

DPW FACILITY BUILDING COMMITTEE

2019 AUG 19 PM 12:39

MEETING DATE July 11th, 2019
LOCATION Conference Room D
COMMITTEE J. Bechard, A. Clarke, P. Cournoyer, J. Moro, S. Robbins, B. Rodak, B. Spinney
OPM A. Deschenes
ENGINEER/ARCHITECT J. Fair (Weston & Sampson)

CALLED-TO-ORDER 7:00PM

Item 1: OPM Updates

Discussion Points

- Equipment
 - o OPM presented equipment list as provided by General Contractor (GC)
 - List is inclusive of items needed for the building to be operational when it opens
 - Initial estimate from GC is \$547,317
 - Estimate is inclusive of equipment required for vehicle maintenance
 - o Gas pump and tank at the old Police Station
 - OPM noted that the existing gas tank will be at the end of its useful life and will be required to come offline in 2020
 - Town Manager previously requested that new gas pump and tank be added at the new DPW location
 - As this is regular fuel and not diesel, a second tank and pump will be required
 - Weston & Sampson (W&S) estimates the cost for the incremental addition to fuel island at approximately \$220,000 +/-, and the cost comprised of
 - Subcontractor work to install a tank and equipment would cost about \$112,000
 - Electrical work would cost about \$70,000
 - GC expenses would cost about \$40,000
 - Engineer still finalizing numbers and will have by July 16th
 - Committee discussed ways the addition could be funded, though ultimately the Select Board would need to determine how best to pay for the expense
 - Committee noted that Road Stabilization Funds cannot be used for addition of gas to the existing island
- Construction
 - o Installation of underground utilities are underway
 - o Site contractor getting ready to set perimeter drains
 - o Concrete forms for knee wall are being installed
 - o Metal for the garage/storage portion of the building set to arrive in early-August
 - Concrete slab for this larger portion will not be poured until after the building is erected to ensure that any materials that could drop during installation doesn't mar or scar the new slab
 - o Metal and materials for the administration portion of the facility will follow soon after
 - Concrete slab for smaller building will be poured and protected prior to installation
 - o OPM continues to request critical path schedule of GC

- Committee directed OPM to remove General Conditions line item from July Requisition if the updated schedule is not provided by July 17th, 2019
- Ledge
 - Committee discussed the potential for recourse related to the overrun to remove the ledge
 - OPM to review data on ledge and borings and provide update to Committee
 - Following update, Committee to make recommendation to the Select Board on how best to proceed

Item 2: Review/Approve Invoices

Discussion Points

- Weston & Sampson invoices
 - Invoice number 493273, dated May 16th, 2019 in the amount of \$62,723.59 was submitted to the Committee for review and consideration
 - Motion to pay invoice 493273 in the amount of \$62,723.59 made by B. Spinney
 - Seconded by S. Robbins
 - Chair declares the motion carries
 - Invoice number 494550, dated June 15th, 2019 in the amount of \$37,460.00 was submitted to the Committee for review and consideration
 - Motion to pay invoice 494550 in in the amount of \$37,460.00 made by B. Spinney
 - Seconded by S. Robbins
 - Chair declares the motion carries
- GC Application for Payment
 - Requisition #6, dated June 28th, 2019, covering April time and materials, in the amount of \$ 479,422.57 submitted by OPM for Committee review and consideration
 - Motion to approve the Pay Requisition not to exceed \$479,422.57, made by B. Spinney
 - Second by S. Robbins
 - Chair declares the motion carries

Item 3: Review/Approve Meeting Minutes for Town Clerk

Discussion Points

- Meeting minutes of May 16th, 2019 submitted to the Committee for review and consideration
 - Motion to accept meeting minutes of May 16th, 2019 as submitted, made by S. Robbins
 - Second by B. Rodak
 - Chair declares the motion carries

Item 4: Future Meetings

Discussion Points

Next meeting scheduled for August 15th, 2019

MOTION TO ADJOURN **A. Clarke**
SECOND **B. Spinney**
DECISION **Motion carries**

ADJOURN **8:58PM**