language Learning app: www.pronunciator.com/go-mobile
Download the Tutor.com app at www.tutor.com/mobile
Download Access My Library for databases at support.gale.com/aml/guest.php

In addition to offering eBooks, music, movies, and online learning at graftonlibrary.org, the Library continues to increase its social media presence across multiple platforms. Friend or follow the Grafton Public Library on the following sites:

- facebook.com/GraftonPublicLibraryMA/
- pinterest.com/graftonpl
- twitter.com/graftonpublib
- instagram.com/graftonpubliclibrary

BUDGET

Town By-laws require each department to disclose expenditures over $1,000.00

Ingram Library Services (books & media)	$ 72,716.59
C/W MARS network (catalog, delivery)	$ 20,453.00
Midwest Tapes (media)	$ 15,308.41
Bibliotheca	$ 15,156.19
OverDrive (ebooks)	$ 10,102.90
Amazon	$ 8,321.63
Blackstone Publishing	$ 5,586.99
Whalley Computer Associates	$ 5,384.00
National Grid (electricity)	$ 4,796.34
Prenax (magazines)	$ 4,539.85
Eversource	$ 4,253.59
Recorded Books	$ 4,049.75
ATC Group Services	$ 4,000.00
W.B. Mason (supplies)	$ 3,828.13
Demco	$ 3,210.49
American Alarm	$ 3,071.29
Tutor.com (database)	$ 3,000.00
Southwick Zoo	$ 2,815.00
Staples Advantage (supplies)	$ 2,809.40
Allison Cusher	$ 2,772.23
Koopman Lumber	$ 2,673.87
Gale	$ 2,451.29
Proquest	$ 2,285.92
Bayscan	$ 1,959.00
4Imprint	$ 1,912.93
Scholastic (BookFlix database)	$ 1,801.00
Elizabeth Gallaway	$ 1,749.18
T-Mobile	$ 1,722.98
Renaud HVAC	$ 1,633.70
ABDO	$ 1,560.10
Plymouth Rocket (software)	$ 1,450.00
Boston Children's Museum	$ 1,400.00
Garaventa	$ 1,284.00
Ransford	$ 1,263.00
Pegasus Press	$ 1,184.98
Museum of Science	$ 1,130.00
Kearsage	$ 1,074.74
Eileen LeBlanc	$ 1,057.31

Respectfully submitted,

Elizabeth S. Gallaway, Library Director

REPORT OF THE LIBRARY PLANNING AND BUILDING COMMITTEE

The Library Planning and Building Committee meets on the first Monday of each month at 6:00 pm at the Grafton Memorial Municipal Center. Calendar, agenda and meeting minutes are online at https://www.grafton-ma.gov/library-planning-building-committee. At meetings, the committee provides feedback on any design modifications to Drummey, Rosanne Anderson Architects (DRA); approves/recommends change orders under $25,000; reviews construction timeline; approves bills and construction payment requisitions; listens and provides feedback to the Clerk of the Works (Andy Deschenes) and Owner's Project Manager (Mark Sullivan) regarding construction updates.

The Committee receives updates from the owner's project manager (OPM), Mark Sullivan, DA Sullivan Associates, who represents the Town's interests during the construction phase. The committee also receives updates from Andy Deschenes, who is the Clerk of the Works to the BOS and Town Administrator.

The Town Administrator negotiated a lease with St. Andrews Church at 53 Main Street, North Grafton, to use their building as a temporary library. The library will function at this location until the expanded/renovated library at the Common is complete.

Andy Deschenes, Town Clerk of the Works, has photographed the existing library for the MA Historical Commission's documentation requirements for developing a historic record of the original/currently existing building. Mr. Deschenes also photographs and writes daily field reports of the construction project.

The library renovation and expansion project began construction in September 2019 with a ceremonial groundbreaking in November 2019. An 18-month overall construction schedule is estimated. Building occupation is expected in February 2021. The committee continues to review timelines and the impact they may cause.

More information about the grant, the design and the construction process, is online on the Town website at https://www.grafton-ma.gov/library-planning-building-committee, on the Library website at www.graftonlibrary.org/thetimeisnow, and on our Facebook page at https://www.facebook.com/GPLBuildCom/.

MEMBERS
Prabhu Venkataraman replaced Linda Hassinger as Planning Board liaison.

Committee Member Roster
Mary Fritz, Chair
Julie Grace, Vice-Chair, at-large
Lisa Rice, Scribe, at-large
John Stephens, Historic District Commission / Secretary
Doug Bowman, Board of Library Trustees liaison
Brook Padgett, Board of Selectman liaison
Irene Houle, Finance Committee liaison
Prabhu Venkataraman, Planning Board liaison
Beth Gallaway, Library Director, at-large

Additional Attendees/Participants Roster
Andrew Deschenes, Clerk of the Works
Mark Sullivan, Owner's Project Manager
Ken Best, Principal Architect
Ron Paolillo, Architect

EXPENDITURES AND RECEIPTS
Town By-laws require each department to disclose expenditures over $1,000.00; the Library Planning and Building Committee spent over $1,000.00 with the following vendors in 2019:

Drummey Rosane Anderson, Inc, (Architect)	$	523,833.35
CTA Construction	$	450,675.44
D.A. Sullivan & Associates (OPM)	$	52,655.57
Sunbelt	$	7,859.36
DMH Electrical	$	7,245.25
Home Depot	$	1,163.44

Respectfully submitted,

Mary Fritz, Chair

REPORT OF THE NELSON MEMORIAL PARK & LIBRARY TRUSTEES

The Trustees meet as needed, generally at 7:00 pm on the first Monday of the month. Meetings are held in the library building. The trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

The park is in constant use throughout the spring, summer & fall; the Grafton Girls Softball League plays regular games as well as hosting three to four tournaments a year, the Grafton Women's Softball League plays on Sunday evenings throughout the summer, there are various town recreation department programs during summer morning hours, a flag football league holds their season in the fall.

The meeting room is host to the Brownies, Girl Scouts, & Cub Scouts and a variety of local groups for meetings. The library is often open Tuesday & Thursday from 1 pm to 7 pm and Saturday from 11 am to 2 pm. It has been fully and successfully staffed by volunteers for the past several years. We have a full complement of books for loan, simply visit the library, get a card and read and borrow away!

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups.

We'd like to thank our two grounds keepers Bob Donahue and Tom Hanesbury for the great job they do keeping our park & buildings in great shape!

Respectfully submitted,

Trustees,
William Kuck
Bridget Webber
J. Roger Currier, Jr.

REPORT OF THE ANIMAL CONTROL OFFICER

There were about 1500 dogs licensed in Grafton for 2019. Efforts continue to locate unlicensed dogs and ensure compliance with state regulation and Town by-laws. All impounded dogs were claimed by the owners during the year so no dogs were left unclaimed. The dog owners pay the kennel fee directly to the facility where the animal was placed for impoundment.

The following is a breakdown of calls for the year 2019.

Dogs:

Abuse/Neglect:	3
Aggressive:	3
Barking:	11
Bites:	16
Dead Dog:	1
In Distress	3 - 1 dog being strangled by twisted cable run - rescued with Police assistance
Fight	1- request to assist breaking it up
Found:	56 – some were returned to owner by finding residents
Impounded:	9
Injured:	1
Loose:	31
Lost/Missing:	27
Nuisance:	1
Removed from Residence:	2
Removed from Vehicle:	2
Rescue with other agency:	1 missing dogs of Massachusetts, dog located and returned
Returned to owner:	44
Picked up not impounded:	2 returned to owner
Bit by Coyote:	1
Claimed from Impound:	9
Hit by car:	4 reports, 2 died
Out in Weather Advisory:	2 -

Cats:

Abuse/Neglect:	4
Bites:	5
Colony Issue:	1
Dead:	1
Found:	11
Hit by Car:	1
Injured:	2
Lost/Missing:	18

Bit by feral cat:	1
	Impounded: 1 - cleared by tufts to go to kennel-owner claimed
Trapped:	1
Claimed by owner:	1

Other:

Court:	3
Quarantine issued:	48
Quarantine released:	48
Kennel Inspections:	1
Follow up calls:	18
Information Request:	18
Rabies specimens tested:	3 - all negative
Bear Sighting:	1
Bobcat Sighting:	1
Coyote Sightings:	4
Fox Sighting:	2
Bat in house:	2
Bat Bite:	1
Bird in fireplace:	1
Birds returned to nests:	1
Turtle laying eggs:	1
Abandoned Chickens:	1 call, unfounded
Loose Goat:	1
Loose Horse:	1
Loose pigs:	1 call, 9 pigs
Found Tortoise:	1 – Returned to owner
Injured Bat:	1 – went to rehab
Injured Bird:	3
Injured Coyote:	1 – ran away when approached
Injured Fox	3 - 2 not found, 1 ran off
Injured Goose:	1
Injured Hawk:	2
Injured Owl:	1 – flew off

Injured Rabbit:	1
Injured Swan:	1
Sick Skunk:	1 field euthanized by police
Deer stuck on ice:	1- FD responded, removed from ice
Swan in Road:	1
Sick Raccoon:	1- not found
Dead Squirrel:	1
Raccoon in Dumpster:	4 calls- 9 raccoons removed-released
Snake in yard:	1
Snake in Basement:	3
Snake in Automobile:	1
Trapped Duck:	2
Trapped Robin:	1- in net to Tufts
Trapped Opossum:	1- released at capture site
Trapped Swan:	1- unfounded
Illegal Trap:	1- confiscated/ returned to owner with information to correct issues
Nuisance Animal Unknown:	1
Nuisance Birds:	1
Nuisance Coyote	0
Nuisance Groundhog:	1
Nuisance Fox	1
Nuisance Squirrel:	1
Nuisance Fisher:	1
Nuisance Rabbits:	1
Nuisance Raccoon:	1
Nuisance Skunk:	1
Mandated Reporting:	1 Elder Affairs
Wildlife returned to capture site and released:	1 Robin
Wildlife released by Tufts Personnel:	1 Hawk

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is comprised of Administration, Highway, Engineering, Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining and managing public ways, shade trees, fleet maintenance, sanitation and snow & ice operation. The Department also provides motor equipment maintenance services to all Town Departments and limited maintenance and repair for Town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

The Highway Division maintained 110 miles of roadway including, but not limited to pavement repairs, catch basin cleaning and repair, storm drain installations and repair, street sweeping, street and regulatory signage installation and replacement and snow and ice control.

The DPW was able to service and clean out catch basins using Department owned equipment. A total of 9 catch basins were repaired, 2 catch basins were rebuilt and all catch basins were cleaned.

The Department serviced and filled 1986 potholes throughout the Town. The staff maintained all traffic pavement markings on Town roads which included all crosswalks and all stop lines. 31 street signs were repaired by the DPW staff. 12 were replaced and 4 new signs were added. The Town also repaired 16 stop signs and replaced 8.

The Public Works Department continues to provide grass mowing services for the Municipal Center, Police Station and other Town owned properties. The Department mows approximately 19.25 acres of land throughout the Town. 135 hazardous trees around Town were removed. Of which 111 were done by a contractor and 24 were removed by Public Works staff.

We continue to oversee and maintain the recycling center at the DPW highway garage. In an effort to encourage recycling, we also make available composting bins to Town residents at very favorable prices through a contract the Town has with the state.

As in years past, the Public Works Department has provided residents with a place to bring their Christmas trees for disposal. Located outside the main gate to the highway garage, this disposal area is open 24/7 for several weeks after the holidays. This allows residents the opportunity to dispose of their trees at a time that is convenient for them.

We assisted the Recreation Department with the installation and removal of the docks at Silver Lake in addition to several other projects at that location. The Department also

provided miscellaneous services and assistance to various Town Departments and community groups with their activities.

In 2020, the Department of Public Works will be moving their operations from its current location at 27 Upton Street to a new 40,000 square foot facility located at 48 Old Westboro Road.

Our inventory includes:
8 Large 6 wheel dump trucks (one w/catch basin cleaner)
1 Ten wheel dump truck
5 One ton trucks (w/dump bodies)
3 Sidewalk machines (w/attachments)
3 Zero turn mowers
3 Loaders
2 Message boards
1 Street sweeper
1 Fork truck
1 Tree chipper
1 Asphalt hot box
1 Tow-behind air compressor
1 Backhoe

For winter snow plow operations:
8 Hired Contractors
4 Sewer Department trucks
3 Cemetery trucks
All Highway Equipment

Respectfully submitted,

Kevin Gallagher
Highway Superintendent

EXPENSES OVER $1,000.00

Safety-Kleen Corp.	$1,034.74
W.B. Mason Co.	$1,048.43
A & B Tire Service, Inc.	$1,204.12
H.R. Prescott & Sons, Inc.	$1,257.84
C.N. Wood Company, Inc.	$1,332.91
Graybar Electric Co.	$1,379.13
Southworth-Milton, Inc.	$1,465.06
Kimball Sand Company	$1,472.62
Graves Engineering, Inc.	$1,531.10
Howard P. Fairfield, Inc.	$1,632.28
National Grid	$1,715.81
Perma-Line Corp. of New England	$1,846.00
D.M.H. Electrical	$1,847.60
Jack Farrelly Co.	$2,076.52
Mitchell Drivetrain	$2,287.87
Montage Enterprises Inc.	$2,290.68
Verizon Wireless	$2,319.98
Superior Industrial Products, Inc.	$2,556.67
Schmidt Equipment Inc.	$2,614.81
Tri State Truck Center, Inc.	$2,948.71
Zep Sales & Service	$3,172.87
Franklin Paint Company, Inc.	$3,481.10
Wicklow Wood	$3,850.00
C & S Lumber Co., Inc.	$3,872.99
Gauvin Supply Company, Inc.	$3,949.90
Michael Murphy (Snap-On)	$3,971.72
BK Tree Service, Inc.	$4,000.00
Commonwealth of Mass, DOR	$4,165.72
Pete's Tire Barns Inc.	$4,157.61
NStar Gas Company	$4,309.88
Kearsarge Master Tenant LLC	$4,364.53
Dauphinais Concrete	$4,687.50
Imperial Ford Corp.	$4,731.95
Riley Brothers, Inc.	$4,745.15
Visi-Flash Rentals Eastern, Inc.	$4,844.32
Royco Distributors	$4,927.10
Spring Rebuilders Inc.	$4,939.34
Aggregate Industries	$4,987.99

Constellation Energy Services …….. $6,298.70
Minuteman Trucks, Inc. …….. $6,304.85
Koopman Lumber Company, Inc. …… $6,478.52
Airgas East …….. $7,695.59
Place Motor, Inc. ……...…….. $9,358.69
Lawson Products, Inc. …… $9,425.66
Mr. Fence, Inc. ……..… $9,701.59
J.C. Madigan, Inc. …… $10,946.43
Raps Auto Parts Supply, Inc. ……..…… $11,375.23
Cintas Corp. ……..…….…… $12,159.23
Grafton Police Department ……..……..…….. $12,753.00
PJ Keating Co. …….. $13,028.95
Muni-Tech, Inc. ……..……..……. $25,104.90
Ballard Mack Sales & Service …….……..……. $31,184.65
Birchler's Automotive, Inc. ……..……. $42,646.22
Northeastern Tree Service, Inc. …….…… $53,780.00

REPORT OF THE CEMETERY AND PARKS DEPARTMENT

The Cemetery Department maintains a year round schedule providing a wide variety of services, up-keep and maintenance for the Town Common as well as the Town's three cemeteries and six recreational fields and parks.

Cemeteries

Riverside Cemetery: Riverside had 13 burials and 18 graves sold. 3 new Pine trees were planted this year while 3 Oak trees and 5 bushes were removed. 200 feet of perimeter fencing was replaced. In the maintenance/storage building, the water lines, pressure reducer and plumbing were all replaced.

Pine Grove Cemetery: At Pine Grove there were 32 burials and 15 graves sold. A new flowering Plum tree was removed and replaced with the same. 6 bushes were removed. The fence on tiers was replaced. We introduced a new grass seed blend for water conservation in the cemetery expansion area.

Fairview Cemetery: Fairview had 26 burials this past year and 23 graves were sold. This year 6 bushes were removed. The lower field was thoroughly raked and the debris was removed.

Parks

All Town owned fields and park grounds are groomed and maintained on a weekly basis. The following parks had a few extras:

Airport Park: The old play structures were removed and replaced with new ADA compliant play structures. 180 yards of mulch was added to the fenced in area of the playground.

Ferry Street Park: Ferry Street was updated with a new infield diamond for Little League play. The infields were power raked. This removed weed infestation and reduced compaction. We introduced a new grass seed blend for water conservation.

Norcross Park: 90 yards of mulch was added to the playground area.

Riverview Park: An Oak tree was removed. We introduced a new grass seed blend for water conservation.

Brookmeadow Park: A new picnic table was added. We introduced a new grass seed blend for water conservation.

Mill Villages Park: The new home of the Town's 60' x 90' ice rink. The mulch was removed from around the flag poles and replaced with grass. We introduced a new grass seed blend for water conservation. The failing light sensors were replaced with new ones.

Grafton Town Common

The Common's railings, benches and gazebo were painted. The posts and rails at the South Street entrance were repaired. We introduced a new grass seed blend for water conservation. All granite war memorials, including those at Quinsigamond Corner, Wenc Square and Sampson Square were acid washed.

Respectfully submitted,

Daryl Roberts
Superintendent of Cemetery and Parks

EXPENSES OVER $1,000.00

Verizon ……..…… $1,214.79
Raps Auto Parts Supply, Inc. …… $2,873.18
Koopman Lumber Company, Inc. ……..……. $3,378.51
Chase Harris Corporation ……..…… $3,720.00
Tender Touch Landscaping …….. $5,194.75
TruGreen Chemlawn …….…… $7,179.00
Gauvin Supply Company, Inc. ……..…… $7,245.67
Harrell's, Inc. ……..……..…… $9,007.28
Wicklow Wood ……...…… $14,500.00

REPORT OF THE GRAFTON RECREATION COMMISSION

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2019 through December 31, 2019. The Commission meets the first Monday of every month at 7:00pm at the Grafton Memorial Municipal Center. In addition, the Commissioners and Director attend other department meetings, seminars and conferences.

The Recreation Department continues to offer a wide variety of activities and expanding its offerings to include more tot programs, adult education programs, and adult fitness programs, totaling hundreds of program options and thousands of participants.

More new offerings and programs were launched this year including a tiny tots horse program, a tot playgroup, youth taekwondo, and a playground meetup group.

Popular recurring events throughout the year were the 30th Annual Grafton Gazebo Road Race in May, Big Truck Day in June, Concerts on the Common in July and August, a Scarecrow Contest in September that had its biggest turnout ever, a wildly popular Friendly Trick-or-Treat that was held in Town Hall in October and the 24th Grafton Celebrates the Holidays in December.

At Silver Lake Beach, this past summer saw the launch of birthday party packages, kayak rentals, and paddling nights. The snackbar roof replacement project was completed in the spring as a part of Capital Improvement Funds received in 2018. An electrical capacity upgrade was completed this fall to ensure proper functionality of equipment and ensure safety of patrons.

At our parks and playgrounds, new mulch was put in at Norcross and Airport Parks, the seasonal ice rink at Mill Villages was expanded, new recycled plastic picnic tables were put it at all locations as well as Silver Lake Beach, the replacement of an aging main structure at the Airport Rd. playground was completed in the fall after significant weather delays, and 3 pickleball courts were installed in the spring at Ferry St. Park greatly expanding the number of participants and its popularity within town.

It's encouraged to follow the department on Facebook and to visit GraftonRec.com often for the latest news and updates.

Many volunteers help chaperone and run these programs and events and a big thank you goes out to them as these programs wouldn't run without them.

We'd like to thank and acknowledge Dawn Geoffroy for her contributions and service as a Recreation Commission member and Recreation Representative for the Community Preservation Committee; she resigned from her post in December.

EXPENSES IN EXCESS OF $1,000

Repair and Maintenance

- Durgin and Crowell: $1,720.00
- Holliston Sand: $1,157.80
- Marine Rescue: $1,611.80
- M.E. O'Brien: $2,549.75
- Microbac: $1,218.75
- Site Specifics: $1,700.86
- Solitude: $2,520.00
- Sto-Cote Products: $2,172.73
- Jim Vulter: $1,371.00

Professional and Technical:

- Michael Morris: $3,200.00

Respectfully submitted,

Kristen Belanger, Chair and Open Space and Recreation Committee Representative
Kayla Cushman
Stephen Crowley
Gina Dalan
Dawn Geoffroy, Community Preservation Committee Representative

REPORT OF THE BOARD OF REGISTRARS

Submitted herewith is the report of the Registrars of Voters from January 1, 2019 through December 31, 2019.

It was an exciting year for voting in Grafton! Two elections were held in 2019. 1,833 registered voters cast ballots in the Town Election on May 21, 2019. After a contentious race for the two open seats on the Select Board, candidates Peter Carlson and Doreen DeFazio won. Jennifer Connelly was re-elected for a three-year term for School Committee, along with first time candidate, Amy Marr. David Robbins reclaimed the open seat for Planning Board, along with write-in candidate, Prabhu Balaji Venkataraman. The Library Trustees had two seats open for three-year terms that Dana Wilson and Daniela Sharm were elected. Write-in candidate, Mary Kate "Katie" Brown was elected to the one-year Library Trustees seat to fill a vacancy. Town Clerk, Kandy Lavallee was re-elected after a race for the position occurred for the first time in decades. Shawn McAvey took the seat on the Housing Authority.

A Special Election was called on October 29, 2019 to fill a vacancy on the Select Board after Chair, Bruce Spinney, resigned. The election brought out 1,479 registered voters, electing Donna Stock for the vacant seat.

Persons registered to vote in the office, by mail and on line through the Secretary of State's website at https://www.sec.state.ma.us/OVR. The total number of registered voters in Grafton on December 31, 2019 was 18,489.

The Board of Registrars is down by one member. If you are a registered voter and you would like to become a member of the Board of Registrars, please go to the Boards & Committee Information Center of the Town website (www.grafton-ma.gov) and submit your application. Or call the Town Clerk's office (508-839-5335 ext. 1195) and we will answer any questions you may have about the Board of Registrars.

