

RECEIVED TOWN CLERK
2019 JUL 16

2019 JUL 16 AM 9:14

DPW FACILITY BUILDING COMMITTEE

MEETING DATE May 16th, 2019
LOCATION Conference Room E
COMMITTEE J. Bechard, A. Clarke, P. Cournoyer, J. Moro, S. Robbins, B. Rodak
OPM A. Deschenes
ENGINEER/ARCHITECT J. Fair (Weston & Sampson)

CALLED-TO-ORDER 7:04PM

Item 1: OPM Updates

Discussion Points

- Contractor Status
 - o Schedule
 - OPM anticipates GC to formally ask for 10-day extension
 - Superintendent uploading daily field reports to project website
 - OPM to pull and review Super reports, compile with his, and submit to GC of no activity on site and/or Site Contractor mechanical issues
 - GC to reset expectations with Site Contractor of work days, e.g., start time, days, etc.
 - Site work not out of critical path
 - Super setting milestone schedule for next 3 weeks and will review with Site Contractor on 5/20
 - o Foundation
 - Sub-contractor has crew of 6-8 people on-site
 - Form work and setting rebar on going
 - Footings to be poured week of 5/20
 - Walls and slab to follow
 - o Well pump
 - Pump test (4 hours @500-feet, and tested water sample) passed and can get building permit
 - Permanent pump to be set @ 500-feet and confirmed by Engineer
 - o Metal Building drawings submittal getting close to final
- Project Finances
 - o New req has second half of ledge removal, site work, and some MEP shop drawings
 - o Credits are still being discussed with GC
- Incremental fuel system
 - o Current tank at old Police Station is at its 30-year life and needs to be removed in early 2020
 - o Recommendation is to add incremental tank to project for gas
 - Tank would be 5,000-gallons, plus extra system
 - o Committee requested Weston & Sampson develop proposal for incremental fuel system for review at next meeting

Item 2: Review/approve invoices

Discussion Points

- Requisition #4, Contractors Application for Payment, dated April 28th, 2019, covering April time and materials, in the amount of \$403,926.71 submitted by OPM for Committee review and consideration
 - o Motion to approve the Pay Requisition not to exceed \$403,926.71, made by A. Clarke

- Second by B. Rodak
- Chair declares motion carries

Item 3: Review/approve meeting minutes for Town Clerk

Discussion Points

- Meeting minutes of April 17^h, 2019
 - Motion to accept meeting minutes of April 17th as submitted, made by B. Rodak
 - Second by S. Robbins
 - Chair declares motion carried

Item 4: Future Meetings

Discussion Points

Next meeting scheduled for June 10th, 2019

MOTION TO ADJOURN	A. Clarke
SECOND	S. Robbins
DECISION	Motion carries

ADJOURN	8:22PM
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