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DPW FACILITY BUILDING COMMITTEE

MEETING DATE April 17th, 2019
LOCATION Conference Room E
COMMITTEE J. Bechard, A. Clarke, P. Cournoyer, J. Moro, S. Robbins, B. Rodak
OPM A. Deschenes
ENGINEER/ARCHITECT J. Alberti (Weston & Sampson)

CALLED-TO-ORDER 7:05PM

Item 1: OPM Updates

Discussion Points

- Contractor Status – Site Development
 - o Well pump test still pending
 - Flow rate for Building Permit needs to be 5gpm for 24-hours
 - Option A: CCD issued on 4/17 for GC to install a temporary pump at 950-feet
 - Option B: GC can install permanent pump though the electricity to install could delay form work
 - Form work scheduled to start April 30th
 - OPM confident pump test will be complete
 - South slope needs 92% compaction
 - UTS, independent testers, will conduct tests and spot checks
 - GC confident schedule won't be impacted
 - Engineers also confident in process
 - o Compaction testing
 - Foundation footings, sidewalks, driveways
 - South slope needs 92% compaction
 - UTS, independent testers, will conduct tests and spot checks
 - GC confident schedule won't be impacted
 - Engineers also confident in process
 - o Removal of unsuitable materials
 - Engineers required all non-native, fill material had to be removed from under the slab, footings, and sidewalks and replaced by suitable structural fill
 - GC planned to remove only 2-feet under the slab
 - Contractor agreed to remove non-native, fill material per Engineers plans
- Contractor Status – Metal Building Shop Drawings
 - o Metal building shops reviewed, marked up, and being revised
 - o Rebar shops anticipated to be released by 4/19
 - o Metal building shops anticipated to be released by 4/26
- Progress on site
 - o Excavation taking shape and two edges are visible
 - o Rock crushing happening on site
 - o Silt fence being adequately maintained
- Project Finances
 - o As of 4/16 total hard and soft costs \$12,081,148
 - o With change orders total project costs before savings \$12,539,899
 - o Current savings from GC is (\$85,528)
 - o Current project costs \$12,454,371
 - o Total project funding \$12,700,000
 - o Contingency now \$245,629

- OPM still confident once project is out of the ground costs will settle and we can revisit savings to learn what can be added back in
- Schedule/Next Steps
 - GC drafted a revised schedule after impact to ledge
 - Original completion date was December 27, 2019 and now projecting February 2, 2020 as new completion date
 - GC has not officially requested an extension of time
 - Committee requested OPM obtain a schedule impact analysis from GC

Item 2: Review/approve invoices

Discussion Points

- Weston & Sampson invoice number 491232, dated March 8, 2019, in the amount of \$44,296.00 for Construction Administration, submitted by the OPM to the Committee for review
 - Motion made to pay invoice 491232 in the amount of \$44,296.00 by A. Clarke
 - Second by S. Robbins
 - Chair declares motion carries
- Requisition #3, Contractors Application for Payment covering March time and materials, in the amount of \$497,551.56 submitted by OPM for Committee review and consideration
 - Motion to approve the Pay Requisition not to exceed \$497,551.56, made by P. Cournoyer
 - Second by S. Robbins
 - Chair declares motion carries

Item 3: Review/approve meeting minutes for Town Clerk

Discussion Points

- Meeting minutes of March 7^h, 2019
 - Motion to accept meeting minutes of March 7th as submitted, made by S. Robbins
 - Second by R. Rodack
 - Chair declares motion carried

Item 4: Future Meetings

Discussion Points

Next meeting scheduled for May 9th, 2019

MOTION TO ADJOURN	A. Clarke
SECOND	S. Robbins
DECISION	Motion carries
ADJOURN	8:28PM