FINANCIAL REPORT OF THE BOARD OF REGISTRARS

Appropriations:		
	Salaries & Wages	$21,175.00
	Overtime	$2,100.00
	Expenses	$22,501.50
Total		**$23,275.00**
Total Expended		**$24,159.75**
Unexpended		**$ 25.66**
Extended Polling Hours		**$16,284.22**
Total Expended		**$4,802.78**
Unexpended		**$11,481.44**

Payments in excess of $1,000.00

LHS Associates	$7,938.05
W.B. Mason	$1,485.62
Mass Communications	$3,984.93
Grafton Police	$1,925.00
Pitney Bowes	$1,700.00
Buggy Whip	$1,724.00

Respectfully submitted,

Kandy L. Lavallee, Town Clerk
Elizabeth MacDonald
Carl M. Parisi

REPORT OF THE GRAFTON SCHOOL COMMITTEE 2019

The following report highlights the accomplishments of the Grafton School District and the School Committee for the 2019 fiscal year. The School Committee would like to thank the residents of Grafton for their consistent and unwavering support of our students, staff, and leadership team.

Grafton Public Schools Vision
We believe that the Grafton Public Schools is an evolving and responsive community. We provide an interactive learning environment that ensures academic excellence and social responsibility. Our instructional programs foster personal integrity and the critical thinking necessary for global citizenship. We empower our students to be active participants who thrive in an ever-changing world.

Theory of Action
The Grafton Public Schools will exceed the needs of all students by promoting exceptional instruction and the growth of all educators through collaboration, a rich and interconnected curriculum, and instructional supports.

Strategic Objectives
The district has identified three strategic objectives in the areas of content, instruction, and collaboration to support our vision. All of our decisions and actions align with these strategic objectives and guide school improvement and professional practice goals.

- Content: We will ensure that every student has access to rich, high-quality content.
- Instruction: Instruction will be differentiated, informed by evidence of student learning, collaborative, defined by high levels of student engagement, and focused on continual growth.
- Collaboration: Educators will work together to exceed the needs of all students.
  Over the past year, the school district has continued to experience great educational success:

  - The district's MCAS scores continued to achieve above the state average across all academic disciplines. However, there was a dip in math growth in the 4th and 5th grades whereas there was growth in ELA.

  - The Special Education Department had a change in leadership this year. While we regretted seeing Arnold Lundwall leave, and greatly appreciated his years of service as the director, we were lucky to hire Bob Wall as our new special education director. SEPAC was rejuvenated with new leadership this year. The group developed goals aligned to the District's Strategic Plan. All involved look forward to continued collaboration in many areas, including further training in reading interventions, specifically for dyslexia. The Special Education Department initiated a Reading Interventions Focus Group and Literacy Survey to develop programming, resources, a criteria document, and testing decision

algorithms. The department continues to address existing needs, continually improve, and meet or exceed mandates.

Grafton High School

We are excited about several programming improvements at Grafton High School:

- In Math, courses which are no longer in the Math Pathways supported by DESE have been deleted. Quantitative Reasoning has been added to meet the needs of our students as well as our district goals. Quantitative Reasoning incorporates many different fields of study and professions to prepare students for non-STEM related fields in college. Two levels of Statistics will be available to students, Advanced Placement (AP) and College Prep (CP).
- Computer and Technology added two courses: Financial Literacy and Real Life in the Digital World.
- Our social studies teachers have transitioned from a chronological study of historical events to a thematic focus to foster critical thinking and inquiry. Moreover, AP courses are now available to sophomores.
- Finally, G-term was fully implemented, and it was clear that these were passion projects for both students and teachers. Students experienced authentic, experiential learning in a low-stakes learning environment. They explored new subjects, enjoyed a much-needed mental break, and experienced a college-like learning atmosphere. The four-day learning experience culminated with a full-day showcase of projects and products.
- Staff continue to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.

We would like to mention a few note-worthy achievements of faculty and students at Grafton High School:

- The VEX Robotics club qualified for the regional competition and won a spot at the US Open in Omaha. The club secured funding and the support of local businesses. The club highlights the best of project-based learning, wherein students develop ingenuity, inventiveness, and creativity through the application of several subject matters and technology .
- The School Improvement Council created opportunities for students to have a broader and more meaningful role in school processes and outcomes, including student handbook changes, development of Rest Day, G-term, course offerings, and Feedback Friday.
- Anthony Marando, English teacher, was awarded the 2019 Promising Practices Award from Blackstone Valley Consortium.

Grafton Middle School

Similar to Grafton High School, Grafton Middle School made exciting changes to their programming.

- The 8th grade Social Studies curriculum will focus on the study of Civics through student-driven research and service learning projects.
- The school spearheaded a *One Grafton* orientation that unfolds over three days to help students seamlessly transition from elementary to middle school.
- An important goal for 2019-2020 is to align the middle school and high school schedules to allow sharing of resources and courses to expand possibilities for new learning opportunities.
- Staff continued to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.
- Tim Fauth, assistant principal, was a Lifechanger of the Year award nominee – this award recognizes K-12 educators across the country and celebrates those who are making a significant difference in the lives of students by exemplifying excellence, positive influence, and leadership.

North Street Elementary School

- North Street continued to recognize the importance of social emotional learning with the STARS framework, which emphasizes service, teamwork, achievement, responsibility and self-awareness. Staff continued to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.
- The school recognizes the importance of a strong Parent Teacher Group in providing enrichment programs and mini-grants to support student learning. This year PTG brought in artists, authors, and other resources.
- An important capital funding project allowed refurbishing of windows to reduce air leakage. Everyone is excited to be able to open the windows.

Millbury Street Elementary School

- Millbury Street continued to promote authentic learning through various activities, such as Project Read Written Expression.
- Student and staff social and emotional programs have been strengthened, and staff continue to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.
- MSS expanded their connection with the community through involving parents, neighbors, businesses, and educational institutions in Student EdCamp and Service Learning Projects.

South Grafton Elementary School

- South Grafton improved communication with families and the community using SeeSaw
- They expanded their support of students' social-emotional well-being with music therapy and golden tickets for good citizenship. Faculty also engaged in activities and programs to increase their own social-emotional well-being. Concurrently, staff continued to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.
- Teachers increased differentiation of the science standards to meet the needs of all learners.

North Grafton Elementary School

- North Grafton continued to support the integration of mathematical practices into daily lessons and has incorporated the Splash math pilot to provide additional opportunities for students to practice math skills.
- North Grafton spearheaded a Student EdCamp, which provided hands-on learning experiences in innovative ways. The experience allowed community members to share their interests and students to increase their agency.
- Teachers employed a balanced literacy approach to meet the needs of all learners. They continued to research and integrate STEAM connections by tapping into community areas of excellence. Staff also continued to integrate social-emotional learning practices in their instruction as part of the district-wide initiative to support the whole child.
- Finally, the school successfully implemented a Makerspace in the library.

Technology

- PowerSchool registration software became operational in the fall.
- Performance Matters Analytics program was initiated that allows for PowerSchool data to identify struggling students and assist in addressing needs
- Other important technology included Alice Blended Learning, Root Robots, Clear Touch panels at NGES – less expensive and better feedback than Smart Boards
- The Schoology student portal is fully operational at GMS/GHS and parent portal open at GHS and will be at GMS next year.
- Continued a long-range strategic plan to refresh older technology which, in addition to various faculty/staff computers, projectors, etc., included the refresh of two PC labs at GHS.
- Adopted Adobe Creative Suite in the TV/Video Production lab
- Completed the successful implementation of MCAS computer-based testing (at all tested schools) with the addition of the 10th-grade ELA and Math assessment Grafton High School utilizing student iPads and keyboards.
- Summer 2019 upgrades:
    - Follett Library System to hosted service
    - Replaced 2 servers
    - Complete cabling at NSES and MSES and placed wireless access points in each classroom
    - High density access points in GMS, NSES and MSES auditorium, cafeterias and gyms
    - Replaced 60 Chromebook at GMS
    - Added Chromebook carts at 3 schools
    - New applications including ALICE blended learnings, Splash Math and PowerSchool registration and analytics
    - Importantly, the Technology Department is going to need at least one additional staff member to keep up with GPS needs.

Buildings and Grounds

During the summer of 2019, significant work was done by Buildings and Grounds, including:

- Section of roof replaced at NGES
- Replacing tiles at NGES and MSES
- Added sidewalk to accommodate traffic changes at high school
- Constructed mothering rooms in buildings
- Traffic pattern changes went very well – challenge continues however, on Providence Road.

All projects were completed on time and on, or under budget.

Fiscal Update

The Grafton School Committee and the Grafton Public School leadership and staff would like to thank the Town of Grafton for their continuous support of quality educational programs. The budget is founded on the desire to maintain class sizes, foster student opportunities, and provide specialized programming, despite lower than expected state funding and unanticipated special education costs.

School Department Budget for FY21:

There are significant concerns about the stability of the district given the funding estimates from the state and town. Grafton has a high-quality school district and the return on investment is extraordinary despite the fact that the district remains in the bottom 3% at the state level in terms of funding. In FY15, the town supported an override for the district to receive an annual increase of 5.25% to maintain stability and a small amount for growth. Grafton spends $12,760 per student which is the lowest in the surrounding area. The state average is $15,506. If we were to meet the state average, that would translate into the schools having an additional 12.2 million annually. We are stuck between a rock and a hard place, as the Town of Grafton already exceeds the amount required to be spent on the schools by 15%. State funding is the real issue. Grant and revolving funds are minimal. The Student Opportunity Act promises to infuse $1.5 billion in new state education funding into the state as a whole, but Grafton will qualify for none or only a minimal amount of that funding and, at best, will not receive any new money until FY22. The Grafton Public Schools already does its best to maximize existing funding – we generate $140,000 per year in transportation fees, the new Solar agreement will bring in additional funds, and School Choice program generates approximately $500,000 per year. Moreover, with forethought, the town established a $200,000 stabilization account as a buffer for unexpected increases in special education costs in a difficult year. A significant savings is found through the specialized programming that retains students in district, resulting in less than 1% of our students placed out of district. Our ability to retain students in our schools puts us well ahead of most other towns and results in large savings for the town. The School Committee and Dr. Cummings have been focused on reducing spending and increasing funding. However, even with this focus, the funding scenario could, at best, offer level services, without any growth. To give an idea of what growth would look like, areas in which we believe we can and should improve include:

- Adjustment counselor support (we are woefully underserved in this area)
- STEM programming curricular support
- Humanities programming curricular support

- Increased manufacturing opportunities
- Lower class sizes
- Added electives
- Vocational/alternative education programming
- Expanded STEM programming at GHS
- Later Start Times implementation
- Expansion of the 1:1 program for technology
- Expanded STEM programming in grades K-6

In contrast to this growth scenario, impending reduction scenarios include over 20 teaching positions over four years, reduction in athletic offerings, and much larger class sizes, as well as charging fees for athletics and other programs. The added problem is that if the district begins to fall apart because of lack of school funding, we will also lose school choice funding when our schools become less attractive to outside families, and our special education supports will go away and result in the very costly outcome of having more students in out of district placements. Dr. Cummings anticipated a difficult budgeting year and accelerated the budget development process for FY21 to allow for more productive discussions before the final budget is approved. Last October, the town was proposing a 3.15% increase for the schools for FY21, whereas the target number for schools to maintain what we have without any growth is 5.25%. At any time when the percentage is lower than the 5.25% level funding, the district will be forced to make reductions. Indeed, a preliminary budget shows that the district needs 5.9% to cover salaries and non-personnel expenses. There is a $5.8 million, seven-year problem, with a gap between foundation aid, actual chapter 70 aid, and real needs. For better or worse, Grafton is a minimal aid district. This makes it impossible to achieve what the School Department thinks is important for FY21 and beyond.

In summary, the underlying problem is that we have inadequate town revenue despite the strong support of town members, and inadequate state funding with multiple unfunded mandates. Our only options are to dramatically reduce school spending or to increase town revenue through an override. The school department has taken advantage of creative options such as solar panels and school choice. The next option will be discussion of school fees for athletics.

School Fee Discussion

Members fundamentally struggle with assessing fees as sports and activities are an important part of education; for this to be limited by money is a concern, yet we are in an economic crisis that, if not solved, will result in loss of educators. School Committee reviewed information about fees from other schools as well as a spreadsheet with all districts in the region. Analysis shows that 81% charge an athletic fee, 31% an activity fee, 50% bus, and 31% charge a parking fee.

Enrollment

Grafton projects relatively stable enrollment over the next decade, which has not been seen in the past twenty years. The New England School Development Council was contracted to project school enrollment in the fall. The projections show that the

schools will increase enrollment by 25 students per year for the next ten years. Student movement into and out of the school district continually fluctuates. Through economies of scale, we are able to absorb increases and maintain relatively low class sizes. For the most part, enrollment is fairly predictable and manageable. However, we cannot predict the number of students who move into the school district with special needs. These needs include, but are not limited to, English not spoken as a primary language and the need for additional special education services. Another area of significant changeability is at the preschool level. Our preschool program is driven by the number of students who require special education services at three years of age. There has been a significant and consistent rise in the number of preschool students with needs. Over the past three years, we have had to double our number of preschool classes to meet this growing need.

District Personnel
In 2019, The Grafton Public Schools said goodbye to seven retirees:

Sandy Iafolla, BLA
Donna Poitras, Administration Secretary
Karen Barkin, Computer Teacher
Gordon Clearly, Math Teacher
Susan Peckitt, English Teacher
Marcia Pereira, Data Coordinator
Nancy Sawtelle, School Nurse

All of our retirees contributed greatly to the Grafton Public Schools, positively impacting the lives of thousands of our students over their careers. It is the dedication of our district personnel, as exemplified by our retirees, that makes our district an excellent school system for our students.

Outgoing and Incoming School Committee Members

We recognized Maureen Cohen for her many years of service, and thanked Anja Dickmann for her two years of service as student representative to the committee during her junior and senior years at Grafton High School. We wish her luck in her journey as she attends Curry College.

We also recognized Peter Carlson for his ten years of service on the School Committee; during his tenure, the new high school was built, Jay Cummings was hired as Superintendent, the 2014 override was successfully sought, a new strategic plan was developed, and Peter was Chair of the School Committee for the past two years.
Most recently, Amy Marr and Heather Riley have joined us as School Committee members.

Ongoing School Committee Work Policies
A central responsibility of the School Committee is to review, revise, and write policies that are aligned to current state and federal laws and regulations. Therefore, the

Committee systematically reviews the policy manual, which can be found online on our Grafton Public Schools policy webpage at: https://www.graftonps.org/Page/2457

A significant policy implementation from the prior year regarded homework, in which homework is to be given for the following purposes for learning: reading, preparing, check for understanding, practice, and/or extension. An initial survey shows that 60% of students and faculty are in favor of the homework policy as it has been implemented and that they feel that it has had a positive impact on student learning.

An important area of policy that was addressed this year was JICA: Dress and Appearance Policy. Student input through the Site Council indicated that the current policy appeared to be slanted against female students, and moreover did not allow for freedom of expression. The high school administration along with the School Committee worked productively to develop a policy that did not discriminate against female students, allowed freedom of expression, and at the same time resulted in a reasonable Dress and Appearance Policy.

Some other policies that were reviewed and/or revised in 2019 included:
Section G-Personnel: Evaluation of instructional staff – wording replaced with standard MASC policy; Modification of wording for non-professional/non-union personnel job vacancies
Section J-Students: Entrance Age Requirement, Tardy and Dismissal Policy, Electronic Devices, Code of Conduct and Use of Technology
Section A – School District Legal Status compared to MASC Policy, The People and Their School District
Section H – Employee Negotiating Organizations

Later Start Time Committee
The Later Start Time Committee (LST), under the leadership of School Committee Member Maureen Cohen, further researched logistics and provided recommendations to the School Committee on implementing later start times for secondary students. This work began in August 2016, and concluded in April 2018. There was a strong evidence-based consensus within the LST committee, and shared by the School Committee, that students do not get enough sleep, and this has a significant adverse impact on student health and mental health. Interestingly, student input indicated that although they believe the science, they do not support the change. Four different scenarios were reviewed with the ideal proposal carrying a $2 million price tag and the most realistic carrying a $200,000 per year price tag, with one of the biggest cost drivers being the required 4 tiers of bus routes. Because even the most affordable scenario would result in only a 30-minute shift in timing for older students, along with strong budgetary concerns overall, it was with regret that the School Committee found it impossible to implement later start times at the present time and voted against implementation.

Membership
The School Committee believes strongly in creating opportunities for student leadership and engaging student agency and voice. Therefore, we ask student representatives to participate and contribute to School Committee discussions. For the 2017-2018 school year, we were fortunate to have two student representatives from Grafton High School as participating members at our meetings: Anja Dickmann, Class of 2019, and Tyler Concaugh, Class of 2020. In 2019 – 2020, we welcomed a new student representative, James Dewar, Class of 2021. Our student representatives continue to be an asset to the committee by bringing a student perspective to our district conversations.

Grafton has a long, proud history of providing excellent educational experiences for students. As a school system, we are continuously striving to ensure that our students are well-prepared for the challenges of the 21st century. On behalf of the entire school district, we want to thank the community for continually supporting the Grafton Public Schools.

Respectfully submitted,

Melissa R. Mazan,
Secretary

School Vendors FY2018 Over 999.99	Amount
AA TRANSPORTATION CO INC	$1,641,571.50
WHITSONS NEW ENGLAND, INC.	$797,067.38
TRAVELERS TRANSIT, INC.	$570,243.31
FRENCH RIVER EDUCATION CENTER	$481,997.08
PERKINS SCHOOL FOR THE BLIND	$402,420.10
LEARNING CENTER FOR THE DEAF	$237,684.75
ASSABET VALLEY COLLABORATIVE	$223,561.75
CROSSROADS SCHOOL, INC.	$207,979.90
CENTRAL MA COLLABORATIVE	$175,635.28
NASHOBA LEARNING GROUP, INC.	$159,070.37
RENAUD HVAC & CONTROLS, INC.	$145,240.95
MARK'S TRANSPORTATION	$144,421.00
PAGE CONTRACTING INC.	$143,786.00
WELLS FARGO FINANCIAL LEASING, INC.	$142,081.64
SOUTHERN WORCESTER COUNTY	$131,635.63
CONSTELLATION ENERGY SERVICES, INC.	$130,683.94
HILLYARD-ROVIC	$127,111.80
KEARSARGE MASTER TENANT LLC	$125,285.25
KS MT SOLAR 1 LLC.	$116,334.58
XEROX FINANCIAL SERVICES	$115,944.01
MASSACHUSETTS ELECTRIC COMPANY	$114,178.52
CENTER FOR APPLIED BEHAVORIAL INSTRUCTIONS	$89,712.90
TRUSTEES OF BOSTON COLLEGE	$71,159.05
NSTAR GAS COMPANY	$69,640.17
THE MARGARET GIFFORD SCHOOL	$68,282.50
GOVCONNECTION, INC.	$68,141.09
AMAZON.COM LLC	$67,566.07
MIRICK O'CONNELL	$62,967.33
BI-COUNTY COLLABORATIVE	$60,670.80
W. B. MASON CO	$56,320.44
JUSTICE RESOURCE INSTITUTE, INC.	$55,948.32
PC-PLUS TECHNOLOGIES, INC.	$54,396.25
SEVERIN INTERMEDIATE HOLDINGS, LLC.	$53,973.31
LEARNING PREP SCHOOL	$52,140.18
GRAFTON WATER DISTRICT	$48,638.92
COASTAL TRAFFIC, INC.	$47,771.00
CONNECTICUT BUSINESS SYSTEMS, LLC	$43,960.24
HEINEMANN	$40,246.63
DOCTOR FRANKLIN PERKINS SCHOOL	$33,550.20
WINDSTREAM CORPORATION	$29,707.53
WALKER HOME AND SCHOOL	$29,360.63
SIEMENS	$26,031.95
WILSON LANGUAGE TRAINING CORP	$24,021.78
LIPINSKI & SONS ELECTRICAL CONTRACTOR	$23,234.61
KOOPMAN LUMBER CO INC	$21,819.40
GIBNEY SALES & RECONDTIONING OF ATHLETIC EQUIPMENT	$21,564.31

TOWN OF GRAFTON	$20,007.00
FACILITY MANAGEMENT CORP	$19,962.00
FRONTLINE TECHNOLOGIES GROUP, LLC.	$19,757.07
BAYSTATE INTERPRTERS, INC.	$19,667.28
PRO AV SYSTEMS, INC.	$19,088.16
GRAINGER	$18,055.39
NCS PEARSON, INC.	$17,731.94
ALL PHASE GLASS CORPORATION	$17,626.07
SHARMA, MAHESH C.	$17,205.00
SCHOOL SPECIALTY INC	$15,324.00
MASS INSIGHT EDUCATION AND RESEARCH INSTITUTE, INC	$15,000.00
TREBRON COMPANY, INC	$14,331.49
OCKERS COMPANY	$14,182.18
VERIZON	$13,695.16
TITAN ROOFING, INC.	$13,547.96
RENAUD ELECTRIC & COMMUNICATIONS	$13,526.67
WORCESTER ELEVATOR CO INC	$13,329.50
ADT US HOLDINGS, INC	$13,232.92
JOSEPH'S LOCK & SAFE CO., INC.	$13,034.98
LAZEL, INC.	$12,960.55
U.S. ELECTRICAL SERVICES, INC.	$12,817.80
TYCO FIRE & SECURITY (US) MANAGEMENT INC.	$12,490.95
AMERICAN COMMERCIAL APPLIANCE, INC.	$12,179.69
MURPHY, HESSE, TOOMEY & LEHANE	$12,065.24
WORCESTER CENTER FOR THE	$11,949.41
AUTOMATED LOGIC CONTRACTING SERVICES	$11,932.50
BLACKBOARD INC.	$11,797.64
AKITABOX INC.	$11,666.67
RIDE RITE MEDI-VAN, INC.	$11,640.00
FIRST ARKANSAS BANK & TRUST	$11,512.49
LEVEL DATA, INC.	$11,478.08
INDUSTRIAL CLEANING PRODUCTS	$11,354.00
INTEGRA NETWORK SERVICES LLC	$10,977.50
RANSFORD PEST CONTROL INC	$10,769.00
YOUTH OPPORTUNITIES UPHELD INC	$10,561.98
HUB TECHNICAL SERVICES, LLC.	$10,514.70
FOLLETT SCHOOL SOLUTIONS, INC.	$10,513.57
VHS, INC.	$10,475.00
KRIPALU CENTER FOR YOGA & HEALTH	$10,000.00
RENNIE CENTER FOR EDUCATION RESEARCH & POLICY INC	$10,000.00
RIBAS ASSOCIATES AND PUBLICATIONS, INC.	$9,774.12
JSC TRANSPORTATION SERVICES, INC.	$9,715.00
LEXIA LEARNING SYSTEMS LLC	$9,600.00
MULLER RONALD	$9,553.91
SCHOOLOGY, INC.	$9,320.50
UNITED RENTALS (NORTH AMERICA), INC.	$9,236.54
KOREL CONTROLS, INC.	$9,072.26

RUBICON WEST, INC.	$9,012.00
TOWN OF SUTTON	$9,000.00
APPLE INC	$8,794.00
LIGHTHOUSE PRODUCTIONS, INC.	$8,610.55
DUDE SOLUTIONS INC	$8,536.91
JAMF SOFTWARE, LLC	$8,506.00
REALLY GOOD STUFF, INC.	$8,473.81
KNM HOLDINGS, LLC.	$8,371.40
SCANLON AND ASSOCIATES, LLC	$8,250.00
TOWN OF HOPEDALE	$8,240.00
BRAINPOP	$8,125.00
PITNEY BOWES	$8,110.31
HEARTLAND PAYMENT SYSTEMS, INC.	$8,091.15
STAPLES CONTRACT & COMMERCIAL, INC.	$8,058.91
NORTHERN TREE SERVICE, INC.	$7,972.00
WILLIAM V. MACGILL & CO.	$7,946.30
MASS SECONDARY SCHOOL ADMIN	$7,932.50
PROFESSIONAL SOFTWARE FOR NURSES, INC.	$7,800.00
COMMONWEALTH OF MASS	$7,370.00
E. L. HARVEY & SONS	$7,366.34
MAXIM HEALTHCARE SERVICES, INC.	$7,203.24
DICK BLICK COMPANY	$7,087.47
STERLING CONCRETE CORP	$6,911.00
STONE, MARK	$6,900.00
NESCA, PC	$6,850.00
MASS ASSOC OF SCHOOL COMMITTEE	$6,803.00
QUIRK GLENN	$6,722.50
KAMCO SUPPLY CORP OF BOSTON	$6,658.78
GLENNEAGLE L.L.C	$6,556.25
CDI COMPUTERS (US) CORP	$6,478.06
EI US LLC	$6,437.09
COGSWELL SPRINKLER CO., INC	$6,316.36
PARTNERS INTERPRETING, LLC.	$6,304.38
KONE, INC.	$6,232.35
PARKER ENVIRONMENTAL CORPORATION	$6,131.88
F. W. WEBB COMPANY	$6,010.96
WARD'S NATURAL SCIENCE EST.LLC	$6,010.28
AUBURN PUBLIC SCHOOLS	$6,000.00
FRAMINGHAM STATE COLLEGE	$6,000.00
TOBII DYNAVOX, LLC	$5,961.02
LESLEY UNIVERSITY	$5,685.00
THE WCRA LLP	$5,680.00
HORIZON INFO SERVICES, LLC.	$5,544.00
NETCHEMIA/A PEOPLEADMIN COMPANY	$5,477.22
VOORHEES TECHNOLOGY COMPANY	$5,383.40
T-S HOLDINGS INC.	$5,346.60
NEW HORIZON COMMUNICATIONS CORP	$5,305.04

CHAMPIONS CHOICE INC.	$5,256.25
MWH TECHNOLOGIES, LLC	$5,210.00
BETTER ELECTRIC	$5,103.00
CHASE/HARRIS CORP.	$5,080.00
MA INTERSCHOLASTIC ATHL.ASSOC.	$5,000.00
G & L PLUMBING INC	$4,923.44
BLACKSTONE VALLEY EDUCATION FOUNDATION, INC.	$4,758.00
STOP & SHOP #057	$4,750.92
GIROUARD, KRISTINA M	$4,725.00
HOME DEPOT CREDIT SERVICES	$4,683.10
CF MEDICAL INC	$4,563.00
SHUBOW, GERRI FEUER	$4,555.00
IBA PRINT SHOP	$4,544.10
LIBERTY FIRE PROTECTION, INC.	$4,496.45
BCM CONTROLS CORPORATION	$4,337.50
DISCOVERY EDUCATION, INC.	$4,200.00
NATIONAL ART & SCHOOL SUPPLIES	$4,104.38
J.C. KADY BUILDERS, INC.	$4,100.00
NE ASSOC OF SCHOOLS & COLLEGES	$4,090.00
S.A.J. FREEDMAN CORP	$4,068.00
BEME WATER SYSTEMS SOLUTIONS, INC.	$4,031.00
GAMSJAGER, DONALD	$3,975.00
JW PEPPER & SON	$3,950.71
PROSCAN, INC.	$3,900.00
NEW ENGLAND FACILITY SALES, INC.	$3,888.00
TURNITIN, LLC.	$3,881.30
GALLIVAN COMPANY, INC.	$3,869.00
BIGELOW NURSERIES	$3,845.00
ALERT SOLUTIONS, INC.	$3,812.50
O'NEAL CONSULTING INC.	$3,803.54
PRO LAWN SUPPLY, INC	$3,769.00
WORTHINGTON DIRECT HOLDINGS	$3,703.64
PADULA, KENNETH	$3,690.00
MASS ASSOC OF SCHOOL	$3,650.00
LANNON, DANIEL F	$3,622.50
TED RILEY & COMPANY, INC.	$3,610.00
AXIS INSURANCE COMPANY	$3,500.00
LIEBERMAN, BENJAMIN L MD	$3,378.50
UMASS MEMORIAL MED GROUP	$3,378.50
MINAHAN JESSICA	$3,375.00
DRAIN-A-WAY	$3,370.63
MENDON-UPTON REGIONAL SCHOOL DISTRICT	$3,350.00
NAVIANCE, INC.	$3,343.89
SCHOOL DATEBOOKS, INC.	$3,307.36
SOUTHERN WORCESTER COUNTY LEAGUE	$3,293.00
UNISPHERE TRAVEL LTD INC.	$3,196.60
GRAY'S CARPET CENTER INC.	$3,192.50

LET'S GO TECHNOLOGY, INC.	$3,150.00
SPHERO, INC.	$3,149.78
SCHOLASTIC INC.	$3,102.64
PRO-ED	$3,092.80
MASS COMPUTER USING EDUCATORS	$3,000.00
NORTHBORO YOUTH HOCKEY PROGRAM	$2,975.00
GREENWOOD INDUSTRIES, INC.	$2,966.10
UNIVERSAL ENVIRONMENTAL	$2,950.00
NEW ENGLAND SPORTS FLOORS, LLC	$2,942.00
TRI-STAR SPORTSWEAR	$2,879.80
MASSACHUSETTS DOWN SYNDROME CONGRESS	$2,825.00
LINDAMOOD-BELL LEARNING PROCESSES	$2,785.00
COMMITTEE FOR CHILDREN	$2,754.00
BROOKLINE COMMUNITY MENTAL HEALTH CENTER	$2,750.00
DAVID FRENCH MUSIC CO	$2,749.62
RUGGED PROTECTION, LLC	$2,618.10
MASS STATE TRACK COACHES ASSOC	$2,532.00
COLLINS, THOMAS H.	$2,525.46
KATCH, JANE T	$2,500.00
VAN/GO GRAPHICS INC	$2,405.00
NEW ENGLAND PSYCHOLOGICAL ASSESSMENT CENTER, INC.	$2,400.00
AGILE SPORTS TECHNOLOGIES, INC	$2,399.00
WAL-MART COMMUNITY BRC	$2,390.07
CHESTER TECHNICAL SERVICES, INC.	$2,303.00
CASCADE SCHOOL SUPPLIES INC	$2,294.13
GRAFTON PUBLIC SCHOOLS	$2,210.21
ALICE TRAINING INSTITUTE, LLC.	$2,200.00
ACTION PUBLISHING, INC.	$2,191.74
SHELDON, KENDRA J.	$2,180.00
BARRETT FAMILY WELLNESS CENTER, INC.	$2,175.00
DELL MARKETING L. P.	$2,166.60
MEDCO SUPPLY COMPANY	$2,105.05
VARSITY BRANDS HOLDING CO., INC.	$2,054.98
SILVA, CHRISTOPHER A.	$2,000.00
CHISHOLM, JASON A.	$1,986.50
SONOVA USA INC.	$1,963.66
PERREAULT NURSERIES	$1,948.65
GRAFTON POLICE DEPARTMENT	$1,932.00
THE GRAPHIC EDGE, INC	$1,842.73
HIGHFIELDS GOLF & COUNTRY CLUB	$1,840.48
DOOR SYSTEMS, INC	$1,825.45
SOUTH GRAFTON WATER DISTRICT	$1,810.00
TRAHAN, NEIL L.	$1,800.00
BOX, INC.	$1,800.00
LIGHTSPEED TECHNOLOGIES, INC.	$1,791.00
HUSSEY SEATING COMPANY	$1,765.00
ACCEPT EDUCATION COLLABORATIVE	$1,764.00

SUPER DUPER SCHOOL CO	$1,762.50
M-F ATHLETIC COMPANY, INC.	$1,751.60
NASHOBA REGIONAL SCHOOL DIST.	$1,750.00
ABLE HOOD CLEANING, LLC.	$1,725.00
JR. TECH, INC.	$1,711.00
STODDARD, CHRISTOPHER PHILIP	$1,655.00
DON JOHNSTON, INC.	$1,620.00
DEMCO, INC.	$1,608.77
MARRO III, JOHN	$1,600.00
PERRY, FRANK	$1,600.00
NORTHEASTERN UNIVERSITY	$1,595.00
INFOBASE PUBLISHING	$1,584.04
ORIENTAL TRADING COMPANY, INC.	$1,566.45
TUFTS MEDICAL CENTER	$1,561.90
SEESAW LEARNING, INC.	$1,550.00
PLACE MOTOR INC.	$1,549.66
AHEARN EQUIPMENT INC.	$1,537.69
STOWBRIDGE, TRACY	$1,512.00
US POSTAL SERVICE	$1,505.40
VERIZON WIRELESS	$1,487.14
PSYCHOLOGICAL ASSESSMENT	$1,480.68
LOGO KNITS	$1,442.00
EDUCATION DEVELOPMENT CENTER, INC	$1,427.25
SCHOOL OUTFITTERS	$1,415.46
ROOT ROBOTICS, INC	$1,398.00
HOUGHTON MIFFLIN CO	$1,359.77
BEACON ABA SERVICES, INC	$1,346.50
VEX ROBOTICS, INC.	$1,338.10
CENGAGE LEARNING	$1,320.00
YMCA OF CENTRAL MASSACHUSETTS	$1,320.00
VALLEY COMMUNICATION SYSTEMS	$1,319.75
GAUVIN SUPPLY COMPANY, INC.	$1,314.75
POSTMASTER, GRAFTON	$1,306.00
CABRAL JOSHUA	$1,300.00
MASS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS, IN.	$1,290.00
STANLEY STEEMER OF BOSTON	$1,287.00
BSN/PASSON'S/GSC	$1,286.96
INNOVATIVE LEARNING CONCEPTS	$1,283.04
MIKE'S TRUCK SERVICE	$1,278.26
RAPS AUTO PARTS SUPPLY, INC	$1,273.61
CURTIS, GEORGE W	$1,265.00
EASTER SEALS MASSACHUSETTS, INC.	$1,250.00
COMMONWEALTH OF MASSACHUSETTS	$1,250.00
B & H FOTO & ELECTRONICS CORP.	$1,249.86
GOPHER	$1,248.39
LAKESHORE EQUIPMENT COMPANY	$1,219.51
LENTZ JENNIFER M	$1,200.00

CAROLINA BIOLOGICAL SUPPLY COMPANY	$1,194.39
PRICE, LAURA J.	$1,182.34
GANDER PUBLISHING	$1,139.75
CAM OFFICE SERVICES	$1,124.34
UNIFIRST CORPORATION	$1,114.92
GREEN, ROBERTA ML	$1,100.00
BARNES & NOBLE	$1,083.81
BURDICK, TYLER	$1,075.00
CONCORP, INC.	$1,065.00
ACCO BRANDS USA LLC	$1,051.96
MASS MUSIC EDUCATORS ASSOC. INC.	$1,050.00
MASS ASSOCIATION FOR HEALTH,	$1,050.00
HUNTER TRANSIT, INC.	$1,050.00
KAJEET, INC.	$1,044.91
LYONS & ROGERS LLC	$1,040.00
GRIZZLY INDUSTRIAL INC	$1,025.09
MCGRAW-HILL EDUCATION, INC.	$1,016.26
COLLABORATIVE FOR EDUCATIONAL SERVICES	$1,012.50
STIMULUS PUBLICATIONS	$1,003.06
BLUMER, IRWIN	$1,000.00
EOS APPROACH LLC	$1,000.00

REPORT OF THE BOARD OF SEWER COMMISSIONERS

David L. Therrien was elected Chairman with Susan Hunnewell-Duval as Clerk at the Board's Reorganizational Meeting held in August 2019. We are currently seeking a third board member as Gerald F. LeBlanc has decided not to take another appointment. We wish to thank Gerald for his more than 20 years of service to the town.

Presently, the Sewer Department is staffed by Office Manager: Mary P. Murray, Chief Operator: Vincent J. Drago, Operators: Craig J Alex, Matthew M. Maynard, Carrie-Ann Cadrin, part-time staff Mike Cadrin, Dave Crouse and Superintendent of Sewers: Paul F. Cournoyer. The Board wishes to thank the entire staff for their professionalism and dedication to the sewer dept.

The Board of Sewer Commissioners wishes to thank all our employees for their continued loyalty and outstanding performances. Thanks to their efforts, Grafton enjoys one of the most cost efficient and advanced treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences.

The Sewer Dept.continues to operate very efficiently, with a use rate of $9.50/1000 gallons. In order to comply with the updated NPDES Permit (issued by the EPA and MADEP) discharge limits, the dept recently completed more than $45 million dollars in upgrades and improvements. The treatment plant improvements and upgrades project started in January 2016 at a cost of $40 million dollars. The Upgrades to the Arcadia and Worcester Street pump stations started in January 2019 with an estimated cost of $4 million dollars.

During the past year the wastewater collection system conveyed from the 4,500 service connections more than 667,000,000 gallons of wastewater. This wastewater traveled through 14 pump stations, more than 70 miles of gravity sewer main and 4 miles of pressure main to the treatment plant for an average daily flow of 1.83 million gallons.

The Board of Sewer Commissioners meets Mondays each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

CAPITAL PROJECTS

INFLOW & INFILTRATION LOCATION AND REPAIR

Balance in Account as of July, 2018	$82.37
Total Expenditures	$22,822.17
Unexpended Balance	$77,260.20

MINOR SEWER EXTENSION & CONNECTION ACCOUNT

Balance in account as of July, 2018	$112,415.55
Total Expenditures:	$ 1,990.00
Unexpended Balance	$110,425.55

MAJOR EQUIPMENT REPAIR/REPLACEMENT

Balance in Account as of July1, 2018	$174,798.06
Total Expenditures	$56,220.18
Unexpended Balance	$127,508.88

PLANT UPGRADE/EXPANSION

Balance in Account as of July1, 2018	$288,162.23
Total Expenditures	$351,433.25
Unexpended Balance	$411,728.98

GIS IMPROVEMENT OF LAYER

Balance in Account as of July, 2018	$ 3,443.07
Total Expenditures	$ 0
Unexpended Balance	$ 3,433.07

SEWER OVERFLOW REPAIR

Balance in Account as of July, 2018	$1,631.04
Total Expenditures	$ 0
Unexpended Balance	$51,631.04

SEWER O&M EMERGENCY

Balance in Account as of July, 2018	$ 51,538.58
Total Expenditures	$45,002.18
Unexpended Balance	$7,000.00

FINANCIAL STATEMENT
FISCAL YEAR 2019

OPERATION AND MAINTENANCE

Appropriation for Fiscal Year July 1, 2018 through June 30, 2019

Transferred from Sewer Receipts	$1,102650.94
Salaries	$433,301.00
Expenses:	
Energy	$224,109.96
Repair & Maintenance	$27,121.25
Collection Systems Maintenance	$2,617.12
Sludge Disposal	$222,753.36
Hazardous Waste Collection	$8,000.00
Professional & Technical	$31,637.21
Communications	$22,661.30
Office Supplies	$5,006.68
Vehicular Supplies	$2,960.91
Laboratory Supplies	$9,044.78
Chemical Supplies	$75,684.95
Personal Supplies	$22,297.83
Dues & Memberships	$ 0.00
Non-Energy Utilities	$ 0.00
Conference/Seminar Fees	$245.00

PAYMENTS IN EXCESS OF $1,000.00

Accela	$4,187.63
Aires Chemical	$48,077.04
American Alarm	$1,843.27
Automatech	$4,488.00
Air Gas	$4,755.07
Borden & Remington	$18,109.16
Cintas	$1,849.74
Charter Communications	$2,544.67
Chase/harris Inc.	$237,111.85
Coughlin Network	$1,914.30
Dell	$1,100.54
East Jordan Iron Works	$14,920.85
Eaton Corp.	$2,572.20
ERA	$1,062.00
ESRI	$2,845.00
EM Screen Systems	$1,952.50
Environmental Sampling	$3,612.85
Factor Systems	$6,585.68
Fisher Science	$3,003.66
Grainger, Inc.	$7,269.99
Hach Company	$2,485.28
IdexxDist	$1,246.08
Impact Fire Service	$2,775.70
KS MT Solar	$30,352.88
Koopman Lumber Co.	$1,227.90
Lawson Products	$1,349.35
NSTAR	$18,565.28
National Grid	$176,995.34
New England Bioassay Inc.	$7,538.06
Podgurski Corp.	$10,412.00
Polydyne	$1,899.59
Republic Services	$9,008.17
Raps/NAPA Auto Parts	$4,387.14
Royco Dist.	$1,825.00
Town of Grafton	$4,031.54
Verizon/Verizon Wireless	$13,759.03
Worcester Elevator	$4,586.50
Xerox	$1,483.00
Xylem Water Solutions USA	$5,348.00
Zep Sales & Service	$3,598.13

Respectfully submitted,

Board of Sewer Commissioners
David L. Therrien, Chairman
Susan Hunnewell-Duval, Clerk

REPORT OF THE
TOGETHER WE CAN
SUB-COMMITTEE TO THE SELECT BOARD

A sub-committee to the Select Board since 1995, our mission is to seek out the help and support of the Grafton community to develop and implement programs to reduce risk factors associated with underage drinking, drug use and violence. *Together We Can's* (TWC) mission is to bring together local organizations, schools, police, churches, businesses and families to support programs and activities to keep our citizens, especially our youth, more resilient, healthy, happy and safe. TWC is most known for its sponsorship of its flagship project, the annual post graduation celebration *Bon Voyage* party. This year's party was again held at Grafton High School on Friday, May 31, 2019. Along with parents of GHS seniors and juniors, TWC ensures the annual celebration continues with start up funds to reserve the facility and rental deposits for entertainment. Although promoted as the last gathering of their class, the true purpose of *Bon Voyage* is to provide a safe and fun event to reduce risks associated with underage drinking and driving under the influence often occurring on graduation night.

TWC's annual operating budget for fiscal 2018-19 was $3300. Along with supporting some of the Bon Voyage graduation party expenses, TWC's budget co-sponsored and helped support school and Grafton Police Department community outreach projects. With the help of Grafton High School students, Halloween safety kits were distributed by the Grafton Police Department. The Grafton Police Department Youth Academy had its first annual day camp in July, 2018. TWC also helps support Grafton Police Department's local participation in the National Night Out annual community block party traditionally planned for the first Tuesday in August, held 2019 fiscal year, August 7, 2018.

Financial back-up support of the annual Bon Voyage Graduation Party honoring all GHS graduates is TWC's top priority. Twenty-seven parents of graduating seniors led by Chair Andrea Rogers volunteered on The Bon Voyage committee. Their time and effort produced incredibly successful fundraising campaigns: mattress sale, Krispy Kreme Donut Sale, direct donations from local businesses, churches and organizations, totaling $$28,712.13. No TWC funds were needed to put on this wonderful celebration for the graduates at Grafton High School, attended by 174 graduates, 79% of the Class of 2019. The effective fundraising allowed Bon Voyage Committee to contribute over $1300 to Together We Can's Gift Account. The TWC Gift Account allows the committee to accept donations to help with expenses not covered by budget funds like scholarships to GMS grade 8 students to attend the Washington DC field trip, and supporting Grafton Food Bank Families during the holidays.

Grafton High School Student Organizations, Family and Community Leaders (FCL) and National Honor Society (NHS) continued their involvement with TWC this year. GHS students helped raise money and food items for families supported by the Grafton Food Bank assisting the committee with movie nights at Millbury Street School. Diane Racicot, Food and Consumer Science teacher and FCL advisor, newly appointed TWC

member this year, provided much support to TWC with student recruitment and training to GHS student volunteers. The community service these students provided allowed TWC to support multiple families needing extra assistance during the holiday season. Food baskets were purchased and assembled for Thanksgiving and Christmas. Holiday Gifts were also purchased for families with dependent children with proceeds from the Movie Nights and donations TWC receives from the community that are not designated for the Bon Voyage party.

Grafton Police Department Youth Academy held in July was provided supplies, golf shirts and caps imprinted with "Youth Academy" to support youth cadets, ages 12 to 14. Eighteen cadets attended this five-day program spearheaded by Grafton's School Resource Officer Mark Alves, TWC Member.

TWC distributed re-useable insulated lunch totes to the local Grafton Community at National Night Out, a nationwide annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. Held yearly on the first Tuesday in August, The Grafton Police Department has proudly participated in National Night Out for many years. National Night Out activities enhance the relationship between neighbors and law enforcement while bringing back a true sense of community. TWC is proud to be a part of this opportunity to bring police and neighbors together under positive circumstances.

SRO Mark Alves, of the Grafton Police Department is working in his third year as School Resource Officer. TWC is fortunate to have Officer Alves on the committee and proud to support community policing initiatives, such as expanding safety protocols within Grafton Public Schools.

Current members of the board: SRO Mark Alves, Katharine Cederberg, Timmery Kuck, Det. William Kuck (Retired Grafton Police Department), Diane Racicot and Deborah Trapasso, Chair/Treasurer. *Together We Can* has openings in the committee membership and would welcome anyone from the Grafton Community interested in attending meetings, working on current programs or creating new events that align with TWC's mission.

<u>Expenses in Excess of $1000.00:</u>

Xpressions Prints Inc. - $1480.65
Grafton Police Department Youth Academy Supplies

Respectfully submitted,

Deborah Trapasso
Together We Can
Chair/Treasurer

REPORT OF THE DIRECTOR OF VETERANS SERVICES

Mission

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans access and navigate federal, state, and local benefits
- Serve as a center of information for Veterans and their families
- Coordinate Veterans' services across state agencies and local governments
- Develop innovative, flexible programming and outreach to address Veterans' needs
- Provide individualized support where necessary

Benefits

There are a variety of benefits available to Veterans and their families residing in Grafton. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

Federal Benefits

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax free monetary benefit generally payable to a surviving spouse, or dependent child or parent, of Service-members who died while on active duty, active duty for training, or inactive duty training or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income based benefit.

Veterans' Pension[1] is a tax-free monetary benefit payable to low-income wartime Veterans.

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[1] *Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of another person may be eligible to receive additional monetary amounts.*

Survivors' Pension is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried children of a deceased Veteran with wartime service.

State Benefits

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

In 2019, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the amount of $48,131.39 for Grafton residents. Benefits are generally reimbursed to the town by the Commonwealth at 75%.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of $2,000 (payable biannually on August 1st and February 1st in two installments of $1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the non-remarried spouses (Gold Star Wives or Husbands) of distinguished Veterans who gave their lives in the service of their country during wartime.

Additional information on the above benefits can be found on www.centralmassvets.org.

2019 Overview

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. The staff offers regular office hours in each of the four towns. Veterans residing in the district are free to meet with any of the District's Officers in any location. Current walk-in hours and contact information is available at www.centralmassvets.org or by calling (774) 551-5782. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a Veterans' Services Officer.

The District's website, www.centralmassvets.org, may be used as a self-help resource for Veterans seeking information regarding benefits. Traffic to the website has remained steady with 7,000 views between January and December 2019, compared to 7,200 for the same period in 2018.

Payments to public assistance recipients in Grafton under Massachusetts General Law Chapter 115 fell from $75,000.00 in 2018 to $48,131.39 in 2019. This 36-percent

decrease was primarily driven by this office helping eligible recipients apply for the alternative sources of income or finding employment.

Most local Veterans and family members seen in our office are seeking information and assistance accessing benefits offered through the Department of Veterans Affairs, to include disability compensation and pensions. Grafton residents are collectively receiving approximately $2.58 million in annual compensation through the VA's disability and pension programs. The demand for assistance in this area has increased by 50% in 2019 as compared to 2018, as more veterans become aware of and apply for the VA Compensation and Pension benefits. At the time of this writing there are 35 open claims currently on file through the district.

The district coordinated, hosted, and participated in various events throughout 2019, including various memorial services, benefit education programs, and Memorial and Veterans Day activities. Pictures and information on these events can be found on the Central Massachusetts Veterans' District Facebook page.

Respectfully submitted,

Justin Sousa
Director of Veterans Services

REPORT OF THE TRUSTEES OF SOLDIERS & SAILORS MEMORIALS

1. In January we found out that 238 Grafton veterans were eligible to be on the memorial plaque for the Vietnam War and that we now had 174 thus commemorated, and that 109 were missing.

Note: In November 2019, we looked for bids from 3 vendors attempting to get a handle on the price. Lowest quote was $3,000.00 for a new plaque similar in design to our existing one. We then submitted an application to try to get $1,500.00 from the Massachusetts Veterans Heritage Grant.

2. The cannon wheels were re-mounted at Sampson Square in South Grafton.

3. A meeting was held with the Grafton Select Board to discuss the location of the Sampson Square cannon during the reconstruction of Main Street in South Grafton and the new placement of the cannon and Flag pole once the reconstruction was done.

4. In August, we received word from the state that our request to dedicate the bridge over the Blackstone River, in South Grafton to our Veterans was approved. The final wording and the dedication ceremony will be at a later date.

5. Per a 2018 decision we received Select Board approval to leave the Memorial Day grave flags up (about 1,500 total flags) until Veterans Day. In late August they started to show wear and weathering. At our August meeting, we voted unanimously to remove them on September 1st, this and every year in the future.

6. In September at our urging, the Town Administrator ordered and put up Purple Heart Signs showing that Grafton is a Purple Heart town.

7. In September we had Grafton's WW1, WW2, Korean, and Vietnam memorials cleaned except for the Civil War monument which will require special scaffolding. we were approached and offered to clean them all for $1,000.00. They are all done and not only are they cleaned, but they are sealed as well.

Respectfully submitted,

Justin Sousa, Director of Veterans Services
Andrew Kjellberg, Chairman
William Cutler, Member
William Drago, Member
David Callahan, Member

REPORT OF THE TOWN ACCOUNTANT
FISCAL YEAR ENDING JUNE 30, 2019

Accountant's Office Payments in Excess of $1,000.00:

Accela, Inc.	$7485.23
Eric A. Kinsherf	$4397.50
Stone Consulting	$1000.00

General Fund Cash on Hand as of June 30, 2019:
$6,536,396.09

Free Cash Certified as of July 1, 2019:
$1,960,953

2019 Revenue Statement by Subobject Summary
GENERAL FUND

	Actual
PERSONAL PROPERTY	1,129,882.61
DEPARTMENTAL REVENUE	424,898.41
LICENSES & PERMITS	466,069.19
FINES & FORFEITS	60,174.91
INVESTMENT INCOME	127,089.53
MISC. RECURRING/MEDICAID FUNDS, VETERANS DISTRICT	268,430.73
MISC. NON-RECURRING REVENUE/PREMIUMS ON BONDS	130,670.28
STATE REVENUE	12,840,075.00
FEDERAL REVENUE/FEMA PRIOR YEAR	66,367.22
TRANSFERS	1,102,208.00
REAL ESTATE	40,817,518.95
OTHER TAXES/TAX LIENS REDEEMED	120,468.33
MOTOR VEHICLE EXCISE	2,926,282.67
OTHER/BOAT EXCISE, LOCAL OPTION MEALS TAX	159,170.84
PENALTY & INTEREST ON TAXES	112,964.31
IN LIEU OF TAXES	69,414.31
FEES	252,252.75
RENTALS	534.00
Fund 1 GENERAL FUND	**61,074,472.04**

APPROPRIATION BALANCES

June 30, 2019

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
MODERATOR	**APPROP**	**TRANSFER**	**EXPENDED**	**ENCUMB.**	**UNEXPENDED**	**PERCENT**
SALARY	150.00	0.00	150.00	0.00	0.00	100.00%
EXPENSES	150.00	0.00	0.00	0.00	150.00	0.00%
TOTAL	**300.00**	**0.00**	**150.00**	**0.00**	**150.00**	**50.00%**
BOARD OF SELECTMEN						
SALARY	60,000.00	-34,000.00	25,951.76	0.00	48.24	99.81%
EXPENSES	8,000.00	0.00	7,090.80	872.00	37.20	99.54%
VACATION AND SICK BUYBACK	4,136.42	10,000.00	12,774.03	1,362.39	0.00	100.00%
PRIOR YEAR BILLS	88.17	1,000.00	1,064.58	23.59	0.00	100.00%
TOWN ENGINEERING EXPENSE	14,426.42	0.00	0.00	14,426.42	0.00	100.00%
ART 9, 5/08 FOLLETTE WELL DEP	21,877.92	30,000.00	12,482.08	39,395.84	0.00	100.00%
ART 8 STM-5/19 ST. LIGHTS	123,435.00	0.00	0.00	123,435.00	0.00	100.00%
TOTAL	**231,963.93**	**7,000.00**	**59,363.25**	**179,515.24**	**85.44**	**99.96%**
TOWN ADMINISTRATOR						
SALARY	305,149.00	0.00	304,261.20	0.00	887.80	99.71%
EXPENSES	59,000.00	0.00	58,521.16	351.00	127.84	99.78%
ART 3, 5/17 PROPANE FACILITY	10,670.00	0.00	3,335.00	7,335.00	0.00	100.00%
ART 36, 10/17 DESIGN ENG RT30	36,975.31	0.00	19,510.72	17,464.59	0.00	100.00%
ART 39, 10/17 DPW SITE STUDY	10,000.00	0.00	0.00	10,000.00	0.00	100.00%
ART 41, 10/17 159 MILLBURY ST.	81.30	0.00	81.30	0.00	0.00	100.00%
ART 25, 10/12 REWARD PROGRAM/PUB	500.00	0.00	0.00	500.00	0.00	100.00%
TOTAL	**422,375.61**	**0.00**	**385,709.38**	**35,650.59**	**1,015.64**	**99.76%**
FINANCE COMMITTEE						
SALARY	10,556.00	0.00	9,297.42	0.00	1,258.58	88.08%
EXPENSES	4,650.00	0.00	2,291.87	0.00	2,358.13	49.29%
TOTAL	**15,206.00**	**0.00**	**11,589.29**	**0.00**	**3,616.71**	**76.22%**
RESERVE FUND						
EXPENSES	75,000.00	-8,900.00	0.00	0.00	66,100.00	0.00%

TOTAL	**75,000.00**	**-8,900.00**	**0.00**	**0.00**	**66,100.00**	0.00%
TOWN ACCOUNTANT						
SALARY	133,994.00	0.00	131,518.48	0.00	2,475.52	98.15%
EXPENSES	21,670.00	-4,600.00	16,616.02	0.00	453.98	97.34%
ART 13, 10/08-SFT/HARDWARE	9,464.58	0.00	0.00	9,464.58	0.00	100.00%
TOTAL	**165,128.58**	**-4,600.00**	**148,134.50**	**9,464.58**	**2,929.50**	**98.18%**
ASSESSORS						
SALARY	156,805.00	-1,000.00	155,353.31	0.00	451.69	99.71%
EXPENSES	41,340.00	1,000.00	40,408.60	1,040.00	891.40	97.89%
ART 5, 5/17 CAMA SYSTEM UPGRADE	1,000.00	0.00	885.01	114.99	0.00	100.00%
REAL ESTATE REVALUATION SERVICES	5,000.00	50,000.00	17,749.00	37,251.00	0.00	100.00%
TOTAL	**204,145.00**	**50,000.00**	**214,395.92**	**38,405.99**	**1,343.09**	**99.47%**
TREASURER/COLLECTOR						
SALARY	255,106.00	-23,000.00	230,190.80	0.00	1,915.20	99.17%
EXPENSES	77,462.00	0.00	75,650.26	0.00	1,811.74	97.66%
EQUIPMENT OUTLAY	500.00	0.00	0.00	0.00	500.00	0.00%
TOTAL	**333,068.00**	**-23,000.00**	**305,841.06**	**0.00**	**4,226.94**	**98.64%**
LEGAL						
EXPENSES	108,000.00	2,000.00	109,695.38	0.00	304.62	99.72%
TOTAL	**108,000.00**	**2,000.00**	**109,695.38**	**0.00**	**304.62**	**99.72%**
COURT JUDGEMENTS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
HUMAN RESOURCES						
SALARIES	36,110.00	11,200.00	46,358.53	0.00	951.47	97.99%
EXPENSES	35,900.00	2,300.00	35,419.05	1,296.84	1,484.11	96.11%
TOTAL	**72,010.00**	**13,500.00**	**81,777.58**	**1,296.84**	**2,435.58**	**97.15%**
MIS/GIS						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00%
EXPENSES	122,310.00	0.00	119,132.43	100.06	3,077.51	97.48%
EQUIPMENT OUTLAY	11,000.00	0.00	10,969.70	0.00	30.30	99.72%
ART 9, 5/08 - GIS DRAINAGE	12,200.00	0.00	0.00	12,200.00	0.00	100.00%
ART 23, 5/14 - GIS/GRAVE MAPPING	13,500.00	0.00	0.00	13,500.00	0.00	100.00%
ART 17, 5/14 - LONG RANGE INFO.	7.59	0.00	7.59	0.00	0.00	100.00%
ART 42, 10/17 LONG RANGE IT	23,205.24	10,000.00	21,290.98	11,914.26	0.00	100.00%
TOTAL	**182,222.83**	**10,000.00**	**151,400.70**	**37,714.32**	**3,107.81**	**98.38%**

COPIERS						
EXPENSES	26,500.00	0.00	22,699.42	0.00	3,800.58	85.66%
TOTAL	**26,500.00**	**0.00**	**22,699.42**	**0.00**	**3,800.58**	**85.66%**
TOWN CLERK						
SALARY	106,097.00	10,000.00	107,848.29	0.00	8,248.71	92.89%
EXPENSES	6,975.00	0.00	6,391.79	189.36	393.85	94.35%
ART 8, 06-RECORDS	297.00	0.00	297.00	0.00	0.00	100.00%
ART 18, 5/16 STORAGE SHELVES	1,022.80	0.00	1,022.80	0.00	0.00	100.00%
ART 6-5/18:CODIFICATION SERVICES	0.00	18,500.00	0.00	18,500.00	0.00	100.00%
TOTAL	**114,391.80**	**28,500.00**	**115,559.88**	**18,689.36**	**8,642.56**	**93.95%**
ELECT & REGISTRATION						
SALARY	23,275.00	0.00	23,249.34	0.00	25.66	99.89%
EXPENSES	22,150.00	0.00	20,700.28	520.38	929.34	95.80%
ART 15, 5/17 VOTER SCANNER SYSTEM	6,300.00	0.00	6,300.00	0.00	0.00	100.00%
ART 15, 5/17 POLL PADS	4,075.00	0.00	4,075.00	0.00	0.00	100.00%
TOTAL	**55,800.00**	**0.00**	**54,324.62**	**520.38**	**955.00**	**98.29%**
CABLE TV						
EXPENSES	2,800.00	0.00	2,653.57	0.00	146.43	94.77%
TOTAL	**2,800.00**	**0.00**	**2,653.57**	**0.00**	**146.43**	**94.77%**
CONSERVATION COMMISSION						
SALARY	87,154.00	-15,000.00	68,367.35	0.00	3,786.65	94.75%
EXPENSES	12,929.00	0.00	5,055.78	364.19	7,509.03	41.92%
DREDGING LAKE RIPPLE	3,147.00	0.00	0.00	3,147.00	0.00	100.00%
TOTAL	**103,230.00**	**-15,000.00**	**73,423.13**	**3,511.19**	**11,295.68**	**87.20%**
PLANNING BOARD						
SALARY	205,451.00	-5,000.00	193,328.50	0.00	7,122.50	96.45%
EXPENSES	13,050.00	0.00	10,158.51	204.00	2,687.49	79.41%
TOTAL	**218,501.00**	**-5,000.00**	**203,487.01**	**204.00**	**9,809.99**	**95.41%**
APPEALS BOARD						
SALARY	23,895.00	0.00	21,428.55	0.00	2,466.45	89.68%
EXPENSES	2,750.00	0.00	2,750.00	0.00	0.00	100.00%
TOTAL	**26,645.00**	**0.00**	**24,178.55**	**0.00**	**2,466.45**	**90.74%**
EC. DEV. COMMISSION						

EXPENSES	12,300.00	0.00	9,881.68	600.00	1,818.32	85.22%
ART 33, 10/17 PT ECON DEV COORD	13,947.80	0.00	13,947.80	0.00	0.00	100.00%
TOTAL	**12,300.00**	**0.00**	**9,881.68**	**600.00**	**1,818.32**	**85.22%**
FARNUMSVILLE FIRE HOUSE						
EXPENSES	1,850.00	0.00	1,376.44	0.00	473.56	74.40%
TOTAL	**1,850.00**	**0.00**	**1,376.44**	**0.00**	**473.56**	**74.40%**
S.G.C.H						
SALARY	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
EXPENSES	15,700.00	0.00	11,508.62	56.27	4,135.11	73.66%
TOTAL	**15,700.00**	**0.00**	**11,508.62**	**56.27**	**6,135.11**	**73.66%**
MUNICIPAL CENTER						
SALARY	148,480.00	3,600.00	151,384.28	0.00	695.72	99.54%
EXPENSES	202,700.00	10,000.00	208,200.11	4,496.71	3.18	100.00%
ART 8, 06-RECORDS STORAGE	297.00	0.00	297.00	0.00	0.00	100.00%
ART 6: 5/18-HANDICAP RAMPS	75,000.00	0.00	3,258.26	71,741.74	0.00	100.00%
ART 6 :5/18-F250 PICKUP TRUCK	40,000.00	0.00	34,372.50	5,627.50	0.00	100.00%
TOTAL	**466,477.00**	**13,600.00**	**397,512.15**	**81,865.95**	**698.90**	**99.85%**
FACILITIES						
ART 5, SATM 10/10 DPW FACILITY	1,800.00	0.00	1,800.00	0.00	0.00	100.00%
ART 6, 5/16 MUNI FIRE ALARM	25,000.00	0.00	6,400.00	18,600.00	0.00	100.00%
ART 15, 5/17 ADA ACCESSIBLE SERVICE	33,656.60	0.00	33,656.00	0.60	0.00	100.00%
TOTAL	**60,456.60**	**0.00**	**41,856.00**	**18,600.60**	**0.00**	**100.00%**
FUEL/GASOLINE						
EXPENSES	100,000.00	0.00	89,887.23	174.48	9,938.29	90.06%
TOTAL	**100,000.00**	**0.00**	**89,887.23**	**174.48**	**9,938.29**	**90.06%**
UNCLASSIFIED						
RETIREMENT & PENSION	1,678,129.00	0.00	1,678,129.00	0.00	0.00	100.00%
MEDICARE/FICA	475,000.00	0.00	469,932.96	0.00	5,067.04	98.93%
GROUP LIFE INSURANCE	7,000.00	0.00	5,527.98	0.00	1,472.02	78.97%
GROUP HEALTH INSURANCE	4,457,005.00	150,850.00	4,589,400.91	18,454.09	0.00	100.00%
AUDITING SERVICES	28,000.00	0.00	28,000.00	0.00	0.00	100.00%
TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	100.00%
HYDRANT RENTAL	66,300.00	0.00	66,300.00	0.00	0.00	100.00%
HYDRANT RENT SO GRAFTON	21,000.00	0.00	21,000.00	0.00	0.00	100.00%
MEMORIAL DAY EXPENSES	4,000.00	0.00	3,995.61	0.00	4.39	99.89%

HISTORICAL DISTRICT COMM	800.00	0.00	777.00	0.00	23.00	97.13%
HISTORICAL COMMISSION	2,000.00	0.00	1,925.00	0.00	75.00	96.25%
TOWN INSURANCE	624,415.00	-20,000.00	592,070.52	0.00	12,344.48	97.96%
EMPLOYEE ASSISTANCE PROGRAM	1,200.00	0.00	0.00	0.00	1,200.00	0.00%
MEDICAID CLAIM PROCESSING	8,000.00	0.00	7,730.12	0.00	269.88	96.63%
TOTAL	**7,374,849.00**	**130,850.00**	**7,466,789.10**	**18,454.09**	**20,455.81**	**99.73%**
TOTAL GENERAL GOVERNMENT	**10,388,920.35**	**198,950.00**	**9,983,194.46**	**444,723.88**	**161,952.01**	**98.49%**
POLICE DEPARTMENT						
SALARY	2,061,445.00	-45,000.00	1,987,847.16	0.00	28,597.84	98.58%
EXPENSES	183,490.00	29,300.00	188,706.17	10,065.93	14,017.90	93.41%
EQUIPMENT OUTLAY	44,000.00	15,700.00	47,134.46	11,072.00	1,493.54	97.50%
ART 6, 5/9 RADIO	2,752.66	0.00	0.00	2,752.66	0.00	100.00%
ART 15, 5/17 POLE MOUNTED RADAR	16,000.00	0.00	0.00	16,000.00	0.00	100.00%
TOTAL	**2,307,687.66**	**0.00**	**2,223,687.79**	**39,890.59**	**44,109.28**	**98.09%**
FIRE DEPARTMENT						
SALARY	433,356.00	-3,600.00	318,770.10	0.00	110,985.90	74.17%
EXPENSES	174,458.00	0.00	146,647.75	13,187.36	14,622.89	91.62%
EQUIPMENT OUTLAY	120,465.00	0.00	114,803.63	0.00	5,661.37	95.30%
INSURANCE SUPPLEMENT	19,221.55	0.00	0.00	19,221.55	0.00	100.00%
FIRE DEPARTMENT RETIREMENT	7,425.00	4,275.00	10,500.00	1,200.00	0.00	100.00%
ART 6, 5/18 '5 TON EXCESS	100,000.00	0.00	0.00	100,000.00	0.00	0.00%
ART 37, 10/17 3K GALLON FIRE TANKER	130,542.00	130,542.00	0.00	261,084.00	0.00	100.00%
ART 6, 5/18" '19 CHEV TAHOE	60,000.00	-955.46	59,044.54	0.00	0.00	100.00%
ART 38, 10/17 FIRE DEPT STUDY	7,862.09	0.00	7,862.09	0.00	0.00	100.00%
TOTAL	**1,053,329.64**	**130,261.54**	**657,628.11**	**394,692.91**	**131,270.16**	**88.91%**
INSP OF BUILDINGS						
SALARY	175,662.00	-15,250.00	159,484.27	0.00	927.73	99.42%
EXPENSES	5,250.00	-2,000.00	2,154.13	30.00	1,065.87	67.20%
TOTAL	**180,912.00**	**-17,250.00**	**161,638.40**	**30.00**	**1,993.60**	**98.78%**
GAS INSPECTOR						
SALARY	13,030.00	-2,500.00	9,412.50	0.00	1,117.50	89.39%
EXPENSES	1,770.00	0.00	1,670.46	75.00	24.54	98.61%
TOTAL	**14,800.00**	**-2,500.00**	**11,082.96**	**75.00**	**1,142.04**	**90.72%**
PLUMBING INSPECTOR						
SALARY	14,676.00	-3,000.00	9,150.00	0.00	2,526.00	78.37%

EXPENSES	1,835.00	0.00	375.84	0.00	1,459.16	20.48%
TOTAL	**16,511.00**	**-3,000.00**	**9,525.84**	**0.00**	**3,985.16**	**70.50%**
SEALER OF WEIGHTS						
SALARY	8,075.00	0.00	8,074.92	0.00	0.08	100.00%
EXPENSES	775.00	0.00	658.04	0.00	116.96	84.91%
TOTAL	**8,850.00**	**0.00**	**8,732.96**	**0.00**	**117.04**	**98.68%**
WIRING INSPECTOR						
SALARY	16,741.00	0.00	14,205.00	0.00	2,536.00	84.85%
EXPENSES	2,650.00	0.00	1,375.97	0.00	1,274.03	51.92%
TOTAL	**19,391.00**	**0.00**	**15,580.97**	**0.00**	**3,810.03**	**80.35%**
EMERGENCY MANAGEMENT						
SALARY	1,400.00	0.00	1,400.00	0.00	0.00	100.00%
EXPENSES	7,750.00	0.00	6,387.96	719.60	642.44	91.71%
TOTAL	**9,150.00**	**0.00**	**7,787.96**	**719.60**	**642.44**	**92.98%**
ANIMAL CONTROL						
SALARY	0.00	3,500.00	2,405.56	0.00	1,094.44	68.73%
EXPENSES	25,000.00	-4,900.00	20,100.00	0.00	0.00	100.00%
TOTAL	**25,000.00**	**-1,400.00**	**22,505.56**	**0.00**	**1,094.44**	**95.36%**
ANIMAL INSPECTOR						
SALARY	1,500.00	1,400.00	2,900.00	0.00	0.00	100.00%
TOTAL	**1,500.00**	**0.00**	**1,500.00**	**0.00**	**0.00**	**100.00%**
TOTAL PUBLIC SAFETY	**3,637,131.30**	**106,111.54**	**3,119,670.55**	**435,408.10**	**188,164.19**	**94.97%**
PUBLIC SCHOOLS						
BUDGET	35,006,956.00	41,097.39	33,670,866.39	1,370,293.35	6,893.65	99.98%
BLACKSTONE VOC. REG. ASSMNT	742,565.00	0.00	742,565.00	0.00	0.00	100.00%
BLACKSTONE VOC. REG. ASSMNT	51,435.00	0.00	51,435.00	0.00	0.00	100.00%
REPLACE UNIVENTS GMS - PHASE ONE	1,548.25	69,500.00	0.00	71,048.25	0.00	100.00%
ART 6, 5/18-LIFE SKILLS	48,000.00	0.00	48,000.00	0.00	0.00	100.00%
ART 6, 5/18-SPED VAN	55,000.00	0.00	55,000.00	0.00	0.00	100.00%
ART 6, 5/18-TECH	130,000.00	0.00	130,000.00	0.00	0.00	100.00%
ART 6, 5/18-SIDEWALK REPAIRS	24,000.00	0.00	24,000.00	0.00	0.00	100.00%

ART 15, 5/17 REPLACE OF SCHOOLROOM FURNITURE	5,367.75	0.00	5,367.75	0.00	0.00	100.00%
ART 15, 5/17 BLDG SECURITY SYSTEM-DIST	39,832.80	-82.80	39,750.00	0.00	0.00	100.00%
ART 6, 5/18-HVAC PLUMBING	56,000.00	0.00	56,000.00	0.00	0.00	100.00%
ART 12, 10/18-NSES WINDOWS	30,000.00	45,000.00	64,238.00	10,762.00	0.00	100.00%
ART 15, 5/17 SIDEWALK REPAIR	24,000.00	0.00	24,000.00	0.00	0.00	100.00%
TOTAL PUBLIC SCHOOLS	**36,214,704.80**	**155,514.59**	**34,911,222.14**	**1,452,103.60**	**6,893.65**	**99.98%**
ENGINEERING						
SALARY	77,664.00	0.00	75,857.60	0.00	1,806.40	97.67%
EXPENSES	58,475.00	0.00	18,719.70	28,121.49	11,633.81	80.10%
TOTAL	**136,139.00**	**0.00**	**94,577.30**	**28,121.49**	**13,440.21**	**90.13%**
HIGHWAY DEPARTMENT						
SALARY	710,598.00	20,000.00	717,955.27	0.00	12,642.73	98.27%
EXPENSES	488,500.00	-20,000.00	413,237.65	3,698.46	51,563.89	88.99%
BRIDGE REPAIRS	25,374.44	0.00	0.00	25,374.44	0.00	100.00%
VARIOUS DAMS	5,951.00	0.00	0.00	5,951.00	0.00	100.00%
LONG RANGE DRAINAGE	34,916.28	0.00	0.00	34,916.28	0.00	100.00%
LONG RANGE SIDEWALK	65,354.44	0.00	0.00	65,354.44	0.00	100.00%
NPDESPHASE II-PUBLIC ED	58,707.21	0.00	0.00	58,707.21	0.00	100.00%
DRAINAGE UPGRADES	0.13	0.00	0.00	0.13	0.00	100.00%
ART 6: 5/18-REPLACE	71,000.00	0.00	71,000.00	0.00	0.00	100.00%
ART 18, 10/17 SNOW PLOW OPS EQUIP	22,100.00	0.00	13,200.00	8,900.00	0.00	100.00%
TOTAL	**1,482,501.50**	**0.00**	**1,215,392.92**	**202,901.96**	**64,206.62**	**95.67%**
SANITATION						
SALARY	16,010.00	0.00	12,565.61	0.00	3,444.39	78.49%
EXPENSES	910,172.00	0.00	793,019.89	48,223.00	68,929.11	92.43%
TOTAL	**926,182.00**	**0.00**	**805,585.50**	**48,223.00**	**72,373.50**	**92.19%**
SNOW AND ICE CONTROL						
SALARIES	38,000.00	48,049.28	86,049.28	0.00	0.00	100.00%
EXPENSES	112,000.00	126,113.72	238,113.55	0.00	0.17	100.00%
TOTAL	**150,000.00**	**174,163.00**	**324,162.83**	**0.00**	**0.17**	**100.00%**
STREET LIGHTING						
EXPENSES	63,000.00	0.00	55,652.96	7,340.70	6.34	99.99%
TOTAL	**63,000.00**	**0.00**	**55,652.96**	**7,340.70**	**6.34**	**99.99%**
CEMETERY DIVISION						
SALARY	218,739.00	0.00	211,963.59	0.00	6,775.41	96.90%

EXPENSES	92,350.00	0.00	75,613.65	16,721.12	15.23	99.98%
TOWN COMMON REP/MAIN	9,834.83	0.00	0.00	9,834.83	0.00	100.00%
ART 22, 5/14 PINE GROVE ROADWAY	25,412.06	0.00	0.00	25,412.06	0.00	100.00%
ART 6, 5/16 ADD TO S.GRAFTON GARAGE	35,000.00	0.00	0.00	35,000.00	0.00	100.00%
ART 15, 5/17 REPLACE '05 CHEV PICKUP	1,684.48	-1,684.00	0.00	0.48	0.00	100.00%
TOTAL	**383,020.37**	**-1,684.00**	**287,577.24**	**86,968.49**	**6,790.64**	**98.22%**
TOTAL PUBLIC WORKS	**3,140,842.87**	**172,479.00**	**2,782,948.75**	**373,555.64**	**156,817.48**	**95.27%**
BOARD OF HEALTH						
SALARY	52,884.00	0.00	52,242.35	0.00	641.65	98.79%
EXPENSES	99,625.00	0.00	99,458.91	39.99	126.10	99.87%
TOTAL	**152,509.00**	**0.00**	**151,701.26**	**39.99**	**767.75**	**99.50%**
COUNCIL ON AGING						
SALARY	198,137.00	-10,000.00	180,103.96	0.00	8,033.04	95.73%
EXPENSES	19,150.00	0.00	15,350.17	152.39	3,647.44	80.95%
ART 6, 5/16 SR CTR UPGRADES	2,447.15	0.00	2,447.15	0.00	0.00	100.00%
TOTAL	**217,287.00**	**-10,000.00**	**195,454.13**	**152.39**	**11,680.48**	**94.37%**
TOGETHER WE CAN						
EXPENSES	3,300.00	0.00	3,300.00	0.00	0.00	100.00%
TOTAL	**3,300.00**	**0.00**	**3,300.00**	**0.00**	**0.00**	**100.00%**
VETERANS						
SALARY	83,675.00	0.00	74,437.72	0.00	9,237.28	88.96%
EXPENSES	86,150.00	0.00	71,623.39	154.47	14,372.14	83.32%
EQUIPMENT OUTLAY	1,700.00	0.00	1,158.57	0.00	541.43	68.15%
TRUST FOR SOLDIERS	300.00	0.00	0.00	300.00	0.00	100.00%
TOTAL	**171,825.00**	**0.00**	**147,219.68**	**454.47**	**24,150.85**	**85.94%**
ASSESSMENTS						
RMV NON-RENEMAL SURCHARGE	15,360.00	0.00	15,360.00	0.00	0.00	100.00%
REGIONAL TRANSIT	76,300.00	0.00	76,300.00	0.00	0.00	100.00%
SPECIAL EDUCATION	5,482.00	0.00	5,885.00	0.00	-403.00	107.35%
SCHOOL CHOICE	271,658.00	0.00	245,410.00	0.00	26,248.00	90.34%
CHARTER SCHOOLS	337,202.00	0.00	346,965.00	0.00	-9,763.00	102.90%
AIR POLLUTION CONTROL	5,558.00	0.00	5,558.00	0.00	0.00	100.00%
MBTA	47,506.00	0.00	47,506.00	0.00	0.00	100.00%

TOTAL	**759,066.00**	**0.00**	**742,984.00**	**0.00**	**16,082.00**	**97.88%**
TOTAL HUMAN SERVICES	**1,303,987.00**	**-10,000.00**	**1,240,659.07**	**646.85**	**52,681.08**	**95.93%**
LIBRARY						
SALARY	582,082.00	5,000.00	587,082.00	0.00	0.00	100.00%
EXPENSES	218,950.00	-5,000.00	201,311.96	10,130.74	2,507.30	98.83%
EQUIPMENT OUTLAY	1,200.00	0.00	1,199.41	0.00	0.59	99.95%
ART 15, 5/17 SELF CHECK WORKSTATION	22,800.00	0.00	21,956.40	843.60	0.00	100.00%
TOTAL	**825,032.00**	**0.00**	**811,549.77**	**10,974.34**	**2,507.89**	**99.70%**
RECREATION						
SALARY	221,073.00	0.00	199,716.87	0.00	21,356.13	90.34%
EXPENSES	42,515.00	0.00	36,794.55	5,248.16	472.29	98.89%
ART 5, 10/15 - SUPERPARK STRUCTURE	276,044.61	0.00	0.00	276,044.61	0.00	100.00%
ART 6, 5/18- BOAT HOUSE/SNACKBAR	23,000.00	0.00	21,900.00	1,100.00	0.00	100.00%
ART 6, 5/18 MAJOR APPLIANCE	18,000.00	0.00	14,221.74	3,778.26	0.00	100.00%
TOTAL	**580,632.61**	**0.00**	**272,633.16**	**286,171.03**	**21,828.42**	**96.24%**
NELSON LIBRARY						
SALARY	20,200.00	0.00	13,241.24	0.00	6,958.76	65.55%
EXPENSES	13,150.00	0.00	10,858.19	1,035.35	1,256.46	90.45%
EQUIPMENT OUTLAY	1,000.00	6,900.00	7,900.00	0.00	0.00	100.00%
TOTAL	**34,350.00**	**6,900.00**	**31,999.43**	**1,035.35**	**8,215.22**	**80.08%**
TOTAL CULTURE & RECREATION	**1,440,014.61**	**6,900.00**	**1,116,182.36**	**298,180.72**	**32,551.53**	**97.75%**
RETIREMENT OF DEBT						
PRINCIPAL ON LONG-TERM DEBT	2,916,965.00	0.00	2,916,965.00	0.00	0.00	100.00%
TOTAL	**2,916,965.00**	**0.00**	**2,916,965.00**	**0.00**	**0.00**	**100.00%**
INTEREST						
INT. ON LONG-TERM DEBT	1,550,830.00	99,000.00	1,626,330.85	0.00	23,499.15	98.58%
TOTAL	**1,550,830.00**	**99,000.00**	**1,626,330.85**	**0.00**	**23,499.15**	**98.58%**
TOTAL DEBT SERVICE	**4,467,795.00**	**99,000.00**	**4,543,295.85**	**0.00**	**23,499.15**	**99.49%**

TOTAL GENERAL FUND	**60,593,395.93**	**728,955.13**	**57,697,173.18**	**3,004,618.79**	**622,559.09**	**98.99%**

APPROPRIATION BALANCES

June 30, 2019

SEWER DEPARTMENT	**APPROP**	**TRANSFER**	**EXPENDED**	**ENCUMB.**	**UNEXPENDED**	**PERCENT**
SALARY	433,301.00	0.00	417,116.40	0.00	16,184.60	96.26%
EXPENSES	666,700.00	0.00	626,140.35	9,656.69	30,902.96	95.36%
INDIRECT EXPENSE	1,102,208.00	0.00	1,102,208.00	0.00	0.00	100.00%
SEWER OVERFLOW REPAIR	1,631.04	50,000.00	0.00	51,631.04	0.00	100.00%
O&M EMERGENCY	51,538.58	95,000.00	45,002.18	101,536.40	0.00	100.00%
PLANT UPGRADE/EXPANSION	288,162.23	475,000.00	351,433.25	411,728.98	0.00	100.00%
MAJOR EQUIP REPAIR/REPLACE	183,729.06	0.00	56,220.18	127,508.88	0.00	100.00%
GIS IMPROVE LAYERS	3,433.07	0.00	0.00	3,433.07	0.00	100.00%
ART 6, 10/09-MINOR SEWER EXT	112,415.55	0.00	1,990.00	110,425.55	0.00	100.00%
ART 8, 5/14 STM INFLOW & INFILTRA	82.37	100,000.00	22,822.17	77,260.20	0.00	100.00%
TOTAL	**2,843,200.90**	**720,000.00**	**2,622,932.53**	**893,180.81**	**47,087.56**	**98.68%**
TOTAL SEWER DEPARTMENT	**2,843,200.90**	**720,000.00**	**2,622,932.53**	**893,180.81**	**47,087.56**	**98.68%**

Respectfully submitted,

Anita Patel
Town Accountant

CITY/TOWN OF GRAFTON, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2019
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Sewer Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	6,536,355.71	3,802,151.30	19,632,261.45	6,223,592.61		7,827,135.48		44,021,496.55
Investments	40.38	36,598.28		184,759.39		196,317.48		417,715.53
Receivables:								
Personal property taxes	28,954.10	(273.01)						28,681.09
Real estate taxes	487,754.56							487,754.56
Deferred taxes		10.89						10.89
Allowance for abatements and exemptions	(615,698.55)							(615,698.55)
Special assessments								0.00
Tax liens	971,492.19	7,715.23		65,660.81				1,044,868.23
Tax foreclosures	164,150.15							164,150.15
Motor vehicle excise	285,937.09							285,937.09
Other excises	910.72							910.72
User fees				669,775.69				669,775.69
Utility liens added to taxes				7,750.89				7,750.89
Departmental	56,588.81							56,588.81
Other receivables	1,173.19	131,453.85		245,073.21				377,700.25
Due from other governments	968,630.00	73,490.00	3,356,132.77	2,908,230.00				7,306,482.77
Due to/from other funds								0.00
Working deposit								0.00
Prepaids								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation				11,605,312.58				11,605,312.58
Amounts to be provided - payment of bonds		1,440,000.00					40,401,809.93	41,841,809.93
Amounts to be provided - vacation and sick leave								0.00
Total Assets	8,886,288.35	5,491,146.54	22,988,394.22	21,910,155.18	0.00	8,023,452.96	40,401,809.93	107,701,247.18
	8,886,288.35	5,491,136.98						
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable								0.00
Warrants payable								0.00
Accrued payroll and withholdings	295,931.17							295,931.17
Accrued claims payable								0.00
IBNR								0.00
Other liabilities	56,537.00							56,537.00
Agency Funds						275,747.04		275,747.04
Deferred revenue:								
Real and personal property taxes	(98,989.89)	(273.01)						(99,262.90)
Deferred taxes		10.89						10.89
Prepaid taxes/fees								0.00
Special assessments								0.00

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Sewer Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
Tax liens	971,492.19	7,715.23		65,660.81				1,044,868.23
Tax foreclosures	164,150.15							164,150.15
Motor vehicle excise	285,937.09							285,937.09
Other excises	910.72							910.72
User fees				669,775.69				669,775.69
Utility liens added to taxes				7,750.89				7,750.89
Departmental	56,588.81							56,588.81
Deposits receivable								0.00
Other receivables	1,173.19	131,453.85		245,073.21				377,700.25
Due from other governments			3,356,132.77					3,356,132.77
Due to other governments								0.00
Due to/from other funds								0.00
IBNR								0.00
Bonds payable		1,440,000.00		39,326,010.07			40,401,809.93	81,167,820.00
Notes payable			8,575,000.00	2,908,230.00				11,483,230.00
Vacation and sick leave liability								0.00
Total Liabilities	1,733,730.43	1,578,906.96	11,931,132.77	43,222,500.67	0.00	275,747.04	40,401,809.93	99,143,827.80
Fund Equity:								
Reserved for encumbrances - PO, Invoices	1,691,363.99	80,615.85						1,771,979.84
Reserved for expenditures - Free Cash	1,010,323.00							1,010,323.00
Reserved for continuing appropriations	1,462,888.66	3,098,801.05	2,756,396.52	876,524.12				8,194,610.35
Reserved for petty cash	1,040.00							1,040.00
Reserved Fund Balance						7,747,705.92		7,747,705.92
Reserved for snow and ice deficit								0.00
Reserved for debt service	395,146.74	15,295.44		40,600.00				451,042.18
Reserved for betterments				1,193,232.00				1,193,232.00
Unused Overlay Surplus								0.00
Undesignated fund balance	2,591,795.53	717,527.24	8,300,864.93	4,297,995.88				15,908,183.58
Unreserved retained earnings								0.00
Investment in capital assets				(27,720,697.49)				(27,720,697.49)
Total Fund Equity	7,152,557.92	3,912,239.58	11,057,261.45	(21,312,345.49)	0.00	7,747,705.92	0.00	8,557,419.38
Total Liabilities and Fund Equity	8,886,288.35	5,491,146.54	22,988,394.22	21,910,155.18	0.00	8,023,452.96	40,401,809.93	107,701,247.18

TOWN AND SCHOOL BUDGETS BY FISCAL YEAR (INCLUDES ARTICLES)

BUDGET YEAR	APPROPRIATION	TRANSFER	EXPENDITURES	ENCUMBRANCES	UNEXPENDED	%
*FY2019	$63,436,596.83	$1,448,955.13	$60,320,105.71	$3,897,799.60	$669,646.65	1.06%
*FY2018	$59,611,240.45	$2,120,240.45	$58,912,365.37	$2,106,508.21	$771,362.24	1.29%
FY2017	$54,823,106.48	$1,635,630.08	$54,570,852.81	$335,676.82	$1,534,498.93	2.75%
FY2016	$52,405,049.19	$2,195,073.30	$52,795,048.55	$518,400.53	$1,286,673.41	2.36%
FY2015	$51,001,099.62	$1,006,339.01	$50,119,347.92	$1,381,870.54	$506,220.17	0.97%
FY2014 ***	$50,531,359.74	$332,235.80	$48,808,818.92	$1,333,408.15	$721,386.47	1.42%
FY2013	$49,964,895.23	($447,759.25)	$46,382,483.76	$2,428,669.31	$705,982.91	1.43%
FY2012	$47,894,281.13	($176,224.69)	$43,868,273.83	$3,011,195.41	$838,587.20	1.76%
FY2011	$43,779,198.18	$259,660.01	$40,787,697.82	$1,954,911.48	$1,296,248.69 **	2.94%
FY2010	$42,472,946.55	($107,000.00)	$39,206,611.61	$2,217,297.27	$942,037.67	2.22%
FY2009 *	$42,998,650.58	$4,361.82	$38,110,858.76	$2,897,758.90	$1,994,394.74 **	4.64%
FY2008	$39,898,893.23	($13,529.00)	$36,932,979.56	$2,125,611.37	$789,153.22	1.98%
FY2007	$38,238,112.89	$0.00	$35,769,806.28	$1,577,718.62	$890,587.99	2.33%

FROM TOWN REPORT

NOTE: NEGATIVE TRANSFERS ARE NET OF DEPARTMENTAL TRANSFERS TO OTHER FUNDS AND/OR ARTICLES

* FY2009 STIMULUS MONIES RECEIVED
**FY2009 CLOSED OUT $310,781.88 SANITATION (PAY AS YOU THROW) AND $489,890 HEALTH INSURANCE

**FY2011 CLOSED OUT $293,202.87 HEALTH INSURANCE

***FY2014 DEBT BUDGET $821,418.00 LESS THAN FY2013 DEBT BUDGET

REPORT OF THE TREASURER/COLLECTOR

FY19 PAYMENTS IN EXCESS OF $1,000.00

Accela, Inc.	$13,363.73
Stone Consulting	$1,000.00
Factor Systems	$23,336.94
Cabot Risk Strategies, LLC	$3,688.48
Renaissance Alliance Insurance Serv.	$1,724.48
Kelley & Ryan Associates	$8,979.89
W.B. Mason Co	$1,903.00

BANK ACCOUNTS

Cash on Hand	$1,040.00
Bartholomew & Co Trust Funds	$15,776,858.02
Bristol County Savings Bank	$125,510.56
Century Bank	$6,090,996.38
Hometown Bank	$1,515,584.42
MMDT	$489,936.87
Savers Bank	$7,868,699.05
UniBank	$13,644,738.03
Balance as of 6/30/19	**$45,513,363.33**

Respectfully Submitted,
Amy M. Perkins, CMMT, CMMC
Treasurer/Collector

Long Term Debt

	July 1, 2018 Balance	New Debt Issued	Retirement of Debt	June 30, 2019 Oustanding	Interest Paid FY 2019
Fire Station	$550,000		$550,000	$0	$24,750
Lan Acquisition CPA	$615,000		$60,000	$555,000	$25,425
Modulars	$75,000		$75,000	$0	$3,000
High School - Borrowing 1	$5,845,000		$415,000	$5,430,000	$220,525
Sewer	$380,000		$20,000	$360,000	$17,088
High School - Borrowing 2	$7,276,428		$453,783	$6,822,645	$300,881
High School - Borrowing 3	$12,880,000		$710,000	$12,170,000	$470,663
Energy Conservation Project	$3,670,000		$295,000	$3,375,000	$94,525
Building Remodeling - CPA	$970,000		$45,000	$925,000	$28,350
Wastewater Treatment Facility	$2,530,000		$60,000	$2,470,000	$78,231
Septic Loan Program	$8,330		$4,165	$4,165	
Wastewater Treatment Facility	$14,284,820		$336,965	$13,947,855	$342,836
Wastewater Treatment Facility		$22,555,800		$22,555,800	
CaTV		$555,000		$555,000	
Land Acquisition CPA	$515,000			$515,000	$19,950
Sewer	$223,572		$1,217	$222,355	$8,469
Land Acquisition CPA	-$555,000			-$555,000	-$23,025
Sewer	-$230,000			-$230,000	-$10,138
DPW		$12,045,000		$12,045,000	
Subtotal	$49,038,150	$35,155,800	$3,026,130	$81,167,820	$1,601,529

Short Term Debt

	Balance	New Debt	Retirement	Oustanding	Interest Paid
MCWT Interim Loan for WWTP	$22,555,800		$22,555,800	$0	
MCWT Interim Loan for WWTP		$2,908,230		$2,908,230	
DPW Facility - BAN		$1,000,000	$1,000,000	$0	$18,500
DPW Facility - BAN		$4,100,000	$4,100,000	$0	$57,001
Library - BAN		$8,575,000		$8,575,000	
Subtotal	$22,555,800	$16,583,230	$27,655,800	$11,483,230	$75,501
Grand Total	**$71,593,950**	**$51,739,030**	**$30,681,930**	**$92,651,050**	**$1,677,031**

Fiscal Year 2019 Tax Collections

REAL ESTATE

Year	July 1, 2018 Balance	Commitments	Exemptions/ Abatements	Payments less Refunds	Transfer to Tax Title	June 30, 2019 Balance
2019	0.00	41,126,225.31	172,367.72	40,584,386.89		369,470.70
2018	317,340.59	19,336.70	282.03	218,111.39		118,283.87
TOTAL	**317,340.59**	**41,145,562.01**	**172,649.75**	**40,802,498.28**	**0.00**	**487,754.57**

PERSONAL PROPERTY

	July 1, 2018 Balance	Commitments	Abatements	Payments	Refunds	June 30, 2019 Balance
2019	0.00	1,134,879.20	66.64	1,129,570.25		5,242.31
2018	4,048.62			123.34		3,925.28
2017	2,581.36			85.42		2,495.94
2016	4,468.03			145.06		4,322.97
Prior Yrs	21,176.75		8,214.14			12,962.61
TOTAL	**32,274.76**	**1,134,879.20**	**8,280.78**	**1,129,924.07**	**0.00**	**28,949.11**

MOTOR VEHICLE EXCISE

	July 1, 2018 Balance	Commitment	Abatements	Payments	Refunds	June 30, 2019 Balance
2019	0.00	2,675,415.00	32,387.41	2,446,745.89	12,920.04	209,201.74
2018	224,029.48	305,144.66	23,092.01	498,722.19	24,020.31	31,380.25
2017	36,946.73	65.00	1,384.26	18,639.77	1,495.59	18,483.29
2016	11,424.40	103.54	4,847.60	2,020.01	4,847.60	9,507.93
Prior Yrs	19,311.29	59.06	0.00	1,905.22	0.00	17,465.13
TOTAL	**291,711.90**	**2,980,787.26**	**61,711.28**	**2,968,033.08**	**43,283.54**	**286,038.34**

BOAT EXCISE

	July 1, 2018 Balance	Commitment	Abatements	Payments	Refunds	June 30, 2019 Balance
2015	245.00	0.00	0.00	0.00	0.00	245.00
2014	665.72	0.00	1.64	0.00	0.00	664.08
TOTAL	**910.72**	**0.00**	**1.64**	**0.00**	**0.00**	**909.08**

EMPLOYEE WAGE LIST

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
ABDI	TINA	$44,950.38	
ADAMS	DOUGLAS	$75,733.49	
ADAMS	RAYMOND	$10,130.00	
AKILLIAN	GAYLE	$90,117.07	
ALBEE	BENJAMIN	$782.00	
ALDERTON	JANINE	$21,229.56	
ALEX	MORGAN	$4,836.00	
ALEX	CRAIG	$76,024.10	
ALEX	STEPHEN	$44,414.40	
ALGIERI	GIANNA	$12,929.85	
ALLAIN	RICHARD L	$5,537.11	
ALLEN	KATHERINE	$18,156.46	
ALLEN	PAMELA	$29,973.44	
ALLEN	WENDY	$496.00	
ALLEN	MONICA	$78,827.31	
ALLEN III	JOHN	$30,885.29	
ALLTON	ELISABETH	$21,339.21	
ALVES	MARK	$79,736.86	$14,152.50
ALVES	MARK	$375.00	
ALWARD	NATALIA	$46,110.66	
AMERO	CARRIE	$64,070.34	
ANDERSEN	JENNY	$69,223.70	
ANDERSEN	BRIAN	$4,755.00	
ANDERSON	AMBER	$10,920.24	
ANDERSON	SUSAN	$696.00	
ANDERSON	KAYLA	$71,686.49	
ANDERSON	ANDREA	$78,021.17	
ANDERSON	ROBERT	$82,633.36	
ANDREWS	CASEY	$1,072.50	
ANGELL	ALISON	$19,156.59	
ANNESI	JENNIFER	$76,484.78	
ANTOLLINO-BUKOSKI	ROBIN	$87,106.62	
ANZEDE	LISA	$24,818.55	
ARANGO FERNANDEZ	FRANCISCO JAVIER	$607.50	
ARBOGAST	JENNA	$224.00	
ARREDONDO	GERONIMO	$3,212.40	
ARSENAULT	KERRI	$43,970.60	
ASCI	PAULA	$3,850.00	
ASHMANKAS	MATHEW	$170.00	
ATCHUE	CHRISTINE	$30,876.30	
ATCHUE	JASON	$73,557.10	$27,647.50
ATCHUE	RICHARD	$1,350.00	
ATHANAS	NANCY	$81,730.50	
AUBIN	HEATHER	$170.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
AURIN	JOHN	$67,467.95	
AVERY	BRIAN	$10,255.06	
BABB	MARTHA	$26,423.08	
BABB	JOSHUA	$4,587.00	
BABB	HANNAH	$240.00	
BABINEAU	MEAGHANN	$92,699.96	
BAILEY	RENEE	$53,499.86	
BAILEY	MICHELLE	$83,570.12	
BAKER	LINDSAY	$64,346.26	
BALDAWA	SAKSHI	$80.00	
BALDWIN	WENDY	$20,464.49	
BALDWIN	MICHAEL	$80.00	
BALOGH DE GALANTHA	ANNMARIE	$26,632.38	
BANISTER	SARAH	$55,489.63	
BARBATO	EMILY	$19,547.28	
BARKER	CHERYL A	$51,995.55	
BARKER	ADAM	$540.95	
BARKER	JAMES E	$6,351.82	
BARKIN	KAREN	$84,643.91	
BARRELL	DANIEL	$52,631.52	
BARRETT	KARA-JEAN	$21,586.41	
BARTH	JAMES	$2,398.90	$11,325.00
BARTLETT	CARA	$37,664.09	
BARTON	EMILY	$17,183.68	
BASSETT	JOHN	$55,995.04	
BATES-TARRANT	DONNA	$55,569.50	
BAVOSI	BRIAN	$408.68	
BAZINET	MATTHEW	$79,709.82	
BEAMAN	JAMES	$12,116.79	
BEAUREGARD	MARK	$2,289.57	
BEAUSOLEIL	SARA	$11,458.52	
BEAUSOLEIL	TIFFANY	$70,562.29	
BELLEMARE	SARAH	$27,119.23	
BELTON	JESSICA	$23,445.05	
BENOIT	MARK	$96,673.64	$32,995.00
BENSON	RACHEL	$5,911.92	
BENT	LINDA	$237.44	
BERARDI	MARIE	$448.00	
BERGEN	ROBIN	$89,855.30	
BERGENHOLTZ	KEVIN	$3,265.00	
BERGENHOLTZ	JAMES	$720.00	
BERGER	ROBERT	$81,470.33	
BERMAN	DANIEL	$71,703.49	
BINKOSKI	MICHAEL	$33,819.62	
BLACK	KATHLEEN	$81,554.10	
BLATT	JOSEPH	$2,868.45	
BLESSING	CHRISTOPHER	$4,591.80	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
BODLEY	ERIN	$50,201.65	
BOIARDI	ANTHONY	$1,783.33	
BOISVERT	LISA	$46,141.68	
BOLDUC	MICHELE	$22,377.85	
BOND	STACY	$36,981.50	
BOND	RENEE	$5,716.00	
BONNEAU	CALLIE	$2,048.70	
BORDNER	INGRID	$11,866.10	
BORDNER	INGRID	$4,404.00	
BOROWY	TAMMIE	$6,376.02	
BOSLAND	DAWN	$80.00	
BOUMAN	AMY	$38,169.15	
BOURDEAU	HARRISON	$500.00	
BOURDEAU	PARIS	$4,085.00	
BOUVIER	AMY	$31,110.94	
BOWEN	KATHRYN	$19,448.47	
BOWEN	AVVYE	$55,649.27	
BOWMAN	KATHLEEN	$81,723.84	
BOYLE	ELIZABETH	$87,265.98	
BRADY	LORI	$3,141.57	
BRANDT	KRISTOPHER	$24,513.94	
BRASSARD	DEBORA	$36,250.00	
BRAWN JR	JAMES R	$66,136.78	
BREAULT	NICOLE	$4,267.00	
BREAULT	NICOLE	$16,313.22	
BREEN	KATHLEEN	$4,420.00	
BRENNAN	BRIAN	$1,365.09	
BRENNAN	BRIAN	$784.00	
BRENNAN	AMY	$592.00	
BRIGGS	JOSHUA	$200.00	
BRIGHT	TORYN	$81,901.10	
BROCHU	MARY	$1,690.50	
BROPHY JR.	RICHARD	$9,451.00	
BROSNAN-QUILLIAM	MARY	$29,947.20	
BROWN	KIBBE	$4,677.33	
BRUNETTA	JENNIFER	$75,105.16	
BRUNS	SARAH	$17,268.21	
BRUSO	MATTHEW	$4,766.72	
BRUSO	STEPHANIE	$21,257.37	
BRUSO	KATHLEEN	$18,195.60	
BUCKLEY	SHARON	$40,369.95	
BUCKLEY	JO-ANN	$84,325.10	
BULIKOWSKI	LESLIE	$3,221.40	
BURKE	DELANEY	$1,056.00	
BURLINGAME	CATHERINE	$19,861.95	
BUROUGH	JANE	$7,293.84	
BURR	STACEY	$30,202.14	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
BUTTERWORTH	JESSICA	$7,811.84	
BYRNES	TREA	$83,220.12	
CADRIN	MICHAEL P.	$6,630.00	
CADRIN	CARRIE-ANN	$50,363.23	
CAHILL	PATRICIA	$4,080.00	
CALANDRA	MOLEKA	$77,539.07	
CALLAGHAN	MCKENZIE	$2,903.52	
CALO	TRACEY	$131,571.05	
CAMERON	LEAH	$57,998.02	
CAMMUSO	ANDREW	$49,398.52	
CAMMUSO-BENOIT	TIFFANY	$65,521.60	
CAMPBELL	MATTHEW	$62,138.46	
CAMPISI	AMY	$11,031.00	
CAMYRE	SARA	$73,530.25	
CARDIN	CHEYENNE	$4,755.56	
CARDINAL	CHELSEY	$21,482.21	
CARDINAL	JAMIE	$47,760.40	
CARDOZA	ERIN	$96.00	
CAREW	CATHY	$91,314.83	
CAREW	JILLIAN	$128.00	
CAREW	RICHARD	$73,453.25	
CAREW	DANIEL	$3,904.27	
CARGILL	HEATHER	$1,948.38	
CARLO	ALLISON	$2,076.28	
CARLSON	JOHN	$2,900.00	
CARLSON	SHANA	$43,790.38	
CARNEY	KEVIN	$41,188.05	
CARON	TAMMY	$1,344.00	
CARON	CHRISTOPHER	$44,732.65	
CARR	KELLY	$82,470.12	
CARROLL	MOLLY	$1,771.68	
CARTER	NANCY	$1,499.75	
CARUSO	MALLORY	$12,352.97	
CASEY	FRANCIS	$18,212.22	
CASSADY	LAURA	$1,753.65	
CASSANO-VIGDOR	AMY	$82,436.24	
CAYA	LYNDA	$20,378.32	
CELLA	DIANE	$21,860.27	
CELLA	NICOLE	$880.00	
CELLA	SAMANTHA	$608.00	
CHAFFEE	KATELYN	$6,109.49	
CHARBONNEAU	HAYLEY	$3,854.82	
CHARBONNEAU	LIV	$832.00	
CHAREST	STEPHEN L	$17,445.94	
CHARIELLE	ADAM	$8,931.60	
CHARRON	MATTHEW	$53,391.00	
CHARTRAND	JENNIFER	$79,340.82	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
CHASE	BEN	$423.60	
CHASE	JOAN	$35,053.47	
CHASE	AIDEN	$702.60	
CHASE	JOAN	$544.92	
CHILD	LYDIA	$3,203.06	
CHILD	NICHOLAS	$1,277.09	
CHIU	CASSIDY	$647.66	
CHOUNIARD	DEBORAH	$200.00	
CHUTE	SHERRY	$18,844.29	
CIAMPI	PATRICIA	$84,148.51	
CIARAMICOLI	MICHAEL	$2,228.57	
CICERO	JACKSON	$54,490.19	
CLARK	MELISSA	$3,314.69	
CLARK	RACHAEL	$56,838.80	
CLEARY JR.	GORDON	$26,570.80	
CLEVELAND	MAXIMILLIAN	$1,498.68	
COAKLEY	ERIN	$9,908.81	
COAKLEY	MARY	$96,643.95	
COAKLEY	ERIN	$1,200.00	
COGGANS III	JOSEPH	$79,839.16	$52,980.00
COHEN	RUTH	$2,431.00	
COLE	MICHAEL	$28,918.08	
COLLETTE	LINDA	$20,722.00	
COLLETTE JR	ROBERT	$108,155.59	$51,547.50
COLLINS	SCOTT	$1,150.00	
COLLINS	NOEL	$10,587.59	
COLLINS	IAN	$1,680.00	
COLLINS	PATRICK	$8,480.00	
CONDON	RACHEL	$14,475.41	
CONLON	PAULA	$88,781.57	
CONNELLY	BARBARA	$67,296.96	
CONNELLY	REILLY	$3,061.24	
CONNORS	RYAN	$491.75	
CONNORS	NANCY N	$51,229.23	
COOK	PAUL	$6,370.00	
COOPER	CHRISTINE	$51,702.80	
COOPER-STURDEVANT	PAIGE	$61,361.09	
COOTS	HALLE	$11,589.06	
COOTS	HALLE	$9,490.00	
COPPOLA	SHELLY	$20,638.01	
CORDA	MICHAEL A	$7,092.81	
CORSO	MEAGHAN	$67,691.73	
COSGROVE	ALISON	$75,253.92	
COSMAN	MAGEN	$72,950.15	
COSSEBOOM	ALEC	$176.00	
COTE	DEBORAH	$3,154.00	
COTE	JASON	$97,490.12	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
COURNOYER	PAUL	$115,012.01	
COURTNEY	SHANNON	$56,166.77	
COX	KATELYN	$1,827.84	
COZ	DIANE	$21,361.69	
CREPEAU	NORMAND	$149,127.52	
CROSBY	JAMES C	$106,730.80	$45,480.00
CROSS	KIMBERLIE	$20,867.24	
CROSSIN	AMY	$3,462.36	
CROTEAU	JESSICA	$2,767.50	
CROUCHER	AOIFE	$848.00	
CROUSE	DAVID E	$8,383.50	
CROWLEY	GILLIAN	$6,173.08	
CROWLEY	GILLIAN	$1,280.00	
CRUZ	MARIA	$18,726.96	
CUMMINGS	JAMES	$180,964.16	
CURRAN	MARY	$77,082.60	
CUSHER	ALLISON	$51,466.10	
CUZZUPE	CHRISTOPHER	$2,662.79	
DA SILVA	ANGELA	$6,924.35	
DADAH	MELANIE	$2,280.96	
D'AMICO	PAIGE	$3,336.97	
DANNA	ROBERT	$0.00	$11,955.00
DAOUST	KELLY	$31,065.76	
DARKO	JAMES	$7,905.30	
DARLING	LORI	$3,619.56	
DARWIN	KASI	$52,948.18	
DAUPHINAIS	CRAIG	$1,000.00	
D'AUTEUIL	NANCY	$15,792.64	
DAVEY	MICHELLE	$69,831.35	
DAVIDSON	LINNEA	$26,600.86	
DAVIS	KENNEDY	$1,958.41	
DAVIS	MEGAN	$3,401.74	
DAVIS	JACQUELINE	$79,409.34	
DECAIRE	KELLY	$61,824.09	
DECATUR	STEPHEN	$10,310.90	
DECOSTA	SUSAN	$30,046.12	
DECOSTA	GABRIELLE	$1,800.64	
DEE	TAYLOR	$5,279.04	
DELANEY	CAITLIN	$1,472.74	
DELANEY	CAITLLIN	$224.00	
DELLA CIOPPA	DAVID	$77,022.60	
DEMARTINI	KATHRYN	$77,392.15	
DEMERS	HEATHER	$34,239.50	
DENEEN	CAITLIN	$1,244.28	
DEPASQUALE	BETH	$572.30	
DEPASQUALE	BETH	$8,296.00	
DERANIAN	CHELSEY	$2,048.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
DEROSIERS	KELLI	$42,380.48	
DESAUTELS	HEIDI	$2,538.60	
DESCHENES	ANDREW	$113,373.35	
DESCHENES	LAURA	$79,628.62	
DESJARDINS	KATHERINE	$3,264.14	
DESMARAIS	NICOLE	$16,950.13	
DESMARAIS	NICOLE	$12,081.89	
DESY	SABRINA	$25,376.47	
DETOMA	ROBERT	$51,560.60	
DETTORRE	SAMANTHA	$53,220.54	
DEVRIES	MARIANNE	$83,100.15	
DI RUSSO	MAUREEN	$63,993.08	
DIAS	CAMRYN	$8,171.95	
DICKMANN	ANJA	$320.00	
DIETEL	MELANIE	$52,100.76	
DIONNE	LEANNE	$23,710.39	
DIPIETRANTONIO	ROBYN	$17,577.78	
DOLSON	LYNN	$52,881.95	
DONADIO	JACQUELYN	$77,522.60	
DONAHUE	ROBERT	$5,802.30	
DONAHUE	BRENDAN	$1,328.00	
DONOHOE JR	RAYMOND	$80,554.50	
DORAZIO	ERIN	$7,922.40	
DORAZIO	ERIN	$9,355.00	
DOTSON	TERRY	$19,924.71	
DOUGHERTY	ERICA	$38,943.66	
DOWDLE	MICHAEL	$83,425.47	
DOWDLE	WILLIAM	$3,097.00	
DOYLE	VERONICA	$1,700.00	
DRAGO	VINCENT J.	$80,672.49	
DRAWBRIDGE	TANNER	$2,426.00	
DRISCOLL	ANN	$19,660.84	
DRONEY	DANIELLE	$16,313.22	
DROS	CHRISTOPHER	$50,843.44	
DUBOIS	TRENTIN	$48.00	
DUCASSE	COURTNEY	$1,130.55	
DUCASSE	COURTNEY	$896.00	
DUCHARME	HANNAH	$16,313.22	
DUDLEY	BRYAN	$37,726.81	
DUFAULT	EMMA	$16,050.01	
DUHAMEL	GEORGE	$12,465.00	
DUMAS	JENNIFER	$55,829.04	
DUMPHY	PAIGE	$949.20	
DUNCAN	JAMIE	$1,989.96	
DUNCAN	JOANN	$12,741.16	
DUNN	CAREY	$81,001.44	
DUROST	JENNIFER	$79,852.68	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
DUVAL	SUSAN	$375.00	
DYER CASPERAITES	JODI	$85,193.98	
DYER-RACICOT	DIANE	$77,421.60	
EARLE	BENJAMIN	$480.00	
ECONOMOU	AMANDA	$20,502.36	
EGAN	ROBERT N	$3,799.45	
EGAN	JEFFREY	$3,345.05	
EGAN	KATHLEEN	$92,046.35	
EICHHOLZ	AMANDA	$41,411.45	
EKNOIAN	LAUREN	$67,818.82	
ENGVALL	CYNTHIA	$84,358.75	
ENOS	JUNE	$1,501.01	
ERHARTIC	AMANDA	$78,644.60	
ERICKSON	DAVID B	$3,680.48	
ERMINELLI	RYAN	$515.20	
ESPER	ANNA	$544.00	
ESPER	LAUREN	$80.00	
ESTAPHAN	TRACY	$59,176.52	
EVANS	CONNOR	$8,343.85	
EVANS	CONNOR	$752.00	
FADAVI	DARAB	$1,207.20	
FARLEY	JACQUELYN	$11,175.50	
FARRAR	PAUL	$47,696.58	
FARRELL	THOMAS J	$78,882.56	$23,567.50
FARRELL	KYLIE	$176.00	
FASOLD	DEBORAH	$77,322.60	
FASSETT	JOCELYN	$84,622.12	
FAUTH	TIMOTHY	$104,821.73	
FAVELA	ALICIA	$10,981.54	
FAY	ELIZABETH	$1,200.00	
FAY	PATRICIA	$2,368.00	
FAZULBHOY	AZRA	$784.00	
FELICIANO	ADA	$20,776.82	
FERREIRA	KAITLYN	$72,710.25	
FERRERA	KENNETH	$6,742.52	
FIACCO	SUSAN M	$8,955.80	
FIELDS	TIMARIE	$18,998.93	
FIELDS	SHELBI	$22,645.58	
FILEWICZ	JULIE	$27,898.07	
FILLERS	NOEL	$77,125.49	
FINEGAN	CARLY	$19,076.10	
FINK	ANDREW	$256.00	
FINN	DANIEL	$200.00	
FINNE	ROSE	$18,165.25	
FIORE	DEBORAH	$41,641.09	
FIORE	MARY BETH	$3,568.00	
FIRMES	KRIS	$20,609.47	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
FIRMIN	MATTHEW	$11,041.17	
FITZGERALD	THOMAS	$51,180.34	
FITZGERALD	ANNA	$60,815.44	
FITZGERALD	COLIN	$27,501.76	
FITZGERALD	CLARE	$496.00	
FLANAGAN	MEAGHAN	$14,584.56	
FLAVIN	ANNE-MARIE	$20,975.05	
FLETCHER	LAUREN	$79,273.63	
FLYNN	RACHEL	$11,141.12	
FLYNN	RACHEL	$6,928.00	
FLYNN	PATRICIA	$81,901.10	
FOLEY	WILLIAM	$10,529.95	
FOLEY	CAILEEN	$672.00	
FONTAINE	SARAH	$83,492.10	
FONTANA	ANDREA	$22,355.38	
FONTANA	JACK	$80.00	
FONTANA	COLE	$768.00	
FORBES	ANDREW	$17,263.07	
FORBES	JOANNE	$15,864.17	
FORLEO	KATHERINE	$15,896.37	
FOSTER	DENISE	$3,395.00	
FOWLER	HEIDI	$53,413.85	
FRASER	HUNTER	$208.00	
FRAZIER	LINDSAY	$240.00	
FREDDIE	SARAH	$20,548.41	
FREDERICO	THOMAS	$56,514.34	
FREDERICO JR	ROBERT	$480.72	
FRENCH	THOMAS	$17,400.00	
FRENCH	STEVEN	$1,035.00	
FROMENT	SANDRA	$1,520.55	
FROMENT	LAWRENCE	$8,636.88	
FUNK	RUTH	$26,395.01	
FUNK	MELISSA	$496.00	
FUNK	HEATHER	$2,441.60	
GAGNE	PETER	$53,637.68	
GAGNE	JOHN	$53,237.73	
GAGNE	EUGENE	$50,899.53	
GALE	DANIEL	$112,541.13	
GALICA	KAREN	$71,403.86	
GALLAGHER	MARGARET	$2,052.24	
GALLAGHER	KEVIN	$77,329.03	
GALLAWAY	ELIZABETH	$81,623.15	
GALLINAGH	JOHN	$7,887.09	
GAMACHE	THOMAS	$72,321.75	
GANNON	JULIA	$3,200.51	
GARABEDIAN	WAYNE	$706.24	
GARABEDIAN	ANITA	$240.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
GARDZINA	ADAM	$1,602.57	
GASPER	MEGAN	$5,282.90	
GASPER	KRISTEN	$119,620.54	
GAUTHIER	PHILIP LEON	$8,006.76	
GAUTHIER	MICHAEL E	$27,690.08	
GEMME	JOHN	$3,615.00	
GENDREAU	MORGAN	$5,274.19	
GEOFFROY	MADELINE	$360.00	
GERHARDT	THERESE	$1,482.00	
GERMAIN	KRISTIN	$84,221.24	
GERR	NICOLE	$21,825.78	
GHIDOTTI	EMILY	$73,320.36	
GIBBS	TARA	$69,237.73	
GIESER	KATLYN	$67,795.23	
GILBERT	JOHN	$24,579.28	
GILBERT	KIMBERLY	$76,365.16	
GILLIGAN	JENNIFER	$57,615.77	
GIRARD-KING	ABIGAIL	$17,532.21	
GIROUX	JUSTIN	$1,521.64	
GIVINS	JAARMIL	$23,217.05	
GLEASON	PETER	$76,484.78	
GLICKMAN	TAYLOR	$13,296.76	
GODIN	PAUL	$47,328.64	
GOLDSMITH	JESSICA	$17,750.12	
GOLDSTEIN	ROBIN	$85,734.42	
GOODELL	COURTNEY	$16,193.07	
GORDON	CARRIE	$29,644.46	
GORRIPATI	RAJANI	$1,072.00	
GOSSELIN	JUDITH	$84,720.59	
GOULET	MICHAEL	$2,863.00	
GRABAU	TODD	$1,272.50	
GRABAU	JENINE	$27,792.10	
GRAHAM	SHANNON	$320.00	
GRAHAM	SAMANTHA	$96.00	
GRAHAM	MARYBETH	$240.00	
GRAUTSKI	ARISSA	$13,617.98	
GRAVES	FRANCIS	$76,484.78	
GRAY	JASON	$85,275.10	
GREEN	MARY	$89,393.61	
GREW	KENNETH	$750.00	
GRIP	JESSICA	$37,871.23	
GROLEAU	KRISTEN	$69,676.51	
GROVE	HAYLEY	$33,747.04	
GUGLIELMELLO	WILFRED	$45,221.22	
GUILLETTE	EVELYN	$727.55	
GUILLETTE	EVELYN	$5,568.00	
GUILMETTE	RAYMOND A	$15,948.72	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
GUZMAN	HARAMARA	$8,616.31	
GWOZDOWSKI GAUVIN	KAREN	$200.00	
HAFFTY	JOANN RITA	$21,829.35	
HAGGERTY III	JEROME	$570.00	
HALEY	RITA	$67,217.82	
HAMEL	MAUDE	$50,774.15	
HAMILTON	ABIGAIL	$928.02	
HAMILTON	KARAN	$68,582.05	
HAMILTON	MELINDA	$4,111.58	
HAMPSON	AMANDA	$66,589.13	
HANLEY	AARON	$12,718.92	
HANNA	SARGON	$1,000.00	
HANNA	KATHRYN	$1,906.66	
HANNA	DELANEY	$3,580.46	
HANNA	RYAN	$528.00	
HANNA	KATHRYN	$2,720.00	
HANNA	GHOSSOUN	$1,024.00	
HANNA	SARAH	$67,172.82	
HANSBURY	THOMAS	$8,126.84	
HARMON-WEAVER	KATHLEEN	$1,040.00	
HAROUTUNIAN	HEATHER	$505.00	
HARRINGTON	MEGHAN	$15,568.54	
HARRINGTON	MEGHAN	$527.00	
HARRINGTON JR	JOHN C.	$148.00	$5,500.00
HARRIS	DONNA	$52,939.84	
HARRISON	STEPHANIE	$14,266.17	
HATHAWAY	KELLY	$8,185.76	
HAUB	STEVEN	$3,552.00	
HAVALOTTI	JOEL	$52,658.78	
HECK	CHASE	$45,458.54	
HEFFERNAN	PATRICK	$95.98	
HEFFERNAN	KATHLEEN	$595.00	
HEGDE	RANJITA	$7,186.17	
HENAULT	MICHELLE	$47,335.44	
HENDRIX	SAMANTHA	$22,679.85	
HENNINGSON	NINA	$20,550.93	
HENSON	MELANIE	$21,065.92	
HERD	CODY	$14,964.58	
HERNANDEZ	ERIN	$79,836.36	
HILLMAN	MICHAEL	$1,235.00	
HITCHINGS	LYNN	$20,789.50	
HOBIN	NICOLE	$18,426.34	
HODGE	LENA	$77,528.92	
HOLDEN	SETH	$58,813.49	
HOLLAND	CATHERINE	$480.00	
HOLLIS	MATTHEW	$81,525.18	
HOLLIS	JESSICA	$68,765.20	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
HOPE	CARSON	$1,760.00	
HORGAN	BETH	$77,585.48	
HOVEY	MICHELLE	$304.00	
HOWARTH	MICHELLE	$20,914.09	
HOWLAND	KAREN	$62,477.70	
HUBBARD	BETH	$65,316.71	
HUCHOWSKI	JAMES	$0.00	$1,553.75
IAFOLLA	SANDRA	$1,196.80	
IAFOLLA	SANDRA	$4,224.96	
IAQUINTA	SHARON	$80,369.72	
IDE	CYNTHIA	$73,733.89	
IZQUIERDO	LORINNE	$19,746.99	
JACKMAN	CARLA	$43,157.92	
JACQUES	DIANE	$32,643.03	
JANERICO	WENDY	$80,969.92	
JANKOWSKI	MATTHEW	$2,203.35	
JANKOWSKI	LAURI	$65,929.27	
JEFFERSON	JENNIFER	$30,031.64	
JENNINGS	JASON	$56,187.77	
JEWERS	COLLEEN	$7,483.74	
JOHN	ERIC	$2,822.03	
JOHNSON	COURTNEY	$26,234.03	
JOHNSON	MELISSA	$29,752.29	
JOHNSON	MARYANN	$16,888.55	
JONCAS	TAYLOR	$18,307.12	
JOYCE	MARCIA	$15,882.90	
KACEVICH	SARAH	$12,011.96	
KACKLEY	ANISA	$33,666.60	
KALAGHER	ASHLEY	$63,790.11	
KALINOWSKI	TAMMY	$46,562.97	
KAMISHLIAN	NIKOLE	$11,336.01	
KARYABDI	INDRA	$20,512.03	
KASABULA	ROBERT	$1,497.72	
KASTLER	KIM	$7,237.50	
KAZARIAN	LAUREN	$17,609.17	
KEARIN	KAYLA	$176.00	
KEENEY	LAUREN	$272.00	
KELLEHER	ANDREA	$82,856.18	
KELLEHER	WILLIAM	$29,752.29	
KELLER	PATRICIA	$80,417.72	
KELLEY	LISA	$26,574.93	
KELLEY	JOHN	$11,353.95	
KELLEY	ELIZABETH	$62,074.23	
KELLEY	HANNAH	$1,312.00	
KELLY	EMMA	$1,539.48	
KELLY	DEVIN	$1,437.48	
KELLY	BRIAN	$8,048.45	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
KELLY	MICHELE	$89,411.57	
KELLY	KAITLIN	$28,716.14	
KELLY	JONATHAN	$51,891.97	
KENNEDY	WINIFRED	$80.00	
KHUSHALANI	VANITA	$306.00	
KILLEEN	MARYELLEN	$9,613.52	
KING	ERNEST	$55,946.02	
KING	BARBARA ANN	$2,925.00	
KIRBY	HANNAH	$29,497.41	
KITTREDGE	LISA	$89,682.63	
KNIGHT	KRYSTAL	$23,047.99	
KOEHLER	LAURA	$79,746.36	
KOERNER	ANNA	$928.00	
KOSHIVOS	JULIA	$3,111.29	
KOSHIVOS	KATRINA	$22,165.11	
KOSS	STEVEN	$78,777.68	
KOZA	KARLA	$101,303.67	
KRAKOWSKI	KRISTINE	$9,316.08	
KROEGER	MELISSA	$74,239.28	
KULLA	KELLY	$84,720.22	
KURPOSKA	ROSEANNE	$116,113.79	
LAMBERT	ELIZABETH	$85,763.98	
LAMPKINS	JACKELYN	$62,470.20	
LAMPREY	KATHLEEN	$10,089.00	
LANDESMAN	DANIEL	$77,810.12	
LANDGREN	JENNIFER	$8,486.40	
LANGEVIN	SHAWN	$79,746.36	
LAPRAD	CATHERINE	$5,600.73	
LARAMEE	JENNIFER	$2,399.00	
LARGESSE	ROBIN	$73,711.95	
LARGIER	JOANNA	$64,509.23	
LAROSE	KAILEEN	$1,127.88	
LAURIA	LORI	$27,213.62	
LAVALLEE	KANDY	$58,490.27	
LAVALLEE	COLLEEN	$53,834.69	
LAVERTY	JENNIFER	$82,474.44	
LAWTON	REBECCA	$19,340.68	
LAYDON	JOSEPH	$97,392.80	
LEACH	JENNIFER	$77,684.75	
LEBEL	ASHLEY	$72,710.25	
LEBLANC	GERALD F	$375.00	
LEBLANC	EILEEN	$43,762.30	
LEE	JENNY	$84,208.24	
LEGASSEY	DAWN	$14,794.07	
LEGAULT	LAURA	$65,701.23	
LEMAIRE	MATHEW	$81,828.32	
LEMAY	MARY	$3,938.25	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
LEMAY	GEORGETTE	$480.00	
LEMAY JR.	ANTHONY	$80,706.08	
LEOFANTI	JOSEPH	$589.95	
LEOFANTI	LYNN	$48,062.62	
LEONARD	JENNIFER	$71,748.99	
LETO	SUSAN	$54,350.80	
LEWIN	KIM	$24,855.70	
LEWIS	MEGHAN	$21,314.55	
LEWIS	JANET	$83,367.62	
L'HEUREUX	BRIAN	$3,257.91	
LIJOI	SHAWN	$83,480.01	
LIND	SARAH	$27,842.22	
LOADER	WAYNE	$46,519.63	
LOISEAU	LYNN	$86,362.51	
LUBOWICKI	AMY	$15,031.26	
LUCAS	LAUREN	$18,360.18	
LUCAS	LAUREN	$221.00	
LUKASEVICZ	ANGELA	$69,677.82	
LUNDWALL	ARNOLD	$58,195.80	
LUPIEN	CAROL	$20,819.95	
LUPO LLL	NICHOLAS	$348.88	
LYNCH	MATTHEW	$7,652.74	
LYNCH	JACQUELYN	$61,449.32	
LYON	SAMANTHA	$5,920.55	
MACDONALD	NICOLE	$44,964.66	
MACDONALD	NICOLE	$47,500.05	
MACJEWSKI	COLE	$3,618.83	
MACKAY	PATRICK	$51,462.27	
MACKIEWICZ	PETER	$12,295.80	
MACRAE	RYAN	$935.00	
MADAUS	ANN MARIE	$1,263.36	
MAGAN	ELLA	$2,096.00	
MAGAN	LISA	$55,350.82	
MAGILL	JULIE	$77,022.60	
MAGNANT	AUSTIN	$200.00	
MAHONEY	PATRICK	$26,809.00	
MAHONEY	GINA	$9,008.94	
MAHONEY	GINA	$1,870.00	
MAHONEY	MAEVE	$48.00	
MAHONEY	REBEKAH	$75,253.92	
MAKI	AMA	$1,424.00	
MALKASIAN	MICHELE	$4,746.59	
MALMQUIST	CHARLOTTE	$20,937.10	
MALMQUIST	JEREMY	$53,279.78	
MALNATI	ROBERT	$1,306.16	
MALONE	NANCY	$42,712.44	
MALONE	EMILY	$58,810.54	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
MANGANO	JANET	$80,703.84	
MARANDO	ANTHONY	$61,127.57	
MARGWARTH	ELYSSA	$11,461.96	
MARLETTE	DEBNE	$23,634.67	
MARLETTE	DEBNE	$1,096.17	
MARSDEN	JENNA	$14,739.54	
MARSHALL	OLIVETTE M.	$2,028.75	
MARSHALL	KAITLYN	$3,028.60	
MARTEL	DAWN	$66,403.51	
MARTIN	KRISTEN	$79,746.36	
MASJOAN	RICHARD	$28,527.11	
MASON	JANE	$71,444.50	
MAST	MARIA	$7,294.74	
MATATALL	LIANE	$26,334.56	
MATHIEU	ERIC J	$5,996.39	
MATSON	CHRISTOPHER	$40,948.21	
MAXWELL	JEFFREY	$66,075.73	
MAYNARD	MATTHEW	$72,524.41	
MAYNARD III	JOSEPH	$62,782.23	
MAZZARELLI	JOSEPH	$2,566.71	
MAZZOLA	MICHAEL A	$116,436.18	$8,850.00
MCCABE	ALAYNA	$54,712.39	
MCCANN	BRIAN J	$5,279.43	
MCCANN	CAITLYN	$77,022.60	
MCCLUNE	MICHAEL	$23,079.87	
MCCONVILLE	ERIN	$2,662.50	
MCCULLEN	SUSAN	$86,268.44	
MCDONALD	MEGAN	$2,814.50	
MCDONOUGH	MICHAEL	$216.38	
MCGILVRAY	BONNIE-JEAN	$30,800.07	
MCGLYNN	ANNA	$11,166.74	
MCGOVERN	MELISSA	$79,821.36	
MCHUGH	JACQUELYN	$36,210.41	
MCINERNEY	TIMOTHY	$164,238.46	
MCINTYRE	MEAGHAN	$20,173.70	
MCKEON	KARYN	$75,257.49	
MCKERNAN	KEVIN	$208.00	
MCLAUGHLIN	AMY	$79,746.36	
MCLAUGHLIN	MARTHA	$78,056.16	
MCMAHON	CHRISTOPHER	$86,416.36	
MCMULLIN	LINDA	$26,793.00	
MCNEIL	JOSEPH	$3,818.88	
MCNEIL	JENNIFER	$30,040.68	
MCPARTLAND-MATTRICK	MEGAN	$85,815.45	
MCPHETRIDGE	JOANNIE	$16,985.85	
MCSHERA	MARGARET	$59,586.44	
MEAD	RAYMOND E	$1,550.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
MEALY	SARAH	$41,133.91	
MEEKINS	REBECCA	$90,667.50	
MERCIER	CYNTHIA	$62,882.56	
MERCIER	RYAN	$16,713.22	
MERCURE	ANGELA	$85,026.04	
MERKLE	JENNIFER	$20,606.62	
MERKLE	JACK	$1,955.00	
MERRILL	ARIANNA	$1,100.00	
MICHALOWSKI	SHANNON	$82,650.12	
MICHNIEWICZ	THOMAS	$80,983.68	$43,442.50
MICHNIEWICZ	MARY	$3,400.00	
MIDWOOD	KERRY	$70,008.99	
MIELE	KAREN	$77,936.57	
MIKOLOSKI	STANLEY	$1,241.00	
MILLER	DEVAN	$3,135.99	
MILLER	RUCHELLE	$21,045.02	
MILLER	MICHAEL	$3,816.00	
MILLER	CHRISTINE	$63,245.96	
MILLS	BRETT	$516.12	
MILLS	MICHAEL	$5,276.79	
MINARDI	NEIL A	$122,400.72	$11,137.50
MINARDI	JENNA	$72,948.60	
MINER	CHRIS	$16,869.71	
MIRANDA	NANCY	$78,641.16	
MITCHELL	DAVID	$86,595.84	
MLODZINSKI	SANDRA	$27,246.26	
MOEN	DIANE	$24,523.28	
MOISAN	KARL	$3,615.00	
MOLINARO	HAYLEY	$62,138.44	
MOLLOY	MAUREEN	$47,588.84	
MOORE	SARAH	$81,103.50	
MOORE	JAMES	$2,785.00	
MOORE	JENNIFER	$79,311.21	
MORGAN	GRACE	$5,794.18	
MORIN	MICHAEL	$44,787.24	
MORIN	SARAH	$68,661.48	
MORO	JOHN	$260.93	
MORRIS	KAREN	$580.00	
MORRISON	KATHERINE	$50,201.65	
MORRISSETTE	STEPHANIE	$74,379.06	
MOSSEY	DENISE	$34,805.53	
MOURERE	CHARLOTTE	$3,016.78	
MOURERE	GUILLAUME	$4,604.44	
MSUMBA	CADRIN	$1,168.00	
MULCAHY	THOMAS F	$1,504.39	
MULHERN	LAUREN	$81,864.10	
MULVEY	THOMAS J	$75.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
MURPHY	DANIEL	$2,602.34	
MURPHY	TIMOTHY	$18,506.18	
MURPHY	ADAM	$48.00	
MURRAY	MARY P.	$49,702.32	
MURRAY	RACHEL	$11,453.53	
MURRAY	RACHEL	$2,240.00	
NADEAU	HEATHER	$4,410.00	
NAJEMY	ELAINE	$77,022.60	
NARDUCCI	MICHELLE	$82,036.10	
NAULT	MADISON	$1,360.00	
NAVIN	ELIZABETH	$800.00	
NAWROCKI	ARTHUR	$6,752.00	
NELSON	SHANNON	$20,119.05	
NELSON	CHERYL	$50,054.97	
NICHOLS	PAMELA	$1,294.27	
NICHOLSON	WILLIAM H	$2,339.24	
NIEVES	ANGEL	$1,785.00	
NORRMAN	LEANN	$2,390.13	
NORTON	TRACY	$69,986.49	
NOVIA	GYNETH	$70.00	
NOVICK	RICHARD	$9,137.49	
O'BRIEN	KENNETH	$41,414.28	
O'BRIEN	JAMES M	$77,585.34	$10,425.00
O'BRIEN	JAMES G	$4,035.21	
O'CONNELL SR.	PATRICK	$31,390.54	
O'CONNOR	ASHLEY	$19,800.68	
O'CONNOR	BARBARA	$20,083.77	
OEVERMANN	KARI	$24,418.47	
OEVERMANN	DAVID	$70,506.49	
OEVERMANN	KATARINA	$3,942.79	
OLIVER	MARY	$66,687.61	
OLIVER	KEITH	$91,544.07	
OLSON	MARGARET	$72,530.25	
O'NEILL	AMY	$21,183.78	
O'REILLY	SIOBHAN	$2,496.00	
ORNE	DARLENE P.	$121.50	
O'ROURKE	LIAM FRANCIS	$113,001.38	$40,777.50
OSADSA	CORNEL	$952.00	
OSBORN	STEPHANIE	$23,379.01	
O'SULLIVAN	LIAM	$672.00	
O'TOOLE	CONNOR	$47,549.66	
OUELLET	JOANNE	$80,132.59	
PACHECO	PATRICIA	$880.00	
PADGETT	ANNA	$5,566.75	
PADGETT	OLIVIA	$17,448.21	
PADULA-MCCABE	TRACY	$40,000.09	
PAGE	ROSEMARY	$55,955.86	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
PAGE	LINDA	$85,285.35	
PAGLIERONI	CATHERINE	$43,726.60	
PALMER	LORI	$13,714.55	
PALMER-HIRTOPANU	CORINA	$2,040.00	
PAQUIN	RICHARD	$60,710.18	
PARENTE	AUSTIN	$928.00	
PARISE	JANICE	$17,929.78	
PARKER	ELIZABETH	$86,651.51	
PARKER	DOREEN	$108,623.97	
PARMENTER	LIZABETH	$27,286.30	
PARONE	KRISTIN	$85,543.84	
PATCH	ELIZABETH	$30,940.82	
PATEL	ANITA	$87,912.65	
PATRAITIS	LISA	$73,159.05	
PATRAITIS	GERALD	$84,581.36	
PATRAITIS	JOHN	$93,826.58	
PECKITT	SUSAN	$81,760.62	
PENNELL	JAMES F	$3,989.92	
PERCH	CATHERINE	$84,882.95	
PEREIRA	MARCIA	$90,491.19	
PERKINS	AMY	$81,251.21	
PERNA	MICHAEL	$10,875.00	
PERNA	HANNAH	$15,668.86	
PERRON	DENNIS	$16,315.06	
PERRY	ELIZABETH	$56,487.77	
PETERS	CHRISTINE	$22,959.85	
PETERS	JENNI	$71,084.69	
PETKAUSKOS	NICHOLAS	$52,212.78	
PEZZILLO	MARY	$63,165.60	
PHAM	NICOLE	$670.00	
PHILLIPS	BRUCE M	$4,847.36	
PHILLIPS	CECILIA	$86,451.63	
PHIPPARD	LISA	$880.00	
PICHEL	PHILIP	$4,750.04	
PICONE	ALLISON	$7,669.59	
PIEL	EMMA	$3,267.68	
PIETTE	NATHAN	$3,322.97	
PIGNATARO	JAMES	$128,463.68	
PIGNATARO	ANNE MARIE	$58,421.99	
PILSKI	JENNA	$62,797.40	
PLANT	MACKENZIE	$763.20	
PLATT	MARSHA RANKIN	$750.00	
PLIAKAS	KRISTIN	$4,581.60	
PLOTKIN	JENSEN	$71,191.15	$4,750.00
POITRAS	DONNA	$6,018.99	
POITRAS	DONNA	$128.00	
POLLINGER	PAUL	$1,205.60	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
POLLINGER	DEBRA	$20,687.05	
POLSENO	TRISTA	$2,888.78	
POQUETTE	SARAH	$16,313.22	
POTVIN	JENNIFER	$25,771.38	
POWERS	ERIN	$8,328.68	
PRANAITIS	ERIKA	$6,789.12	
PRESCOTT	SHARYN	$83,191.10	
PRISBY	EDWARD	$1,000.00	
PUSATERI	CARLY	$224.00	
QUINN	JENNIFER	$80,315.00	
RADZIK	MICHAEL	$48,791.53	
RAINHA	RACHAEL	$54,101.79	
RAJARAM	RAJASRI	$176.00	
RAPPING	JODIE	$96,894.73	
RAYMOND	DIANE	$3,057.89	
RAYMOND	DANIELLE	$21,065.59	
RAYMOND	BRIANNAH	$17,562.64	
RAZA	SYED	$2,288.00	
RAZDAN	SUNITA	$912.00	
REARDON	GAILE	$35,801.05	
REARDON	BRIANNA	$1,697.28	
REBIS	JESSICA	$67,469.43	
RECCHIA	BRIAN	$4,655.58	
RECCHIA	CARISSA	$1,983.89	
REGAN	CASSONDRA	$26,127.83	
REID	WENDY	$350.08	
REINHARDT	DONNA	$16,768.71	
REMILLARD	ROBERT	$3,504.89	
RENAUD	SARAH	$81,218.36	
RENNER	PATRICIA	$40,903.18	
RENZONI	PAMELA	$31,241.18	
RHEAUME	KATHLEEN	$476.00	
RICE	ANTHONY	$1,707.30	
RICE	MADELYN	$500.18	
RICE	LISA	$93,200.07	
RICE	OLIVIA	$3,607.90	
ROBERTS	DARYL	$68,162.20	
ROBICHAUD	SUSAN	$65,713.23	
ROBIDOUX	WILIAM	$19,637.73	
ROBSON	MELISSA	$3,636.86	
ROCCANTI	MICHAEL	$51,791.87	
ROCCO	KATHLEEN	$28,283.62	
ROCCO	CONNOR	$208.00	
ROCHE	KEVIN	$3,657.94	
ROCHE	DANIEL	$7,614.10	
RODRIGUEZ	ALEXANDER	$8,519.40	
ROFRANO	JULIE	$30,240.22	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
ROGERS	SUSAN	$57,930.72	
ROGERS	JOHN	$51,154.05	
ROHAN	LAURIE	$79,295.96	
ROIX	JOHN	$77,277.49	
ROMEO	KATHLEEN	$1,006.00	
ROPIAK	JOHN	$79,771.83	$42,115.00
ROSSITER	LOIS	$37,358.05	
ROTATORI	ALAN	$3,615.00	
ROTH	TIM	$1,248.00	
ROTH	JUANITA	$80,667.73	
ROWE	JULIE	$19,968.56	
ROY	JENNIFER	$55,152.68	
RUDIS	AIDUS	$993.25	
RUNNE	ANNE	$27,559.04	
RUNNE	KATELYN	$59,224.92	
RUNYAN III	DAVID	$7,014.02	
RUSSELL	OLIVIA	$1,458.48	
RUSSELL	KATHRYN	$128.00	
RUTT	BRIAN	$67,082.82	
RYAN	PATRICK	$35,360.54	
RYBAK	MICHAEL	$0.00	$21,825.00
SABOURIN	JULIE	$82,284.60	
SALA	JOY	$76,216.13	
SALAY	BRIAN	$80,929.60	
SALGER	JAIME	$21,855.68	
SALGER	CHARLES	$46,923.98	
SANDAKLY	BETH	$528.00	
SANSOUCIE	ERIN	$40,338.45	
SANTORA	STEPHEN	$5,264.00	
SANTOS	ROMARIO	$4,805.60	
SANXHAKU	DEA	$4,885.65	
SARKISIAN	NICOLE	$17,637.21	
SASTER	JOSEPH	$14,930.03	
SAWTELLE	MEAGHAN	$9,071.63	
SAWTELLE	KYLE	$1,904.00	
SAWTELLE	NANCY	$51,237.46	
SAWTELLE	MEAGHAN	$8,957.25	
SCANLON	JAMES	$73,227.89	
SCANLON	SARAH	$60,299.85	
SCARLETT	LISA	$4,649.00	
SCHEINBART	JOAN	$18,577.24	
SCHIAPPA	JENNIFER	$1,408.00	
SCHLAPAK	BRADFORD	$2,370.62	
SCHLOTTENMIER	THOMAS	$54,184.64	
SCHNABEL	ALYSSA	$240.00	
SCHROEDER	SAMANTHA	$8,032.00	
SCHROTTMAN	BETH	$37,283.07	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
SCHULTZE	RICHARD	$5,991.26	
SEELY	DARREN	$82,576.10	
SEIDLER	EDWARD	$8,231.19	
SENCKOWSKI	CELIA	$82,242.73	
SENOSK	JOHN	$44,477.45	
SERETI	LORI	$76,634.78	
SEXTON	DEBORAH	$62,115.20	
SHANNON	TAYLOR	$1,151.53	
SHARON	ALLYSON	$3,342.58	
SHATTUCK	LISA	$78,994.60	
SHENOY	SANDHYA	$28,637.85	
SHERIDAN	PATRICK	$77.08	
SHERIDAN	HANNAH	$544.00	
SHERIDAN	SHELLY	$592.00	
SHERIDAN	JOHN	$1,904.00	
SHIELDS	KEVIN	$2,144.00	
SHIPMAN	KIMBERLEY	$2,048.00	
SHORR	HEIDI	$75,253.92	
SHORR	REBECCA	$384.00	
SHUMEYKO	ROBERT	$1,622.40	
SIEFERT	LORI	$2,784.00	
SILVERBERG	PAUL	$2,139.22	
SINGLEY	PETER	$84,420.12	
SITARSKI	FRANCIS	$17,483.98	
SIVAKUMAR	SWETHA	$1,120.00	
SJOGREN	NANCY	$27,150.30	
SLANEY	MADISON	$402.36	
SLASON	ERIN	$384.00	
SMITH	ANNA	$240.00	
SMITH	MICHAEL	$748.00	
SMITH	ANN	$80,703.84	
SMITH	ALISON	$864.00	
SMITH-STEFANICK	BARBARA	$535.00	
SNOW	PETER	$1,071.14	
SNOW	SARAH	$67,817.05	
SNYDER	KIMBERLY	$24,624.07	
SNYDER	HOPE	$23,127.67	
SOCIA	DENNIS	$46,776.99	
SOUSA	JUSTIN	$58,340.80	
SPALDING	PATRICIA	$20,540.40	
SPECTOR	KATHRYN	$3,298.00	
SPELLMAN JR.	DAVID	$78,871.52	$18,722.50
SPINNEY III	BRUCE	$1,000.00	
SPOFFORD	COLLEEN	$78,876.06	
ST. GERMAIN	JOANNE	$450.00	
ST. LAURENT	GLORY	$8,913.22	
STAKE	MAUREEN	$79,380.92	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
STAMULI	COLLEEN	$7,513.00	
STEELMAN	ALYSHA	$23,554.65	
STEEN	KIMBERLY	$75,498.88	
STEINMETZ	MARITA	$635.04	
STELMACH	KATHRYN	$9,005.98	
STELMACH	KATHRYN	$6,229.00	
STENBUCK	JOANNE	$80,939.16	
STEPHENS	JOHN	$20,700.68	
STIRK	DOUGLAS	$71,101.28	
STOCK	WILLIAM	$2,539.00	
STOCKLIN	BRADLEY	$1,936.00	
STOCKLIN	JOANNE	$125,334.78	
SUDBEY	JEAN	$80,232.48	
SUDBEY	ELISABETH	$1,584.00	
SUGRUE	CAROLINE	$1,480.68	
SUGRUE	CAEDEN	$4,015.04	
SUGRUE	AMY	$61,935.20	
SUGRUE	CAEDEN	$912.00	
SULLIVAN	DAVID	$83,053.05	$41,772.50
SULLIVAN	SHANNON	$3,105.00	
SULLIVAN	PATRICK	$49,912.39	
SULLIVAN	HELENE	$208.00	
SUTHERLAND	RACHEL	$28,420.71	
SUTTON	MICHELLE	$80,791.44	
SWEENEY	KELLIE	$73,487.90	
SWERLING	KRISTIN	$19,348.80	
SWIFT	MICHAEL RICHARD	$112,975.66	$52,462.50
SZCZURKO	BRIAN	$76,583.85	
TARCZUK	ADAM	$82,850.84	
TARDUCCI	HOLLY	$19,871.93	
TAURAS	NANCY	$554.03	
TAURAS	NANCY	$21,994.47	
TAYLOR	JOHN	$0.00	$20,150.00
TAYLOR	BRANDI	$2,416.00	
TEAGUE	EDWARD	$50.00	
TELLIER	CAROL	$16,490.60	
TERRILL	MARGARET	$1,805.00	
TETREAULT	KARLY	$29,609.18	
THERRIEN	DAVID L	$375.00	
THOMAS	JENNIFER	$1,000.00	
THOMPSON	CORIANNE	$20,958.84	
THOMPSON	BRANDON	$84,456.36	
THOMPSON	SERAPHIME	$84,364.53	
THORNTON	SEAN	$2,426.00	
THORNTON	KATHLEEN	$82,020.10	
THULIN	H. BETH	$85,220.01	
THURBER	CECELIA	$89,562.79	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
TILLOTSON	SUSAN	$34,138.27	
TILVA	PUJA	$41,908.53	
TIRRELL	HERBERT	$1,045.75	
TODD	ISABELLE	$1,236.28	
TOROCCO	KEITH	$47,209.68	
TOROCCO	OLIVIA	$19,652.42	
TORTORA	DEANNA	$24,816.78	
TOWLER	LEAH	$82,419.24	
TRAHAN	LORI	$14,654.39	
TRAHAN	NEIL	$112,584.81	
TRAPASSO	DEBORAH	$2,901.00	
TRETTEL	PETER	$450.86	
TRIPP	PAULA J	$2,550.00	
TRIPP	DOUGLAS	$72,553.19	
TRIPP	WAYNE D.	$1,936.49	$8,450.00
TROMBINO	THERESA	$11,445.09	
TROMBLEY	STEPHEN	$90,697.98	
TUCKER	BETH	$80,502.00	
TULLOCK	ALEXANDRIA	$52,755.94	
TURCOTTE	MAUREEN	$16,211.85	
TYNAN	MICHELLE	$84,712.40	
TZANETOS	GEORGE	$17,268.21	
VAIL	JACKSON	$48.00	
VALORAS	ALYSIA	$10,968.96	
VANFLEET	GAYLE	$20,868.26	
VAZ	JOHN	$52,866.70	
VEMPARALA	ARUNA KUMARI	$80.00	
VOELKER	PATRICIA	$65,257.43	
VOGEL	EMMA	$3,672.50	
VOGEL	JANNA	$76,484.78	
VULTER	JULIA	$67,224.55	
WADE	CAMERON	$8,171.56	
WAHL	JENNIFER	$60,186.44	
WAHLGREN	ROBERT	$803.65	
WALDO	SHERRY	$3,376.00	
WALKER	EVAN	$3,240.16	
WALL	ROBERT	$113,673.69	
WALLER	SHELLEY	$58,372.94	
WALLING	APRIL	$80,703.84	
WALSH	DUSTIN	$427.75	
WALSH	THOMAS	$84,625.54	
WALSH	LAURI	$79,746.36	
WARNER	GINA	$84,302.12	
WARREN	STUART	$56,774.63	
WASHINGTON	WANDA	$0.00	$33,525.00
WASKO	JOSEPH	$75,253.92	
WASS	MELISSA	$74,666.02	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
WEBSTER	GRETCHEN	$65,137.43	
WELCH	MARC	$2,500.00	
WELCH	HEATHER	$27,464.17	
WENC	DANIEL	$92,571.11	$300.00
WENCE	RACHEL	$27,339.80	
WESGAN	KATHARINE	$79,599.18	
WESTGATE	CARROLL	$30.44	
WHEELER	CHERYL	$7,554.35	
WHEELER	ALICIA	$57,606.60	
WHEELER	ASHLEY	$52,974.39	
WHITE	CHRISTOPHER	$1,169.62	
WHITE	DEBORAH	$74,538.57	
WHITE	ERICA	$82,014.32	
WHITEHEAD	KARA	$84,609.47	
WICKSTROM	PATRICIA	$22,041.12	
WICKSTROM	COLLETTE	$14,119.76	
WILBUR	MICHAEL	$58,369.95	
WILCOX	MARILYN	$37,621.86	
WILHIDE III	ROBERT	$2,679.48	
WILLAR	STACY	$13,953.06	
WILLIAMS	AMANDA	$35,664.00	
WILLIAMS	TANYA	$58,993.94	
WILTSHIRE JR.	STEPHEN	$114,114.41	
WINSTON JR.	STEVE	$648.49	
WISE	LISA	$44,275.42	
WISE	RICHARD	$4,267.00	
WISE	BREANA	$544.00	
WISE	MICHAEL	$2,208.00	
WISER	RACHEL	$8,560.00	
WITHAM	SUZANNE	$3,671.75	
WOJNAR	MARK	$0.00	$7,812.50
WOOTEN	JAMES M	$4,718.24	
WOOTEN	DAVID	$27,006.72	
WORDEN	DENISE	$803.65	
WORMELL	ERIC	$54,087.47	
WRENN	LINDA	$17,934.47	
WRENN	AMANDA	$75,253.92	
WRIGHT	MORRION	$8,573.44	
WYANT	JONATHAN	$4,201.88	
YANKAUSKAS-FLYNN	JULIE	$104,995.80	
YAZDI	MICHELLE	$41,671.45	
YOUNG	NANCY	$15,179.52	
YUEN	BRIANNA	$4,908.54	
YUEN	ADRIANNA	$4,574.40	
ZARRIELLO	CYNTHIA	$24,408.01	
ZEREGA	NICHOLAS	$6,428.70	
ZERVOS	SHANNON	$135.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON-TOWN FUNDS (POLICE DETAILS)
ZERVOS	SHANNON	$7,085.00	
ZIMMERMAN	CARI	$884.00	
ZWICKER	JAYNE E	$47,458.68	
ZWICKER III	LAWRENCE	$27,059.53	

RESIDENTIAL INTEREST LIST

Name: _____

Phone: _____

Address: _____

Cell Phone: _____

Occupation: _____

Special Training/Education: _____

Amount of time available: _____

Date Submitted: _____
Email Address: _____

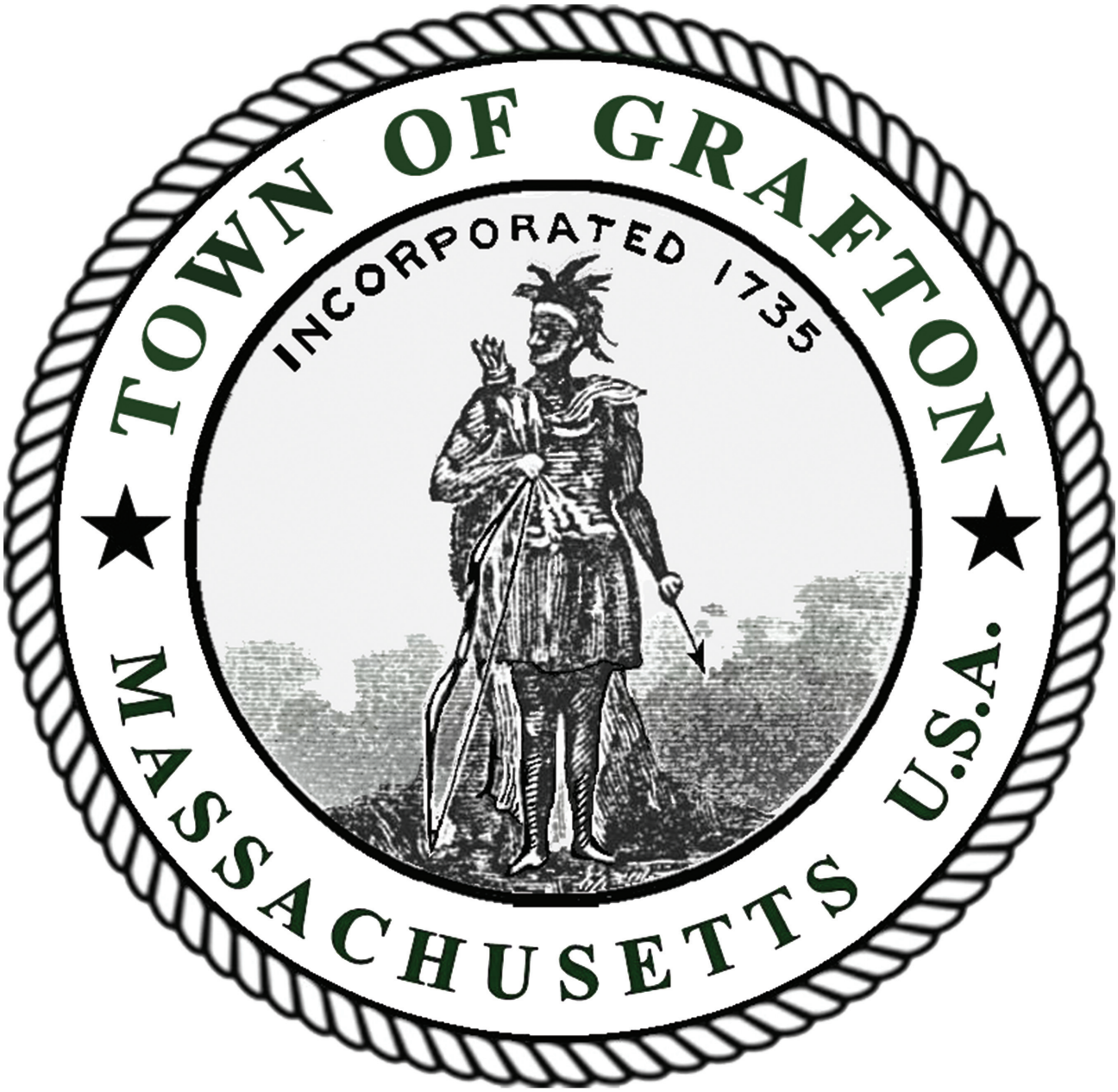
- ❑ Agricultural Commission
- ❑ Affordable Housing Trust
- ❑ Cable Television Oversight Committee
- ❑ Board of Assessors
- ❑ Board of Health
- ❑ Board of Library Trustees *
- ❑ By-law Review Committee #
- ❑ Board of Registrars of Voters
- ❑ Cable Advisory Committee
- ❑ Capital Improvement Planning Comm.
- ❑ Cemetery Commission
- ❑ Conservation Commission
- ❑ Council on Aging
- ❑ Charter Review Committee #
- ❑ Finance Committee
- ❑ Historical Commission
- ❑ Historic District Commission
- ❑ Information Technology Commission
- ❑ Mill Villages Advisory Committee
- ❑ Planning Board *
- ❑ Public Works Advisory Committee
- ❑ Recreation Commission
- ❑ S. Grafton Community House Comm.
- ❑ Together We Can
- ❑ Trustees of Soldiers Memorials
- ❑ Zoning Board of Appeals

❑ Other _____
Print Committee Name

Print Committee Name

* Indicates an elected board
\# Indicates cyclical need

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. If you are interested in serving on a town committee please fill out this form and return it to the Office of the Town Administrator, Grafton Municipal Center, 30 Providence Rd.,
Grafton, MA 01519 or email to idec@grafton-ma.gov


TOWN OF GRAFTON
INCORPORATED 1735
MASSACHUSETTS U.S.A.